

Authority Budget of:

Little Egg Harbor Municipal Utilities Authority

State Filing Year

2019

For the Period:

July 1, 2019

to

June 30, 2020

<http://lehmuu.net>

Authority Web Address

APPROVED COPY

Department Of



**Community
Affairs**

Division of Local Government Services

2019 - 2020 AUTHORITY BUDGET

Certification Section

2019 - 2020

LITTLE EGG HARBOR MUNICIPAL UTILITIES

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2019 TO JUNE 30, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Gwert CPA, RMA Date: 6/27/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2019 - 2020 PREPARER'S CERTIFICATION


LITTLE EGG HARBOR MUNICIPAL UTILITIES (Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Earl F. Sutton, Jr.		
Title:	Executive Director		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	earlsuttonjr@lehmu.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: <http://lehimua.net>

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- ☒ The annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.


Name of Officer Certifying compliance

Joseph P. Koptic

Title of Officer Certifying compliance

Chairman

Signature



2019 - 2020 APPROVAL CERTIFICATION


LITTLE EGG HARBOR MUNICIPAL UTILITIES (Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 11th day of June, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Earl Miller		
Title:	Secretary 		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	N/A		

RESOLUTION 2019-36
2019 - 2020 AUTHORITY BUDGET RESOLUTION (WATER)
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY
(Name)

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of June 11, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 3,426,560, Total Appropriations, including any Accumulated Deficit if any, of \$ 3,423,368 and Total Unrestricted Net Position utilized of None; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 4,417,660 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ None; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held on June 11, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Little Egg Harbor Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on July 9, 2019.


Earl Miller, Secretary

June 11, 2019
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Joseph P. Koptic	✓			
Margaret DePergola	✓			
Earl Miller	✓			
Marie Skelly	✓			
Richard Crea				✓
Kenneth Laney	✓			
Peter Cicco				

RESOLUTION 2019-37
2019 - 2020 AUTHORITY BUDGET RESOLUTION (SEWER)
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY
(Name)

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of June 11, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 4,110,676, Total Appropriations, including any Accumulated Deficit if any, of \$ 4,519,181 and Total Unrestricted Net Position utilized of \$ 408,505; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 1,217,661 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ None; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held on June 11, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Little Egg Harbor Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on July 9, 2019.


Earl Miller, Secretary

June 11, 2019
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Joseph P. Koptic	✓			
Margaret DePergola	✓			
Earl Miller	✓			
Marie Skelly	✓			
Richard Crea				✓
Kenneth Laney	✓			
Peter Cicco				

2019 - 2020 ADOPTION CERTIFICATION

LITTLE EGG HARBOR MUNICIPAL UTILITIES (Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Little Egg Harbor Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 9th day of July, 2019.

Officer's Signature:			
Name:	Earl Miller		
Title:	Secretary		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	N/A		

**RESOLUTION 2019-
2019 - 2020 ADOPTED BUDGET RESOLUTION (WATER)**

**LITTLE EGG HARBOR MUNICIPAL UTILITIES
(Name)
AUTHORITY**

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 has been presented for adoption before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of July 9, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 3,426,560, Total Appropriations, including any Accumulated Deficit, if any, of \$ 3,423,368 and Total Unrestricted Net Position utilized of \$ None; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 4,417,660 and Total Unrestricted Net Position planned to be utilized of \$ None; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held on July 9, 2019 that the Annual Budget and Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and, ending, June 30, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Earl Miller, Secretary

July 9, 2019
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
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Joseph P. Koptic
Margaret DePergola
Earl Miller
Marie Skelly
Richard Crea
Kenneth Laney
Peter Cicco

RESOLUTION 2019-
2019 - 2020 ADOPTED BUDGET RESOLUTION (SEWER)

LITTLE EGG HARBOR MUNICIPAL UTILITIES
(Name)
AUTHORITY

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and ending, June 30, 2020 has been presented for adoption before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of July 9, 2019; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 4,110,676, Total Appropriations, including any Accumulated Deficit, if any, of \$ 4,519,181 and Total Unrestricted Net Position utilized of \$ 408,505; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 1,217,661 and Total Unrestricted Net Position planned to be utilized of \$ None; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held on July 9, 2019 that the Annual Budget and Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2019 and, ending, June 30, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Earl Miller, Secretary

July 9, 2019
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
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Joseph P. Koptic
Margaret DePergola
Earl Miller
Marie Skelly
Richard Crea
Kenneth Laney
Peter Cicco

2019 - 2020 AUTHORITY BUDGET

Narrative and Information Section

2019 - 2020 AUTHORITY BUDGET MESSAGE & ANALYSIS LITTLE EGG HARBOR MUNICIPAL UTILITIES (Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2020 proposed Annual Budget and make comparison to the 2018/-2019 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

After many hours of deliberation, and careful analysis of all available data, the Commissioners of the Authority believe the accompanying budget accurately reflects the revenues and expenditures for the fiscal year July 1, 2019 to June 30, 2020. This detailed budget is considered necessary for the sound Water and Sewer operations of the Little Egg Harbor Municipal Utilities Authority. Administrative Fringe Benefits have increased because of increased employer fica/med. expense due to administrative salary increases as well as increased employer pension liability. Debt Service has increased because of new debt service associated with the Twin Lakes Blvd. Environmental Infrastructure Project and the repayment of the unforgiven portion of the Community Disaster Loan. No other appropriation line items increased or decreased in excess of 10%.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

The proposed budget for the fiscal year ending June 30, 2020 provided for an increase of \$ 3.00 per quarter in the minimum, (base), water charge and an increase of \$ 3.00 per quarter in the minimum, (base), sewer charge. Excess water and sewer charges remain unchanged. A connection fee analysis was performed which determined that water connection fees and sewer connection fees could be increased. Accordingly, water and sewer connection fees are increasing by \$100.00 each. The new water connection fee will be \$ 2,800.00 per unit and the new sewer connection fee will be \$ 1,700.00 per unit. The Authority anticipates having 20 fewer connections occurring in fiscal year 2020 than were anticipated in fiscal year 2019. The new connection fees are equal to or below the annual calculated amount. Water meter fee revenue has decreased due to the anticipation of 20 fewer water connections and therefor 20 fewer meter fees.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

As mentioned above, the local economy will provide for a lesser number of new connections for the fiscal year ending June 30, 2020. The Authority anticipates having 20 fewer connections occurring in fiscal year 2020 than were anticipated in fiscal year 2019. The resultant revenue generated by these connections has been factored into the proposed budget.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted net sewer position will be utilized to balance the proposed sewer budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

N/A

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68)

The Authority's position on the GASB 68 deficit is that the Authority will raise rates as needed to pay the yearly pension bill as it relates to this budget and future budgets. The Authority has always and will continue to contribute the annual billing provided to us by the Division of Pensions and Benefits with the expectation that paying said bill will eliminate the deficit over time.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, **if applicable**.

Schedule Attached

AUTHORITY CONTACT INFORMATION

2019 - 2020

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Little Egg Harbor Municipal Utilities Authority		
Federal ID Number:	22-1993894		
Address:	823 Radio Road PO Box 660		
City, State, Zip:	Little Egg Harbor	NJ	08087-0660
Phone: (ext.)	608-296-1168	Fax:	609-296-9177

Preparer's Name:	Earl F. Sutton, Jr.		
Preparer's Address:	823 Radio Road PO Box 660		
City, State, Zip:	Little Egg Harbor	NJ	08087-0660
Phone: (ext.)	609-296-1168	Fax:	609-296-9177
E-mail:	earlsuttonjr@lehmua.com		

Chief Executive Officer:	Earl F. Sutton, Jr.		
Phone: (ext.)	609-296-1168	Fax:	609-296-9177
E-mail:	earlsuttonjr@lehmua.com		

Chief Financial Officer:	Earl F. Sutton, Jr.		
Phone: (ext.)	609-296-1168	Fax:	609-296-9177
E-mail:	earlsuttonjr@lehmua.com		

Name of Auditor:	Brian K. Logan, CPA		
Name of Firm:	Suplee, Clooney & Company		
Address:	308 East Broad Street		
City, State, Zip:	Westfield	NJ	07090
Phone: (ext.)	908-789-9300	Fax:	908-789-8535
E-mail:	blogan@scnco.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY
(Name)

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2017 or 2018) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 30
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2017 or 2018) Transmittal of Wage and Tax Statements: \$ 1,766,732.14
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authorities procedures for all employees. See attached
- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

Authority Informational Questionnaire

Attachment for N-3 1 of 2

10) The Authority employs an Executive Director and a Superintendent/Licensed Operator as reported on Page N-4 of the Highest Compensated Employees Form. Both the Executive Director and Superintendent/Licensed Operator have their own written five (5) year employment contracts with the Authority (see attached). At the time of contract renewal, the Authority's Personnel Committee meets and reviews the contract and performance and makes a recommendation to the Board of Commissioners. The Board of Commissioners then votes at the Authority's regular meeting on the contract. If approved, a resolution is passed.

12) Per page N-4, the Authority sent the Executive Director and Superintendent to the Annual Sensus Conference in Hollywood, FL from October 20, 2018 through October 24, 2018. Expenses are as Follows:

Airfare Round Trip:	\$ 527.32
Lodging:	\$ 2,040.00

EMPLOYMENT AGREEMENT

THIS AGREEMENT made this 12th day of September 2017;

BETWEEN:

The **LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY**, a public body politic and corporate of the State of New Jersey, having a principal office at 823 Radio Road, Little Egg Harbor Township, New Jersey, 08087, its successors and/or assigns

hereinafter referred to as "THE AUTHORITY";

AND

EARL F. SUTTON, JR., of 35 Bridge Road, Little Egg Harbor, New Jersey, 08087,

hereinafter referred to as "Executive Director";

WHEREAS, THE AUTHORITY has heretofore adopted a Resolution creating the position of Executive Director and has fixed the salary for such position, and has designated the duties of said office; and

WHEREAS, THE AUTHORITY and the said Executive Director have agreed upon all of the terms and conditions hereinafter set forth in connection with his employment by THE AUTHORITY;

IT IS, THEREFORE, AGREED as follows:

1. EMPLOYMENT DESCRIPTION

THE AUTHORITY shall employ the Executive Director, reporting to THE AUTHORITY, and receiving directions from THE AUTHORITY as Executive Director.

The responsibilities of the Executive Director to THE AUTHORITY shall consist of the general overall direction of the administration and operation of THE AUTHORITY and shall include any and all responsibilities incidental thereto as may be assigned from time to time by THE AUTHORITY to him. These responsibilities shall include, but not be limited to the following:

- (a) Supervise and direct the administrative staff of THE AUTHORITY;
- (b) Act as liaison between the consulting engineers, solicitor, environmental consultants, and THE AUTHORITY;
- (c) Development of a table of organization for THE AUTHORITY;
- (d) Assist in the acquisition of sites and rights-of-way;
- (e) Act as liaison with all Federal and State agencies having jurisdiction over THE AUTHORITY'S activities; review all submissions to such agencies;
- (f) Conduct negotiations on all financial and labor matters;
- (g) Subject to the approval of THE AUTHORITY, hire all employees and agents;
- (h) Prepare for and attend such public hearings as may be necessary or desirable or as directed by THE AUTHORITY;
- (i) Act as liaison between THE AUTHORITY, governing body, and other local agencies;
- (j) Any and all other service as may be necessary and incidental to implementing all of the above and to facilitate the efficient administration and operation of THE AUTHORITY in the conduct of its business.

2. TERM

This Agreement with the Executive Director shall be for the period commencing on July 1, 2017 through June 30, 2022 and shall automatically be renewed thereafter for an additional term of five (5) years unless notice of intention not to renew is given by THE AUTHORITY in writing at least one hundred and eighty (180) days before each expiration date.

However, at the option of THE AUTHORITY during the term of this Agreement THE AUTHORITY may extend the Agreement.

3. COMPENSATION

The Executive Director of THE AUTHORITY shall receive as compensation for his services the annual sum of One Hundred Forty Thousand (\$140,000.00) Dollars, commencing, and in addition thereto, commencing on July 1st of each consecutive year thereafter, a sum equal to three (3%) percent of the annual compensation received for the next preceding year, which increase shall be added to and included as part of the annual compensation in computing the said adjustment for each succeeding year.

4. VACATION, ENTITLEMENT DAYS AND RETIREMENT SYSTEM BENEFITS

It is agreed that the Executive Director shall be entitled to and receive a total of twenty-five (25) fully compensated working days per calendar year which may be utilized as he sees fit. Said days shall not be cumulative. The Executive Director shall be entitled to six (6) weeks of paid vacation per calendar year and be entitled to any other benefits or privileges that may be established by THE AUTHORITY. Any unused vacation time, entitlement days or compensated days during any calendar year shall be paid in full to the Executive Director at his then rate of pay for that calendar year. Payment shall be paid in December of each year. All compensated days and vacation time shall be credited automatically to the Executive Director on January 1st of each year. The Executive Director shall be entitled to participate in the Public Employees Retirement System for which he is eligible, and THE AUTHORITY agrees to pay all contributions on behalf of the employee.

THE AUTHORITY further agrees to provide the Executive Director with hospitalization, major medical, dental, and life insurance coverage, which shall be based on the same type of coverage as that given to other employees in correlation with the terms and conditions of the collective bargaining agreement effective July 1, 2017 through June 30, 2022, however, THE AUTHORITY may from time to time elect to increase any such coverages. If the Executive Director elects not to accept the health plan and/or benefits by THE AUTHORITY, THE AUTHORITY will calculate the annual premium saved and reimburse the Executive Director in accordance with the governing statutes and regulations in effect at the time of election. The Executive Director may at any time thereafter elect to be covered by the health plan provided by THE AUTHORITY, and upon readmission to the plan the Executive Director shall no longer receive the premium reimbursement set forth above.

5. HOLIDAYS

The Executive Director shall have the same entitlements given to other employees of THE AUTHORITY, with regard to all Holidays.

6. BEREAVEMENT LEAVE

In the event of death, of a family member, the Executive Director shall be granted bereavement leave. Bereavement leave shall be the same as that which is provided to all other employees, without the loss of any compensation.

7. GENERAL EXPENSES

THE AUTHORITY recognizes that certain non-personal, work related expenses will be incurred by the Executive Director and agrees to reimburse or to pay all reasonably incurred and verified expenses including the issuance of a cell phone and a monthly credit of \$45.00 towards a personal cell phone bill.

THE Executive Director is on call 24/7. As such, THE AUTHORITY deems it necessary to provide the Executive Director with a vehicle, THE AUTHORITY shall approve the make, model and purchase price and shall be responsible for liability, property damage and comprehensive insurance, and for the expenses involving the purchase, operation, maintenance, repair and replacement of said automobile.

8. DUES AND SUBSCRIPTIONS

If THE AUTHORITY deems it is necessary for the Executive Director to participate in any national, regional, state and local associations or organizations for his continued professional growth and advancement and/or for the good of THE AUTHORITY, THE AUTHORITY agrees to pay for such professional dues and subscription on behalf of the Executive Director.

9. PROFESSIONAL DEVELOPMENT

THE AUTHORITY agrees to pay such prior approved travel and subsistence expenses of the Executive Director for attendance at such courses, and seminars as THE AUTHORITY deems necessary for his professional development.

10. BONDING - ERRORS & OMISSIONS

THE AUTHORITY shall bear the full cost of Errors and Omissions Coverage and any fidelity or other bond that may be required of the Executive Director under any law or ordinance, or resolution of THE AUTHORITY.

11. CONDITION OF BENEFITS

Benefits, salary, compensation, and other rights and privileges herein provided to the Executive Director shall not be reduced during the term or any extension thereof nor shall they at any time become less than those provided to other employees of THE AUTHORITY.

12. TERMINATION

THE AUTHORITY may terminate this Agreement for just cause by giving ninety (90) days written notice of termination to the Executive Director, which notice shall specify in detail the stated cause and shall be personally served upon the Executive Director or sent by certified mail, return receipt requested. Should the Executive Director be terminated without just cause, he shall receive his full compensation and benefits herein provided for the remaining term of this Agreement. Any decision to terminate the Executive Director by THE AUTHORITY, its successors and/or assignees shall require an affirmative vote of not less than four (4) members of THE AUTHORITY or a minimum of a two-thirds majority of any terminating entity. The Executive Director may terminate this Agreement by giving ninety (90) days written notice to THE AUTHORITY which shall be personally served or sent by certified mail, return receipt requested. Upon such voluntary termination, the Executive Director shall receive any and all accumulated compensation and benefits and any other compensation or benefits to which he may be entitled. All payments owing to the Executive Director shall be paid to him in his last regular paycheck, prior to termination of his employment.

13. ARBITRATION

In the event of termination by THE AUTHORITY the Executive Director shall have the right to request binding arbitration in accordance with the provisions of this Agreement by serving written notice to THE AUTHORITY within fifteen (15) working days of such determination.

The American Arbitration Association, in accordance with its rules and regulations, shall be requested to arrange for the appointment of an arbitrator who shall have full power to hear and determine the dispute between the parties. The arbitrator shall have the authority to hear and determine the grievance and his decision shall be final and binding on all parties.

The arbitrator shall have no right to vary or modify the terms and conditions of the Agreement and shall decide the dispute within thirty (30) days after the hearing has been closed. The expense of arbitration shall be borne equally by the parties.

14. INDEMNIFICATION

Whenever any civil action has been or shall be brought against the Executive Director for any act or omission arising out of and in course of the performance of his employment, THE AUTHORITY shall defray all expenses of defending such action, including counsel fees and court cost, if any, and shall save harmless and protect the Executive Director from any financial loss resulting therefrom.

15. GENERAL PROVISIONS

A. This Agreement shall constitute the entire Agreement between the parties. Both THE AUTHORITY and Executive Director acknowledge and agree that no prior representations or promises have been made which are not included herein.

B. If any provision, or any portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portions thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY has caused this Agreement to be executed on its behalf by its Chairman or Vice Chairman and duly attested to by its Secretary, and the Executive Director has signed and executed this Agreement as of the date first above written.


ATTEST:

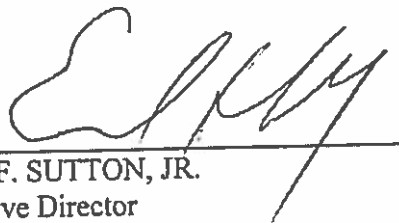
LITTLE EGG HARBOR MUNICIPAL
UTILITIES AUTHORITY


EARL MILLER, Secretary


JOSEPH P. KOPTIC, Chairman

WITNESS:


COLLEEN KLEINOW,
Administrative Assistant


EARL F. SUTTON, JR.
Executive Director

AGREEMENT

AGREEMENT made this 12th day of September, 2017

BETWEEN:

The LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, a public body politic and corporate of the State of New Jersey, having a principal office at 823 Radio Road, Little Egg Harbor Township, New Jersey 08087, its successors and/or assigns

Hereinafter referred to as "THE AUTHORITY";

AND

Michael S. DiFrancia of 18 Harvest Way, Little Egg Harbor, NJ 08087.

Hereinafter referred to as "Superintendent";

WHEREAS, THE Authority has hereto adopted a Resolution creating the position of Superintendent and has fixed the salary for such position, and has designated the duties of said office; and

WHEREAS, THE AUTHORITY and the said Superintendent have agreed upon all the terms and conditions hereinafter set forth in connection with his employment by THE AUTHORITY;

IT IS, THEREFORE, AGREED:

1. EMPLOYMENT DESCRIPTION

The Superintendent is to be employed by THE AUTHORITY, reporting to THE AUTHORITY through the Executive Director and receiving directions for THE AUTHORITY from the said Executive Director. The duties of the Superintendent to THE AUTHORITY shall consist of immediate supervision and performance of various aspects of the administrative function of field staff as assigned to him from time to time by THE AUTHORITY and/or the Executive Director and to attend all meetings of THE AUTHORITY as directed by THE AUTHORITY.

These duties shall include, but not be limited to the following:

- (a) Supervise and direct the field staff of THE AUTHORITY;
- (b) As Licensed Operator, operate, maintain, and advise on Capital Improvements, all water treatment facilities within Little Egg Harbor Township;
- (c) As Licensed Operator, operate and maintain all water distribution facilities with Little Egg Harbor Township;
- (d) As Licensed Operator, operate and maintain all sewer collections systems within Little Egg Harbor Township;
- (e) Prepare for and attend such public hearings as may be necessary or desirable or as directed by THE AUTHORITY;
- (f) Provide all other service as may be necessary and incidental to implementing all the above to facilitate the efficient administration and operation of field staff in the conduct of its business.

2. TERM

This agreement with the Superintendent shall be for a term of five (5) years commencing on July 1, 2017 and shall automatically be renewed thereafter for an additional term unless notice of intention not to renew is given to the Superintendent in writing at least sixty (60) days before each expiration date.

However, at the option of THE AUTHORITY during the term of this agreement THE AUTHORITY may extend the Agreement.

3. COMPENSATION

The Superintendent of THE AUTHORITY shall receive as compensation for his services the annual sum of One Hundred Forty Three Thousand Eight Hundred Forty Dollars and Seventy Four Cents (\$143,840.74) and in addition thereto, commencing on July 1, 2017 and thereafter, a sum equal to three (3%) percent of the annual compensation received for the next preceding year as a cost of living adjustment, which increase shall be added to and included as part of the annual compensation in computing the said adjustment for each succeeding year.

4. VACATION, ENTITLEMENT DAYS AND RETIREMENT SYSTEMS BENEFITS

It is agreed that the Superintendent shall be entitled to and receive a total of twenty (20) fully compensated working days per calendar year, which may be utilized as he sees fit. Said days shall not be cumulative. The Superintendent shall be entitled to six (6) weeks of paid vacation per calendar year and be entitled to any other benefits or privileges that may be established by THE AUTHORITY. Any unused vacation days and entitlement days during that calendar shall be paid in full to the Superintendent at his rate of pay for that calendar year. Any accumulated vacation time and entitlement days shall be paid in December. All compensated days and vacation time shall be credited automatically to the Superintendent on January 1st of each year. The Superintendent shall be entitled to participate in the Public Employees Retirement Systems for which he is eligible, and THE AUTHORITY agrees to pay all contributions on behalf of the employer, and THE AUTHORITY further agrees to provide the Superintendent with hospitalization, major medical and dental coverage which shall be based on the same type of coverage as that given to other employees, however, THE AUTHORITY may from time to time elect to increase any such coverage. If the Superintendent elects not to accept the health plan and/or benefits by THE AUTHORITY, THE AUTHORITY will calculate the annual premium saved and reimburse the Superintendent in accordance with the governing statutes and regulations in effect at the time of election. The Superintendent may at any time thereafter elect to be covered by the health plan provided by THE AUTHORITY, and upon readmission to the plan, the Superintendent shall no longer receive the premium reimbursement set forth above.

5. HOLIDAYS

A. The following shall be paid Holidays:

New Year's Day	Labor Day
Lincoln's Birthday	Columbus Day
Washington's Birthday	General Election Day
Good Friday	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Day after Thanksgiving
Martin Luther King Day	Christmas Day
New Jersey Primary Election Day (Not the Federal Presidential Election Primary Day)	

B. Holidays shall be celebrated on the same days as those celebrated by other employees of THE AUTHORITY. The Superintendent shall be entitled to any additional Holidays given to other employees of THE AUTHORITY.

6. BEREAVEMENT LEAVE

In the event of death, of a family member, the Superintendent shall be granted bereavement leave. Bereavement leave shall be the same as that which is provided to all other employees without loss of any compensation.

7. LICENSES

The Authority agrees to compensate the Superintendent, Five Thousand, Five Hundred Dollars (\$5,500.00) for the use of his water and sewer licenses each year, in addition to any other compensation the Superintendent is entitled to. It is understood that this amount will not be considered as part of the yearly wage for determining the percentage of increase to be added to the yearly salary.

8. ON-CALL

The Superintendent is on 24/7 standby call with his cell phone. In addition, his cell phone is connected with the SCADA system worldwide. This notifies at any hour of the day, all equipment trouble or emergency situations. THE AUTHORITY agrees that this has a major impact on the personal time of the Superintendent. He shall be paid an additional stipend of \$190.00 per week because of his/her need to be on 24/7 standby call with his cell phone. The stipend of \$190.00 per week shall increase throughout the term of the contract as follows:

1. \$196.00 per week from July 1, 2018-June 30, 2019
2. \$202.00 per week from July 1, 2019-June 30, 2020
3. \$208.00 per week from July 1, 2020-June 30, 2021
4. \$214.00 per week from July 1, 2021-June 30, 2022

9. GENERAL EXPENSES

THE AUTHORITY recognizes that certain non-personal, work related expenses will be incurred by the Superintendent and agrees to reimburse or to pay all reasonable incurred and verified expenses.

10. AUTHORITY VEHICLE

THE AUTHORITY deems it necessary to provide the Superintendent with a vehicle, THE AUTHORITY shall approve the make, model and purchase price and shall be responsible for liability, property damage and comprehensive insurance, and for the expenses involving the purchase, operation, maintenance, repair and replacement of said automobile.

11. DUES AND SUBSCRIPTIONS

If THE AUTHORITY deems it necessary for the Superintendent to participate in any national, regional, state and local associations or organizations for his continued professional growth and advancement and/or for the good of THE AUTHORITY, THE AUTHORITY agrees to pay for such professional dues and subscription on behalf of the Superintendent.

12. PROFESSIONAL DEVELOPMENT

THE AUTHORITY agrees to pay such approved travel and subsistence of the Superintendent for attendance at such courses, and seminars as THE AUTHORITY deems necessary for his professional development.

13. GENERAL EXPENSES

THE AUTHORITY recognizes that certain non-personal, work related expenses will be incurred by the Superintendent and agrees to reimburse or to pay all reasonably incurred and verified expenses including the issuance of a cell phone, and a monthly credit of \$45.00 towards a personal cell phone bill.

14. BONDING - ERRORS & OMISSIONS

THE AUTHORITY shall bear the full cost of Errors and Omissions Coverage and any fidelity or other bond that may be required of the Superintendent under any law or ordinance, or resolution of THE AUTHORITY.

15. CONDITION OF BENEFITS

Benefits, salary, compensation and other rights and privileges herein provided to the Superintendent shall not be less than those provided to other employees, other than the administrative staff of THE AUTHORITY.

16. TERMINATION

THE AUTHORITY may terminate this Agreement for just cause by giving thirty (30) days written notice to the Superintendent, which notice shall specify in detail the stated cause and shall be personally served upon the Superintendent or sent by certified mail, return receipt requested to the address appearing on the payroll records of the Authority. Should the Superintendent be terminated without just cause, he shall receive his full compensation and benefits herein provided for the remaining term of this Agreement.

Any decision by the Authority to terminate the Superintendent shall require an affirmative vote of not less than four (4) of five (5) members of THE AUTHORITY. The Superintendent may terminate this Agreement by giving thirty (30) days written notice to THE AUTHORITY which shall be personally served upon, or sent by certified mail, return receipt requested, to the Executive Director. Upon such voluntary termination, the Superintendent shall receive all accumulated compensation and benefits and any other compensation or benefits to which he may be entitled. All payments owing to the Superintendent shall be paid to him within thirty (30) days from and termination of employment.

17. ARBITRATION

In the event of termination by THE AUTHORITY the Superintendent shall have the right to request binding arbitration in accordance with the provisions of this Agreement by serving written notice to THE AUTHORITY within fifteen (15) working days of such determination which service shall be effective if made upon the Executive Director at the principal place of business of the Authority.

The American Arbitration Association, in accordance with its rules and regulations, shall be requested to arrange for the appointment of an arbitrator who shall have full power to hear and determine the dispute between the parties. The arbitrator shall have the authority to hear and determine the grievance and his decision shall be final and binding on all parties. The arbitrator shall have no right to vary or modify the terms and conditions of the Agreement and shall decide the dispute within thirty (30) days after the hearing has been closed. The expense of arbitration shall be borne equally by the parties.

18. INDEMNIFICATION

Whenever any civil action has been or shall be brought against the Superintendent for any act or omission arising out of and in course of the performance of his employment, THE AUTHORITY shall defray all expenses of defending such action, including counsel fees and court cost, if any, and shall save harmless and protect the Superintendent from any financial loss resulting therefrom.

19. GENERAL PROVISIONS

A. This agreement shall constitute the entire Agreement between the parties. THE AUTHORITY and Superintendent acknowledge and agree that no prior representations or promises have been made which are not included herein.

C. If any provision, or any portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY has caused this Agreement to be executed on its behalf by its Chairman or Vice Chairman and duly attested to by its Secretary, and the Superintendent has signed and executed this Agreement as of the date first above written.

ATTEST:

THE LITTLE EGG HARBOR
MUNICIPAL UTILITIES AUTHORITY


EARL MILLER, SECRETARY


JOSEPH P. KOPTIC, CHAIRMAN

WITNESS:


EARL F. SUTTON, JR.
EXECUTIVE DIRECTOR


MICHAEL S. DIFRANCIA
SUPERINTENDENT

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel Charter (Coach)
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use Yes - see attached
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

Authority Informational Questionnaire

Attachment for N-3 2 of 2

13) Per page N-3, letter (a), the Authority sent the Executive Director, Superintendent/Licensed Operator and Chief Operations and Maintenance Coordinator to the Annual Sensus Conference in Hollywood, FL from October 20, 2018 through October 24, 2018. Expenses are as follows:

Airfare Round Trip: \$ 790.98

Lodging: \$ 3,060.00

13) Per page N-3, letter (g) Vehicle Allowance: The Authority compensates two (2) employees as follows:

Earl F. Sutton, Jr., Executive Director - \$ 780.00 per year

Michael S. DiFrancia, Superintendent/Licensed Operator - \$ 780.00 per year

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY
(Name)**

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Little Egg Harbor Municipal Utilities Authority

For the Period July 1, 2019

to June 30, 2020

Reportable Compensation from Authority (W-

2/ 1099)

President (Can Check more than 1 Column for each person)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
1 Earl F. Sutton, Jr.	Executive Director	40+						\$ 156,200	\$	\$ 780	\$ 21,452	\$ 178,432	None	None			\$	\$ 178,432
2 Michael DiFranza	Superintendent	40+						163,950	0	780	43,497	208,127	None	None				208,127
3 Joseph Kopiec	Chairman	varies						5,000	0	0	23,265	28,265	None	None				28,265
4 Margaret DePergola	Vice Chairwoman	varies						4,750	0	0	11,694	16,444	None	None				16,444
5 Richard Crea	Commissioner	varies						4,500	0	0	3,547	8,047	None	None				8,047
6 Earl Miller	Commissioner	varies						4,500	0	0	11,694	16,194	None	None				16,194
7 Kenneth Lahey	Commissioner	varies						4,500	0	0		4,500	None	None				4,500
8 Peter Cocco	Commissioner	varies						4,500	0	0		4,500	None	None				4,500
9 Marie Stelly	Commissioner	varies						4,500	0	0		4,500	None	None				4,500
10												0	0	0				0
11												0	0	0				0
12												0	0	0				0
13												0	0	0				0
14												0	0	0				0
15												0	0	0				0
Total:								\$ 352,300	\$	\$ 1,560	\$ 115,149	\$ 469,009				\$	\$	\$ 469,009

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2019 to June 30, 2020

Yes	Yes or No
Yes	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Little Egg Harbor MUA
Accumulated Absences
YE 6/30/2018

Fpd By: KN 9/26/18
Rvd By:

Auditor Expectation: Due to new contracts for all employees s FY 2018 auditor expects an increase in compensated absences.

Employee	Vacation Hours	Sick Hours	Total Hours	Rate	2017-2018			Rate Agrees to Contract	
					Total Sick & Vacation	50% Sewer	50% Water		
<u>Plant Employees</u>									
						<u>07-00-005-100</u>	<u>05-00-005-200</u>		
Capaccio, R	88.00	72.00	160.00	21.80	3,488.00	1,744.00	1,744.00	Y	Plant
DiFrancis, B	208.00	119.50	327.50	37.99	12,440.42	6,220.21	6,220.21	Y	Plant
Forst, S.	83.00	120.00	203.00	27.27	5,590.35	2,795.18	2,795.18	Y	Plant
Heinrichs Jr.	240.00	120.00	360.00	33.00	11,880.00	5,940.00	5,940.00	Y	Plant
Johnson, V	190.00	120.00	310.00	41.80	12,957.07	6,478.54	6,478.54	Y	Plant
Keller, M	128.00	112.00	240.00	29.95	7,188.48	3,594.24	3,594.24	Y	Plant
Mutvhill, John	80.00	80.50	160.50	41.00	6,580.50	3,290.25	3,290.25	Y	Plant
Princioti, J	48.00	117.50	165.50	24.32	4,024.63	2,012.31	2,012.31	Y	Plant
Ramesdorfer, S	144.50	2.50	147.00	37.00	5,439.00	2,719.50	2,719.50	Y	Plant
Schooks, S	120.00	96.00	216.00	26.46	5,715.38	2,857.79	2,857.79	Y	Plant
Vinciguerra, K	80.00	77.00	157.00	21.40	3,360.27	1,680.14	1,680.14	Y	Plant
Viterito III, J	136.00	103.50	239.50	28.81	6,899.76	3,449.88	3,449.88	Y	Plant
Total Plant	1,547.50	1,140.50	2,688.00	370.80	85,564.05	42,782.02	42,782.02		
<u>Administrative Employees</u>									
						<u>07-00-005-100</u>	<u>05-00-005-100</u>		
Sutton, E	240.00		240.00	73.08	17,538.48	8,769.24	8,769.24	Y	Administrative
Mezzina, N	228.00		228.00	42.31	9,646.68	4,823.34	4,823.34	Y	Administrative
DiFrancis, M	240.00		240.00	71.80	17,231.76	8,615.88	8,615.88	Y	Administrative
Total Administrative	708.00	0.00	708.00	187.19	44,416.92	22,208.46	22,208.46		
<u>Office Employees</u>									
						<u>07-00-005-100</u>	<u>05-00-005-200</u>		
Bellone, V	91.00	88.50	179.50	18.23	3,272.46	1,636.23	1,636.23	Y	Office
Laney, K.	8.00	105.00	113.00	15.00	1,695.00	847.50	847.50	Y	Office
Massaro, V	70.00	98.00	168.00	19.69	3,308.59	1,654.30	1,654.30	Y	Office
Trenin, T	182.00	87.00	269.00	29.32	7,888.16	3,944.08	3,944.08	Y	Office
			0.00		0.00	0.00	0.00	Y	Office
Total Office	351.00	378.50	729.50	82.25	16,164.21	8,082.11	8,082.11		
Grand Total	2,606.50	1,519.00	4,125.50	640.23	146,148.18	73,072.59	73,072.59		
				Per 2017 Audit	137,532.71				
Source: (Accrual Report 6/21/2018-6/27/2018)				% Change	6.26% Increase				

Schedule of Shared Service Agreements

For the Period	July 1, 2019	to	June 30, 2020
Little Egg Harbor Municipal Utilities Authority			

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

If No Shared Services X this Box

	X
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2019 - 2020 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Little Egg Harbor Municipal Utilities Authority
July 1, 2019 to June 30, 2020

For the Period

	FY 2020 Proposed Budget					FY 2018/2019 Adopted Budget	Total All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations	All Operations
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Revenue Schedule

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2019 to June 30, 2020

	FY 2020 Proposed Budget						FY 2018/2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	2,641,306	3,507,214					\$ 6,148,520	\$ 5,992,016	\$ 156,504 2.6%
Business/Commercial	391,854	377,862					769,716	749,040	20,676 2.8%
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Service Charges	3,033,160	3,885,076	-	-	-	-	6,918,236	6,741,056	177,180 2.6%
<i>Connection Fees</i>									
Residential	280,000	136,000					416,000	430,000	(14,000) -3.3%
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	280,000	136,000	-	-	-	-	416,000	430,000	(14,000) -3.3%
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Delinquent Interest Charges	32,000	38,000					70,000	67,000	3,000 4.5%
Water Meter Fees	26,000						26,000	30,000	(4,000) -13.3%
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	#DIV/0!
Total Other Revenue	58,000	38,000	-	-	-	-	96,000	97,000	(1,000) -1.0%
Total Operating Revenues	3,371,160	4,059,076	-	-	-	-	7,430,236	7,268,056	162,180 2.2%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Sundry Charges	50,000	49,000					99,000	99,000	- 0.0%
Leasing Fees	3,000						3,000	-	- 0.0%
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Type in							-	-	#DIV/0!
Total Other Non-Operating Revenue	53,000	49,000	-	-	-	-	102,000	102,000	- 0.0%
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	2,400	2,600					5,000	5,000	- 0.0%
Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Interest	2,400	2,600	-	-	-	-	5,000	5,000	- 0.0%
Total Non-Operating Revenues	55,400	51,600	-	-	-	-	107,000	107,000	- 0.0%
TOTAL ANTICIPATED REVENUES	\$ 3,426,560	\$ 4,110,676	\$ -	\$ -	\$ -	\$ -	\$ 7,537,236	\$ 7,375,056	\$ 162,180 2.2%

Prior Year Adopted Revenue Schedule

Little Egg Harbor Municipal Utilities Authority

FY 2018/2019 Adopted Budget						
	Water	Sewer	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES						
<i>Service Charges</i>						
Residential	2,547,370	3,444,646				\$ 5,992,016
Business/Commercial	377,918	371,122				749,040
Industrial						-
Intergovernmental						-
Other						-
Total Service Charges	2,925,288	3,815,768	-	-	-	6,741,056
<i>Connection Fees</i>						
Residential	270,000	160,000				430,000
Business/Commercial						-
Industrial						-
Intergovernmental						-
Other						-
Total Connection Fees	270,000	160,000	-	-	-	430,000
<i>Parking Fees</i>						
Meters						-
Permits						-
Fines/Penalties						-
Other						-
Total Parking Fees	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>						
Delinquent Interest Charges	32,000	35,000				67,000
Water Meter Fees	30,000					30,000
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Type in (Grant, Other Rev)						-
Total Other Revenue	62,000	35,000	-	-	-	97,000
Total Operating Revenues	3,257,288	4,010,768	-	-	-	7,268,056
NON-OPERATING REVENUES						
<i>Other Non-Operating Revenues (List)</i>						
Sundry Charges	50,000	49,000				99,000
Leasing Fees	3,000					3,000
Type in						-
Type in						-
Type in						-
Type in						-
Other Non-Operating Revenues	53,000	49,000	-	-	-	102,000
<i>Interest on Investments & Deposits</i>						
Interest Earned	2,400	2,600				5,000
Penalties						-
Other						-
Total Interest	2,400	2,600	-	-	-	5,000
Total Non-Operating Revenues	55,400	51,600	-	-	-	107,000
TOTAL ANTICIPATED REVENUES	\$ 3,312,688	\$ 4,062,368	\$ -	\$ -	\$ -	\$ 7,375,056

Appropriations Schedule

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2019 to June 30, 2020

	FY 2020 Proposed Budget						FY 2018/2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS									
Administration - Personnel									
Salary & Wages	\$ 359,305	\$ 359,305					\$ 718,610	\$ 16,850	2.4%
Fringe Benefits	66,395	66,395					132,790	14,330	12.1%
Total Administration - Personnel	425,700	425,700	-	-	-	-	851,400	31,180	3.8%
Administration - Other (List)									
Other Expenses per Attached List	646,536	611,285					1,257,821	3,191	0.3%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	646,536	611,285	-	-	-	-	1,257,821	3,191	0.3%
Total Administration	1,072,236	1,036,985	-	-	-	-	2,109,221	34,371	1.7%
Cost of Providing Services - Personnel									
Salary & Wages	553,195	553,195					1,106,390	(11,850)	-1.1%
Fringe Benefits	102,205	102,205					204,410	15,670	8.1%
Total COPS - Personnel	655,400	655,400	-	-	-	-	1,310,800	3,820	0.3%
Cost of Providing Services - Other (List)									
Other Expenses per Attached List	1,444,018	2,638,144					4,082,162	54,857	1.4%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	1,444,018	2,638,144	-	-	-	-	4,082,162	54,857	1.4%
Total Cost of Providing Services	2,099,418	3,293,544	-	-	-	-	5,392,962	58,677	1.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	216,615	160,493	-	-	-	-	377,109	130,467	52.9%
Total Operating Appropriations	3,388,269	4,491,022	-	-	-	-	7,879,292	223,515	2.9%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	38,290	28,159	-	-	-	-	66,449	7,185	12.1%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	#DIV/0!
Municipality/County Appropriation							-	-	#DIV/0!
Other Reserves							-	-	#DIV/0!
Total Non-Operating Appropriations	38,290	28,159	-	-	-	-	66,449	7,185	12.1%
TOTAL APPROPRIATIONS	3,426,560	4,519,181	-	-	-	-	7,945,741	230,700	3.0%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,426,560	4,519,181	-	-	-	-	7,945,741	230,700	3.0%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation							-	-	#DIV/0!
Other		408,505					408,505	68,520	20.2%
Total Unrestricted Net Position Utilized		408,505	-	-	-	-	408,505	68,520	20.2%
TOTAL NET APPROPRIATIONS	\$ 3,426,560	\$ 4,110,676	\$ -	\$ -	\$ -	\$ -	\$ 7,537,236	\$ 162,180	2.2%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 169,413.47 \$ 224,551.11 \$ - \$ - \$ - \$ - \$ - \$ 393,964.58

LITTLE EGG HARBOR MUA
STATEMENT OF EXPENDITURES-WATER FUND
2019-2020 AUDIT

Ppd By: BKL
R'vd By:

ITEM	ORIGINAL BUDGET	MODIFIED BUDGET	NET CASH DISBURSED	ACCOUNTS PAYABLE	REFUNDS	JOURNAL ENTRIES	SUBTOTAL	LAPSED
ADMINISTRATION								
SALARIES AND WAGES:								
OFFICE SALARIES	87,500.00						-	-
ADMINISTRATIVE SALARIES	210,000.00						-	-
AUTHORITY MEMBERS SALARIES	17,500.00						-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	44,305.00						-	-
TOTAL SALARIES AND WAGES	359,305.00	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	35,440.00		-				-	-
SOCIAL SECURITY TAX	29,535.00		-				-	-
SUI	1,420.00		-				-	-
TOTAL FRINGE BENEFITS	66,395.00	-	-	-	-	-	-	-
OTHER EXPENSES:								
OFFICE COSTS/SUPPLIES	20,000.00						-	-
LICENSES AND TAXES	48,000.00						-	-
INSURANCE	355,000.00						-	-
LEGAL	22,500.00						-	-
ENGINEERING	62,500.00						-	-
ACCOUNTING	22,500.00						-	-
TRUSTEE	4,500.00						-	-
TELEPHONE	17,500.00						-	-
ADVERTISING	15,000.00						-	-
DUES AND PUBLICATIONS	2,500.00						-	-
REPAIRS AND MAINTENANCE	17,500.00						-	-
COMPUTER EQUIPMENT	10,000.00						-	-
COMPUTER CONSULTANT	10,000.00						-	-
EQUIPMENT RENTAL	2,500.00						-	-
CONTRACTED SERVICES	28,345.00						-	-
SUNDRY	8,191.00						-	-
TOTAL OTHER EXPENSES	646,536.00	-	-	-	-	-	-	-
TOTAL ADMINISTRATION	1,072,236.00	-	-	-	-	-	-	-
COST OF PROVIDING SERVICE:								
SALARIES AND WAGES:								
PLANT SALARIES	485,000.00						-	-
METER READERS SALARIES	-						-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	68,195.00						-	-
TOTAL SALARIES AND WAGES	553,195.00	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	54,560.00						-	-
SOCIAL SECURITY TAX	45,465.00						-	-
SUI	2,180.00						-	-
TOTAL FRINGE BENEFITS	102,205.00	-	-	-	-	-	-	-
OTHER EXPENSES:								
CHEMICALS	120,000.00						-	-
SUPPLIES	80,000.00						-	-
LABORATORY TESTS	45,000.00						-	-
VEHICLE COSTS	12,500.00						-	-
REPAIRS AND MAINTENANCE	75,000.00						-	-
UNIFORMS	10,000.00						-	-
LIGHTS, POWER AND GAS	232,000.00						-	-
EQUIPMENT RENTAL	500.00						-	-
CONSULTANTS AND TRAINING	7,394.00						-	-
OTHER	900.00						-	-
METERS	25,000.00						-	-
CAPITAL IMPROVEMENT	835,724.00						-	-
TOTAL OTHER EXPENSES	1,444,018.00	-	-	-	-	-	-	-
TOTAL COST OF PROVIDING SERVICE	2,099,418.00	-	-	-	-	-	-	-
TOTAL PRINCIPAL PAYMENTS ON DEBT								
SERVICE IN LIEU OF DEPRECIATION	216,615.00						-	-
TOTAL OPERATING APPROPRIATIONS	3,388,269.00	-	-	-	-	-	-	-
NON-OPERATING APPROPRIATIONS:								
TOTAL INTEREST PAYMENTS	38,290.00						-	-
TOTAL NON-OPERATING APPROPRIATIONS	38,290.00	-	-	-	-	-	-	-
TOTAL OPERATING AND NON-OPERATING APPROPRIATIONS	3,426,560.00	-	-	-	-	-	-	-

WTB

P'pd By: BKL
R'vd By

ITEM	ORIGINAL BUDGET	MODIFIED BUDGET	NET CASH DISBURSED	ACCOUNTS PAYABLE	REFUNDS	JOURNAL ENTRIES	SUBTOTAL	LAPSED
ADMINISTRATION								
SALARIES AND WAGES:								
OFFICE SALARIES	87,500.00						-	-
ADMINISTRATIVE SALARIES	210,000.00						-	-
AUTHORITY MEMBERS SALARIES	17,500.00						-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	44,305.00						-	-
TOTAL SALARIES AND WAGES	359,305.00	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	35,440.00						-	-
SOCIAL SECURITY TAX	29,535.00						-	-
SUI	1,420.00						-	-
TOTAL FRINGE BENEFITS	66,395.00	-	-	-	-	-	-	-
OTHER EXPENSES:								
OFFICE COSTS/SUPPLIES	20,000.00						-	-
LICENSES AND TAXES	12,000.00						-	-
INSURANCE	355,000.00						-	-
LEGAL	22,500.00						-	-
ENGINEERING	62,500.00						-	-
ACCOUNTING	22,500.00						-	-
TRUSTEE	4,500.00						-	-
TELEPHONE	17,500.00						-	-
ADVERTISING	15,000.00						-	-
DUES AND PUBLICATIONS	2,500.00						-	-
REPAIRS AND MAINTENANCE	17,500.00						-	-
COMPUTER EQUIPMENT	10,000.00						-	-
COMPUTER CONSULTANT	10,000.00						-	-
EQUIPMENT RENTAL	2,500.00						-	-
CONTRACTED SERVICES	32,285.00						-	-
SUNDRY	5,000.00						-	-
TOTAL OTHER EXPENSES	611,285.00	-	-	-	-	-	-	-
TOTAL ADMINISTRATION	1,036,985.00	-	-	-	-	-	-	-
COST OF PROVIDING SERVICE:								
SALARIES AND WAGES:								
PLANT SALARIES	485,000.00						-	-
METER READERS SALARIES							-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	68,195.00						-	-
TOTAL SALARIES AND WAGES	553,195.00	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	54,560.00						-	-
SOCIAL SECURITY TAX	45,465.00						-	-
SUI	2,180.00						-	-
TOTAL FRINGE BENEFITS	102,205.00	-	-	-	-	-	-	-
OTHER EXPENSES:								
OCUA	1,800,000.00						-	-
CHEMICALS	30,000.00						-	-
SUPPLIES	80,000.00						-	-
VEHICLE COSTS	12,500.00						-	-
REPAIRS AND MAINTENANCE	75,000.00						-	-
UNIFORMS	10,000.00						-	-
LIGHTS, POWER AND GAS	58,000.00						-	-
EQUIPMENT RENTAL	500.00						-	-
CONSULTANTS AND TRAINING	7,394.00						-	-
OTHER	600.00						-	-
METERS							-	-
CAPITAL IMPROVEMENT	564,150.00						-	-
TOTAL OTHER EXPENSES	2,638,144.00	-	-	-	-	-	-	-
TOTAL COST OF PROVIDING SERVICE	3,293,544.00	-	-	-	-	-	-	-
TOTAL PRINCIPAL PAYMENTS ON DEBT							-	-
SERVICE IN LIEU OF DEPRECIATION	160,493.00						-	-
TOTAL OPERATING APPROPRIATIONS	4,491,022.00	-	-	-	-	-	-	-
NON-OPERATING APPROPRIATIONS:								
TOTAL INTEREST PAYMENTS	28,159.00						-	-
TOTAL NON-OPERATING APPROPRIATION	28,159.00	-	-	-	-	-	-	-
TOTAL OPERATING AND NON-OPERATING APPROPRIATIONS	4,519,181.00	-	-	-	-	-	-	-

WTB

Prior Year Adopted Appropriations Schedule

Little Egg Harbor Municipal Utilities Authority

	FY 2018/2019 Adopted Budget						Total All
	Water	Sewer	N/A	N/A	N/A	N/A	Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 350,880	\$ 350,880					\$ 701,760
Fringe Benefits	59,230	59,230					118,460
Total Administration - Personnel	410,110	410,110	-	-	-	-	820,220
<i>Administration - Other (List)</i>							
Other Expenses	643,345	611,285					1,254,630
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	643,345	611,285	-	-	-	-	1,254,630
Total Administration	1,053,455	1,021,395	-	-	-	-	2,074,850
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	559,120	559,120					1,118,240
Fringe Benefits	94,370	94,370					188,740
Total COPS - Personnel	653,490	653,490	-	-	-	-	1,306,980
<i>Cost of Providing Services - Other (List)</i>							
Other Expenses	1,441,311	2,585,994					4,027,305
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	1,441,311	2,585,994	-	-	-	-	4,027,305
Total Cost of Providing Services	2,094,801	3,239,484	-	-	-	-	5,334,285
Total Principal Payments on Debt Service in Lieu of Depreciation	132,795	113,847	-	-	-	-	246,642
Total Operating Appropriations	3,281,051	4,374,726	-	-	-	-	7,655,777
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	31,637	27,627	-	-	-	-	59,264
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	31,637	27,627	-	-	-	-	59,264
TOTAL APPROPRIATIONS	3,312,688	4,402,353	-	-	-	-	7,715,041
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,312,688	4,402,353	-	-	-	-	7,715,041
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other		339,985					339,985
Total Unrestricted Net Position Utilized	-	339,985	-	-	-	-	339,985
TOTAL NET APPROPRIATIONS	\$ 3,312,688	\$ 4,062,368	\$ -	\$ -	\$ -	\$ -	\$ 7,375,056

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 164,052.55 \$ 218,736.30 \$ - \$ - \$ - \$ - \$ 382,788.85

Debt Service Schedule - Principal

Little Egg Harbor Municipal Utilities Authority

	Adopted Budget Year 2018/2019	Proposed Budget Year 2020	Fiscal Year Ending in						Total Principal Outstanding
			2021	2022	2023	2024	2025	Thereafter	
Water									
NJEIT 2010A	\$ 132,795	\$ 35,340	\$ 35,504	\$ 40,684	\$ 40,877	\$ 41,088	\$ 41,315	\$ 125,981	\$ 360,790
NJEIT Trust Loans 2018A1		10,000	10,000	10,000	10,000	15,000	15,000	480,000	550,000
NJEIT Fund Loans 2018A1		54,661	54,661	54,661	54,661	54,661	54,661	1,238,990	1,566,958
Community Disaster Loan		116,614							116,614
Total Principal	132,795	216,615	100,165	105,345	105,538	110,749	110,977	1,844,971	2,594,362
Sewer									
NJEIT 2010A	113,847								-
NJEIT Trust Loans 2018A1		10,000	15,000	15,000	15,000	15,000	15,000	565,000	650,000
NJEIT Fund Loans 2018A1		64,264	64,264	64,264	64,264	64,264	64,264	1,456,657	1,842,242
Community Disaster Loan		86,229							86,229
Total Principal	113,847	160,493	79,264	79,264	79,264	79,264	79,264	2,021,657	2,578,471
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal									-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal									-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal									-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal									-
TOTAL PRINCIPAL ALL OPERATIONS									
	\$ 246,642	\$ 377,109	\$ 179,430	\$ 184,610	\$ 184,803	\$ 190,014	\$ 190,241	\$ 3,866,628	\$ 5,172,833

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	Moody's	Fitch	Standard & Poors
Year of Last Rating			2012

Debt Service Schedule - Interest

Little Egg Harbor Municipal Utilities Authority

If Authority has no debt X this box

☐

	Fiscal Year Ending in							Total Interest Payments Outstanding
	Adopted Budget Year 2018/2019	Proposed Budget Year 2020	2021	2022	2023	2024	2025	Thereafter
Water								
NJEIT 2010A	\$ 31,637	\$ 8,313	\$ 7,891	\$ 7,330	\$ 6,628	\$ 5,909	\$ 5,174	\$ 14,368
NJEIT Trust Loans 2018A1		20,075	19,575	19,075	18,575	17,950	17,200	214,763
NJEIT Fund Loans 2018A1								
Community Disaster Loan		9,902						
Total Interest Payments	31,637	38,290	27,466	26,405	25,203	23,859	22,374	229,130
Sewer								
NJEIT 2010A	27,627							
NJEIT Trust Loans 2018A1		23,725	23,100	22,350	21,600	20,850	20,100	250,712
NJEIT Fund Loans 2018A1								
Community Disaster Loan		4,434						
Total Interest Payments	27,627	28,159	23,100	22,350	21,600	20,850	20,100	250,712
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
TOTAL INTEREST ALL OPERATIONS	\$ 59,264	\$ 66,449	\$ 50,566	\$ 48,755	\$ 46,803	\$ 44,709	\$ 42,474	\$ 479,843
								\$ 779,599

	Total	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
2010 A																			
Prin.	159,253.45	10,562.36	10,726.44	15,906.26	16,099.39	16,310.43	16,537.60	16,779.49	16,331.48	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Int.	55,612.81	8,313.37	7,891.42	7,319.95	6,637.86	5,908.75	5,174.22	4,424.47	3,638.43	2,875.34	2,074.37	1,084.63	250.00	-	-	-	-	-	-
	214,866.26	-	18,875.73	18,617.86	23,236.21	22,777.25	22,219.18	21,711.82	21,203.96	19,989.91	12,875.34	12,074.37	11,084.63	10,750.00	-	-	-	-	-
2010 A FUND																			
Prin.	201,536.59	24,777.71	24,777.71	24,777.71	24,777.71	24,777.71	24,777.71	24,777.71	16,266.98	7,843.51	7,843.51	7,843.51	7,843.51	7,843.51	7,843.51	7,843.51	64,264.24	64,264.24	64,264.24
Int.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2018 A1 CW FUND																			
Prin.	1,842,241.76	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24	64,264.24
Int.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2018 A1 CW																			
Prin.	650,000.00	10,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	25,000.00	25,000.00
Int.	382,437.48	23,725.00	23,100.00	22,350.00	21,600.00	20,850.00	20,100.00	19,350.00	18,600.00	17,725.00	16,925.00	16,325.00	15,775.00	15,175.00	14,512.50	13,887.50	13,168.75	12,356.25	12,356.25
	1,032,437.48	-	33,725.00	30,100.00	37,350.00	35,850.00	35,100.00	34,350.00	33,600.00	32,725.00	31,925.00	31,325.00	30,725.00	30,125.00	29,512.50	28,887.50	28,168.75	27,356.25	27,356.25
2018 A1 DW FUND																			
Prin.	1,566,957.70	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30	54,661.30
Int.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2018 A1 DW																			
Prin.	550,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	20,000.00	20,000.00	20,000.00
Int.	377,212.50	20,075.00	19,575.00	19,075.00	18,575.00	18,075.00	17,575.00	17,075.00	16,575.00	16,075.00	15,575.00	15,075.00	14,575.00	14,075.00	13,575.00	13,075.00	12,575.00	12,075.00	11,575.00
	877,212.50	-	30,075.00	29,575.00	29,075.00	28,575.00	28,075.00	27,575.00	27,075.00	26,575.00	26,075.00	25,575.00	25,075.00	24,575.00	24,075.00	23,575.00	23,075.00	22,575.00	22,075.00
Total Trust																			
Prin.	1,359,253.45	-	30,562.36	35,726.44	40,906.26	41,099.39	46,310.43	46,537.60	46,779.49	46,331.48	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
Int.	-	-	52,113.37	50,566.42	48,754.95	46,808.86	44,708.75	42,474.22	40,224.47	37,958.43	35,550.34	33,309.63	31,309.63	29,425.00	28,125.00	26,975.00	25,725.00	24,368.75	22,906.25
	2,124,516.24	-	81,675.73	86,292.86	89,661.21	87,907.25	91,019.18	89,011.82	87,003.96	84,289.91	80,550.34	78,349.37	76,309.63	74,425.00	73,125.00	71,975.00	70,725.00	69,368.75	67,906.25
Total Fund																			
Prin.	3,610,736.05	-	143,703.25	143,703.25	143,703.25	143,703.25	143,703.25	143,703.25	135,192.52	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05
Int.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	3,610,736.05	-	143,703.25	143,703.25	143,703.25	143,703.25	143,703.25	143,703.25	135,192.52	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05	126,769.05

Net Position Reconciliation

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2019 to June 30, 2020

FY 2020 Proposed Budget

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 17,451,183	\$ 18,531,090					\$ 35,982,273
Less: Invested in Capital Assets, Net of Related Debt (1)	19,042,795	15,389,238					34,432,033
Less: Restricted for Debt Service Reserve (1)	235,439	174,548					409,987
Less: Other Restricted Net Position (1)	116,400	77,600					194,000
Total Unrestricted Net Position (1)	(1,943,452)	2,889,705	-	-	-	-	946,253
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							4,460,018
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)	2,230,009	2,230,009					(339,985)
Plus: Other Adjustments (attach schedule)		(339,985)					-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	286,557	4,779,729	-	-	-	-	5,066,286
Unrestricted Net Position Utilized to Balance Proposed Budget	(3,192)	408,505	-	-	-	-	405,313
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	(3,192)	408,505	-	-	-	-	405,313
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 289,749	\$ 4,371,224	\$ -	\$ -	\$ -	\$ -	\$ 4,660,973

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 169,254 \$ 224,551 \$ - \$ - \$ - \$ - \$ 393,805
(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019 - 2020
LITTLE EGG
HARBOR
MUNICIPAL
UTILITIES

(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 - 2020 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

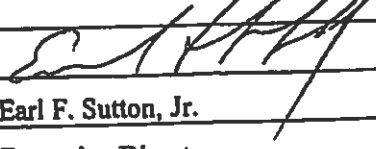
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY
(Name)

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Little Egg Harbor Municipal Utilities Authority, on the 11th day of June, 2019.

OR

☐ It is hereby certified that the governing body of the _____ Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Earl F. Sutton, Jr.		
Title:	Executive Director		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	earlsuttonjr@lehmu.com		

2019 - 2020 CAPITAL BUDGET/PROGRAM MESSAGE

Little Egg Harbor Municipal Utilities Authority (Name)

FISCAL YEAR: FROM: JULY 1, 2019 TO: JUNE 30, 2020

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Yes

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The Authority expects that the proposed capital projects will have little or no impact on the rate structure.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Add additional sheets if necessary.

Proposed Capital Budget

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2019 to

June 30, 2020

		<i>Funding Sources</i>				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Water						
2019-20 Projects	\$ 4,417,660	\$ 4,417,660				
2020-21 Projects	-					
2021-22 Projects	-					
2022-24 Projects	-					
Total	4,417,660	-	-	4,417,660	-	-
Sewer						
2019-20 Projects	1,217,661	\$ 1,217,661				
2020-21 Projects	-					
2021-22 Projects	-					
2022-24 Projects	-					
Total	1,217,661	-	-	1,217,661	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 5,635,321	\$ -	\$ -	\$ 5,635,321	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2019 to June 30, 2020

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Water						
2019-20 Projects:	\$ -					
Mathistown Water Treatment Plant Infrastructure Replacement	3,200,000 1,217,660			3,200,000 1,217,660		
Total	4,417,660	-	-	4,417,660	-	-
Sewer						
2019-20 Projects:	-					
Infrastructure Replacement	1,217,661			1,217,661		
Total	1,217,661	-	-	1,217,661	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 5,635,321	\$ -	\$ -	\$ 5,635,321	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2019 to June 30, 2020

		Fiscal Year Beginning in					
		2019	2020	2021	2022	2023	2024
		Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024
Water							
2019-20 Projects	\$ 4,417,660	\$ 4,417,660					
2020-21 Projects	2,102,608	-	2,102,608				
2021-22 Projects	1,322,500	-	-	1,322,500			
2022-24 Projects	2,736,324	-	-	-	1,003,048	1,733,276	
Total	10,579,092	4,417,660	2,102,608	1,322,500	1,003,048	1,733,276	-
Sewer							
2019-20 Projects	1,217,661	1,217,661					
2020-21 Projects	2,102,608	-	2,102,608				
2021-22 Projects	1,322,500	-	-	1,322,500			
2022-24 Projects	2,736,324	-	-	-	1,003,048	1,733,276	
Total	7,379,093	1,217,661	2,102,608	1,322,500	1,003,048	1,733,276	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL		\$ 17,958,185	\$ 5,635,321	\$ 4,205,216	\$ 2,645,000	\$ 2,006,096	\$ 3,466,552

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Little Egg Harbor Municipal Utilities Authority

For the Period July 1, 2019 to June 30, 2020

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2020	2021	2022	2023	2024	2025
Water							
2019-20 Projects	-						
Mathistown Water Treatment Plant	\$ 3,200,000	\$ 3,200,000					
Infrastructure Replacement	1,217,660	1,217,660					
2020-21 Projects	-						
Infrastructure Replacement	2,102,608		2,102,608				
2021-22 Projects	-						
Infrastructure Replacement	1,322,500			1,322,500			
2022-23 Projects	-						
Infrastructure Replacement	1,003,048				1,003,048		
2023-2024 Projects	-						
Infrastructure Replacement	1,733,276					1,733,276	
Total	\$ 10,579,092	\$ 4,417,660	\$ 2,102,608	\$ 1,322,500	\$ 1,003,048	\$ 1,733,276	\$ -
Sewer							
2019-20 Projects	-						
Infrastructure Replacement	\$ 1,217,661	\$ 1,217,661					
2020-21 Projects	-						
Infrastructure Replacement	2,102,608		2,102,608				
2021-22 Projects	-						
Infrastructure Replacement	1,322,500			1,322,500			
2022-23 Projects	-						
Infrastructure Replacement	1,003,048				1,003,048		
2023-2024 Projects	-						
Infrastructure Replacement	1,733,276					1,733,276	
Total	\$ 7,379,093	\$ 1,217,661	\$ 2,102,608	\$ 1,322,500	\$ 1,003,048	\$ 1,733,276	\$ -
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 17,958,185	\$ 5,635,321	\$ 4,205,216	\$ 2,645,000	\$ 2,006,096	\$ 3,466,552	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2019 to June 30, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Water						
2019-20 Projects	\$ 4,417,660			\$ 4,417,660		
2020-21 Projects	2,102,608			2,102,608		
2021-22 Projects	1,322,500			1,322,500		
2022-24 Projects	2,736,324			2,736,324		
Total	10,579,092	-	-	10,579,092	-	-
Sewer						
2019-20 Projects	1,217,661			\$ 1,217,661		
2020-21 Projects	2,102,608			2,102,608		
2021-22 Projects	1,322,500			1,322,500		
2022-24 Projects	2,736,324			2,736,324		
Total	7,379,093	-	-	7,379,093	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	<u>\$ 17,958,185</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 17,958,185</u>	<u>\$ -</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4	<u>\$ 17,958,185</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2019 to June 30, 2020

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Water						
2019-20 Projects						
Mathistown Water Treatment Plant	\$ 3,200,000			\$ 3,200,000		
Infrastructure Replacement	1,217,660			1,217,660		
2020-21 Projects	-					
Infrastructure Replacement	2,102,608			2,102,608		
2021-22 Projects	-					
Infrastructure Replacement	1,322,500			1,322,500		
2022-23 Projects	-					
Infrastructure Replacement	1,003,048			1,003,048		
2023-2024 Projects	-					
Infrastructure Replacement	1,733,276			1,733,276		
Total	\$ 10,579,092	\$ -	\$ -	\$ 10,579,092	\$ -	\$ -
Sewer						
2019-20 Projects	-					
Infrastructure Replacement	\$ 1,217,661			\$ 1,217,661		
2020-21 Projects	-					
Infrastructure Replacement	2,102,608			2,102,608		
2021-22 Projects	-					
Infrastructure Replacement	1,322,500			1,322,500		
2022-23 Projects	-					
Infrastructure Replacement	1,003,048			1,003,048		
2023-2024 Projects	-					
Infrastructure Replacement	1,733,276			1,733,276		
Total	\$ 7,379,093	\$ -	\$ -	\$ 7,379,093	\$ -	\$ -
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 17,958,185	\$ -	\$ -	\$ 17,958,185	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 17,958,185					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.



LITTLE EGG HARBOR
Municipal Utilities Authority
 823 RADIO ROAD
 POST OFFICE BOX 660
 LITTLE EGG HARBOR, NEW JERSEY 08087-0660
 609-296-1168
 Fax: 609-296-9177

Executive Director – Earl F. Sutton JR.

MEMO

TO: MR. RODNEY HAINES, MUNICIPAL CFO, LEH TOWNSHIP
FROM: EARL F. SUTTON, JR., EXECUTIVE DIRECTOR
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY
RE: AUTHORITY CAPITAL EXPENDITURES OVER THE NEXT FIVE YEARS
DATE: January 2, 2019

Year	Locations	Construction Estimate*
2019	Mathistown Water Treatment Plant	\$3,200,000.00
2019 *	E. Mohawk Dr., W. Mohawk Dr., E. Delaware Dr., W. Delaware Dr., E. Mullica Dr., W. Mullica Dr.	\$2,435,321.00
2020 *	E. Susquehanna Dr., W. Susquehanna Dr., E. Potomac Dr., W. Potomac Dr., E. Shrewsbury Dr., W. Shrewsbury Dr., E. Raritan Dr., W. Raritan Dr.	\$4,205,216.00
2021 *	Part of W. Playhouse Dr., N. Captains, S. Captains, Staysail Dr., S. Forecastle, S. Commodore and S. Binnacle Dr.	\$2,645,000.00
2022 *	W. Schuylkill Dr., E. Hudson Dr., W. Hudson Dr., E. Navasink Dr., W. Navasink Dr.	\$2,006,096.00
2023 *	E. Pimlico Dr., Ramapo Rd., Walkill Rd., E. Schuylkill Dr., Toms Ct., Columbia Rd. E. Thames Rd., W. Thames Rd., Lake Singleton Ct., and Cranberry Lake Dr.	\$3,466,552.00

Subtotals	\$17,958,185.00
Including Inflationary Factor of 10%	<u>\$19,754,003.00</u>

* Includes Complete Water & Sewer Infrastructure, Engineering Design and Inspection.
 This works does not include Final Paving for the road projects. Final paving is to be performed in continuation of paving and storm drainage upgrades by the Township of Little Egg upon completion of the Authority Infrastructure.