

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on May 10, 2016 at 5:00 P.M. at the Authority headquarters, 823 Radio Road, Little Egg Harbor Township, New Jersey.

MEMBERS PRESENT: Joseph Koptic, Chairman; Margaret DePergola, Vice Chair; Richard Crea, Secretary; Earl Miller, Treasurer; Eugene Kobryn; Richard Robins; Marie Skelly

MEMBERS ABSENT: None

OTHERS PRESENT: Earl F. Sutton Jr., Executive Director; Michael DiFranca, Superintendent; Colleen Kleinow, Administrative Assistant; Nicole Mezzina, Executive Secretary/QPA; Alan Dittenhofer, Authority Engineer; Brian Rumpf, Authority Attorney; Peter Chacanas, Authority Attorney

OTHERS IN ATTENDANCE PER SIGN-IN SHEET: None

Mr. Koptic opened the meeting and led the Pledge of Allegiance.

Mrs. Kleinow read the following announcement:

In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and Asbury Park Press, posted on the Authority bulletin board, and posted and filed in the Office of the Little Egg Harbor Township Clerk.

PRIOR MINUTES

A motion was made by Mr. Robins, seconded by Mrs. DePergola to approve the minutes of the regular meeting held April 12, 2016. Roll call vote, Earl Miller – yes, Richard Robins – yes, Eugene Kobryn – yes, Richard Crea – yes, Margaret DePergola – yes.

TREASURER'S REPORT

A motion was made by Mr. Crea, seconded by Mrs. DePergola, to approve the Treasurer's Report. Roll call vote, Earl Miller – yes, Eugene Kobryn – yes, Richard Crea – yes, Margaret DePergola – yes, Joseph Koptic - yes.

BILLS RESOLUTION

A motion was made by Mr. Crea, seconded by Mrs. DePergola to approve the operational account bills resolution. Roll call vote, Earl Miller – abstained because he didn't have time to review it, Eugene Kobryn – yes, Richard Crea – yes, Margaret DePergola – yes, Joseph Koptic - yes.

EXECUTIVE DIRECTOR'S REPORT

1 – Mr. Sutton stated that we approved our proposed budget last month at our April meeting, and it was submitted to the State for their approval. A rate hearing is scheduled for May 17, 2016 at 10:00 A.M.

2 – Mr. Sutton advised that he attended the Senior Expo along with Ms. Mezzina and Ms. Trettin. We were very happy to give out the remainder of the grocery bags that we had. People really like that. It was well received. We got great exposure, and we had very few questions.

3 – Mr. Sutton advised that we are happy to report that the sewer improvements on Playhouse Drive have been completed. We notified the Township that they can proceed with the paving restorations. Once paving is finished, the residents of that street will be extremely happy as they have been living with deplorable conditions during the project. The sewer main was in bad shape and has now been replaced, and everyone will be glad when it is totally finished.

4 – Mr. Sutton advised that there are no performance bonds or maintenance bonds due to expire. We are still looking at cleaning up some of the old development projects. It is amazing that some developers let bonds remain in effect and let money sit in escrow for so long. Mrs. Kleinow and Ms. Mezzina can attest to that. It is mind boggling that they let bonds sit there. Some projects are ten years old or older. TD Bank has a \$30,000 cash bond sitting in escrow, and we have to maintain the escrow accounts. It is frustrating dealing with the escrow accounts.

Mr. Sutton stated as a point of information, we are still working on the bank account situation. We are basically down to only a few accounts at Sun Bank. Ms. Mezzina and Mrs. Kleinow have been working to get that squared away.

Mr. Sutton stated that is all he has for his report.

A motion was made by Mr. Crea, seconded by Mrs. DePergola to approve the Executive Director's Report. All in favor.

SUPERINTENDENT'S REPORT

1 - Mr. DiFrancia advised that a bid opening will be held May 19, 2016 for our annual contracts for water and sewer plant supplies, emergency repair of water and sanitary sewer mains and services, and the chemical supplies.

2 – Mr. DiFrancia advised that the Well #10 Filter Media Replacement Project has been completed. We are waiting for a maintenance bond to be posted so that we can process a performance bond release.

3 – Mr. DiFrancia stated that as of right now, the drilling is at 518 feet for Well #14. They are in to the formation where the existing screen for Well #13 is sitting. Well #13 was shut down so there was no disturbance in the water itself so there is no turbidity; just clean, crisp water for our customers.

Mr. DiFrancia stated that we are pulling water from the high pressure to the low pressure system and running Well #6 to sustain pressure. The police and fire departments have been notified that calls go right to him so we do not experience pressure problems. The 16" casing will be set, and Well #13 will be off until Memorial Day weekend. After flushing, it will be turned back on and kept running to sustain pressure for Memorial Day weekend, and then it will be turned back off to finish setting the screen of the well itself. If you look at the Well site, it looks like you are working on the moon. Because of the drilling, everything looks white. The drillers are doing a really good job, and we hope the job will be completed on schedule.

4 – Mr. DiFrancia advised that the Work Order Management Report that we provide every month is attached. As always, he would like to point out the most important things. There were 112 meter repairs as we are still working on the meters from Super Storm Sandy. There were 11 disconnects, but there were 34 reinstated so we are still bringing more customers back on line than customers that are disconnecting. That is all for his report unless there are any questions.

Mr. Crea inquired whether the Authority personnel performed the filter media work at Well #10 or did we job it out.

Mr. DiFrancia advised that the filter media replacement was jobbed out, but we worked with the contractor hand in hand because of the backwashing procedures.

Mr. Miller stated that Well #14 on Osborn Island is a quagmire at this point and inquired whether the contractor will put everything back in a reasonable state.

Mr. DiFrancia advised that the property will be returned to its original condition.

Mr. Miller stated that it looked good when they started but now it doesn't look good.

Mr. DiFrancia advised that the contractor will clean everything up when the job is completed. Last month he asked for authorization to go out to bid for Well #14 piping and equipment, because after drilling, we should go right into the next project there so as not to disturb everything again. We will have less disturbance, and then the contractor can clean the whole area up when totally finished. It will look just as good, if not better, when it is done. He will make sure of it.

A motion was made by Mr. Miller, seconded by Mrs. DePergola to approve the Superintendent's Report as submitted. All in favor.

ENGINEER'S REPORT

Mr. Dittenhofer stated that he provided the written report for the Board's review and approval tonight. Action items were addressed under the Executive Director's and Superintendent's Reports, but he would be glad to answer any questions. There were no questions.

A motion was made by Mrs. DePergola, seconded by Mr. Miller to approve the Engineer's Report as submitted. All in favor.

ATTORNEY'S REPORT

Mr. Rumpf advised that he submitted the written report for the Board's review and would be happy to answer any questions. There were no questions.

Mr. Rumpf stated that he had a table at the Senior Expo, but all the traffic went to the MUA.

A motion was made by Mrs. DePergola, seconded by Mr. Miller to approve the Attorney's Report as submitted. All in favor.

Mr. Sutton stated that it has been a pleasure working with Mr. Rumpf and his staff. He is looking forward to working with Peter Chacianas while Mr. Rumpf recovers from his procedure. Our whole staff has enjoyed working with Mr. Rumpf and his staff.

Mr. Sutton wished Mr. Rumpf a speedy recovery.

Mr. Chacianas stated that he is looking forward to working with us.

Mr. Koptic asked whether there were any other matters to come before the Board. There were none.

A motion was made by Mr. Miller, seconded by Mr. Crea to accept and file all correspondence. All in favor.

A motion was made by Mrs. DePergola, seconded by Mr. Crea to open this portion of the meeting to the public. All in favor.

There being no public in attendance, a motion was made by Mrs. DePergola, seconded by Mr. Crea to close the public portion of the meeting. All in favor.

Mr. Koptic and the Board wished Mr. Rumpf a speedy recovery.

Mr. Rumpf thanked everyone for their wishes.

There being no matters for executive session, and no further business, a motion was made by Mr. Crea, seconded by Mrs. DePergola to adjourn. All in favor.

SECRETARY

Approved on (Date)