

RESOLUTION #2016- 76

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,
COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING EARL F. SUTTON JR. AS
THE AUTHORITY PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") created the position of Public Agency Compliance Officer, in order to comply with regulatory requirements imposed by the State of New Jersey, the New Jersey Department of the Treasury (State Affirmative Action Office) and other regulatory agencies; and

WHEREAS, the Authority, after discussion with its professional staff, believed it appropriate and necessary to create the position of Public Agency Compliance Officer in order to comply with the appropriate regulations, administrative code, and statutory requirements; and

WHEREAS, Earl F. Sutton Jr., Executive Director of the Authority, has shown the willingness, experience, educational background and competence to serve the Authority and its ratepayers as its Public Agency Compliance Officer.

NOW, THEREFORE, BE IT RESOLVED this 13th day of December 2016, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1 – Effective January 1, 2017, Earl F. Sutton Jr. is hereby appointed as Public Agency Compliance Officer.

2 – The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

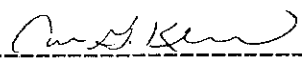
I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 13th day of December 2016, a quorum being present and voting in the majority.



Marie Skelly, Acting Secretary

State of New Jersey
County of Ocean

Sworn and Subscribed
before me this 13th day of
December 2016



Notary Public of NJ

COLLEEN G. KLEINOW
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires on 10-1-17

RESOLUTION #2016-77

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING CUSTOMER REFUND(S) FOR RETURNED WATER METER(S) and/or MTU(S)

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as "Authority") has provided for the replacement of damaged water meter(s) and/or MTU(s) at no cost to the customer provided that the damaged meter and/or MTU is presented to the Authority at the time of delivery of the replacement meter and/or MTU; and

WHEREAS, the customer(s), as set forth in Schedule "A" has/have incurred the cost of a new meter and/or MTU as a result of the damaged meter and/or MTU not being returned to the Authority at the time of the delivery of the replacement meter and/or MTU; and

WHEREAS, the customer(s) has/have subsequently returned to the Authority the damaged meter and/or MTU and is/are seeking a refund of the fee paid to the Authority for the replacement meter and/or MTU; and

WHEREAS, it is the desire of the Authority to reimburse the customer(s) as set forth in Schedule "A" for the cost of the replacement meter(s) and/or MTU(s).


NOW THEREFORE BE IT RESOLVED, this 13th day of December 2016 by the Little Egg Harbor Municipal Utilities Authority, as follows:

1 - That the Authority does hereby authorize a refund of the cost of the new meter(s) and/or MTU(s) to the customer(s) as set forth in Schedule "A".

2 - That the Executive Director is authorized to execute any and all documents in order to implement the intent of this resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a regular meeting held on December 13, 2016, a quorum being present and voting in the majority.


Marie Skelly, Acting Secretary

SCHEDULE "A"

<u>Name & Address of Customer</u>	<u>Account No.</u>	<u>Issuance of New Meter &/or MTU</u>	<u>Return of Old Meter &/or MTU</u>	<u>Amount</u>
Winand, Pamela (Service Location: 16 Chesapeake Court)	4926-0	09/03/14	12/02/16	\$275.00

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
RESOLUTION 2016- 78

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Secretary pursuant to N.J.S.A. 40A: 5A-17, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated by N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each local unit shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and


WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Little Egg Harbor Municipal Utilities Authority, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON DECEMBER 13, 2016.



Secretary (Acting)
Marie Skelly

STATE OF NEW JERSEY
COUNTY OF OCEAN

We, the members of the governing body of the Little Egg Harbor Municipal Utilities Authority, in the County of Ocean, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Board of Commissioners of the Little Egg Harbor Municipal Utilities Authority in the County of Ocean;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Authority Audit filed with the Secretary pursuant to N.J.S.A. 40A:5A-17 for the year 2016;
3. We certify that we have personally reviewed and are familiar with, at a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.) <u><i>Joseph P. Koptic</i></u>	(L.S.) <u><i>Richard Robins</i></u>
Joseph P. Koptic	Richard Robins
(L.S.) <u><i>Margaret DePergola</i></u>	(L.S.) <u><i>Marie Skelly</i></u>
Margaret DePergola	Marie Skelly
(L.S.) <u><i>Richard Greaves</i></u>	(L.S.)
Richard Greaves not available	
(L.S.) <u><i>Earl Miller</i></u>	(L.S.)
Earl Miller	
(L.S.) <u><i>Eugene Kobryn</i></u>	(L.S.)
Eugene Kobryn	

Marie Skelly
Secretary (Acting)

Sworn to and subscribed before me this

13th Day of December 2016

Carol S. Ken
Notary Public of New Jersey

COLLEEN G. KLENOW
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires on 10-1-17

The Secretary, Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

RESOLUTION #2016-79

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, GRANTING FINAL SEWER APPROVAL FOR SEA PIRATE CAMPGROUND, BLOCK 173, LOT 3.02 (LITTLE EGG HARBOR TWP.) BLOCK 1 LOTS 117, 117.02, 119, 119.01, 119.02 & 120 (EAGLESWOOD TWP.) AND BLOCK 3 LOT 2 (EAGLESWOOD TWP.)

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") has received an application for final sewer approval for property known and designated as Sea Pirate Campground, Block 173 Lot 3.02 (Little Egg Harbor Twp.); Block 1 Lots 117, 117.02, 119, 119.01, 119.02 & 120 (Eagleswood Twp.) and Block 3 Lot 2 (Eagleswood Twp.); and

WHEREAS, the applicant for the project is Patrick Benn (the "applicant"), and the attorney for the applicant is not known at this time; and

WHEREAS, the purpose of the application is to construct improvements to an existing campground located on the eastern side of Route 9, north of Dock Street. The property has portions located in both Little Egg Harbor Township and Eagleswood Township. The applicant is applying for sewer service at this time. The applicant proposes to connect to an existing Ocean County Utilities Authority manhole located at the intersection of Willets Avenue and Railroad Avenue and extend force main along Willets Avenue, crossing Route 9, and onto the campground site. The on-site sewer improvements will service the existing buildings and provide pump-out facilities for various campsites. The applicant's Engineer is Bruce A. Jacobs, P.E. of Gravatt Consulting Group; and

WHEREAS, the applicant has submitted the following:

A set of plans, sheets 1-6 of 6, titled "Final Sanitary Sewer Plan, Sea Pirate Campground, Eagleswood Twp. & Little Egg Harbor Twp. Ocean County, New Jersey", prepared by Gravatt Consulting Group, dated January 8, 2014, with a revision date of November 30, 2016.

WHEREAS, the Authority has received a letter of recommendation dated December 8, 2016 from its Consulting Engineer for the project, Remington, Vernick & Vena Engineers, which letter recommends that the application for final sewer be approved, subject to compliance with the terms and conditions set forth therein; and

WHEREAS, it appears that the application, by complying with the conditions set forth in the aforementioned review letter, is in compliance with the Authority's Rules and Regulations.

NOW, THEREFORE, BE IT RESOLVED this 13th day of December 2016 by the Little Egg Harbor Municipal Utilities Authority as follows:

1 - The Authority accepts the recommendations of its Consulting Engineer for the project and grants final sewer approval. This approval is contingent upon the applicant complying with all terms and conditions set forth in the aforementioned review letter dated December 8, 2016. A copy of the aforementioned review letter is attached hereto and made a part hereof.

2 - The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on December 13, 2016, a quorum being present and voting in the majority.



Marie Skelly
Acting
SECRETARY

PRINCIPALS

Edward Vernick, PE, CME, President
Craig F. Remington, FIS, FP, Vice President
Michael D. Vena, PE, P.E. (deceased 2009)
Edward J. Walberg, PE, PE, CME, CFM
Thomas F. Beach, PE, CME
Richard G. Arango, PE, CME
Klin Wendell Bibbs, PE, CME
Marc DeBlasio, PE, PE, CME, CFWM, CRP
Alan Dittenhofer, PE, PE, CME
Leonard A. Faiola, PE, PE, CME
Christopher J. Fazio, PE, CME
Terence Vogt, PE, PE, CME
Dennis K. Yoder, PE, PE, CME

SENIOR ASSOCIATES

Charles E. Adamson, FIS, MFI
John J. Cantwell, PE, PE, CME
Richard B. Czokanski, PE, CME, CSEE
Annina Hogan, PE, SA, CME, CFWM, IFCO-AP
Kenneth C. Ressler, PE, CME
Frank J. Seneg, Jr., PE, PE, CME, IUBS
Gregory J. Sullivan, PE, PE, CME, CEA

PLEASE REPLY TO THE NOTED OFFICE

Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033
☐ (856) 795-9595

51 Haddonfield Road, Suite 260
Cherry Hill, NJ 08002
☐ (856) 795-9595

Remington, Vernick
& Vena Engineers
9 Allen Street
Ionia River, NJ 08753
☐ (732) 286-9220

3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
☐ (732) 955-8000

Remington, Vernick
& Walberg Engineers
845 North Main Street
Pleasantville, NJ 08232
☐ (609) 645-7110

4907 New Jersey Avenue
Wildwood City, NJ 08260
☐ (609) 522-5150

Mellord Plaza 1, Suite 400
16701 Mellord Boulevard
Bowie, MD 20715
☐ (240) 544-5382

Remington, Vernick
& Beach Engineers
922 Fayette Street
Conshohocken, PA 19428
☐ (610) 940-1050

1000 Church Hill Road, Suite 220
Pittsburgh, PA 15205
☐ (412) 263-2200

Univ. Office Plaza, Bellevue Building
262 Chapin Road, Suite 105
Newark, DE 19702
☐ (302) 266-0212

Remington, Vernick
& Arango Engineers
the Presidential Center, Lincoln Building
Suite 600, 101 Route 130,
Cinnaminson, NJ 08077
☐ (856) 303-1245

One Hamon Plaza, Suite 210
Secaucus, NJ 07094
☐ (201) 624-2137

December 8, 2016

Mr. Earl F. Sutton Jr., Executive Director
Little Egg Harbor MUA
823 Radio Road
P.O. Box 660
Little Egg Harbor, New Jersey 08087-0660

Re: Final Sewer Application Review #2
Sea Pirate Campground
Block 173, Lot 3.02 (Little Egg Harbor Twp.)
Block 1, Lots 117, 117.02, 119, 119.01,
119.02 & 120 (Eagleswood Twp.)
Block 3, Lot 2 (Eagleswood Twp.)
Patrick Benn
Our File: 1517-N-1077

Dear Mr. Sutton:

Our office has received the application for Final Sewer Approval for the above referenced Blocks and Lots. We have reviewed this application and find the following.

A. General:

The applicant, Patrick Benn, is proposing to construct improvements to an existing campground located on the eastern side of Route 9, north of Dock Street. The property has portions located in both Little Egg Harbor Township and Eagleswood Township. The applicant is applying for sewer service at this time. The applicant proposes to connect to an existing Ocean County Utilities Authority manhole located at the intersection of Willets Avenue and Railroad Avenue and extend force main along Willets Avenue, crossing Route 9, and onto the campground site. The on-site sewer improvements will service the existing buildings and provide pump-out facilities for various campsites. The applicant's mailing address is P.O. Box 271, West Creek, New Jersey 08092. The applicant's engineer is Bruce A. Jacobs, P.E. of Gravatt Consulting Group. The applicant's attorney is not known at this time.

B. Items Submitted:

The applicant has submitted the following:

1. Set of plans, sheets 1-6 of 6, titled "Final Sanitary Sewer Plan, Sea Pirate Campground, Eagleswood Twp. & Little Egg Harbor Twp., Ocean County, New Jersey", prepared by Gravatt Consulting Group, dated January 8, 2014, with a revision date of November 30, 2016.

C. Sewer System:

1. The project is within the Little Egg Harbor Municipal Utilities Authority active sewer service area.
2. Connection of this project to the Authority's system is granted. By copy of this letter, our office is notifying Eagleswood Township of the applicant's proposal to construct the sanitary sewer improvements and connect to the Authority's sewer system. The applicant's engineer has indicated that Eagleswood Township has approved the design. The applicant has received Preliminary and Tentative Approval from the Authority for this project.
3. All work is to be constructed in accordance with the Authority's Rules and Regulations.
4. Written correspondence from the NJDEP indicates that they have no issue with the campsites discharging recreational vehicle holding tanks into the proposed pump station. Per the NJDEP, the applicant's engineer will be responsible for accounting for this extra volume when sizing the pumps for the pump station.
5. The applicant's engineer has indicated in a note on the plans that the pump station will require a licensed operator and has provided his contact information.
6. The applicant is responsible for obtaining the NJDOT Highway Access Permit for the construction of the sanitary sewer across Route 9.
7. The applicant will be required to provide a Sensus Mag meter to measure the water entering the system electronically that will be discharged by the pump station. The meter shall be calibrated annually and the results must be forwarded to the Authority. The Authority has the right to inspect the pump station at any time for maintenance records and to test for hydrogen sulfide levels. If sulfides are not controlled at adequate levels acceptable to the Authority and the OCUA, the Authority may require ferrous chloride or another approved solution to be added to maintain acceptable levels. The need for the chemical, if required, will be paid for solely by the applicant.
8. The following is a list of items which are to be revised.
 - a. The applicant will own, operate, and maintain the pump station and force main on-site and up to the Willetts Avenue right-of-way at his sole expense. A Deed Restriction for the pump station and force main will be required.

The Deed Restriction shall state "It is the intention of this Deed Restriction to bind the undersigned and to bind subsequent owners and to acknowledge that the present and all future property owners will own, operate and maintain at his sole cost and expense, the pump station and force main on the premises known as Lot 3.02 in Block 173 in Little Egg Harbor Township and Lots 117, 117.02, 119, 119.01, 119.02 and 120 in Block 1 and Lot 2 in Block 3 in Eagleswood Township. The property owner will comply with all necessary Rules and Regulations of the Little Egg Harbor Municipal Utilities Authority as well as all Rules and Regulations of the State of New Jersey and the NJ Department of Environmental Protection with regards to the proper operation of the pump station and force main." Additionally, the Engineer's Report shall clearly note the ownership of the sewer facilities.

- b. Sheet 5, the Gate Valve detail shall specify the valve as Mueller Model A-2360 or equal. The detail shall include the materials and fittings necessary to transition from HDPE to Mechanical Joint. Fittings utilized shall leave the gate valve accessible to removal in the event replacement is required. A butt-weld converter to MJ fitting with stiffener on each end of the gate valve is to be added to the detail. It should be noted that the MJ end shall be sized to receive a 4" MJ Gate valve.
9. The applicant must supply the following:
- a. Deed Restriction for the pump station.
 - b. Nine (9) sets of plans for our stamping for construction approval.
 - c. A Performance Guarantee in the amount equal to \$209,514.00, within 60 days of the Final Approval by the Authority.
 - d. The applicant must post \$14,841.00 for inspection fees prior to construction.
 - e. Proof of Title.
 - f. Current proof of payment of real estate taxes.
 - g. Markout confirmation number.
 - h. Contractor's emergency phone numbers.
 - i. Contractor's Insurance Certificate(s).
 - j. Road Opening Permit(s).

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k. Soil Erosion Permit.

l. Shop drawings from contractor for sewer materials and equipment to be installed for approval.

D. Connection Fees and additional users:

1. The project is capable of having fourteen (14) additional users tie into the proposed force main.
2. The original calculation was 93 EDU given the flow calculations. Using the assumed 75 GDP per campsite, with 276 campsites, at 210 days (operating April-October).
 $75 \text{ GDP/campsite} \times 276 \text{ campsites} = 20,000 \text{ GPD (rounded)}$
 $20,000 \text{ GPD (rounded)} \times 210 \text{ days} = 4.2 \text{ million gallons per year.}$
 $4.2 \text{ million gallons divided by } 60,000 \text{ gallons/EDU} = 70 \text{ EDU}$
 $70 \text{ EDU} \times \$1,400/\text{EDU} = \$98,000.$
3. Should the additional users tie into the force main, the Authority may credit the connection fees towards the Applicant.

When the sewer facilities have been completed, record drawings shall be submitted to the Authority. The record drawings shall be in compliance with the Authority's requirements. This shall serve as a reminder to the applicant for this requirement, so that the applicant may take the appropriate actions to accurately record the installed utilities.

We recommend Final Sewer Approval be granted to this project subject to the comments included in this letter being addressed.

Should any questions arise regarding this matter, please do not hesitate to contact our office.

God Bless America,

REMINGTON, VERNICK & VENA ENGINEERS



Alan B. Dittenhofer, P.E., P.P., C.M.E.

DMB/ABD:rd

Enclosure

cc: Mr. Michael DiFrancia, Superintendent
Ms. Nicole Mezzina, Executive Secretary
Mrs. Colleen Kleinow, Administrative Assistant

Little Egg Harbor MUA
Our File: 1517-N-1077

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Mr. Brian Rumpf, Esq.,
Ms. Lisa H. Hand, Acting Municipal Clerk, Eagleswood Township
Mr. Rich Lombardo, Supervisor, Eagleswood Township Public Works
Mr. Patrick Benn, w/encl.
Mr. Bruce A. Jacobs, P.E.,
Mr. John Smertneck, E.I.T.
Mr. David Barry