

**LEHMUA
Regular Meeting**

March 9, 2021

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on March 9, 2021 at 12:00 PM at the Authority headquarters, 823 Radio Road, Little Egg Harbor, New Jersey and via tele-conference with the Board of Commissioners.

MEMBERS PRESENT: Margaret DePergola, Vice-Chair; Earl Miller, Secretary; Marie Skelly, Treasurer; Kenneth Miller, Kenneth Laney, Peter Cicco

OTHERS IN ATTENDANCE: Earl F. Sutton, Jr., Executive Director; Nicole M. Princiotti, Executive Secretary/QPA; Joanna Bermingham, Authority Engineer via tele-conference; Debra Rumpf, Esq., Authority Legal Counsel via tele-conference

MEMBERS ABSENT: Joseph Koptic, Chairman

MEMBERS OF THE PUBLIC IN ATTENDANCE: None

Mrs. Princiotti read the following statement:

In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and the Asbury Park Press, posted on the Authority bulletin board and posted and filed in the Office of the Little Egg Harbor Township Clerk. Resolutions are posted on the Authority's bulletin board.

PRIOR MINUTES

A motion was made by Mrs. DePergola, seconded by Mr. K. Miller to approve the minutes of the regular meeting held on February 9, 2021. Roll call vote, Pete Cicco – yes, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola – yes.

TREASURER'S REPORT

A motion was made by Mrs. Skelly, seconded by Mr. Laney to approve the Treasurer's report as submitted. Roll call vote, Earl Miller – yes, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola - yes.

BILLS RESOLUTION

A motion was made by Mrs. DePergola, seconded by Mr. K. Miller to approve the operational account bills resolution as submitted. Roll call vote, Earl Miller – yes, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola - yes.

EXECUTIVE DIRECTOR'S REPORT

Mr. Sutton welcomed Mr. Earl Miller back and stated that he was happy to have him feeling better and on our tele-conference today.

1 - Mr. Sutton welcomed back Superintendent DiFrancia who was out due to COVID. He is back, but far from fully recovered. Our thoughts go out to Mrs. Princiotti as well. She was out as a result of a family member having COVID.

Mr. Sutton stated that he is happy to have them both back at the office with him.

2 – Mr. Sutton stated that Resolution #2021-9 is on the agenda for consideration with regard to Change Order No. 3 for TKT Construction in the amount of \$226,249.72. This is the final change order, and the proposed resolution is recommended for adoption. We are working on moving forward with the final close-out of this project so that we can do the permanent financing through IBank.

A motion was made by Mrs. DePergola, seconded by Mr. K. Miller adopting Resolution #2021-9 approving Change Order No. 3 for TKT Construction Co., Inc. with regard to the Water Treatment Plant at Mathistown Road. Roll call vote, Earl Miller – yes, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola - yes.

3 – Mr. Sutton advised the Board that bids will be opened on April 20, 2021 for the annual chemical contracts, emergency repairs and plant supplies.

4 – Mr. Sutton advised the Board that last Friday we had a visit from PEOSHA. It was not expected, but it went very well. There were a few minor things that need to be addressed and we are in the process of doing so.

5 – Mr. Sutton stated that there was a Customer Committee item to discuss for a possible refund, and we will address that after he is finished with his report.

6 – Mr. Sutton stated that there is no need for Executive Session this month.

There was an additional item that came up after the original agenda was sent to everyone. There is a resolution for approval as a result of our bond counsel's recommendation to move forward with converting our interim financing for the Water Treatment Plant and for Phase I Water and Sewer Main Replacement. This will benefit the Authority and our rate payers by locking into a long-term, low interest rate .

Mr. Sutton advised the Board that Resolution #2021-12 is on the agenda as it relates to this financing.

A motion was made by Mr. E. Miller, seconded by Mr. K. Miller to approve Resolution #2021-12 amending Resolution #2019-9 and Resolution #2020-16 providing the rate covenant contained in the Authority's Township service contract subordinate bonds and approving the forms of amended and restated subordinate bond resolutions. Roll call vote, Earl Miller – yes, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola - yes.

Mr. Sutton advised the Board that Resolution #2021-8 is also on the agenda authorizing reimbursement to a lien holder and this is as a result of tax sale.

A motion was made by Mrs. DePergola, seconded by Mr. E. Miller approving Resolution #2021-8 authorizing the reimbursement to Richard Leonardis, lien holder for payment affecting Block 325.99 Lot 42. Roll call vote, Earl Miller – yes, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola - yes.

Mr. Sutton asked if there were any questions for the Executive Director's Report?

There being none, a motion was made by Mr. E. Miller, seconded by Mrs. DePergola to approve the Executive Director's Report as submitted. All in favor.

CUSTOMER COMMITTEE

Mr. Sutton stated that the Customer Committee minutes have been attached and there has been a recommendation for a 50% credit to be made to the account for 7 Reef Lane. If there are no questions, he would ask for a motion to approve the minutes.

A motion was made by Mrs. DePergola, seconded by Mr. Laney to approve the Customer Committee minutes as submitted. All in favor.

SUPERINTENDENT'S REPORT

1 - Mr. DiFrancia stated that it was good to be back, and briefly discussed his struggle with COVID.

2- Mr. DiFrancia advised the Board that we have been working hard to get Well No. 12 online. We, including our engineer are up at the site today, and this is the first day we are putting water out into the system. At this point, moving forward, we will be working through all the technical issues.

3 – Mr. DiFrancia stated that with regard to the Phase I Project, we are working to close this project out and obtain our permanent financing. We are waiting for Phase II approvals in order to move forward with that project.

4 – Mr. DiFrancia stated that Resolution #2021-10 is on the agenda authorizing preliminary water approval for Andwin Realty. Block 251 Lot 1.02. This is for the extension of their fire suppression system and because the tap into our system is not the regular service line and it's six (6) inches they were required to apply for preliminary, tentative and final approval. They are also adding additional hydrants onto their property which they will own and operate.

A motion was made by Mr. E. Miller, seconded by Mr. K. Miller to approve Resolution #2021-10 granting preliminary water approval for Andwin Realty Investors, LLC, Block 251 Lot 1.02. Roll call vote, Earl Miller – yes, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola - yes.

5 - Mr. DiFrancia advised the Board that Resolution #2021-11 is on the agenda for tentative water approval as well.

A motion was made by Mrs. DePergola, seconded by Mr. Laney to approve Resolution #2021-11 granting tentative water approval for Andwin Realty Investors, LLC, Block 251 Lot 1.02. Roll call vote, Earl Miller – yes, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola - yes.

6 – Mr. DiFrancia advised the Board that the bidding for the water tower and upgrades for Holly Lake have been advertised and will be opened March 19, 2021. We are looking forward to the artwork we have planned for this tower and are excited for everyone to see. It is anticipated that work will begin in April, weather permitting. Like the other towers, we will be in constant contact with the Fire Companies while the tower is offline. Hopefully, it will be complete and ready for the summer months.

7 – Mr. DiFrancia stated that his work order management report is attached and reviewed with the Board the activity over the last month.

Mr. DiFrancia stated that was all he had for his Superintendent's Report unless anyone had any questions.

There being none, a motion was made by Mrs. De Pergola, seconded by Mrs. Skelly to approve the Superintendent's Report as submitted. All in favor.

ENGINEER'S REPORT

Ms. Bermingham advised the Board that her report has been submitted for approval.

Ms. Bermingham informed the Board that she is currently at the water treatment facility where they are pumping water into the system for the first time. We are excited to get this up and running and complete all the paperwork in order to close out the project.

Ms. Bermingham stated that was all she had for her Engineer's Report unless there were any questions. There being none, a motion was made by Mr. K. Miller, seconded by Mr. Laney to approve the Engineer's Report as submitted. All in favor.

ATTORNEY'S REPORT

Mrs. Rumpf advised the Board that her report has been submitted for approval and she would be happy to answer any questions at this time.

There being no questions, a motion was made by Mr. K. Miller, seconded by Mr. Laney to approve the Attorney's Report as submitted. All in favor.

Mr. Sutton asked if there were any other matters to come before the Board? There being none, a motion was made by Mrs. DePergola, seconded by Mrs. Skelly to accept and file all general correspondence. All in favor.

A motion was made by Mr. K. Miller, seconded by Mr. Laney to open this portion of the meeting to the public. All in favor.

There being no public in attendance, a motion was made by Mr. K. Miller, seconded by Mr. Laney to close this portion of the meeting to the public. All in favor.

There being no additional matters to come before the Board, a motion was made by Mr. K. Miller, seconded by Mrs. Skelly to adjourn. All in favor.


Earl Miller, Secretary