

**LEHMUA  
Regular Meeting**

**May 11, 2021**

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on May 11, 2021 at 12:00 PM at the Authority headquarters, 823 Radio Road, Little Egg Harbor, New Jersey and via tele-conference with Commissioners.

**MEMBERS PRESENT VIA TELE-CONFERENCE:** Margaret DePergola – Vice-Chair; Earl Miller, Secretary; Marie Skelly, Treasurer; Kenneth Miller; Peter Cicco

**OTHERS IN ATTENDANCE:** Earl F. Sutton, Jr., Executive Director; Michael S. DiFrancia, Superintendent; Nicole Princiotti, Executive Secretary/QPA; Joanna Bermingham, Authority Engineer via tele-conference; Debra Rumpf, Esq., Authority Attorney via tele-conference.

**THOSE ABSENT:** Joseph Koptic, Chairman. Kenneth Laney, Commissioner

**OTHERS IN ATTENDANCE:** None

Nicole Princiotti read the following statement:

In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and the Asbury Park Press, posted on the Authority bulletin board and posted and filed in the Office of the Little Egg Harbor Township Clerk. Resolutions are posted on the Authority's bulletin board.

**PRIOR MINUTES**

A motion was made by Mrs. DePergola, seconded by Mr. Ken Miller to approve the minutes of the April 6, 2021 regular meeting. Roll call vote, Earl. Miller – yes, Marie Skelly – yes, Ken Miller – yes, Margaret DePergola – yes, Peter Cicco- yes.

**TREASURER'S REPORT**

A motion was made by Mr. E. Miller, seconded by Mrs. DePergola to approve the Treasurer's Report as submitted. Roll call vote, Earl. Miller – yes, Marie Skelly – yes, Ken Miller – yes, Margaret DePergola – yes, Peter Cicco- yes.

**BILLS RESOLUTION**

A motion was made by Mrs. DePergola, seconded by Mrs. Skelly to approve the operational account bills resolution as submitted. Roll call vote, Earl. Miller – yes, Marie Skelly – yes, Ken Miller – yes, Margaret DePergola – yes, Peter Cicco- yes.

**EXECUTIVE DIRECTOR'S REPORT**

1 - Mr. Sutton stated that the Audit will be presented today and that Kat from Suplee, Clooney and Company and Company will be present. Mr. Sutton turned the meeting over to Kat from the Auditor's office.

Kat from Suplee, Clooney and Company stated the following:

- 1) The Audit was prepared and there was an unmodified opinion.
- 2) The Audit was fairly stated as presented.
- 3) There were no deficiencies or material weaknesses
- 4) This is the type of language a client wants to hear.
- 5) The cash position of the Authority was reduced by \$364,000.
- 6) Capital Assets increased by \$3,562,000 due mainly to the treatment plant.
- 7) Total revenues were down, and expenses increased.
- 8) Overall a fairly stable year with COVID-19.

Mr. Sutton thanked Kat for the report and Brian Logan from Suplee, Clooney and Company for their efforts especially during COVID. They were here on-site quarantining in the conference room and were able to obtain all necessary records.

Mr. Sutton presented Resolution #2021-24 certifying the Audit as presented.

A motion was made by Mrs. DePergola, seconded by Mr. Cicco to approve Resolution #2021-24 certifying the annual Audit as submitted. Roll call vote, Earl. Miller – yes, Marie Skelly – yes, Ken Miller – yes, Margaret DePergola – yes, Peter Cicco- yes.

2- Mr. Sutton also stated that he was extremely proud of the amount of new work completed during the pandemic. In particular the construction of the new treatment plant, improvements off of Twin Lakes Boulevard, and painting the water tower adjacent to our offices. This is the most amount of work the Authority has ever completed in a single year.

3 – Mr. Sutton advised the Budget Committee that they would be needed for a teleconference to discuss the budget.

4- The budget will be introduced at the June meeting. This is due to COVID, the delay with the Audit, and a few other factors. A resolution will be presented to extend the timeline for adoption.

A motion was made by Mr. Miller, seconded by Mrs. Skelly to approve Resolution #2021-23 ratifying the late submission of the Authority budget for the fiscal year July 1, 2021 to June 30, 2022. Roll call vote, Earl. Miller – yes, Marie Skelly – yes, Ken Miller – yes, Margaret DePergola – yes, Peter Cicco- yes.

5- Mr. Sutton advised the board that a full report was submitted to PEOSHA. All items were submitted to be in full compliance.

6- Mr. Sutton stated that there was one Customer Committee matter, and the report is attached. It is the recommendation of the committee to accept the report as submitted.

7- Mr. Sutton stated that there was no need for an executive session.

Mr. Sutton stated that was all he had for his report unless there were any questions.

There being none, a motion was made by Mrs. Skelly, seconded by Mr. E. Miller to approve the Executive Director's Report as submitted. All in favor.

## SUPERINTENDENT'S REPORT

Mr. DiFrancia welcomed everyone and hopes they are still doing well.

1 – Mr. DiFrancia reported that the Holly Lake Water Tower on Great Bay Boulevard is underway and should be completed by next month.

2- Resolution #2021-19 was presented awarding emergency repairs.

A motion was made by Mrs. Skelly, seconded by Mrs. DePergola to approve Resolution #2020-19 awarding a contract to Lafayette Utilities Company for emergency repairs of water and sanitary sewer mains and services. Roll call vote, Earl. Miller – yes, Marie Skelly – yes, Ken Miller – yes, Margaret DePergola – yes, Peter Cicco- yes.

3- Resolution2021-20 was presented awarding chemical contracts No. 1 through 5 and No. 7.

A motion was made by Mr. E. Miller, seconded by Mr. Cicco to approve Resolution #2020-20 awarding chemical contracts No. 1 through 5 and No. 7 to various vendors as noted. Roll call vote, Earl. Miller – yes, Marie Skelly – yes, Ken Miller – yes, Margaret DePergola – yes, Peter Cicco- yes.

4 – Resolution #2021-21 was presented awarding a contract for the supply of water plant supplies.

A motion was made by Mrs. DePergola, seconded by Mr. K. Miller to approve Resolution #2020-21 awarding a contract for the supply of water plant supplies to various vendors as noted. Roll call vote, Earl. Miller – yes, Marie Skelly – yes, Ken Miller – yes, Margaret DePergola – yes, Peter Cicco- yes.

5- Resolution #2021-22 was presented awarding a contract for the supply of sewer plant supplies.

A motion was made by Mrs. Skelly, seconded by Mr. K. Miller to approve Resolution #2020-22 awarding a contract for the supply of sewer plant supplies to various vendors as noted. Roll call vote, Earl. Miller – yes, Marie Skelly – yes, Ken Miller – yes, Margaret DePergola – yes, Peter Cicco- yes.

6- Resolution2021-25 was presented approving the final water application for ANDWIN Realty Investors, LLC.

A motion was made by Mrs. DePergola, seconded by Mrs. Skelly to approve Resolution #2020-25 approving the final water application for ANDWIN Realty Investors, LLC., Block 251 Lot 1.02. Roll call vote, Earl Miller – yes, Marie Skelly – yes, Ken Miller – yes, Margaret DePergola – yes, Peter Cicco- yes.

7- Mr. DiFrancia advised the Board that we are still awaiting final approval for PHASE II from the NJDEP to be authorized to bid.

8- Mr. DiFrancia presented the workorder management report for this month

Mr. DiFrancia advised that was all for his report unless there were any questions.

There being none, a motion was made by Mrs. Skelly, seconded by Mr. Cicco to approve the Superintendent's Report as submitted. All in favor.

Mr. Sutton asked for a motion to accept the recommendations of the Customer Committee. A motion was made by Mrs. Skelly, seconded by Mr. Cicco to accept the Customer Committee report and recommendation. All in favor.

#### ENGINEER'S REPORT

Ms. Bermingham stated that she hopes everyone is healthy and is still doing well during this pandemic.

Ms. Bermingham advised that her report has been submitted for approval and that she would be happy to answer any questions.

Mr. Sutton asked if there were any questions on the Engineer's Report?

There being none, a motion was made by Mr. Cicco, seconded by Mrs. DePergola to approve the Engineer's Report as submitted. All in favor.

#### ATTORNEY'S REPORT

Mrs. Rumpf welcomed everyone and hopes they have received a vaccination.

Mrs. Rumpf reported that her report was attached and if anyone had any questions.

There being none, a motion was made by Mr. E. Miller, seconded by Mrs. DePergola to approve the Attorney's Report as submitted. All in favor.

Mr. Sutton asked for a motion to file general correspondence.

A motion was made by Mrs. DePergola, seconded by Mr. K. Miller to file general correspondence. All in favor.

Mr. Sutton asked the Board for a motion to open this portion of the meeting to the public. A motion was made by Mr. Cicco, seconded by Mrs. DePergola to open this portion of the meeting to the public. All in favor.

Mr. Sutton asked if there were any members of the public on the tele-conference and confirmed that there were no callers on the conference.

Mr. Sutton asked for a motion to close this portion of the meeting to the public. A motion was made by Mrs. DePergola, seconded by Mr. K. Miller to close this portion of the meeting to the public. All in favor.

A motion was made by Mr. Cicco, seconded by Mr. K. Miller to adjourn. All in favor.

  
Earl Miller, Secretary