

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on July 8, 2014 at 5:00 P.M. at the Authority headquarters, 823 Radio Road, Little Egg Harbor Township, New Jersey.

MEMBERS PRESENT: Joseph Koptic, Chairman; Margaret DePergola, Vice Chairwoman; Earl Miller, Treasurer; Eugene Kobryn; Marie Skelly

MEMBERS ABSENT: Richard Crea; Richard Robins

OTHERS PRESENT: David Johnson, Executive Director; Michael DiFrancia, Superintendent; Earl Sutton Jr., Assistant Director; Colleen Kleinow, Administrative Assistant; Alan Dittenhofer and Felipe Contreras, Authority Engineers; Christopher Connors, Authority Attorney

OTHERS IN ATTENDANCE PER SIGN-IN SHEET: Diana Seelhorst

Mr. Koptic opened the meeting and led the Pledge of Allegiance.

Mrs. Kleinow read the following announcement:

In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and Asbury Park Press, posted on the Authority bulletin board, and posted and filed in the Office of the Little Egg Harbor Township Clerk. Resolutions are posted on the bulletin board.

APPROVAL OF PRIOR MINUTES

A motion was made by Mrs. DePergola, seconded by Mr. Miller approving the minutes of the regular meeting held June 10, 2014. Roll call vote, Earl Miller – yes, Eugene Kobryn – yes, Marie Skelly – yes, Margaret DePergola – yes, Joseph Koptic – yes.

TREASURER'S REPORT

A motion was made by Mr. Kobryn, seconded by Mrs. DePergola to approve the Treasurer's Report as submitted. Roll call vote, Earl Miller – yes, Eugene Kobryn – yes, Marie Skelly – yes, Margaret DePergola – yes, Joseph Koptic – yes.

BILLS RESOLUTION

A motion was made by Mrs. Skelly, seconded by Mr. Miller to approve the operational account bills resolution. Roll call vote, Earl Miller – yes, Eugene Kobryn – yes, Marie Skelly – yes, Margaret DePergola – yes, Joseph Koptic – yes.

ENGINEER'S REPORT

Mr. Dittenhofer advised that the report was forwarded to the Board for their review and approval. Everything is pretty much the same as last month. The only action item, which is also addressed in the Plans Committee Report, is the tentative sewer application for Calvary Baptist Church. That was all unless anyone has questions. There were no questions.

A motion was made by Mr. Miller, seconded by Mrs. DePergola to approve the Engineer's Report as submitted. All in favor.

EXECUTIVE DIRECTOR'S REPORT

1 – Mr. Johnson advised the Board that the public hearing regarding the NJEIT Loan for the Water Treatment Plant at Well #12 is scheduled for July 30, 2014 at 5:00.

2 – Mr. Johnson advised that the Authority received a letter from T & M Associates requesting some information about the Authority. The information requested was provided to them as noted.

Mr. Johnson stated that there are no performance guarantees due to expire; however, the maintenance guarantee for Pump Station #5 is due to expire August 31, 2014. Everything looks fine, but our Engineer will give us a letter about it for our August meeting.

Mr. Johnson stated that was all he had for his report unless there were any questions. There were no questions.

A motion was made by Mr. Kobryn, seconded by Mrs. DePergola to approve the Executive Director's Report as submitted. All in favor.

SUPERINTENDENT'S REPORT

Mr. DiFrancia stated that the report for July 2014 was provided to the Board for their review.

1 – Mr. DiFrancia advised the Board that the Authority solicited quotes for the Well No.9 Check Valve and Meter Replacement project. We received one quote from AC Schultes Inc. in the amount of \$22,788.00. Our Engineer and Attorney reviewed the quote and found it to be satisfactory. Recommendation is to award the project to AC Schultes Inc. There is a resolution to be acted on tonight regarding the award.

A motion was made by Mr. Miller, seconded by Mr. Kobryn to approve Resolution #2014-52 awarding the project to AC Schultes Inc. for the Well No. 9 Check Valve and Meter Replacement Project. Roll call vote, Earl Miller – yes, Eugene Kobryn – yes, Marie Skelly – yes, Margaret DePergola – yes, Joseph Koptic – yes.

2 – Mr. DiFrancia advised that the Consumer Confidence Report was mailed out to all of our customers as required by the State. Confirmation of mailing will be submitted to the State as mentioned in his report.

Mr. DiFrancia stated that there were five leaks this past month as listed on the bottom of his report. That is all he had for his report unless anyone has further questions. There were no questions.

A motion was made by Mrs. DePergola, seconded by Mr. Miller to approve the Superintendent's Report as submitted. All in favor.

Mr. Johnson advised that the Consumer Confidence Report is part of our newsletter. He thinks that everyone received it. It contains a lot of information about what the Authority is doing, what has been accomplished, and what we are doing in the future. It keeps our customers informed about the Authority.

Mr. Koptic stated that it was a well written and prepared report. The Board agreed.

PLANS COMMITTEE REPORT

Mr. Johnson advised the Board that Calvary Baptist Church came to the Authority a while ago because they were doing a large expansion to their church. We had a few concerns about their plan with respect to the gravity going into the pump station line. That had to be changed. Most of the items were taken care of when we held the Plans Committee meeting, but we had to determine the units for connection fees, which were calculated to be 6.5.

Mr. Johnson advised that the Plans Committee, Engineer, and Attorney recommend tentative sewer approval subject to our Engineer's letter. No final approval will be required for this project. Resolution #2014-53 is on the agenda for action.

A motion was made by Mrs. Skelly, seconded by Mrs. DePergola to approve Resolution #2014-53 granting tentative sewer approval for Calvary Baptist Church, Block 170 Lots 3, 3.01, & 4; Block 190 Lots 1, 2.01, & 2.03. Roll call vote, Earl Miller – yes, Eugene Kobryn – yes, Marie Skelly – yes, Margaret DePergola – yes, Joseph Koptic – yes.

ATTORNEY'S REPORT

Mr. Connors stated that the Members have been provided with the written report for this month. There was very little activity with regard to legal matters, and there is nothing new to report from last meeting. If anyone has questions, he is more than happy to answer them. There were no questions.

A motion was made by Mr. Miller, seconded by Mrs. DePergola to approve the Attorney's Report as submitted. All in favor.

Mr. Koptic asked whether there were any other matters to come before the Board. There were none.

A motion was made by Mr. Miller, seconded by Mrs. DePergola to accept and file all correspondence. All in favor.

A motion was made by Mrs. DePergola, seconded by Mr. Miller to open this portion of the meeting to the public. All in favor.

Mr. Koptic inquired whether anyone wished to say anything. No one wished to address the Board.

There being no comments from the public, a motion was made by Mr. Kobryn, seconded by Mr. Miller to close the public portion of the meeting. All in favor.

Mr. Koptic inquired whether there were any matters for executive session. There were none.

Mr. Koptic stated that there were no further matters to be taken up and no executive session items.

A motion was made by Mrs. DePergola, seconded by Mrs. Skelly to adjourn the meeting. All in favor.

SECRETARY

Approved on (date)