

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on June 11, 2013 at 5:00 P.M. at the Authority headquarters, 823 Radio Road, Little Egg Harbor Township, New Jersey.

MEMBERS PRESENT: Joseph Mezzina, Chairman; Joseph Koptic, Vice Chairman; Margaret DePergola, Secretary; Richard Crea; Earl Miller, Treasurer; Richard Robins; Marie Skelly

MEMBERS ABSENT: None

OTHERS PRESENT: David V. Johnson, Executive Director; Michael DiFrancia, Superintendent; Colleen Kleinow, Administrative Assistant; Nicole Mezzina, Executive Secretary; Alan Dittenhofer, Authority Engineer; Christopher Connors, Authority Attorney; Brian Logan, Authority Auditor

OTHERS IN ATTENDANCE PER SIGN-IN SHEET: None

Mr. Mezzina opened the meeting and led the Pledge of Allegiance.

Mrs. Kleinow read the following announcement:

“In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and Asbury Park Press, also posted and filed in the Office of the Clerk of the Township of Little Egg Harbor.” Resolutions are posted on the bulletin board.

APPROVAL OF PRIOR MINUTES

A motion was made by Mr. Koptic, seconded by Mrs. DePergola to approve the open session minutes of the regular meeting held May 14, 2013. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

A motion was made by Mr. Koptic, seconded by Mrs. DePergola to approve the executive session minutes of the regular meeting held May 14, 2013. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

TREASURER’S REPORT

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve the Treasurer’s Report as submitted. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

BILLS RESOLUTION

A motion was made by Mr. Koptic, seconded by Mrs. DePergola to approve the operational account bills resolution. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes, but abstained on checks #19361 and #19377.

Mr. Mezzina stated that the next item on the agenda is the hearing for fiscal year 7/1/13 through 6/30/14 water and sewer budgets.

A motion was made by Mr. Koptic, seconded by Mr. Miller to open up this portion of the meeting to the public for a hearing on fiscal year 7/1/13 through 6/30/14 water and sewer budgets. Roll call vote, Earl Miller –yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

There being no public in attendance and no comments, a motion was made by Mr. Koptic, seconded by Mr. Miller to close the hearing for the Authority’s budgets. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

Mr. Johnson stated that our Auditor, Brian Logan, is here to address the budgets.

Mr. Mezzina asked whether the Members had any questions. There were no questions.

Mr. Logan advised that the Authority introduced the budget on April 9, 2013 and held a public rate hearing on May 2, 2013. After that, the State completed their review process and gave approval for the Authority to adopt its budgets. They required a revision to the budget message language in the water budget, which is on page three, item #6. They asked us to explain how the Authority plans to eliminate the deficit in the water utility.

Mr. Mezzina asked what explanation was given and was advised by Mr. Logan that the explanation was that the deficit would be funded through a series of rate increases over the next several years so as not to burden the rate payers with a large rate increase in the current year.

Mr. Mezzina stated that since the budget was approved by the State, they must have been satisfied with that explanation. Mr. Logan advised that is correct.

Mr. Mezzina stated that the budgets should be adopted if everyone is in agreement and there are no questions.

A motion was made by Mr. Miller, seconded by Mr. Koptic to adopt the Authority’s fiscal year 7/1/13 through 6/30/14 water budget. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

A motion was made by Mr. Koptic, seconded by Mr. Miller to adopt the Authority's fiscal year 7/1/13 through 6/30/14 sewer budget. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

ENGINEER'S REPORT

Mr. Dittenhofer stated that the Engineer's Report was forwarded to the Board. Most of the items are included in the Plans Committee Report, Superintendent's Report, and/or the agenda.

Mr. Dittenhofer stated that he would like to comment on Item #1e under the General heading with respect to the 2013 Chemical bids. Bids were received for Chemical Contract #7 on May 16, 2013. His office forwarded a recommendation of award letter dated May 17, 2013 to award bid to GP Jager & Associates, Inc. in the amount of \$14,702.40, which is on the agenda for approval under the resolutions.

There were no other comments on the report. A motion was made by Mr. Miller, seconded by Mr. Koptic to approve the Engineer's Report as submitted. All in favor.

EXECUTIVE DIRECTOR'S REPORT

1 – Mr. Johnson advised the Board that the Authority must update its corporate authorization resolution with Ocean First Bank. Resolution #2013-40 is on the agenda for action.

A motion was made by Mr. Koptic, seconded by Mr. Crea to approve Resolution #2013-40 authorizing signers and wire transfer agreement with Ocean First Bank. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

2 – Mr. Johnson stated that this item is informational. It is good news for the Authority. There will be no increase from OCUA for 2014.

3 – Mr. Johnson stated this item was already discussed with respect to our budget adoption.

4 – Mr. Johnson advised, as everyone knows, we have a claim against the developer of Harbors at Stage to finish the project. We have reached an agreement with the parties involved to complete the project. If we drop the suit, without prejudice, they are willing to enter into an agreement to complete the work within 60 days. If they do not complete the work, we can go back to court.

Mr. Johnson stated that maybe our Attorney can elaborate a little better on this.

Mr. Connors advised that what Mr. Johnson just stated is correct. A Settlement Agreement and Stipulation of Dismissal Without Prejudice was prepared whereby the Galante parties agree to post \$3,500.00 for inspection escrow fees and complete the punch list items within 60 days. If not completed within 60 days, the Authority has a right to reinstitute suit, which is why it is without prejudice. We believe it will be completed within the time period provided for.

Mr. Mezzina inquired whether they are obligated to post maintenance guarantees and was advised by Mr. Connors that they are still obligated to post maintenance guarantees.

Mr. Mezzina asked how we can relay that if this is without prejudice.

Mr. Connors advised that the agreement does not exempt them from posting maintenance guarantees.

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve Resolution #2013-48 authorizing settlement agreement with Harbors at Stage/Galante, based on the recommendation of the Authority Attorney. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

5 – Mr. Johnson advised the Board that we received the new bond from K. Hov Four Seasons at Sea Oaks extending their maintenance guarantee for the water storage tank and well. The bond was extended until October so there is no action needed.

Mr. Mezzina asked whether the bond was satisfactory and was advised by Mr. Connors that it was.

Mr. Johnson advised that the balance of his report consists of the performance and maintenance guarantees. There are no performance guarantees due to expire. However, there are a few maintenance guarantees due to expire. The first one is what we just spoke about with respect to the tank and well. The next one, West Calabreeze Pump Station Lining, his understanding is that there were no problems when inspected, but it will be inspected again before expiration. Well #12 was discussed last meeting. There is nothing to inspect because it is sitting without a motor in it. The last one is the treatment plant at Sea Oaks. There is a letter in correspondence advising the developer what items have to be completed.

Mr. Johnson stated that there is another item to bring up that does not appear on his report. He is not sure how many of the Members remember this item, but a home on E. Delaware Drive, owned by Oswald, was abandoned and went up for tax sale. Several years ago the Township foreclosed on it. The tax sale certificate was sold in 2007, but because of litigation, it was just settled. The Township settled for principal without interest. The Township sent a voucher to us for a little over \$7,000, which is our principal until 2007 without interest. He advised the Township he couldn't approve it. It was supposed to have around \$29,000.00 interest. Also the Tax Collector told the new owner that he would have to pay from 2008 to the present time.

Mr. Johnson also stated that he spoke with the gentleman who indicated he had a clear statement from the Township that everything was paid, and he was free and clear. I told him I didn't agree with that as the Authority didn't agree to it.

Mr. Johnson stated that he believes the Authority is due the extra money.

Mr. Mezzina asked whether the Township has authority to make deals on behalf of the Authority and was advised by Mr. Connors that he doesn't know the answer to that. He will have to research it. The Director has provided him with the information. He will research and report back to the Board

Mr. Mezzina stated that he doesn't think the Town has that authority.

Mr. Johnson stated that was all for his report.

A motion was made by Mr. Koptic, seconded by Mrs. DePergola approving the Executive Director's Report as submitted and modified. All in favor.

SUPERINTENDENT'S REPORT

1 - Mr. DiFrancia advised the Board that the Redevelopment of Well #8 and #9 on Center Street is ongoing. Well #8 has been redeveloped and is back on line. Well #9 redevelopment was scheduled to start this week. It was pulled today and TV inspections are scheduled for Friday. Monday it will be cleaned and swabbed. Estimated completion is June 28, 2013, and it will be ready for the summer.

2 – Mr. DiFrancia stated that the Consumer Confidence Report is being completed and will be mailed out by the end of the month.

3 – Mr. DiFrancia advised the Board that the newsletter provided today is from Constant Chlor Plus. It contains information about the chlorine generator we installed at Well #10 in 2008 to eliminate problems with Sodium Hypochlorite, which is a powerful bleach solution. It cracks the lines and eats at the pump. We came up with a solution for the problem. One of the by-products of this chemical is calcium carbonate chalking solution, which turns into a chalk or powder when dries out. It clogs the lines and pumps. We invented a filter for it that the company sells when they sell their unit. They were so impressed with it that they did a report, which is very interesting. The Members should look it over.

Mr. Johnson stated that he would like the Members to take it home and look at it.

Mr. DiFrancia stated that there was only one leak this past month. It was on E. Dory Drive as noted. That is all he has unless anyone has questions. There were none.

A motion was made by Mr. Koptic, seconded by Mr. Crea to approve the Superintendent's Report as submitted. All in favor.

PLANS COMMITTEE REPORT AND ADDENDUM

1 of Addendum – Mr. Johnson advised the Board that the addendum consists of the bid for a Buick Enclave. One bid was received from Barlow in Manahawkin. The bid price was \$36,100.00 with credit for trade of the current Enclave of \$16,500.00 for a net of \$19,600.00. Our Attorney reviewed the bid package, and everything was found to be in order.

Mr. Johnson stated from looking at other prices, this price is in order. The Committee reviewed and recommends approval. There is a resolution on the agenda for action.

Mr. Mezzina asked whether we are comfortable with one bid and was advised by Mr. Johnson that it is in line with what the prices are.

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve Resolution #2013-49 awarding bid for Buick Enclave to Barlow Automotive. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

Mr. Johnson advised the Board that the first item on the regular Plans Report is the Unit Price Schedule. The prices didn't need to be changed this coming fiscal year. The Committee, Engineer, and Attorney recommend approving the Unit Price Schedule for July 2013 through June 2014. There is a resolution on the agenda for action.

A motion was made by Mr. Koptic, seconded by Mrs. DePergola to approve Resolution #2013-41 adopting unit price schedule effective 7/1/13. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

Mr. Johnson stated that the other item for Plans Committee was Chemical Contract #7 re-bid, which the Engineer spoke of earlier. Two bids were received, and the Committee, Engineer, and Attorney recommend award to GP Jager, who was the lowest responsible bidder. There is a resolution on the agenda for action.

A motion was made by Mr. Miller, seconded by Mr. Koptic to approve Resolution #2013-39 awarding contract to GP Jager & Associates for Chemical Contract #7 - dry calcium hypochlorite briquettes. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

Mr. Johnson stated there was nothing further for the Plans Committee Report.

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve the Plans Committee Report and Addendum as submitted. All in favor.

STORM COMMITTEE

Mr. Johnson advised the Board that the Committee was directed to come up with a written policy for those affected by the storm. The package in front of you tonight is what we have discussed over the months. What we are doing is contained here. We discussed many different items and called other Authorities. Other Authorities were not giving any type of relief on service charges except for Mantoloking because no one was allowed on the island. Everyone else was still billing their customers. The reason being, just like us, Authorities and Towns can't lose the revenue and run efficiently. We thought we could waive the turn off and turn on fees without hurting the Authority.

Mr. Johnson further advised that FEMA is covering us for the man-hours to do it so we are not losing anything, and the customers are getting the extra service. There is a resolution on the agenda memorializing the policy.

Mr. Mezzina asked if everyone is satisfied with the Committee's recommendation.

Mr. Miller stated that the report indicates that December 31, 2013 is the cut off for waiving the fees, but his understanding from people who have to raise houses is that it's going to be four years to do that. Are we going to penalize them after December 31, 2013 by charging for the service?

Mr. Johnson stated that we can always extend it. No one should be penalized, but we could bring this back to the Board in December.

Mr. Miller stated that the Township is giving four years to raise homes. Maybe our program should be in compliance with that.

Mr. Johnson stated that everyone doesn't know what is happening with FEMA so we may have to re-visit this.

Mr. Koptic asked whether our hands are tied by legislation in what we can do as an Authority.

Mr. Connors advised that we have discretion with regard to services. It is narrowly circumscribed. There are obligations to bond holders and ratepayers that are not really legislated commands. You have to balance everything. You are liable to cause harm to homes not affected if you do more.

Mr. Mezzina stated that he has similar concerns to Mr. Miller. The Committee is recommending waiving the on/off fees through December 31, 2013, but on and off are two different occurrences. The shut off could take place before December, but the turn on might not take place by December 31, 2013. We should at least address the two situations separately. The waiver could be December 31st for the shut off, and then in the next billing cycle, notice that the waiver of the turn on fee is whatever time period we decide. The turn on waiver doesn't necessarily have to be in conjunction with the Township, but it should be something more reasonable.

Mr. Miller stated that he is in complete agreement with the Chairman's recommendation. The turn off waiver could be December 31st, but the turn on date has to be somewhat longer than that.

Mr. Mezzina stated he agrees but is struggling with what the time frame should be.

Mr. Crea suggested we leave it December 31st, and then extend it.

Mr. Mezzina stated that it would be more prudent to take care of it now.

Mr. Miller asked whether we can say that anyone who turned off their water by December 31, 2013 will be credited with a turn on service fee without charge.

Mr. Koptic suggested we say two years.

Mr. Miller inquired whether the time frame was important.

Mr. Mezzina stated that it is. It can't be in perpetuity.

Mr. Johnson stated that he doesn't know how long we can collect the turn off/on fees from FEMA. Right now we are being compensated and are going to ask for extensions, but we don't know how long it will last. We didn't even know we were going to be compensated for that.

Mr. Mezzina asked whether we could do it in conjunction with our FEMA program.

Mrs. DePergola advised that the construction office is seeing more demolition permits. By the end of the year, a lot of homes will be put back up. They are going to want their water turned back on. She thinks December is more than enough time. More money is coming in to the people, and they want to get back into position of getting back into their homes.

Mr. Mezzina stated that he feels that some people are not doing what Mrs. DePergola is saying.

Mr. Koptic stated that he was told that most people are raising their houses, not demolishing. He was also told that there is a four-year waiting list to raise their homes because of how many there are.

Mr. Koptic stated that Mr. Johnson mentioned that we are getting reimbursed for the fees. We didn't even know that and were waiving the fees.

Mr. Koptic asked how many homes we are talking about and was advised by Mr. Johnson that 4,000 homes were affected so probably 3,500 homes.

Mr. Mezzina stated that he honestly doesn't want to deal with this again in December, and if FEMA wasn't reimbursing us, what would we do.

Mr. Mezzina asked what the water turn off and water turn on fee is and was advised by Mr. Johnson that it is \$35.00 for each service.

Mr. Koptic recommended turn off by December 31, 2013 and turn on by December 31, 2015.

Mr. Connors stated that a homeowner could turn the water on and off more than once. Some people raising their houses might need to be given four years. Some people have to shut off their water to restore their home, and when raising, they have to turn it off and on again.

Mr. Mezzina stated then that we have to decide whether it will be waived more than one time.

Mr. Connors stated that it also has to be due to storm related damage. We will have to inspect or get documentation that it is being done due to the storm.

Mr. Mezzina stated that it could be one time only, but if need be, multiple on and offs could be addressed at the Customer Committee level.

Mrs. DePergola stated that December 31, 2015 is two and a half years.

Mr. Mezzina stated that it is really more than that because the storm was last year.

Mr. Connors stated that the Authority doesn't want to be put in a position to rescind the waiver but could be in a position to extend the waiver. The Authority has to make a determination of what to do without causing detrimental hardship or impact on the Authority.

Mr. Mezzina stated that extending something is nicer than saying we are not doing anything. That gives us flexibility. We can have the policy in place as long as FEMA is reimbursing us.

After some discussion, the Members agreed that the turn off fee be waived through December 31, 2013 for anyone affected by the storm. Should they request the water be turned back on, there will be no charge. The length of time will be subject to the time frame that we are getting reimbursed by FEMA. It will be a one-time water turn off and on charge for storm related damage. Anything else will go through the Customer Committee.

A motion was made by Mr. Koptic, seconded by Mrs. DePergola that the policy for anyone affected by the storm is as follows: The Authority waives the water turn off fee until December 31, 2013 for homes damaged by Super Storm Sandy. Should they request the water be turned back on, there will be no charge for the length of time as the Authority is being reimbursed by FEMA. It will be a one-time waiver for both the turn off and turn on fee. Anything else will go through the Customer Committee. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea –yes, Joseph Koptic – yes, Joseph Mezzina – yes.

Mr. Mezzina stated that Resolution #2013-50 has to be revised. Mr. Connors advised that Resolution #2013-50 can be approved as amended to incorporate the motion just made or it can be tabled.

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve Resolution #2013-50 waiving certain service fees as a result of Super Storm Sandy as amended per the motion above. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

ATTORNEY'S REPORT

Mr. Connors stated that the only thing really to be commented on is in regard to Winding Run Estates. So far mediation didn't produce results. They tried to get the parties together. Court scheduled a settlement conference for July 15, 2013. If not mediated before then, we will be in judge's chambers July 15th with a trial date to commence August 12, 2013.

Mr. Connors stated that we already spoke about Harbors at Stage.

Mr. Connors stated with respect to South Shore Properties that we are not in the case anymore, but the Executive Director was called to testify on behalf of South Shore Properties as a witness. The Authority was dismissed from the case but remains bound to the order of the court, which prohibits the Authority from requiring the manhole be raised until the matter is fully litigated and order dissolved.

Mr. Connors stated with respect to the Frog Pond Road matter, to his knowledge, we didn't receive any information from the individual who feels that the mandatory hook-up should not apply to them as to the issue of availability. We are still waiting for further information.

Mr. Connors advised that another item that is not on the report because it's personnel, but can be reported without going into executive session, concerns AFSCME's unfair labor practice complaint. The union is challenging that the Authority violated Article 5 of the union contract. We raised Article 8, the article that speaks of inclement weather. Four office employees filed a grievance against the Authority. They are grieving having to use their earned time while the office was closed due to Super Storm Sandy. In Article 8 of the union contract, inclement weather, the Executive Director has the discretion to say whether non-essential employees report to work. The employees that do not work have the ability to utilize paid leave time. We negotiated that clause so the Authority would not be paying overtime to those employees required to work. Those not required to work have the option of being charged a leave day they may have. They are contesting that they had to use a leave day. They went through the grievance process and went from Step three to unfair labor. PERC has opined that and deferred claim to an arbitrator.

Mr. Connors stated that when you have negotiated procedures for grievances as we do, it should be channeled through that. They are directing it to an arbitrator.

There was nothing further for the Attorney's Report.

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve the Attorney's Report as submitted and amended. All in favor.

Mr. Mezzina asked whether the next personnel matter was for executive session discussion.

Mr. Connors advised that it can be if the Members wish to discuss it. If the Members are willing to accept the recommendation of the report, it doesn't have to be executive session. If anyone has questions or needs to discuss the matter, the Board should go into executive session.

Mr. Mezzina stated that we have a recommendation from the Personnel Committee. If we are okay with it, then we can act on it, but if anyone would like to discuss it, we should go into executive session.

The Members indicated there were no questions or comments on the recommendations of the Committee.

Mr. Mezzina stated then that we should act on the resolutions that go along with the report. A motion was made by Mr. Koptic, seconded by Mr. Miller to approve Resolution #2013-45 establishing position of Chief Operations and Maintenance Coordinator of the LEHMUA. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

A motion was made by Mr. Miller, seconded by Mr. Koptic to approve Resolution #2013-46 promoting Vincent Johnson to Chief Operations and Maintenance Coordinator of the LEHMUA. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve Resolution #2013-47 promoting Michael Keller to Utility Maintenance. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

Mr. Mezzina stated that part of this is emanating from our discussions about the deficiencies in personnel that we'll be experiencing in the future. We will have to go into a restructuring here very shortly. This is the first part of the restructuring. Also, two people we know and love will be leaving in the near future. We have all done a tremendous job here over the years, both personnel and Board. He would like to commend all and thank all.

Mr. Mezzina stated that the two people he is referring to are not a secret to anyone. Mrs. Kleinow expressed her desire to retire in the near future, and we would be remiss in our duties if we didn't heed that and recognize it. Our Executive Director, who has been with us over 20 years, has also expressed his desire to retire. We have had other personnel come and go, but when you get to the top of the management chain, that is one of the most important aspects of the Authority. Our prior Superintendent retired, but we prepared well for the successor Superintendent. We have live, and in living color, evidence in Michael DiFrancia that it has worked out very well.

Mr. Mezzina stated that we are not really growing anymore, but we have an older system to manage. We have to look at top personnel to work with our Superintendent. Mr. DiFrancia is taking us in that direction. The parties involved are not the issue; it is the needs of the Authority. He voted yes on the personnel resolutions because he respects the Personnel Committee and Superintendent. Those recommendations do not come lightly for him, which leads back to the Personnel Committee and the two people mentioned. They are so important. Even though we have had a tragedy in the number of homes affected by the storm, the fact remains that the amount of work put in by Ms. Mezzina, the Superintendent, and Executive Director due to the storm is overwhelming and probably will generate more and more work. Our Superintendent said that he needs more personnel. We lost Mr. DeFeo, and funds are still in the budget for him.

Mr. Mezzina recommended that our Superintendent look for a qualified person; not just a laborer. He needs someone with skills to jump right in without much coaching. We have to consider that and get on the right track. The Board agreed.

Mr. Mezzina stated that we have to start on a quest for internal restructuring sometime in the near future. The Executive Director should create a plan so that we have proper preparation. We have a lot of work to do. We did a meter project twice while Mr. Johnson was at the helm, and it was done smoothly. No matter where you are, there will be complaints, but he doesn't think we have very many complaints.

Mr. Mezzina asked if there were any other matters to come before the Board.

Mr. Connors advised that there were still three resolutions that require action.

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve Resolution #2013-42 adopting annual rates and charges effective 7/1/13. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

A motion was made by Mr. Koptic, seconded by Mrs. DePergola to approve Resolution #2013-43 adopting water budget fiscal year 7/1/13 through 6/30/14. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

A motion was made by Mr. Koptic, seconded by Mrs. DePergola to approve Resolution #2013-44 adopting sewer budget fiscal year 7/1/13 through 6/30/14. Roll call vote, Earl Miller – yes, Margaret DePergola – yes, Richard Crea – yes, Joseph Koptic – yes, Joseph Mezzina – yes.

A motion was made by Mr. Koptic, seconded by Mr. Miller to accept and file all correspondence. All in favor.

A motion was made by Mr. Koptic, seconded by Mrs. DePergola to open this portion of the meeting to the public. All in favor.

There being no public in attendance, a motion was made by Mr. Koptic, seconded by Mrs. DePergola to close the public portion of the meeting. All in favor.

There being nothing further and no executive session matters, a motion was made by Mr. Koptic, seconded by Mr. Miller to adjourn. All in favor.

SECRETARY

Approved on (date)