

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on January 14, 2014 at 5:00 P.M. at the Authority headquarters, 823 Radio Road, Little Egg Harbor Township, New Jersey.

MEMBERS PRESENT: Joseph Koptic, Vice Chairman; Margaret DePergola, Secretary; Earl Miller, Treasurer; Richard Robins; Marie Skelly

MEMBERS ABSENT: Joseph Mezzina, Richard Crea

OTHERS PRESENT: David Johnson, Executive Director; Michael DiFrancia, Superintendent; Colleen Kleinow, Administrative Assistant; Alan Dittenhofer and Felipe Contreras, Authority Engineers; Christopher Connors, Authority Attorney

OTHERS IN ATTENDANCE PER SIGN-IN SHEET: Nick Brown and Sean Collins from Pinelands Brewing; Little Egg Harbor Mayor Art Midgley, Gene Kobryn and Edward Nuttall, LEH Twp. Committeemen

Mr. Koptic opened the meeting and led the Pledge of Allegiance.

Mrs. Kleinow read the following announcement:

In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and Asbury Park Press, also posted and filed in the Office of the Clerk of the Township of Little Egg Harbor. Resolutions are posted on the bulletin board.

PRIOR MINUTES

A motion was made by Mrs. DePergola, seconded by Mr. Robins to approve the minutes of the regular meeting held December 10, 2013. Roll call vote, Earl Miller – yes, Richard Robins – yes, Margaret DePergola – yes, Marie Skelly – yes, Joseph Koptic – yes.

TREASURER'S REPORT

A motion was made by Mr. Robins, seconded by Mr. Miller to approve the Treasurer's Report as submitted. Roll call vote, Earl Miller – yes, Richard Robins – yes, Margaret DePergola – yes, Marie Skelly – yes, Joseph Koptic – yes.

BILLS RESOLUTION

A motion was made by Mrs. DePergola, seconded by Mrs. Skelly to approve the operational account bills resolution. Roll call vote, Earl Miller – yes, Richard Robins - yes, Margaret DePergola – yes, Marie Skelly – yes, Joseph Koptic – yes.

ENGINEER'S REPORT

Mr. Dittenhofer advised that the report for January 2014 was forwarded to the Board for their review and approval. He would like to comment on four items under the General Heading, Items #1b, c, d, and e. With respect to Item 1b – Electrical Repairs at various locations, the project is substantially complete, and Mr. Contreras is scheduling a final walk through with the contractor and MUA. With respect to Item 1c – Antenna leases, the bids are being prepared, and we are consulting with the Attorney on them. Item 1d is the sanitary sewer main cleanup, which is under design. The last item he would like to touch upon is the NJEIT applications. We are currently preparing applications, along with the Executive Director, to submit to the State. We will meet with the Authority to determine which projects are most beneficial to the Authority.

Mr. Dittenhofer also advised that there are development applications before the Board that will be addressed under the Plans Committee Report with resolutions on the agenda. All four applications are for Pinelands Brewing Company. If anyone has questions, he would be more than happy to answer them. There were no questions of the Engineer or on the report.

A motion was made by Mr. Robins, seconded by Mrs. DePergola to approve the Engineer's Report as submitted. All in favor.

EXECUTIVE DIRECTOR'S REPORT

1 – Mr. Johnson advised the Board that this is informational. We received a dividend check from NJUAIJF in the amount of \$5,866.76, which is another part of why we do so well being in the Joint Insurance Fund.

2 – Mr. Johnson advised that RFQs for professional services will be received Thursday, January 16, 2014 at 10:00 A.M. The Personnel Committee will get together to review them and make recommendations to the Board. A report will be provided prior to our re-organization meeting.

3 – Mr. Johnson advised that our Risk Management Consultant, Mike Avalone, is here tonight to conduct the training seminar for the JIF.

4 – Mr. Johnson stated that one of our employees, Nicole Kelley, requested a medical leave of absence.

Mr. Johnson advised that he has no problem granting it and recommends approval of the leave.

A motion was made by Mrs. Skelly, seconded by Mr. Miller granting a leave of absence to Nicole Kelley. Roll call vote, Earl Miller – yes, Richard Robins – yes, Margaret DePergola – yes, Marie Skelly – yes, Joseph Koptic – yes.

Mr. Johnson advised that this item doesn't appear on his report; however, with the NJEIT loans coming up again, we have two projects we would like to apply for. The building around our Well #7, which is located in the Oceanview section, needs to be replaced. It was inundated by the flood, but we probably won't get money from FEMA for it. The other project is the treatment plant for Well #12 on Mathistown Road. That will be about three million dollars. We would like to apply for NJEIT money for these projects, which will be about four to five million dollars for both.

Mr. Johnson recommended authorization be given to our Engineer to start preliminary plans, which will be approximately \$130,000.00. That figure includes permitting and everything else necessary for NJEIT.

A motion was made by Mrs. DePergola, seconded by Mr. Robins authorizing the Authority Engineer to prepare preliminary plans for the two projects to apply for the NJEIT loan. Roll call vote, Earl Miller – yes, Richard Robins – yes, Margaret DePergola – yes, Marie Skelly – yes, Joseph Koptic – yes.

Mr. Johnson stated that there are no performance guarantees due to expire; however there are two maintenance guarantees due to expire. There are no issues with Winding Creek, and they can be allowed to expire in February. The chlorine contact tank at the Radio Road Treatment Plant at Well #7 and #13 expires April 1, 2014. At this point and time, we have no problems with allowing that to expire in April. That is all for the report.

A motion was made by Mr. Robins, seconded by Mr. Miller to approve the Executive Director's Report. Roll call vote, Earl Miller – yes, Richard Robins – yes, Margaret DePergola - yes, Marie Skelly – yes, Joseph Koptic – yes.

SUPERINTENDENT'S REPORT

Mr. DiFrancia advised the Board that we received our new dump truck to replace the one damaged in the storm.

Mr. DiFrancia stated that there were two leaks since last month. One on W. Navasink, and one on Lexington. That is all he has unless there are questions. There were no questions.

A motion was made by Mr. Miller, seconded by Mrs. DePergola to approve the Superintendent's Report. All in favor.

PLANS COMMITTEE

Mr. Johnson advised that there were two items to address. The first item addresses preliminary water and sewer applications submitted for Pinelands Brewing Company, and the second item addresses the tentative water and sewer applications for Pinelands Brewing Company.

Mr. Johnson stated that since they are on our system, they need to hook in and follow our Rules and Regulations. The Committee reviewed and recommends approving the preliminary and tentative water and sewer applications, subject to our Engineer's letter. There are resolutions on the agenda for action. Final approval will not be required for this project.

A motion was made by Mr. Robins, seconded by Mrs. DePergola to approve Resolution #2014-1 granting preliminary water approval for Pinelands Brewing LLC, Block 250 Lot 1 (7th Avenue). Roll call vote, Earl Miller – yes, Richard Robins – yes, Margaret DePergola – yes, Marie Skelly – yes, Joseph Koptic – yes.

A motion was made by Mr. Robins, seconded by Mrs. DePergola to approve Resolution #2014-2 granting preliminary sewer approval for Pinelands Brewing LLC, Block 250 Lot 1 (7th Avenue). Roll call vote, Earl Miller – yes, Richard Robins – yes, Margaret DePergola – yes, Marie Skelly – yes, Joseph Koptic – yes.

A motion was made by Mr. Robins, seconded by Mrs. DePergola to approve Resolution #2014-3 granting tentative water approval for Pinelands Brewing LLC, Block 250 Lot 1 (7th Avenue). Roll call vote, Earl Miller – yes, Richard Robins – yes, Margaret DePergola – yes, Marie Skelly – yes, Joseph Koptic – yes.

A motion was made by Mr. Robins, seconded by Mrs. DePergola to approve Resolution #2014-4 granting tentative sewer approval for Pinelands Brewing LLC, Block 250 Lot 1 (7th Avenue). Roll call vote, Earl Miller – yes, Richard Robins – yes, Margaret DePergola – yes, Marie Skelly – yes, Joseph Koptic – yes.

A motion was made by Mr. Miller, seconded by Mrs. DePergola to approve the Plans Committee Report. All in favor.

Mr. Koptic stated that we would skip over the Attorney's Report as our Attorney hasn't arrived yet.

Mr. Johnson advised that Mr. Connors called and said that he was running late.

A motion was made by Mr. Miller, seconded by Mr. Robins to accept and file all correspondence. All in favor.

A motion was made by Mrs. DePergola, seconded by Mr. Robins to open this portion of the meeting to the public. All in favor.

Mr. Ed Nuttall, 134 National Union Blvd., Little Egg Harbor 08087 addressed the Board stating that he was curious as to why there is no final approval required for Pinelands Brewing Company.

Mr. Johnson advised that this is an addition to an existing building already there now. Normally with the Authority there is a three step process, not two like with the Planning Board. The first stage, preliminary, determines whether they have to hook up to the system. The second stage, tentative, is the meat and guts with all the technical details. The final stage has very little to it. At this point there is nothing else they have to give us to do final since the building is already up, lines are in, and capacity reserved.

Mr. Nuttall stated then that in normal circumstances a project would possibly need final approval and was advised by Mr. Johnson that is correct. If it is brand new building, final would normally be required.

Mr. Johnson stated that in the tentative approval for Pinelands Brewing, we already noted that they need an additional half unit.

Mr. Nuttall thanked the Board.

Mr. Eugene Kobryn, 48 Stonegate Drive, Little Egg Harbor addressed the Board asking the location of Pinelands Brewing.

Mr. Johnson advised that it is on 7th Avenue off of Route 539.

Mr. Kobryn thanked Mr. Johnson.

There were no further questions or comments from the public.

A motion was made by Mr. Robins, seconded by Mrs. DePergola to close the public portion of the meeting. All in favor.

ATTORNEY'S REPORT

Mr. Connors advised the Board that there is no change in status of the matters reported. We are finalizing some of the inspections required, but for the most part, all matters have been resolved at this point.

A motion was made by Mr. Miller, seconded by Mr. Robins to approve the Attorney's Report as submitted. All in favor.

There being no further matters and no matters for executive session, a motion was made by Mr. Miller, seconded by Mr. Robins to adjourn. All in favor.

SECRETARY

Approved on (date)