

Authority Budget of:

Little Egg Harbor Municipal Utilities Authority

State Filing Year **2021**

For the Period:

July 1, 2021 to June 30, 2022

<http://lehmuu.net>
Authority Web Address

ADOPTED COPY



Division of Local Government Services

RESOLUTION #2021-23

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY RATIFYING THE
LATE INTRODUCTION AND SUBMISSION OF THE LITTLE EGG HARBOR
MUNICIPAL UTILITIES AUTHORITY BUDGET FOR THE FISCAL YEAR
JULY 1, 2021 TO JUNE 30, 2022**

WHEREAS, the regulatory deadline for introduction of the Authority's Budget (May 1, 2021) is two months prior to the beginning of the Authority's fiscal year (July 1, 2021); and

WHEREAS, the Authority's budget projections are substantially affected by the conversion of NJIB Construction Financing from Interim to Permanent, and COVID-19 has impacted the Little Egg Harbor Municipal Utilities Authority and the Authority Auditor's work schedules; and

WHEREAS, the NJIB debt service projections and COVID-19 has slowed the analysis of planned expenditures, and caused delay in the issuance of the statutory audit and thereby delaying introduction of the Little Egg Harbor Municipal Utilities Authority's budget until its June 9, 2021 Board meeting; and

WHEREAS, said utilities authority budgets are now ready for introduction.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Little Egg Harbor Municipal Utilities Authority as follows:

1. The above recitals are incorporated herein.
2. The Board authorizes the late introduction and submission of the Budget of the Little Egg Harbor Municipal Utilities Authority for the fiscal year July 1, 2021 to June 30, 2022.

This is to certify that this is a true copy of a Resolution approved by the Board of Commissioners of the Little Egg Harbor Municipal Utilities Authority, County of Ocean, State of New Jersey at a meeting held on May 11, 2021 at 12:00 PM, 823 Radio Road, Little Egg Harbor, New Jersey 08087.


Earl Miller, Secretary

<u>Member Recorded Vote</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstain</u>	<u>Absent</u>
Joseph P. Koptic				
Margaret DePergola	✓			
Earl Miller	✓			
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney				
Peter Cicco	✓			

2021 (2021-2022) AUTHORITY BUDGET

Certification Section

2021 (2021-2022)

LITTLE EGG HARBOR MUNICIPAL UTILITIES
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2021 TO JUNE 30, 2022

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D Gwert CPA, RMA Date: 6/16/2021

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D Gwert CPA, RMA Date: 8/2/2021

2021 (2021-2022) PREPARER'S CERTIFICATION

LITTLE EGG HARBOR MUNICIPAL UTILITIES


(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JULY 1, 2021 TO: JUNE 30, 2022

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Earl F. Sutton, Jr.		
Title:	Executive Director		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	earlsuttonjr@lehmua.com		


2021 (2021-2022) APPROVAL CERTIFICATION
LITTLE EGG HARBOR MUNICIPAL UTILITIES
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JULY 1, 2021 TO: JUNE 30, 2022

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 9th day of June, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Earl Miller 		
Title:	Secretary		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	N/A		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: http://lehmuu.net

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public)
- ☒ The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Margaret DePergola

Title of Officer Certifying compliance

Vice-Chairwoman

Signature

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RESOLUTION #2021-26
2021-2022 AUTHORITY BUDGET RESOLUTION (WATER)
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: July 1, 2021 TO: June 30, 2022

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of June 9, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 3,584,346.00, Total Appropriations, including any Accumulated Deficit if any, of \$ 3,584,346.00 and Total Unrestricted Net Position of \$ None; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$5,595,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ None; and


WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held on June 9, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Little Egg Harbor Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on July 13, 2021.



Earl Miller, Secretary

June 9, 2021

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	
Joseph P. Koptic	✓				
Margaret DePergola	✓				
Earl Miller	✓				
Marie Skelly	✓				
Kenneth Miller	✓				
Kenneth Laney	✓				
Peter Cicco					

RESOLUTION #2021-27
2021-2022 AUTHORITY BUDGET RESOLUTION (SEWER)
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: July 1, 2021 TO: June 30, 2022

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of June 9, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 4,460,476.00 Total Appropriations, including any Accumulated Deficit if any, of \$ 4,588,508.00 and Total Unrestricted Net Position utilized of \$128,032.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 7,380,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ None; and

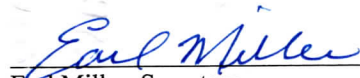
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held on June 9, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Little Egg Harbor Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on July 13, 2021.


Earl Miller, Secretary

June 9, 2021

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	
Joseph P. Koptic					
Margaret DePergola	✓				
Earl Miller	✓				
Marie Skelly	✓				
Kenneth Miller	✓				
Kenneth Laney	✓				
Peter Cicco					

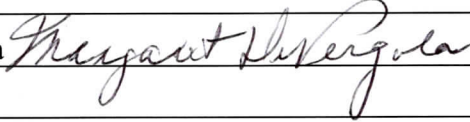
2021 (2021-2022) ADOPTION CERTIFICATION
LITTLE EGG HARBOR MUNICIPAL UTILITIES
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JULY 1, 2021 TO: JUNE 30, 2022

Note: This is filled on for Adoption of the Budget Don't fill in for Introduction of the Budget

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Little Egg Harbor Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 13th day of, July, 2021.

Officer's Signature:			
Name:	Margaret DePergola 		
Title:	Vice-Chairwoman		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	N/A		

RESOLUTION #2021-39
2021-2022 ADOPTED WATER BUDGET RESOLUTION
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: July 1, 2021 TO: June 30, 2022

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of July 13, 2021; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,584,346.00, Total Appropriations, including any Accumulated Deficit, if any, of \$3,584,346.00 and Total Unrestricted Net Position utilized of \$ None; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$5,595,000.00 and Total Unrestricted Net Position planned to be utilized of \$ None; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority at an open public meeting held on July 13, 2021, that the Annual Budget and Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning July 1, 2021 and, ending June 30, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

July 13, 2021

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Joseph P. Koptic				
Margaret DePergola	✓			
Earl Miller				
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney	✓			
Peter Cicco	✓			

RESOLUTION #2021-40
2021-2022 ADOPTED SEWER BUDGET RESOLUTION
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: July 1, 2021 TO: June 30, 2022

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of July 13, 2021; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$4,460,476.00, Total Appropriations, including any Accumulated Deficit, if any, of \$4,588,508.00 and Total Unrestricted Net Position utilized of \$128,032.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$7,380,000.00 and Total Unrestricted Net Position planned to be utilized of \$ None; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority at an open public meeting held on July 13, 2021 that the Annual Budget and Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning July 1, 2021 and, ending June 30, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

July 13, 2021

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Joseph P. Koptic				
Margaret DePergola	✓			
Earl Miller				
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney	✓			
Peter Cicco	✓			

2021 (2021-2022) AUTHORITY BUDGET

Narrative and Information Section

2021 (2021-2022) AUTHORITY BUDGET MESSAGE & ANALYSIS
LITTLE EGG HARBOR MUNICIPAL UTILITIES
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JULY 1, 2021 TO: JUNE 30, 2022

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

After many hours of deliberation, and careful analysis of all available data, the Commissioners of the Authority believe the accompanying budget accurately reflects the revenues and expenditures for the fiscal year July 1, 2021 to June 30, 2022. This detailed budget is considered necessary for the sound water and sewer operations of the Little Egg Harbor Municipal Utilities Authority. The number of new connections is expected to remain flat; however, the connection fees themselves will increase as a result of this budget. The water and sewer service charges will also increase as a result of this budget. No revenue items increased or decreased by more than 10%. Salaries and wages and fringe benefits for the cost of providing services are increasing due to contractual obligations and/or changes in staffing. Principal and interest on the Authority's debt are increasing because of the increased financing of capital projects through the New Jersey Environmental Infrastructure Trust. Unrestricted net position is being utilized to balance the sewer budget for the 2021-22 budget cycle but to a lesser extent than that of the prior years' budget.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. (Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)

The proposed budget for the fiscal year ending June 30, 2022 increases the water service charges by \$24.00 or \$6.00 per quarter. Sewer service charges are increasing by \$12.00 or \$3.00 per quarter. Water connection fees are increasing by \$100.00 per connection and sewer connection fees are increasing by \$50.00 per connection. These increases are considered necessary for the sound operation of the Authority.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority is utilizing unrestricted net position to balance the sewer budget but to a lesser extent than that of the prior years' budget. This decision was made to limit the sewer rate increase to the amount in the proposed budget.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

No funds are to be transferred to the County/Municipality during this budget cycle.

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

See F-8 Sheet 2 for response to funding of deficits.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate (Answer as "Rates Are Staying the Same")

The proposed rate schedule is included as a part of this budget submission.

RESOLUTION #2021-32

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING RATES AND CHARGES FOR SANITARY SEWER AND WATER FACILITIES

WHEREAS, Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") is empowered to establish, and from time to time, modify rates and charges in accordance with the provisions of N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority previously established rates which are currently in full force and effect as a result of a resolution adopted on July 9th, 2019; and

WHEREAS, the Authority, after consultation with its professional staff believes that the attached annual rates and charges are appropriate, fair, reasonable, and necessary in order that the Authority meet its budgetary constraints.


NOW, THEREFORE, BE IT RESOLVED this 30th day of June 2021 by the Little Egg Harbor Municipal Utilities Authority as follows:

1 – In accordance with the statutory allowances set forth in N.J.S.A. 40:14B-1 et seq., the Authority adopts the rates and charges, which are itemized and attached hereto, effective July 1, 2021.

2 – The Authority hereby authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 30th day of June 2021, a quorum being present and voting in the majority.


Margaret DePergola, Vice Chairperson

LITTLE EGG HARBOR MUA RATES AND CHARGES
Effective July 1, 2021

Residential or Commercial Quarterly

The minimum charge for each unit (15,000 gallons) of water shall be \$62.00 per quarter. Any excess usage over 15,000 gallons per unit per quarter will be at a rate of \$5.00 per thousand gallons.

The minimum residential or commercial charge for each unit (15,000 gallons) of sewer shall be \$104.00 per quarter. Any excess commercial usage over 15,000 gallons per unit per quarter will be at a rate of \$6.00 per thousand gallons.

Residential

Each family residence – minimum 1 unit

Commercial

Each family residence with business –	to be determined after submission of application, minimum 2 units
Rooming or boarding houses –	to be determined after submission of application, minimum 1 unit plus each rental room minimum ½ unit
Motels and hotels –	to be determined after submission of application, minimum 1 unit plus each rental room minimum ½ unit
Motels and hotels efficiencies –	to be determined after submission of application, minimum 1 unit plus each efficiency room 1 unit
Restaurant, diners, bars and cafes –	to be determined after submission of application, minimum 2 units, plus 1 unit for each 20 person capacity
Gasoline service stations -	to be determined after submission of application, minimum 2 units
Stores or office –	to be determined after submission of application, minimum 1 unit
Supermarkets –	to be determined after submission of application, minimum 2 units

LITTLE EGG HARBOR MUA RATES AND CHARGES
Effective July 1, 2021

Theatres –	to be determined after submission of application, minimum 2 units
Laundromat –	to be determined after submission of application, minimum 2 units plus each machine ½ unit
Beauty Salon –	to be determined after submission of application, minimum 2 units for two chairs plus each additional two chairs 1 unit
Men's Barber Shop –	to be determined after submission of application, minimum 1 unit for two chairs plus each additional two chairs ½ unit

Any type of use not herein set forth shall be covered by an independent survey after submission of application. The Authority will determine annual rates and charges thereafter.

Garbage Disposal Units - \$25.00 each per year (Commercial or Residential)

Connection Charges*

The charge for a normal, four-inch (4") connection of each improved property to sewerage collection system will be \$1,750.00 per each equivalent unit.

The charge for a normal connection of each improved property to water system shall be \$2,900.00 per each equivalent unit. There will also be a fee of \$325.00, which consists of a fee of \$175.00 for a 5/8 x 3/4 meter and a fee of \$150.00 for a Radio Frequency Meter Transmitting Unit (MTU).

*Affordable housing units constructed by Not for Profit Associations and/or Public Housing Authorities may be eligible for a reduced connection fee.

Base Quarterly Water and Sewer Gallonage Allotment Per Unit

Water – 15,000 gallons per quarter
Sewer – 15,000 gallons per quarter

**LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY ADDITIONAL
CHARGES Effective July 1, 2021**

Water Turn On during regular hours 8:00 A.M. to 4:00 P.M.	\$50.00
Water Turn On after hours 4:01 P.M. to 7:59 A.M.	\$150.00
Water Turn Off during regular hours 8:00 A.M. to 4:00 P.M.	\$50.00
Water Turn Off after hours 4:01 P.M. to 7:59 A.M.	\$150.00
After Hours Surcharge (Charge for all other work performed after hours)	\$100.00
New Meter W/Authority Install Regular Hours 8:00A.M to 4:00 P.M.	\$225.00
New Meter Only (Self-Install) Regular Hours 8:00 A.M. to 4:00 P.M.	\$175.00
Meter Transmitting Unit Charge Regular Hours 8:00 A.M. to 4:00 P.M.	\$150.00
Meter Bottom Only (Self-Install) Regular Hours 8:00 A.M. to 4:00 P.M.	\$15.00
New Meter Bottom W/Authority Install Regular Hours 8:00A.M to 4:00 PM	\$65.00
Garbage Disposal Fee (Per Unit)	\$25.00
Water Meter Test for Accuracy	\$75.00
Hydrant Flow Test (For Commercial Development)	\$1,000.00
Meter Inspection Fee	\$50.00
Rescheduling Fee for a Missed Appointment	\$50.00
Cut and Cap Inspection Fee (Requires a Licensed Plumber)	\$50.00
Requests for Water and Sewer Service to a Property	\$25.00
Final Meter Reading for closing	\$25.00
Copies of Triangulations	\$15.00
Returned Check Fee	\$30.00
Backward Meter Reading (If not corrected by Resident after letter.)	\$50.00/mo.

AUTHORITY CONTACT INFORMATION

2021 (2021-2022)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Little Egg Harbor Municipal Utilities Authority		
Federal ID Number:	22-1993894		
Address:	823 Radio Road PO Box 660		
City, State, Zip:	Little Egg Harbor	NJ	08087-0660
Phone: (ext.)	609-296-1168	Fax:	609-296-9177

Preparer's Name:	Earl F. Sutton, Jr.		
Preparer's Address:	823 Radio Road PO Box 660		
City, State, Zip:	Little Egg Harbor	NJ	08087-0660
Phone: (ext.)	609-296-1168	Fax:	609-296-9177
E-mail:	earlsuttonjr@lehmua.com		

Chief Executive Officer:(1)	Earl F. Sutton, Jr.		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	609-296-1168	Fax:	609-296-9177
E-mail:	earlsuttonjr@lehmua.com		

Chief Financial Officer(1)	Earl F. Sutton, Jr.		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	609-296-1168	Fax:	609-296-9177
E-mail:	earlsuttonjr@lehmua.com		

Name of Auditor:	Brian K. Logan		
Name of Firm:	Suplee, Clooney & Company		
Address:	308 East Broad Street		
City, State, Zip:	Westfield	NJ	07090
Phone: (ext.)	908-789-9300	Fax:	908-789-8535
E-mail:	blogan@scnco.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM: JULY 1, 2021 TO: JUNE 30, 2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 29
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: \$ 1,947,964.87
- 3) Provide the number of regular voting members of the governing body: 5 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) s per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 2 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. See attached narrative

EMPLOYMENT AGREEMENT

THIS AGREEMENT made this 12th day of September 2017;

BETWEEN:

The LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, a public body politic and corporate of the State of New Jersey, having a principal office at 823 Radio Road, Little Egg Harbor Township, New Jersey, 08087, its successors and/or assigns

hereinafter referred to as "THE AUTHORITY";

AND

EARL F. SUTTON, JR., of 35 Bridge Road, Little Egg Harbor, New Jersey, 08087,

hereinafter referred to as "Executive Director";

WHEREAS, THE AUTHORITY has heretofore adopted a Resolution creating the position of Executive Director and has fixed the salary for such position, and has designated the duties of said office; and

WHEREAS, THE AUTHORITY and the said Executive Director have agreed upon all of the terms and conditions hereinafter set forth in connection with his employment by THE AUTHORITY;

IT IS, THEREFORE, AGREED as follows:

1. EMPLOYMENT DESCRIPTION

THE AUTHORITY shall employ the Executive Director, reporting to THE AUTHORITY, and receiving directions from THE AUTHORITY as Executive Director.

The responsibilities of the Executive Director to THE AUTHORITY shall consist of the general overall direction of the administration and operation of THE AUTHORITY and shall include any and all responsibilities incidental thereto as may be assigned from time to time by THE AUTHORITY to him. These responsibilities shall include, but not be limited to the following:

- (a) Supervise and direct the administrative staff of THE AUTHORITY;
- (b) Act as liaison between the consulting engineers, solicitor, environmental consultants, and THE AUTHORITY;
- (c) Development of a table of organization for THE AUTHORITY;
- (d) Assist in the acquisition of sites and rights-of-way;
- (e) Act as liaison with all Federal and State agencies having jurisdiction over THE AUTHORITY'S activities; review all submissions to such agencies;
- (f) Conduct negotiations on all financial and labor matters;
- (g) Subject to the approval of THE AUTHORITY, hire all employees and agents;
- (h) Prepare for and attend such public hearings as may be necessary or desirable or as directed by THE AUTHORITY;
- (i) Act as liaison between THE AUTHORITY, governing body, and other local agencies;
- (j) Any and all other service as may be necessary and incidental to implementing all of the above and to facilitate the efficient administration and operation of THE AUTHORITY in the conduct of its business.

2. **TERM**

This Agreement with the Executive Director shall be for the period commencing on July 1, 2017 through June 30, 2022 and shall automatically be renewed thereafter for an additional term of five (5) years unless notice of intention not to renew is given by THE AUTHORITY in writing at least one hundred and eighty (180) days before each expiration date.

However, at the option of THE AUTHORITY during the term of this Agreement THE AUTHORITY may extend the Agreement.

3. COMPENSATION

The Executive Director of THE AUTHORITY shall receive as compensation for his services the annual sum of One Hundred Forty Thousand (\$140,000.00) Dollars, commencing, and in addition thereto, commencing on July 1st of each consecutive year thereafter, a sum equal to three (3%) percent of the annual compensation received for the next preceding year, which increase shall be added to and included as part of the annual compensation in computing the said adjustment for each succeeding year.

4. VACATION, ENTITLEMENT DAYS AND RETIREMENT SYSTEM BENEFITS

It is agreed that the Executive Director shall be entitled to and receive a total of twenty-five (25) fully compensated working days per calendar year which may be utilized as he sees fit. Said days shall not be cumulative. The Executive Director shall be entitled to six (6) weeks of paid vacation per calendar year and be entitled to any other benefits or privileges that may be established by THE AUTHORITY. Any unused vacation time, entitlement days or compensated days during any calendar year shall be paid in full to the Executive Director at his then rate of pay for that calendar year. Payment shall be paid in December of each year. All compensated days and vacation time shall be credited automatically to the Executive Director on January 1st of each year. The Executive Director shall be entitled to participate in the Public Employees Retirement System for which he is eligible, and THE AUTHORITY agrees to pay all contributions on behalf of the employee.

THE AUTHORITY further agrees to provide the Executive Director with hospitalization, major medical, dental, and life insurance coverage, which shall be based on the same type of coverage as that given to other employees in correlation with the terms and conditions of the collective bargaining agreement effective July 1, 2017 through June 30, 2022, however, THE AUTHORITY may from time to time elect to increase any such coverages. If the Executive Director elects not to accept the health plan and/or benefits by THE AUTHORITY, THE AUTHORITY will calculate the annual premium saved and reimburse the Executive Director in accordance with the governing statutes and regulations in effect at the time of election. The Executive Director may at any time thereafter elect to be covered by the health plan provided by THE AUTHORITY, and upon readmission to the plan the Executive Director shall no longer receive the premium reimbursement set forth above.

5. **HOLIDAYS**

The Executive Director shall have the same entitlements given to other employees of THE AUTHORITY, with regard to all Holidays.

6. **BEREAVEMENT LEAVE**

In the event of death, of a family member, the Executive Director shall be granted bereavement leave. Bereavement leave shall be the same as that which is provided to all other employees, without the loss of any compensation.

7. **GENERAL EXPENSES**

THE AUTHORITY recognizes that certain non-personal, work related expenses will be incurred by the Executive Director and agrees to reimburse or to pay all reasonably incurred and verified expenses including the issuance of a cell phone and a monthly credit of \$45.00 towards a personal cell phone bill.

THE Executive Director is on call 24/7. As such, THE AUTHORITY deems it necessary to provide the Executive Director with a vehicle, THE AUTHORITY shall approve the make, model and purchase price and shall be responsible for liability, property damage and comprehensive insurance, and for the expenses involving the purchase, operation, maintenance, repair and replacement of said automobile.

8. DUES AND SUBSCRIPTIONS

If THE AUTHORITY deems it is necessary for the Executive Director to participate in any national, regional, state and local associations or organizations for his continued professional growth and advancement and/or for the good of THE AUTHORITY, THE AUTHORITY agrees to pay for such professional dues and subscription on behalf of the Executive Director.

9. PROFESSIONAL DEVELOPMENT

THE AUTHORITY agrees to pay such prior approved travel and subsistence expenses of the Executive Director for attendance at such courses, and seminars as THE AUTHORITY deems necessary for his professional development.

10. BONDING - ERRORS & OMISSIONS

THE AUTHORITY shall bear the full cost of Errors and Omissions Coverage and any fidelity or other bond that may be required of the Executive Director under any law or ordinance, or resolution of THE AUTHORITY.

11. CONDITION OF BENEFITS

Benefits, salary, compensation, and other rights and privileges herein provided to the Executive Director shall not be reduced during the term or any extension thereof nor shall they at any time become less than those provided to other employees of THE AUTHORITY.

12. TERMINATION

THE AUTHORITY may terminate this Agreement for just cause by giving ninety (90) days written notice of termination to the Executive Director, which notice shall specify in detail the stated cause and shall be personally served upon the Executive Director or sent by certified mail, return receipt requested. Should the Executive Director be terminated without just cause, he shall receive his full compensation and benefits herein provided for the remaining term of this Agreement. Any decision to terminate the Executive Director by THE AUTHORITY, its successors and/or assignees shall require an affirmative vote of not less than four (4) members of THE AUTHORITY or a minimum of a two-thirds majority of any terminating entity. The Executive Director may terminate this Agreement by giving ninety (90) days written notice to THE AUTHORITY which shall be personally served or sent by certified mail, return receipt requested. Upon such voluntary termination, the Executive Director shall receive any and all accumulated compensation and benefits and any other compensation or benefits to which he may be entitled. All payments owing to the Executive Director shall be paid to him in his last regular paycheck, prior to termination of his employment.

13. ARBITRATION

In the event of termination by THE AUTHORITY the Executive Director shall have the right to request binding arbitration in accordance with the provisions of this Agreement by serving written notice to THE AUTHORITY within fifteen (15) working days of such determination.

The American Arbitration Association, in accordance with its rules and regulations, shall be requested to arrange for the appointment of an arbitrator who shall have full power to hear and determine the dispute between the parties. The arbitrator shall have the authority to hear and determine the grievance and his decision shall be final and binding on all parties.

The arbitrator shall have no right to vary or modify the terms and conditions of the Agreement and shall decide the dispute within thirty (30) days after the hearing has been closed. The expense of arbitration shall be borne equally by the parties.

14. INDEMNIFICATION

Whenever any civil action has been or shall be brought against the Executive Director for any act or omission arising out of and in course of the performance of his employment, THE AUTHORITY shall defray all expenses of defending such action, including counsel fees and court cost, if any, and shall save harmless and protect the Executive Director from any financial loss resulting therefrom.

15. GENERAL PROVISIONS

A. This Agreement shall constitute the entire Agreement between the parties. Both THE AUTHORITY and Executive Director acknowledge and agree that no prior representations or promises have been made which are not included herein.

B. If any provision, or any portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portions thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY has caused this Agreement to be executed on its behalf by its Chairman or Vice
Chairman and duly attested to by its Secretary, and the Executive Director has signed and executed
this Agreement as of the date first above written.

ATTEST:

LITTLE EGG HARBOR MUNICIPAL
UTILITIES AUTHORITY


EARL MILLER, Secretary


JOSEPH P. KOPTIC, Chairman

WITNESS:


COLLEEN KLEINOW,
Administrative Assistant


EARL F. SUTTON, JR.
Executive Director

AGREEMENT

AGREEMENT made this 12th day of September, 2017

BETWEEN:

The LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, a public body politic and corporate of the State of New Jersey, having a principal office at 823 Radio Road, Little Egg Harbor Township, New Jersey 08087, its successors and/or assigns

Hereinafter referred to as "THE AUTHORITY";

AND

Michael S. DiFrancia of 18 Harvest Way, Little Egg Harbor, NJ 08087.

Hereinafter referred to as "Superintendent";

WHEREAS, THE Authority has hereto adopted a Resolution creating the position of Superintendent and has fixed the salary for such position, and has designated the duties of said office; and

WHEREAS, THE AUTHORITY and the said Superintendent have agreed upon all the terms and conditions hereinafter set forth in connection with his employment by THE AUTHORITY;

IT IS, THEREFORE, AGREED:

1. EMPLOYMENT DESCRIPTION

The Superintendent is to be employed by THE AUTHORITY, reporting to THE AUTHORITY through the Executive Director and receiving directions for THE AUTHORITY from the said Executive Director. The duties of the Superintendent to THE AUTHORITY shall consist of immediate supervision and performance of various aspects of the administrative function of field staff as assigned to him from time to time by THE AUTHORITY and/or the Executive Director and to attend all meetings of THE AUTHORITY as directed by THE AUTHORITY.

These duties shall include, but not be limited to the following:

- (a) Supervise and direct the field staff of THE AUTHORITY;
- (b) As Licensed Operator, operate, maintain, and advise on Capital Improvements, all water treatment facilities within Little Egg Harbor Township;
- (c) As Licensed Operator, operate and maintain all water distribution facilities with Little Egg Harbor Township;
- (d) As Licensed Operator, operate and maintain all sewer collections systems within Little Egg Harbor Township;
- (e) Prepare for and attend such public hearings as may be necessary or desirable or as directed by THE AUTHORITY;
- (f) Provide all other service as may be necessary and incidental to implementing all the above to facilitate the efficient administration and operation of field staff in the conduct of its business.

2. TERM

This agreement with the Superintendent shall be for a term of five (5) years commencing on July 1, 2017 and shall automatically be renewed thereafter for an additional term unless notice of intention not to renew is given to the Superintendent in writing at least sixty (60) days before each expiration date.

However, at the option of THE AUTHORITY during the term of this agreement THE AUTHORITY may extend the Agreement.

3. COMPENSATION

The Superintendent of THE AUTHORITY shall receive as compensation for his services the annual sum of One Hundred Forty Three Thousand Eight Hundred Forty Dollars and Seventy Four Cents (\$143,840.74) and in addition thereto, commencing on July 1, 2017 and thereafter, a sum equal to three (3%) percent of the annual compensation received for the next preceding year as a cost of living adjustment, which increase shall be added to and included as part of the annual compensation in computing the said adjustment for each succeeding year.

4. **VACATION, ENTITLEMENT DAYS AND RETIREMENT SYSTEMS BENEFITS**

It is agreed that the Superintendent shall be entitled to and receive a total of twenty (20) fully compensated working days per calendar year, which may be utilized as he sees fit. Said days shall not be cumulative. The Superintendent shall be entitled to six (6) weeks of paid vacation per calendar year and be entitled to any other benefits or privileges that may be established by THE AUTHORITY. Any unused vacation days and entitlement days during that calendar shall be paid in full to the Superintendent at his rate of pay for that calendar year. Any accumulated vacation time and entitlement days shall be paid in December. All compensated days and vacation time shall be credited automatically to the Superintendent on January 1st of each year. The Superintendent shall be entitled to participate in the Public Employees Retirement Systems for which he is eligible, and THE AUTHORITY agrees to pay all contributions on behalf of the employer, and THE AUTHORITY further agrees to provide the Superintendent with hospitalization, major medical and dental coverage which shall be based on the same type of coverage as that given to other employees, however, THE AUTHORITY may from time to time elect to increase any such coverage. If the Superintendent elects not to accept the health plan and/or benefits by THE AUTHORITY, THE AUTHORITY will calculate the annual premium saved and reimburse the Superintendent in accordance with the governing statutes and regulations in effect at the time of election. The Superintendent may at any time thereafter elect to be covered by the health plan provided by THE AUTHORITY, and upon readmission to the plan, the Superintendent shall no longer receive the premium reimbursement set forth above.

5. HOLIDAYS

A. The following shall be paid Holidays:

New Year's Day	Labor Day
Lincoln's Birthday	Columbus Day
Washington's Birthday	General Election Day
Good Friday	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Day after Thanksgiving
Martin Luther King Day	Christmas Day
New Jersey Primary Election Day (Not the Federal Presidential Election Primary Day)	

B. Holidays shall be celebrated on the same days as those celebrated by other employees of THE AUTHORITY. The Superintendent shall be entitled to any additional Holidays given to other employees of THE AUTHORITY.

6. BEREAVEMENT LEAVE

In the event of death, of a family member, the Superintendent shall be granted bereavement leave. Bereavement leave shall be the same as that which is provided to all other employees without loss of any compensation.

7. LICENSES

The Authority agrees to compensate the Superintendent, Five Thousand, Five Hundred Dollars (\$5,500.00) for the use of his water and sewer licenses each year, in addition to any other compensation the Superintendent is entitled to. It is understood that this amount will not be considered as part of the yearly wage for determining the percentage of increase to be added to the yearly salary.

8. ON-CALL

The Superintendent is on 24/7 standby call with his cell phone. In addition, his cell phone is connected with the SCADA system worldwide. This notifies at any hour of the day, all equipment trouble or emergency situations. THE AUTHORITY agrees that this has a major impact on the personal time of the Superintendent. He shall be paid an additional stipend of \$190.00 per week because of his/her need to be on 24/7 standby call with his cell phone. The stipend of \$190.00 per week shall increase throughout the term of the contract as follows:

1. \$196.00 per week from July 1, 2018-June 30, 2019
2. \$202.00 per week from July 1, 2019-June 30, 2020
3. \$208.00 per week from July 1, 2020-June 30, 2021
4. \$214.00 per week from July 1, 2021-June 30, 2022

9. GENERAL EXPENSES

THE AUTHORITY recognizes that certain non-personal, work related expenses will be incurred by the Superintendent and agrees to reimburse or to pay all reasonable incurred and verified expenses.

10. AUTHORITY VEHICLE

THE AUTHORITY deems it necessary to provide the Superintendent with a vehicle, THE AUTHORITY shall approve the make, model and purchase price and shall be responsible for liability, property damage and comprehensive insurance, and for the expenses involving the purchase, operation, maintenance, repair and replacement of said automobile.

11. DUES AND SUBSCRIPTIONS

If THE AUTHORITY deems it necessary for the Superintendent to participate in any national, regional, state and local associations or organizations for his continued professional growth and advancement and/or for the good of THE AUTHORITY, THE AUTHORITY agrees to pay for such professional dues and subscription on behalf of the Superintendent.

12. PROFESSIONAL DEVELOPMENT

THE AUTHORITY agrees to pay such approved travel and subsistence of the Superintendent for attendance at such courses, and seminars as **THE AUTHORITY** deems necessary for his professional development.

13. GENERAL EXPENSES

THE AUTHORITY recognizes that certain non-personal, work related expenses will be incurred by the Superintendent and agrees to reimburse or to pay all reasonably incurred and verified expenses including the issuance of a cell phone, and a monthly credit of \$45.00 towards a personal cell phone bill.

14. BONDING - ERRORS & OMISSIONS

THE AUTHORITY shall bear the full cost of Errors and Omissions Coverage and any fidelity or other bond that may be required of the Superintendent under any law or ordinance, or resolution of **THE AUTHORITY**.

15. CONDITION OF BENEFITS

Benefits, salary, compensation and other rights and privileges herein provided to the Superintendent shall not be less than those provided to other employees, other than the administrative staff of **THE AUTHORITY**.

16. TERMINATION

THE AUTHORITY may terminate this Agreement for just cause by giving thirty (30) days written notice to the Superintendent, which notice shall specify in detail the stated cause and shall be personally served upon the Superintendent or sent by certified mail, return receipt requested to the address appearing on the payroll records the Authority. Should the Superintendent be terminated without just cause, he shall receive his full compensation and benefits herein provided for the remaining term of this Agreement.

Any decision by the Authority to terminate the Superintendent shall require an affirmative vote of not less than four (4) of five (5) members of THE AUTHORITY. The Superintendent may terminate this Agreement by giving thirty (30) days written notice to THE AUTHORITY which shall be personally served upon, or sent by certified mail, return receipt requested, to the Executive Director. Upon such voluntary termination, the Superintendent shall receive all accumulated compensation and benefits and any other compensation or benefits to which he may be entitled. All payments owing to the Superintendent shall be paid to him within thirty (30) days from and termination of employment.

17. ARBITRATION

In the event of termination by THE AUTHORITY the Superintendent shall have the right to request binding arbitration in accordance with the provisions of this Agreement by serving written notice to THE AUTHORITY within fifteen (15) working days of such determination which service shall be effective if made upon the Executive Director at the principal place of business of the Authority.

The American Arbitration Association, in accordance with its rules and regulations, shall be requested to arrange for the appointment of an arbitrator who shall have full power to hear and determine the dispute between the parties. The arbitrator shall have the authority to hear and determine the grievance and his decision shall be final and binding on all parties. The arbitrator shall have no right to vary or modify the terms and conditions of the Agreement and shall decide the dispute within thirty (30) days after the hearing has been closed. The expense of arbitration shall be borne equally by the parties.

18. INDEMNIFICATION

Whenever any civil action has been or shall be brought against the Superintendent for any act or omission arising out of and in course of the performance of his employment, THE AUTHORITY shall defray all expenses of defending such action, including counsel fees and court cost, if any, and shall save harmless and protect the Superintendent from any financial loss resulting therefrom.

19. GENERAL PROVISIONS

A. This agreement shall constitute the entire Agreement between the parties. THE AUTHORITY and Superintendent acknowledge and agree that no prior representations or promises have been made which are not included herein.

C. If any provision, or any portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY has caused this Agreement to be executed on its behalf by its Chairman or Vice Chairman and duly attested to by its Secretary, and the Superintendent has signed and executed this Agreement as of the date first above written.

ATTEST:

**THE LITTLE EGG HARBOR
MUNICIPAL UTILITIES AUTHORITY**


EARL MILLER, SECRETARY


JOSEPH P. KOPTIC, CHAIRMAN

WITNESS:


**EARL F. SUTTON, JR.
EXECUTIVE DIRECTOR**


**MICHAEL S. DIFRANCIA
SUPERINTENDENT**

AGREEMENT

AGREEMENT made this 12th day of September 2017

BETWEEN:

The LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, a public body politic and corporate of the State of New Jersey, having a principal office at 823 Radio Road, Little Egg Harbor Township, New Jersey, 08087, its successors and/or assigns

hereinafter referred to as "THE AUTHORITY";

AND

NICOLE M. MEZZINA, of, Little Egg Harbor, New Jersey, 08087,

hereinafter referred to as "Executive Secretary/Qualified Purchasing Agent";

WHEREAS, THE AUTHORITY has heretofore adopted a Resolution creating the position of Executive Secretary and Qualified Purchasing Agent and has fixed the salary for such positions, and has designated the duties of said office; and

WHEREAS, THE AUTHORITY and the said Executive Secretary/Qualified Purchasing Agent have agreed upon all the terms and conditions hereinafter set forth in connection with her employment by THE AUTHORITY;

IT IS, THEREFORE, AGREED:

1. **EMPLOYMENT DESCRIPTION**

The Executive Secretary/Qualified Purchasing Agent is to be employed by THE AUTHORITY, reporting to THE AUTHORITY through the Executive Director and receiving directions of THE AUTHORITY from the said Executive Director. The duties of the Executive Secretary/Qualified Purchasing Agent to THE AUTHORITY shall consist of the performance of various aspects of the administrative function as assigned to her from time to time by the Executive Director and to attend any meetings of THE AUTHORITY as directed by the Executive Director. These duties shall include, but not be limited to, the following:

- a) To assist the Executive Director with his daily function, in making appointments, keeping his schedules, filing correspondence, taking phone calls, and typing;
- b) Making payroll each week, reconciling bank statements, overseeing Developer Statements and billing for Inspection Services;
- c) Performance of proper purchasing procedures as outlined in the Open Public Contracts Law using her certification as Qualified Purchasing Agent. This certification allows THE AUTHORITY more flexibility and substantial savings due to an increased threshold in purchasing without the need to perform open bidding.
- d) Maintenance and Security of All Personnel and Confidential Records;
- e) All other services as may be necessary and incidental to implementing all the above to facilitate the efficient operation of THE AUTHORITY;
- f) Any other duties as described in the LEHMUA Employee Job Description Manual;
- g) The Executive Secretary/Qualified Purchasing Agent is responsible for administrative duties, which require the Executive Secretary/Qualified Purchasing Agent to possess high level skill in the performance of secretarial support and operational/supervisory functions within THE AUTHORITY structure;
- h) Additional responsibilities include overseeing direction and supervision of the clerical staff relating to flow or work in and out of the respective departments;
- i) The Executive Secretary/Qualified Purchasing Agent is authorized to take any reasonable action necessary to carry out assigned responsibilities, provided that such action is consistent with position guidelines as outlined below;
- j) Position guidelines include but are not limited to, established Authority Personnel policies and procedures, and all supervisory directives;
- k) The Executive Secretary/Qualified Purchasing Agent is expected to exercise considerable judgement and initiatives in performance of job responsibilities;
- l) Evaluates job performance, recommendation of discipline or termination, and commendatory actions on clerical personnel for final approval by the Executive Director and/or Authority Board of Commissioners;
- m) Oversees training, may assign duties and work schedules, and supervises work of clerical staff;
- n) Maintain operational procedures relative to clerical department and work flow in and out;
- o) Through the Executive Director, implements and coordinates with Operations, the Superintendent, and Physical Plant Operator policies and procedures between office and field personnel to accomplish the Authority's goals and objectives;
- p) Review and approval for payment of various vouchers of an administrative nature submitted to THE AUTHORITY for goods and services;

- q) Assists the Executive Director in updating and adoption of Employee Handbook and ensures that each employee receives and signs for a copy of each;
- r) Provides suitable assignments of staff consistent with the varying work load of the office; and
- s) Performs other duties that may be assigned by THE AUTHORITY or Executive Director.

2. TERM

This Agreement with the Executive Secretary/Qualified Purchasing Agent shall be for a period of five (5) years commencing on July 1, 2017 and shall automatically be renewed thereafter for an additional term unless notice of intention not to renew is given to THE AUTHORITY in writing at least sixty (60) days before each expiration date.

However, at the option of THE AUTHORITY during the term of this Agreement THE AUTHORITY may extend the Agreement.

3. COMPENSATION

The Executive Secretary/Qualified Purchasing Agent of THE AUTHORITY shall receive as compensation for her services Seventy-Seven Three Hundred Eighty-Four Dollars and Thirty-Two Cents (\$77,384.32). On January 1, 2018, The Executive Secretary/Qualified Purchasing Agent shall receive as compensation for her services the sum of Eighty-Three Thousand Dollars (\$83,000.00), and each July 1st thereafter, a sum equal to three (3%) percent of the annual compensation received for the next preceding year as a cost of living adjustment, which increase shall be added to and included as part of the annual compensation in computing the said adjustment for each succeeding year.

The Authority agrees to compensate the Executive Secretary/Qualified Purchasing Agent, Five Thousand Dollars (\$5,000.00) per year for the use of her Registered Public Purchasing Official Certificate and Qualified Purchasing Agent Certification. This is in addition to any other compensation the Executive Secretary/Qualified Purchasing Agent is entitled to. It is understood that this amount will not be considered as part of the yearly wage for determining the percentage of increase to be added to the yearly salary.

VACATION, ENTITLEMENT DAYS AND RETIREMENT SYSTEM BENEFITS

It is agreed that the Executive Secretary/Qualified Purchasing Agent shall be entitled to and receive a total of twenty (20) fully compensated working days per calendar year which may be utilized as she sees fit. Said days shall not be cumulative. The Executive Secretary/Qualified Purchasing Agent shall be entitled to six (6) weeks of paid vacation per calendar year and be entitled to any other benefits or privileges that may be established by THE AUTHORITY. Any unused vacation or compensation days during any calendar year shall be paid in full to the Executive Secretary/Qualified Purchasing Agent at her then rate of pay for that calendar year. Payment shall be paid in December.

All compensated days and vacation time shall be credited automatically to the Executive Secretary/Qualified Purchasing Agent on January 1st of each year. The Executive Secretary/Qualified Purchasing Agent shall be entitled to participate in the Public Employees Retirement System for which she is eligible, and THE AUTHORITY agrees to pay all contributions on behalf of the employer, and THE AUTHORITY further agrees to provide the Executive Secretary/Qualified Purchasing Agent with hospitalization, major medical and dental coverage, which shall be based on the same type of coverage as that given to other employees, however, THE AUTHORITY may from time to time elect to increase any such coverage. If the Executive Secretary/Qualified Purchasing Agent elects not to accept the health plan and/or benefits by THE AUTHORITY, THE AUTHORITY will calculate the annual premium saved and reimburse the Executive Secretary/Qualified Purchasing Agent in accordance with the governing statutes and regulations in effect at the time of election. The Executive Secretary/Qualified Purchasing Agent may at any time thereafter elect to be covered by the health plan provided by THE AUTHORITY, and upon readmission to the plan the Executive Secretary/Qualified Purchasing Agent shall no longer receive the premium reimbursement set forth above.

4. HOLIDAYS

A. The following shall be paid Holidays:

New Year's Day	Labor Day
Lincoln's Birthday	Columbus Day
Washington's Birthday	General Election Day
Good Friday	Veterans Day
Memorial Day	Thanksgiving Day
Independence Day	Day after Thanksgiving
Martin Luther King Day	Christmas Day
New Jersey Primary Election Day (Not the Federal Presidential Election Primary Day)	

B. Holidays shall be celebrated on the same days as those celebrated by other employees of THE AUTHORITY. The Executive Secretary/Qualified Purchasing Agent shall be entitled to any additional Holidays given to other employees of THE AUTHORITY.

5. BEREAVEMENT LEAVE

In the event of death, of a family member, the Executive Secretary/Qualified Purchasing Agent shall be granted bereavement leave. Bereavement leave shall be the same as that which is provided to all other employees without the loss of any compensation.

6. GENERAL EXPENSES

THE AUTHORITY recognizes that certain non-personal, work related expenses will be incurred by the Executive Secretary/Qualified Purchasing Agent and agrees to reimburse or to pay all reasonably incurred and verified expenses. If the Executive Secretary/Qualified Purchasing Agent shall be required to use a privately-owned vehicle for the performance of her duties then THE AUTHORITY agrees to reimburse the Executive Secretary/Qualified Purchasing Agent for such use at a rate not less than the mileage rate allowed by the Internal Revenue Service for business expense mileage in effect for the calendar year in which such expenses are incurred. A detailed mileage log shall be kept by the Executive Secretary/Qualified Purchasing Agent and submitted for approval of reimbursement at each monthly meeting unless otherwise agreed upon.

7. DUES AND SUBSCRIPTIONS

If THE AUTHORITY deems it necessary for the Executive Secretary/Qualified Purchasing Agent to participate in any national, regional, state and local associations or organizations for her continued professional growth and advancement and/or for the good of THE AUTHORITY, THE AUTHORITY agrees to pay for such professional dues and subscription on behalf of the Executive Secretary/Qualified Purchasing Agent.

8. PROFESSIONAL DEVELOPMENT

THE AUTHORITY agrees to pay such prior approved travel and subsistence expenses of the Executive Secretary/Qualified Purchasing Agent for attendance at such courses, and seminars as THE AUTHORITY deems necessary for her professional development.

9. BONDING - ERRORS & OMISSIONS

THE AUTHORITY shall bear the full cost of Errors and Omissions Coverage and any fidelity or other bond that may be required of the Executive Secretary/Qualified Purchasing Agent under any law or ordinance, or resolution of THE AUTHORITY.

10. CONDITION OF BENEFITS

Benefits, salary, compensation, and other rights and privileges herein provided to the Executive Secretary/Qualified Purchasing Agent shall not be less than those provided to other employees, other than the administrative staff, of THE AUTHORITY.

11. TERMINATION

THE AUTHORITY may terminate this Agreement for just cause by giving thirty (30) days written notice of termination to the Executive Secretary/Qualified Purchasing Agent, which notice shall specify in detail the stated cause and shall be personally served upon the Executive Secretary/Qualified Purchasing Agent or sent by certified mail, return receipt requested to the address appearing on the payroll records of the Authority.

Should the Executive Secretary/Qualified Purchasing Agent be terminated without just cause, she shall receive her full compensation and benefits herein provided for the remaining term of this Agreement. Any decision to terminate the Executive Secretary/Qualified Purchasing Agent by THE AUTHORITY shall require an affirmative vote of not less than four (4) of five (5) members of THE AUTHORITY. The Executive Secretary/Qualified Purchasing Agent may terminate this Agreement by giving thirty (30) days written notice to THE AUTHORITY which shall be personally served upon, or sent by certified mail, return receipt requested, to the principal office of the Authority. Upon such voluntary termination, the Executive Secretary/Qualified Purchasing Agent shall receive all accumulated compensation and benefits and any other compensation or benefits to which she may be entitled. All payments owing to the Executive Secretary/Qualified Purchasing Agent shall be paid to her within thirty (30) days from any termination of employment.

12. ARBITRATION

In the event of termination by THE AUTHORITY the Executive Secretary/Qualified Purchasing Agent shall have the right to request binding arbitration in accordance with the provisions of this Agreement by serving written notice to THE AUTHORITY within fifteen (15) working days of such determination which service shall be effective if made upon the Executive Director at the principal place of business of the Authority. The American Arbitration Association, in accordance with its rules and regulations, shall be requested to arrange for the appointment of an arbitrator who shall have full power to hear and determine the dispute between the parties. The arbitrator shall have the authority to hear and determine the grievance and his decision shall be final and binding on all parties. The arbitrator shall have no right to vary or modify the terms and conditions of the Agreement and shall decide the dispute within thirty (30) days after the hearing has been closed. The expense of arbitration shall be borne equally by the parties.

13. INDEMNIFICATION

Whenever any civil action has been or shall be brought against the Executive Secretary/Qualified Purchasing Agent for any act or omission arising out of and in course of the performance of her employment, THE AUTHORITY shall defray all expenses of defending such action, including counsel fees and court cost, if any, and shall save harmless and protect the Executive Secretary/Qualified Purchasing Agent from any financial loss resulting therefrom.

14. GENERAL PROVISIONS

- A. This Agreement shall constitute the entire Agreement between the parties. Both THE AUTHORITY and Executive Secretary/Qualified Purchasing Agent acknowledge and agree that no prior representations or promises have been made which are not included herein.
- B. If any provision, or any portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portions thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY has caused this Agreement to be executed on its behalf by its Chairman or Vice Chairman and duly attested to by its Secretary, and the Executive Secretary/Qualified Purchasing Agent has signed and executed this Agreement as of the date first above written.

ATTEST:

LITTLE EGG HARBOR
MUNICIPAL UTILITIES AUTHORITY


EARL MILLER, SECRETARY


JOSEPH P. KOPTIC, CHAIRMAN

WITNESS:


EARL F. SUTTON, JR.
EXECUTIVE DIRECTOR


NICOLE MEDINA
EXECUTIVE SECRETARY/Q.P.A.

AGREEMENT

AGREEMENT made this 16th day of August, 2018

BETWEEN:

The LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, a public body politic and corporate of the State of New Jersey, having a principal office at 823 Radio Road, Little Egg Harbor Township, New Jersey 08087, its successors and/or assigns

Hereinafter referred to as "THE AUTHORITY";

AND VINCENT W. JOHNSON

147 JEFFERSON LANE LITTLE EGG HARBOR, NJ 08087

Hereinafter referred to as "Chief Operations and Technology Coordinator";

WHEREAS, THE Authority has hereto adopted a Resolution creating the EXEMPT position of Chief Operations and Technology Coordinator and has fixed the salary for such position, and has designated the duties of said office; and

WHEREAS, THE AUTHORITY and the said Chief Operations and Technology Coordinator have agreed upon all the terms and conditions hereinafter set forth in connection with his employment by THE AUTHORITY;

IT IS, THEREFORE, AGREED:

1. EMPLOYMENT DESCRIPTION

The Chief Operations and Technology Coordinator is an EXEMPT confidential position. He is to be employed by THE AUTHORITY, reporting to THE AUTHORITY through the Executive Director and receiving directions for THE AUTHORITY from the said Executive Director and or the Superintendent. The duties of the Chief Operations and Technology Coordinator to THE AUTHORITY shall consist of performance of various aspects of administrative functions and oversight and coordination of technology functions assigned to him by THE AUTHORITY, the Executive Director, or Superintendent.

These duties shall include, but not be limited to the following:

- (a) Supervise and direct the field staff of THE AUTHORITY if directed;

Duties Continued:

- (b) Complete and file all necessary reports required to be filed for compliance purposes and at the direction of the Superintendent;
- (b) Perform purchasing and inventory requirements of the Authority;
- (c) Facilitate and coordinate customer billing;
- (d) Facilitate and follow-up on work orders for data entry;
- (e) Coordination and oversight of technology functions to include GPS field data acquisitions and valve exercising operations;
- (f) Be available to assist in Emergency field situations when needed;
- (g) Provide all other service as may be necessary and incidental to implementing all the above to facilitate the efficient administration and operation of the Authority in the conduct of its business.

2. TERM

This agreement with the Chief Operations and Technology Coordinator shall be for a term commencing on August 16, 2018 through July 1, 2022 and shall automatically be renewed thereafter for a five (5) year term unless notice of intention not to renew is given to the Chief Operations and Technology Coordinator in writing at least sixty (60) days before each expiration date.

However, at the option of THE AUTHORITY during the term of this agreement THE AUTHORITY may extend the Agreement.

3. COMPENSATION

The Chief Operations and Technology Coordinator of THE AUTHORITY shall receive as compensation for his services the annual salary of Ninety-Eight Thousand Five Hundred dollars and zero cents (\$98,500.00) for a 40-hour workweek. In addition, thereto, commencing on July 1, 2019 and thereafter, a sum equal to three (3%) percent of the annual compensation received for the next preceding year as a cost of living adjustment, which increase shall be added to and included as part of the annual compensation in computing the said adjustment for each succeeding year.

4. VACATION, ENTITLEMENT DAYS AND
RETIREMENT SYSTEM BENEFITS

It is agreed that the Chief Operations and Technology Coordinator shall be entitled to and receive a total of twenty (20) fully compensated working days per calendar year, which may be utilized as he sees fit. Said days shall not be cumulative. The Chief Operations and Technology Coordinator shall be entitled to six (6) weeks of paid vacation per calendar year and be entitled to any other benefits or privileges that may be established by THE AUTHORITY. Any unused vacation days and entitlement days during that calendar shall be paid in full to the Chief Operations and Technology Coordinator at his rate of pay for that calendar year. Any accumulated vacation time and entitlement days shall be paid in December. All compensated days and vacation time shall be credited automatically to the Chief Operations and Technology Coordinator on January 1st of each year. The Chief Operations and Technology Coordinator shall be entitled to participate in the Public Employees Retirement Systems for which he is eligible, and THE AUTHORITY agrees to pay all contributions on behalf of the employer, and THE AUTHORITY further agrees to provide the Chief Operations and Technology Coordinator with hospitalization, major medical and dental coverage which shall be based on the same type of coverage as that given to other employees, however, THE AUTHORITY may from time to time elect to increase any such coverage. If the Chief Operations and Technology Coordinator elects not to accept the health plan and/or benefits by THE AUTHORITY, THE AUTHORITY will calculate the annual premium saved and reimburse the Chief Operations and Technology Coordinator in accordance with the governing statutes and regulations in effect at the time of election. The Chief Operations and Technology Coordinator may at any time thereafter elect to be covered by the health plan provided by THE AUTHORITY, and upon readmission to the plan, the Chief Operations and Technology Coordinator shall no longer receive the premium reimbursement set forth above.

5. HOLIDAYS

A. The following shall be paid Holidays:

New Year's Day	Labor Day
Lincoln's Birthday	Columbus Day
Washington's Birthday	General Election Day
Good Friday	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Day after Thanksgiving
Martin Luther King Day	Christmas Day
New Jersey Primary Election Day (Not the Federal Presidential Election Primary Day)	

B. Holidays shall be celebrated on the same days as those celebrated by other employees of THE AUTHORITY. The Chief Operations and Technology Coordinator shall be entitled to any additional Holidays given to other employees of THE AUTHORITY.

6. BEREAVEMENT LEAVE

In the event of death, of a family member, the Chief Operations and Technology Coordinator shall be granted bereavement leave. Bereavement leave shall be the same as that which is provided to all other employees without loss of any compensation.

7. LICENSES

The Authority agrees to compensate the Chief Operations and Technology Coordinator the same reimbursement for water and sewer licenses held given to other employees of THE AUTHORITY. It is understood that this amount will not be considered as part of the yearly wage for determining the percentage of increase to be added to the yearly salary.

8. ON-CALL

The Chief Operations and Technology Coordinator is on 24/7 standby call for which no additional compensation will be paid. Normal working hours for this Exempt position is 8:00 A.M. to 4:00 P.M. Monday through Friday with the understanding that additional hours may be required as needed for which additional compensation will not be provided.

9. GENERAL EXPENSES

THE AUTHORITY recognizes that certain non-personal, work related expenses will be incurred by the Chief Operations and Technology Coordinator and agrees to reimburse or to pay all reasonable incurred and verified expenses.

10. DUES AND SUBSCRIPTIONS

If THE AUTHORITY deems it necessary for the Chief Operations and Technology Coordinator to participate in any national, regional, state and local associations or organizations for his continued professional growth and advancement and/or for the good of THE AUTHORITY, THE AUTHORITY agrees to pay for such professional dues and subscription on behalf of the Chief Operations and Technology Coordinator.

11. PROFESSIONAL DEVELOPMENT

THE AUTHORITY agrees to pay such approved travel and subsistence of the Chief Operations and Technology Coordinator for attendance at such courses, and seminars as THE AUTHORITY deems necessary for his professional development.

12. BONDING - ERRORS & OMISSIONS

THE AUTHORITY shall bear the full cost of Errors and Omissions Coverage and any fidelity or other bond that may be required of the Chief Operations and Technology

13. TERMINATION

THE AUTHORITY may terminate this Agreement for just cause by giving thirty (30) days written notice to the Chief Operations and Technology Coordinator, which notice shall specify in detail the stated cause and shall be personally served upon the Chief Operations and Technology Coordinator or sent by certified mail, return receipt requested to the address appearing on the payroll records of the Authority. Should the Chief Operations and Technology Coordinator be terminated without just cause, he shall receive his full compensation and benefits herein provided for the remaining term of this Agreement.

Any decision by the Authority to terminate the Chief Operations and Technology Coordinator shall require an affirmative vote of not less than four (4) of five (5) members of THE AUTHORITY. The Chief Operations and Technology Coordinator may terminate this Agreement by giving thirty (30) days written notice to THE AUTHORITY which shall be personally served upon, or sent by certified mail, return receipt requested, to the Executive Director. Upon such voluntary termination, the Chief Operations and Technology Coordinator shall receive all accumulated compensation and benefits and any other compensation or benefits to which he may be entitled. All payments owing to the Chief Operations and Technology Coordinator shall be paid to him within thirty (30) days from and termination of employment.

14. ARBITRATION

In the event of termination by THE AUTHORITY the Chief Operations and Technology Coordinator shall have the right to request binding arbitration in accordance with the provisions of this Agreement by serving written notice to THE AUTHORITY within fifteen (15) working days of such determination which service shall be effective if made upon the Executive Director at the principal place of business of the Authority.

The American Arbitration Association, in accordance with its rules and regulations, shall be requested to arrange for the appointment of an arbitrator who shall have full power to hear and determine the dispute between the parties. The arbitrator shall have the authority to hear and determine the grievance and his decision shall be final and binding on all parties. The arbitrator shall have no right to vary or modify the terms and conditions of the Agreement and shall decide the dispute within thirty (30) days after the hearing has been closed. The expense of arbitration shall be borne equally by the parties.

15. INDEMNIFICATION

Whenever any civil action has been or shall be brought against the Chief Operations and Technology Coordinator for any act or omission arising out of and in course of the performance of his employment, THE AUTHORITY shall defray all expenses of defending such action, including counsel fees and court cost, if any, and shall save harmless and protect the Chief Operations and Technology Coordinator from any financial loss resulting therefrom.

16. GENERAL PROVISIONS

A. This agreement shall constitute the entire Agreement between the parties. THE AUTHORITY and Chief Operations and Technology Coordinator acknowledge and agree that no prior representations or promises have been made which are not included herein.

B. If any provision, or any portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, THE LITTLE EGG HARBOR MUNICIPAL
UTILITIES AUTHORITY has caused this Agreement to be executed on its behalf
by its Chairman or Vice Chairman and duly attested to by its Secretary, and the
Chief Operations and Technology Coordinator has signed and executed this
Agreement as of the date first above written.

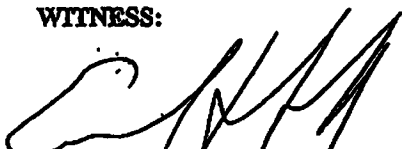
ATTEST:



EARL MILLER, SECRETARY

THE LITTLE EGG HARBOR
MUNICIPAL UTILITIES AUTHORITY


JOSEPH P. KOPTIC, CHAIRMAN

WITNESS:


EARL F. SUTTON, JR.
EXECUTIVE DIRECTOR


VINCENT W. JOHNSON
CHIEF OPERATIONS AND
TECHNOLOGY COORDINATOR

- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence Yes, see attached
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? No, see attached If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

Authority Informational Questionnaire

Page N-3

10. The Authority employs an Executive Director, Superintendent, Licensed Operator, Executive Secretary/QPA and a Chief Technology and Operations Coordinator as reported on Page N-4 of the Highest Compensated Employees Form. All employees mentioned, have their own written five (5) year employment contracts with the Authority (see attached). At the time of contract renewal, the Authority's Personnel Committee meets and reviews the contract and performance and makes a recommendation to the Board of Commissioners. The Board of Commissioners then votes at the Authority's regular meeting on the contract. If approved, a resolution is passed and the contracts are executed accordingly.

13. The Authority provides vehicle allowance for the Executive Director and Superintendent as follows:

Executive Director – Earl F. Sutton, Jr.	Annual amount of \$780.00
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Superintendent – Michael S. DiFrancia	Annual amount of \$780.00
--	----------------------------------

14. The Authority has a written reimbursement policy for expenses incurred during the course of Authority business. However, this year, there were no reimbursements necessary.

(This page is directions for filling in page (N-4 (2-of 2) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY
(Name)**

FISCAL YEAR: FROM: JULY 1, 2021 TO: JUNE 30, 2022

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Little Egg Harbor Municipal Utilities Authority																			
For the Period			July 1, 2021		to		June 30, 2022												
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
				Reportable Compensation from Authority (W-2/1099)															
				Person			2/1099												
		Average Hours per Week Dedicated to Position		Commissioner	Key Employee	Highest Compensated Employee	Former	Base Salary/Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
1	Earl F. Sutton, Jr.	Executive Director	40+			X		\$ 169,572		\$ 780	\$ 46,563	\$ 216,915	None					\$ 216,915	
2	Michael S. DiFranco	Superintendent	40+			X		178,759		780	44,397	223,936	None					223,936	
3	Nicole M. Princiotti	Executive Secretary	40+			X		107,711			44,230	151,941	None					151,941	
4	Vincent Johnson	Chief of Operations	40+				X	107,634			23,275	130,909	None					130,909	
5	Joseph Koptic	Chairman	Varies	X	X			5,000			23,429	28,429	None					28,429	
6	Margaret DePergola	Vice-Chairwoman	Varies	X	X			4,750			11,781	16,531	None					16,531	
7	Carl Miller	Secretary	Varies	X	X			4,500			11,781	16,281	None					16,281	
8	Marie Skelly	Treasurer	Varies	X	X			4,500				4,500	None					4,500	
9	Kenneth Miller	Commissioner	Varies	X				4,500				4,500	None					4,500	
10	Kenneth Laney	Commissioner	Varies	X				4,500				4,500	None					4,500	
11	Peter Cicco	Commissioner	Varies	X				4,500				4,500	None					4,500	
12												0						0	
13												0						0	
14												0						0	
15												0						0	
Total:								\$ 595,926	\$ -	\$ 1,560	\$ 205,456	\$ 802,942				\$ -	\$ -	\$ 802,942	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

If Not Applicable X this box Below

Little Egg Harbor Municipal Utilities Authority

For the Period

July 1, 2021

to

June 30, 2022

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	3	\$ 10,932	\$ 32,796	4	\$ 10,537	\$ 42,148	\$ (9,352)	-22.2%
Parent & Child	5	19,211	96,055	4	18,862	75,448	20,607	27.3%
Employee & Spouse (or Partner)	5	21,465	107,325	4	21,075	84,300	23,025	27.3%
Family	5	29,943	149,715	6	29,399	176,394	(26,679)	-15.1%
Employee Cost Sharing Contribution (enter as negative -)			(39,131)			(43,817)	4,686	-10.7%
Subtotal	18		346,760	18		334,473	12,287	3.7%
Commissioners - Health Benefits - Annual Cost								
Single Coverage	2	11,270	22,540	2	10,537	21,074	1,466	7.0%
Parent & Child	0		-	0		-	-	#DIV/0!
Employee & Spouse (or Partner)	1	23,428	23,428	1	21,075	21,075	2,353	11.2%
Family			-	0		-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	3		45,968	3		42,149	3,819	9.1%
Retirees - Health Benefits - Annual Cost								
Single Coverage	3	4,346	13,038	3	279	837	12,201	1457.7%
Parent & Child	0		-	0		-	-	#DIV/0!
Employee & Spouse (or Partner)	7	1,184	8,288	5	904	4,520	3,768	83.4%
Family			-	0		-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	10		21,326	8		5,357	15,969	298.1%
GRAND TOTAL	31		\$ 414,054	29		\$ 381,979	\$ 32,075	8.4%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes ☐ Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes ☐ Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Little Egg Harbor MUA
Accumulated Absences
YE 6/30/2020

P'd By: KN 12/8/20
R'd By: BKL 12/11/20

Auditor Expectation: Due to new contracts for all employees s FY 2020 auditor expects an increase in compensated absences.

Employee	Vacation Hours	Sick Hours	Total Hours	Rate	2019-2020			Rate Agrees to Contract	
					Total Sick & Vacation	50% Sewer	50% Water		
						<u>07-00-005-100</u>	<u>05-00-005-200</u>		
<u>Plant Employees</u>									
Amanda Archer	80.00	108.00	188.00	21.8880	4,114.94	2,057.47	2,057.47	Y	Plant
Capaccio, R	144.00	108.00	252.00	23.1330	5,829.52	2,914.76	2,914.76	Y	Plant
DiFrancia, B	160.00	120.00	280.00	44.1020	12,348.56	6,174.28	6,174.28	Y	Plant
Forst, S.	136.00	111.50	247.50	28.9350	7,161.41	3,580.71	3,580.70	Y	Plant
Hamilton III, R.	88.00	104.00	192.00	20.0000	3,840.00	1,920.00	1,920.00	Y	Plant
Heinrichs Jr.	176.00	120.00	296.00	35.0100	10,362.96	5,181.48	5,181.48	Y	Plant
Johnson, V	240.00		240.00	48.7770	11,706.48	5,853.24	5,853.24	Y	Plant
Keller, M	192.00	112.00	304.00	35.0500	10,655.20	5,327.60	5,327.60	Y	Plant
Mulvihill, John	120.00	109.00	229.00	43.4970	9,960.81	4,980.41	4,980.40	Y	Plant
Stoeckel, Jacob	96.00	112.00	208.00	20.0000	4,160.00	2,080.00	2,080.00	Y	Plant
Schools, S	136.00	72.00	208.00	28.0730	5,839.18	2,919.59	2,919.59	Y	Plant
Vinciquarra, K	40.00	88.00	128.00	22.7060	2,906.37	1,453.18	1,453.19	Y	Plant
Viteritto III, J	184.00	110.00	294.00	30.5630	8,985.52	4,492.76	4,492.76	Y	Plant
Total Plant	1,792.00	1,274.50	3,066.50		97,870.96	48,935.48	48,935.48		
						<u>07-00-005-300</u>	<u>05-00-005-300</u>		
<u>Administrative Employees</u>									
Sutton, E	240.00		240.00	77.1760	18,522.24	9,261.12	9,261.12	Y	Administrative
Princiotti, N	216.00		216.00	48.9500	10,573.20	5,286.60	5,286.60	Y	Administrative
DiFrancia, M	240.00		240.00	81.6600	19,598.40	9,799.20	9,799.20	Y	Administrative
Total Administrative	696.00	0.00	696.00	207.79	48,693.84	24,346.92	24,346.92		
						<u>07-00-005-200</u>	<u>05-00-005-200</u>		
<u>Office Employees</u>									
Bellone, V	98.00	105.00	203.00	21.4010	4,344.40	2,172.20	2,172.20	Y	Office
Sulzman, J.	70.00	105.00	175.00	15.4500	2,703.75	1,351.88	1,351.87	Y	Office
Massaro, V	126.00	105.00	231.00	23.2110	5,361.74	2,680.87	2,680.87	Y	Office
Trettin, T	203.00	76.00	279.00	31.1100	8,679.69	4,339.85	4,339.84	Y	Office
			0.00		0.00	0.00	0.00	Y	Office
Total Office	497.00	391.00	888.00	91.17	21,089.58	10,544.80	10,544.78		
Grand Total	2,985.00	1,665.50	4,650.50	298.96	167,654.38	83,827.20	83,827.18		

Source: (Accrual Report 6/18/2020-6/24/2020)

Schedule of Accumulated Liability for Compensated Absences

Little Egg Harbor Municipal Utilities Authority
For the Period

July 1, 2021

to

June 30, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

**Legal Basis for Benefit
(check applicable items)**

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Administrative Employees (See Attached List)	87	\$ 48,694			X
Office Employees (See Attached List)	111	21,090	X		
Plant Employees (See Attached List)	361	97,871	X		
Total liability for accumulated compensated absences at beginning of current year		\$ 167,654			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Little Egg Harbor Municipal Utilities Authority

For the Period

July 1, 2021

to

June 30, 2022

If No Shared Services X this Box

X

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

2021 (2021-2022) AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2021 to June 30, 2022

	FY 2022 Proposed Budget						FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
REVENUES									
Total Operating Revenues	\$ 3,531,946	\$ 4,408,876	\$ -	\$ -	\$ -	\$ -	\$ 7,940,822	\$ 7,505,642	\$ 435,180 5.8%
Total Non-Operating Revenues	52,400	51,600	-	-	-	-	104,000	107,000	(3,000) -2.8%
Total Anticipated Revenues	3,584,346	4,460,476	-	-	-	-	8,044,822	7,612,642	432,180 5.7%
APPROPRIATIONS									
Total Administration	1,166,475	1,130,475	-	-	-	-	2,296,950	2,219,842	77,108 3.5%
Total Cost of Providing Services	2,132,280	3,328,887	-	-	-	-	5,461,167	5,497,837	(36,670) -0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	238,432	98,774	-	-	-	-	337,206	179,429	157,777 87.9%
Total Operating Appropriations	3,537,187	4,558,136	-	-	-	-	8,095,323	7,897,108	198,215 2.5%
Total Interest Payments on Debt	47,159	30,372	-	-	-	-	77,531	48,633	28,898 59.4%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	47,159	30,372	-	-	-	-	77,531	48,633	28,898 59.4%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	3,584,346	4,588,508	-	-	-	-	8,172,854	7,945,741	227,113 2.9%
Less: Total Unrestricted Net Position Utilized	-	128,032	-	-	-	-	128,032	333,099	(205,067) -61.6%
Net Total Appropriations	3,584,346	4,460,476	-	-	-	-	8,044,822	7,612,642	432,180 5.7%
ANTICIPATED SURPLUS (DEFICIT)	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ 0 #DIV/0!

Revenue Schedule

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2021 to June 30, 2022

FY 2022 Proposed Budget

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	FY 2021 Adopted Budget	Total All Operations	All Operations	All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
OPERATING REVENUES													
Service Charges													
Residential	2,833,163	3,859,341					\$6,692,504	\$ 6,336,534	\$ 355,970				5.6%
Business/Commercial	434,533	424,035					858,568	788,858	69,710				8.8%
Industrial							-	-	-		#DIV/0!		
Intergovernmental							-	-	-		#DIV/0!		
Other							-	-	-		#DIV/0!		
Total Service Charges	3,267,696	4,283,376	-	-	-	-	7,551,072	7,125,392	425,680				6.0%
Connection Fees													
Residential	203,000	87,500					290,500	281,000	9,500				3.4%
Business/Commercial							-	-	-		#DIV/0!		
Industrial							-	-	-		#DIV/0!		
Intergovernmental							-	-	-		#DIV/0!		
Other							-	-	-		#DIV/0!		
Total Connection Fees	203,000	87,500	-	-	-	-	290,500	281,000	9,500				3.4%
Parking Fees													
Meters							-	-	-		#DIV/0!		
Permits							-	-	-		#DIV/0!		
Fines/Penalties							-	-	-		#DIV/0!		
Other							-	-	-		#DIV/0!		
Total Parking Fees	-	-	-	-	-	-	-	-	-		#DIV/0!		
Other Operating Revenues (List)													
Delinquent Interest Charges	32,000	38,000					70,000	70,000	-				0.0%
Water Meter Fees	29,250						29,250	29,250	-				0.0%
Type in (Grant, Other Rev)							-	-	-		#DIV/0!		
Type in (Grant, Other Rev)							-	-	-		#DIV/0!		
Type in (Grant, Other Rev)							-	-	-		#DIV/0!		
Type in (Grant, Other Rev)							-	-	-		#DIV/0!		
Type in (Grant, Other Rev)							-	-	-		#DIV/0!		
Type in (Grant, Other Rev)							-	-	-		#DIV/0!		
Type in (Grant, Other Rev)							-	-	-		#DIV/0!		
Type in (Grant, Other Rev)							-	-	-		#DIV/0!		
Type in (Grant, Other Rev)							-	-	-		#DIV/0!		
Total Other Revenue	61,250	38,000	-	-	-	-	99,250	99,250	-				0.0%
Total Operating Revenues	3,531,946	4,408,676	-	-	-	-	7,940,822	7,505,642	435,180				5.8%
NON-OPERATING REVENUES													
Other Non-Operating Revenues (List)													
Sundry Charges	47,000	49,000					96,000	99,000	(3,000)				-3.0%
Leasing Fees	3,000						3,000	3,000	-				0.0%
Type in							-	-	-		#DIV/0!		
Type in							-	-	-		#DIV/0!		
Type in							-	-	-		#DIV/0!		
Type in							-	-	-		#DIV/0!		
Total Other Non-Operating Revenue	50,000	49,000	-	-	-	-	99,000	102,000	(3,000)				-2.9%
Interest on Investments & Deposits (List)													
Interest Earned	2,400	2,600					5,000	5,000	-				0.0%
Penalties							-	-	-		#DIV/0!		
Other							-	-	-		#DIV/0!		
Total Interest	2,400	2,600	-	-	-	-	5,000	5,000	-				0.0%
Total Non-Operating Revenues	52,400	51,600	-	-	-	-	104,000	107,000	(3,000)				-2.8%
TOTAL ANTICIPATED REVENUES	\$3,584,346	\$ 4,460,476	\$ -	\$ -	\$ -	\$ -	\$8,044,822	\$ 7,612,642	\$ 432,180				5.7%

Prior Year Adopted Revenue Schedule

Little Egg Harbor Municipal Utilities Authority

FY 2021 Adopted Budget							Total All
	Water	Sewer	N/A	N/A	N/A	N/A	Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	2,613,865	3,722,669					\$6,336,534
Business/Commercial	387,783	401,075					788,858
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	3,001,648	4,123,744	-	-	-	-	7,125,392
<i>Connection Fees</i>							
Residential	196,000	85,000					281,000
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	196,000	85,000	-	-	-	-	281,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Delinquent Interest Charges	32,000	38,000					70,000
Water Meter Fees	29,250						29,250
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	61,250	38,000	-	-	-	-	99,250
Total Operating Revenues	3,258,898	4,246,744	-	-	-	-	7,505,642
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Sundry Charges	50,000	49,000					99,000
Leasing Fees	3,000						3,000
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	53,000	49,000	-	-	-	-	102,000
<i>Interest on Investments & Deposits</i>							
Interest Earned	2,400	2,600					5,000
Penalties							-
Other							-
Total Interest	2,400	2,600	-	-	-	-	5,000
Total Non-Operating Revenues	55,400	51,600	-	-	-	-	107,000
TOTAL ANTICIPATED REVENUES	\$ 3,314,298	\$ 4,298,344	\$ -	\$ -	\$ -	\$ -	\$ 7,612,642

Appropriations Schedule

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2021 to June 30, 2022

	FY 2022 Proposed Budget						FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS										
Administration - Personnel										
Salary & Wages	\$ 464,169	\$ 464,169					\$ 928,338	\$ 899,620	\$ 28,718	3.2%
Fringe Benefits	95,306	95,306					190,613	184,222	6,391	3.5%
Total Administration - Personnel	559,475	559,475	-	-	-	-	1,118,950	1,083,842	35,108	3.2%
Administration - Other (List)										
Other Expenses per Attached List	607,000	571,000					1,178,000	1,136,000	42,000	3.7%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other	607,000	571,000	-	-	-	-	1,178,000	1,136,000	42,000	3.7%
Total Administration	1,166,475	1,130,475	-	-	-	-	2,296,950	2,219,842	77,108	3.5%
Cost of Providing Services - Personnel										
Salary & Wages	570,831	570,831					1,141,663	980,380	161,283	16.5%
Fringe Benefits	117,194	117,194					234,388	200,778	33,610	16.7%
Total COPS - Personnel	688,025	688,025	-	-	-	-	1,376,050	1,181,158	194,892	16.5%
Cost of Providing Services - Other (List)										
Other Expenses per Attached List	1,444,255	2,640,862					4,085,117	4,316,679	(231,562)	-5.4%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	1,444,255	2,640,862	-	-	-	-	4,085,117	4,316,679	(231,562)	-5.4%
Total Cost of Providing Services	2,132,280	3,328,887	-	-	-	-	5,461,167	5,497,837	(36,670)	-0.7%
Total Principal Payments on Debt Service In Lieu of Depreciation	238,432	98,774	-	-	-	-	337,206	179,429	157,777	87.9%
Total Operating Appropriations	3,537,187	4,558,136	-	-	-	-	8,095,323	7,897,108	198,215	2.5%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	47,159	30,372	-	-	-	-	77,531	48,633	28,898	59.4%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	47,159	30,372	-	-	-	-	77,531	48,633	28,898	59.4%
TOTAL APPROPRIATIONS	3,584,346	4,588,508	-	-	-	-	8,172,854	7,945,741	227,113	2.9%
ACCUMULATED DEFICIT										
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,584,346	4,588,508	-	-	-	-	8,172,854	7,945,741	227,113	2.9%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation	-	-	-	-	-	-	-	-	-	#DIV/0!
Other		128,032					128,032	333,099	(205,067)	-61.6%
Total Unrestricted Net Position Utilized	-	128,032	-	-	-	-	128,032	333,099	(205,067)	-61.6%
TOTAL NET APPROPRIATIONS	\$ 3,584,346	\$ 4,460,476	\$ -	\$ -	\$ -	\$ -	\$ 8,044,822	\$ 7,612,642	\$ 432,180	5.7%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$176,859.35 \$227,906.80 \$ - \$ - \$ - \$ - \$ - \$404,766.15

LITTLE EGG HARBOR MUA
STATEMENT OF EXPENDITURES-WATER FUND
2021-2022 AUDIT

Ppd By: BKL
R'vd By:

ITEM	ORIGINAL BUDGET	MODIFIED BUDGET	NET CASH DISBURSED	ACCOUNTS PAYABLE	REFUNDS	JOURNAL ENTRIES	SUBTOTAL	LAPSED
ADMINISTRATION								
SALARIES AND WAGES:								
OFFICE SALARIES	150,000.00						-	-
ADMINISTRATIVE SALARIES	235,000.00						-	-
AUTHORITY MEMBERS SALARIES	17,500.00						-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	61,668.75						-	-
TOTAL SALARIES AND WAGES	464,168.75	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	50,456.25						-	-
SOCIAL SECURITY TAX	41,486.25						-	-
SUI	3,363.75						-	-
TOTAL FRINGE BENEFITS	95,306.25	-	-	-	-	-	-	-
OTHER EXPENSES:								
OFFICE COSTS/SUPPLIES	25,000.00						-	-
LICENSES AND TAXES	44,000.00						-	-
INSURANCE	350,000.00						-	-
LEGAL	22,500.00						-	-
ENGINEERING	50,000.00						-	-
ACCOUNTING	22,500.00						-	-
TRUSTEE	4,000.00						-	-
TELEPHONE	20,000.00						-	-
ADVERTISING	10,000.00						-	-
DUES AND PUBLICATIONS	2,500.00						-	-
REPAIRS AND MAINTENANCE	17,500.00						-	-
COMPUTER EQUIPMENT	15,000.00						-	-
COMPUTER CONSULTANT	3,500.00						-	-
EQUIPMENT RENTAL	1,500.00						-	-
CONTRACTED SERVICES	10,000.00						-	-
SUNDRY	9,000.00						-	-
TOTAL OTHER EXPENSES	607,000.00	-	-	-	-	-	-	-
TOTAL ADMINISTRATION	1,166,475.00	-	-	-	-	-	-	-
COST OF PROVIDING SERVICE:								
SALARIES AND WAGES:								
PLANT SALARIES	495,000.00						-	-
METER READERS SALARIES	-						-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	75,831.25						-	-
TOTAL SALARIES AND WAGES	570,831.25	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	62,043.75						-	-
SOCIAL SECURITY TAX	51,013.75						-	-
SUI	4,136.25						-	-
TOTAL FRINGE BENEFITS	117,193.75	-	-	-	-	-	-	-
OTHER EXPENSES:								
CHEMICALS	136,000.00						-	-
SUPPLIES	70,000.00						-	-
LABORATORY TESTS	60,000.00						-	-
VEHICLE COSTS	10,000.00						-	-
REPAIRS AND MAINTENANCE	70,000.00						-	-
UNIFORMS	8,500.00						-	-
LIGHTS, POWER AND GAS	240,000.00						-	-
EQUIPMENT RENTAL	500.00						-	-
CONSULTANTS AND TRAINING	5,000.00						-	-
OTHER	900.00						-	-
METERS	40,000.00						-	-
CAPITAL IMPROVEMENT	803,355.00						-	-
TOTAL OTHER EXPENSES	1,444,255.00	-	-	-	-	-	-	-
TOTAL COST OF PROVIDING SERVICE	2,132,280.00	-	-	-	-	-	-	-
TOTAL PRINCIPAL PAYMENTS ON DEBT								
SERVICE IN LIEU OF DEPRECIATION	238,432.00						-	-
TOTAL OPERATING APPROPRIATIONS	3,537,187.00	-	-	-	-	-	-	-
NON-OPERATING APPROPRIATIONS:								
TOTAL INTEREST PAYMENTS	47,159.00						-	-
TOTAL NON-OPERATING APPROPRIATION	47,159.00	-	-	-	-	-	-	-
TOTAL OPERATING AND NON-OPERATING APPROPRIATIONS	3,584,346.00	-	-	-	-	-	-	-

WTB

LEMUA
Admin-Plant Long, Vacation, Fringe Allocations

PER BUDGET STATUS	ORIGINAL BUDGET	MODIFIED BUDGET	CASH DISBURSED	CASH RECEIVED
OFFICE SALARIES	150,000.00			
ADMINISTRATIVE SALARIES	235,000.00			
AUTHORITY MEMBERS SALARIES	17,500.00			
PLANT SALARIES	495,000.00			
METER READERS SALARIES				
LONGEVITY				
VACATION AND SICK PAY	137,500.00			
PERS	112,500.00			
SOCIAL SECURITY TAX	92,500.00			
SUI	7,500.00			

897,500.00

ALLOCATIONS	ORIGINAL BUDGET	MODIFIED BUDGET	CASH DISBURSED	CASH RECEIVED
ADMIN				
LONGEVITY	-			
VACATION AND SICK PAY	61,668.75			
PERS	50,456.25			
SOCIAL SECURITY TAX	41,486.25			
SUI	3,363.75			
PLANT				
LONGEVITY	-			
VACATION AND SICK PAY	75,831.25			
PERS	62,043.75			
SOCIAL SECURITY TAX	51,013.75			
SUI	4,136.25			
Allocation (admin/plant)	44.85 / 55.15	44.85 / 55.15	44.85 / 55.15	44.85 / 55.15

Admin average %	0.4485
Plant average %	0.5515

LITTLE EGG HARBOR MUA
STATEMENT OF EXPENDITURES-SEWER FUND
2021-2022 AUDIT

Ppd By: BKL
Rvd By:

ITEM	ORIGINAL BUDGET	MODIFIED BUDGET	NET CASH DISBURSED	ACCOUNTS PAYABLE	REFUNDS	JOURNAL ENTRIES	SUBTOTAL	LAPSED
ADMINISTRATION								
SALARIES AND WAGES:								
OFFICE SALARIES	150,000.00						-	-
ADMINISTRATIVE SALARIES	235,000.00						-	-
AUTHORITY MEMBERS SALARIES	17,500.00						-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	61,668.75						-	-
TOTAL SALARIES AND WAGES	464,168.75	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	50,456.25						-	-
SOCIAL SECURITY TAX	41,486.25						-	-
SUI	3,363.75						-	-
TOTAL FRINGE BENEFITS	95,306.25	-	-	-	-	-	-	-
OTHER EXPENSES:								
OFFICE COSTS/SUPPLIES	25,000.00						-	-
LICENSES AND TAXES	11,000.00						-	-
INSURANCE	350,000.00						-	-
LEGAL	22,500.00						-	-
ENGINEERING	50,000.00						-	-
ACCOUNTING	22,500.00						-	-
TRUSTEE	4,000.00						-	-
TELEPHONE	20,000.00						-	-
ADVERTISING	10,000.00						-	-
DUES AND PUBLICATIONS	2,500.00						-	-
REPAIRS AND MAINTENANCE	17,500.00						-	-
COMPUTER EQUIPMENT	15,000.00						-	-
COMPUTER CONSULTANT	3,500.00						-	-
EQUIPMENT RENTAL	1,500.00						-	-
CONTRACTED SERVICES	10,000.00						-	-
SUNDRY	6,000.00						-	-
TOTAL OTHER EXPENSES	571,000.00	-	-	-	-	-	-	-
TOTAL ADMINISTRATION	1,130,475.00	-	-	-	-	-	-	-
COST OF PROVIDING SERVICE:								
SALARIES AND WAGES:								
PLANT SALARIES	495,000.00						-	-
METER READERS SALARIES	-						-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	75,831.25						-	-
TOTAL SALARIES AND WAGES	570,831.25	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	62,043.75						-	-
SOCIAL SECURITY TAX	51,013.75						-	-
SUI	4,136.25						-	-
TOTAL FRINGE BENEFITS	117,193.75	-	-	-	-	-	-	-
OTHER EXPENSES:								
OCUA	2,000,000.00						-	-
CHEMICALS	34,000.00						-	-
SUPPLIES	105,000.00						-	-
VEHICLE COSTS	10,000.00						-	-
REPAIRS AND MAINTENANCE	70,000.00						-	-
UNIFORMS	8,500.00						-	-
LIGHTS, POWER AND GAS	60,000.00						-	-
EQUIPMENT RENTAL	500.00						-	-
CONSULTANTS AND TRAINING	5,000.00						-	-
OTHER	600.00						-	-
METERS	-						-	-
CAPITAL IMPROVEMENT	347,262.00						-	-
TOTAL OTHER EXPENSES	2,640,862.00	-	-	-	-	-	-	-
TOTAL COST OF PROVIDING SERVICE	3,328,887.00	-	-	-	-	-	-	-
TOTAL PRINCIPAL PAYMENTS ON DEBT								
SERVICE IN LIEU OF DEPRECIATION	98,774.00						-	-
TOTAL OPERATING APPROPRIATIONS	4,558,136.00	-	-	-	-	-	-	-
NON-OPERATING APPROPRIATIONS:								
TOTAL INTEREST PAYMENTS	30,372.00						-	-
TOTAL NON-OPERATING APPROPRIATION	30,372.00	-	-	-	-	-	-	-
TOTAL OPERATING AND NON-OPERATING APPROPRIATIONS	4,588,508.00	-	-	-	-	-	-	-

WTB

LEMUA
Admin-Plant Long, Vacation, Fringe Allocations

PER BUDGET STATUS	ORIGINAL BUDGET	MODIFIED BUDGET	CASH DISBURSED	ACCOUNTS PAYABLE
OFFICE SALARIES	150,000.00			
ADMINISTRATIVE SALARIES	235,000.00			
AUTHORITY MEMBERS SALARIES	17,500.00			
PLANT SALARIES	495,000.00			
METER READERS SALARIES				
LONGEVITY				
VACATION AND SICK PAY	137,500.00			
PERS	112,500.00			
SOCIAL SECURITY TAX	92,500.00			
SUI	7,500.00			

ALLOCATIONS	ORIGINAL BUDGET	MODIFIED BUDGET	CASH DISBURSED	ACCOUNTS PAYABLE
ADMIN				
LONGEVITY	-			
VACATION AND SICK PAY	61,668.75			
PERS	50,456.25			
SOCIAL SECURITY TAX	41,486.25			
SUI	3,363.75			
PLANT				
LONGEVITY	-			
VACATION AND SICK PAY	75,831.25			
PERS	62,043.75			
SOCIAL SECURITY TAX	51,013.75			
SUI	4,136.25			
 Allocation (admin/plant)	 44.85 / 55.15	 44.85 / 55.15	 44.85 / 55.15	 44.85 / 55.15

Admin average %	0.4485
Plant average %	0.5515

LEHMUA BUDGET WORK SHEET 2022 (Proposed)									
			REVENUE						
Line	Description of	Total	Water	Water	Sewer	Sewer	TOTAL	TOTAL	
Item #	Line Item	Units	Base Rate	Excess Rate	Base Rate	Excess Rate	WATER	SEWER	
			248.00	5.00	416.00	6.00			
1205	WATER FEES (Monthly)	10152	2,517,696	750,000			\$3,267,696		
1210	SEWER FEES (Monthly)	9936			4,133,376	150,000	\$0	\$4,283,376	
1215	CONNECTION FEES (Water)	70	2,900				\$203,000		
1215	CONNECTION FEES (Sewer)	50			1,750			\$87,500	
1230	METER FEES	90	325				\$29,250		
1235	SUNDRY						\$50,000	\$49,000	
1240	CUSTOMER INTEREST						\$32,000	\$38,000	
1245	INVESTMENT INTEREST						\$2,400	\$2,600	
TOTAL REV.							\$3,584,346	\$4,460,476	
			EXPENSES						
Line	Description of		2022	2021			WATER	SEWER	
Item #	Line Item		BUDGET	BUDGET					
5100	PLANT SALARIES		\$990,000	\$850,000			\$495,000	\$495,000	
5200	OFFICE SALARIES		\$300,000	\$285,000			\$150,000	\$150,000	
5300	ADMINISTRATIVE SALARIES		\$470,000	\$460,000			\$235,000	\$235,000	
5400	AUTHORITY MEMBERS SALARIES		\$35,000	\$35,000			\$17,500	\$17,500	
5500	VACATION AND SICK PAY		\$275,000	\$250,000			\$137,500	\$137,500	
6100	P.E.R.S.		\$225,000	\$200,000			\$112,500	\$112,500	
6200	S.S. TAX		\$185,000	\$175,000			\$92,500	\$92,500	
6210	U.C.I.		\$15,000	\$10,000			\$7,500	\$7,500	
7050	OFFICE SUPPLIES		\$50,000	\$50,000			\$25,000	\$25,000	
7100	LICENSES AND TAXES x 80/20		\$55,000	\$55,000			\$44,000	\$11,000	
7150	INSURANCE		\$700,000	\$680,000			\$350,000	\$350,000	
7200	LEGAL		\$45,000	\$45,000			\$22,500	\$22,500	
7250	ENGINEERING		\$100,000	\$100,000			\$50,000	\$50,000	
7300	ACCOUNTING		\$45,000	\$45,000			\$22,500	\$22,500	
7350	TRUSTEE		\$8,000	\$8,000			\$4,000	\$4,000	
7400	TELEPHONE		\$40,000	\$38,000			\$20,000	\$20,000	
7450	ADVERTISING/MAILING		\$20,000	\$20,000			\$10,000	\$10,000	
7500	DUES AND PUBLICATIONS		\$5,000	\$5,000			\$2,500	\$2,500	
7550	REPAIR & MAINT. BUILDINGS		\$35,000	\$35,000			\$17,500	\$17,500	
7600	COMPUTER EQUIPMENT		\$30,000	\$30,000			\$15,000	\$15,000	
7650	COMPUTER CONSULTANT		\$7,000	\$7,000			\$3,500	\$3,500	
7700	EQUIPMENT RENTAL		\$3,000	\$3,000			\$1,500	\$1,500	
7710	SERVICES CONTRACT x50/50		\$20,000	\$20,000			\$10,000	\$10,000	
7750	SUNDRY		\$15,000	\$15,000			\$8,000	\$6,000	
8050	O.C.U.A. FEES x 0/100		\$2,000,000	\$1,900,000				\$2,000,000	
8150	CHEMICALS x 80/20		\$170,000	\$160,000			\$136,000	\$34,000	
8200	SUPPLIES x40/60		\$175,000	\$150,000			\$70,000	\$105,000	
8250	LABORATORY TESTING x 100/0		\$60,000	\$55,000			\$60,000	\$0	
8300	VEHICLE MAINTENANCE COSTS		\$20,000	\$30,000			\$10,000	\$10,000	
8350	REPAIRS AND MAINT. x50/50		\$140,000	\$150,000			\$70,000	\$70,000	
8400	UNIFORMS		\$17,000	\$15,000			\$8,500	\$8,500	
8450	HEAT, LIGHT, POW. & GAS x 80/20		\$300,000	\$295,000			\$240,000	\$60,000	
8500	EQUIPMENT RENTAL		\$1,000	\$1,000			\$500	\$500	
8550	CONSULTING & TRAINING		\$10,000	\$12,000			\$5,000	\$5,000	
8650	OTHER x 60/40		\$1,500	\$1,500			\$900	\$600	
8700	METERS x 100/0		\$40,000	\$45,000			\$40,000	\$0	
9100	CAPITAL IMPROVEMENTS		\$1,150,617	\$1,502,179			\$803,355	\$347,262	
9200	BOND PRINCIPAL		\$337,206	\$179,429			\$238,432	\$98,774	
9300	BOND INTEREST		\$77,631	\$48,633			\$47,159	\$30,372	
TOTALS			\$8,172,854	\$7,945,741			\$3,584,346	\$4,588,508	
			TOTAL AMOUNT OF BUDGET BOTH UTILITIES						\$8,172,854
Summary Analysis									
Use of Net Position									
To Balance Budget \$128,032									
Use of Dedicated Funds									
To Balance Budget \$0									
					Total Expense		\$3,584,346	\$4,588,508	
					Differential		0	(128,032)	
					TOTAL NEEDED TO BALANCE			\$128,032	
					Rate Summary				
Total Funds Used \$128,032					Projected Rate Increase Per User		6.00 per Quarter Water 3.00 per Quarter Sewer		

Prior Year Adopted Appropriations Schedule

Little Egg Harbor Municipal Utilities Authority

	FY 2021 Adopted Budget						Total All Operations
	Water	Sewer	N/A	N/A	N/A	N/A	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 449,810	\$ 449,810					\$ 899,620
Fringe Benefits	92,111	92,111					184,222
Total Administration - Personnel	541,921	541,921	-	-	-	-	1,083,842
<i>Administration - Other (List)</i>							
Other Expenses per Attached List	586,000	550,000					1,136,000
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	586,000	550,000	-	-	-	-	1,136,000
Total Administration	1,127,921	1,091,921	-	-	-	-	2,219,842
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	490,190	490,190					980,380
Fringe Benefits	100,389	100,389					200,778
Total COPS - Personnel	590,579	590,579	-	-	-	-	1,181,158
<i>Cost of Providing Services - Other (List)</i>							
Other Expenses per Attached List	1,626,089	2,690,590					4,316,679
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	1,626,089	2,690,590	-	-	-	-	4,316,679
Total Cost of Providing Services	2,216,668	3,281,169	-	-	-	-	5,497,837
Total Principal Payments on Debt Service in Lieu of Depreciation	100,165	79,264	-	-	-	-	179,429
Total Operating Appropriations	3,444,754	4,452,354	-	-	-	-	7,897,108
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	25,533	23,100	-	-	-	-	48,633
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	25,533	23,100	-	-	-	-	48,633
TOTAL APPROPRIATIONS	3,470,287	4,475,454	-	-	-	-	7,945,741
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,470,287	4,475,454	-	-	-	-	7,945,741
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	155,989	177,110					333,099
Total Unrestricted Net Position Utilized	155,989	177,110	-	-	-	-	333,099
TOTAL NET APPROPRIATIONS	\$ 3,314,298	\$ 4,298,344	\$ -	\$ -	\$ -	\$ -	\$ 7,612,642

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 172,237.70 \$222,617.70 \$ - \$ - \$ - \$ - \$ 394,855.40

Debt Service Schedule - Principal

Little Egg Harbor Municipal Utilities Authority

If Authority has no debt X this box

☐

Fiscal Year Ending in

	Adopted Budget Year 2021	Proposed Budget Year 2022	Fiscal Year Ending in						Thereafter	Total Principal Outstanding
			2023	2024	2025	2026	2027			
Water										
NIEIT 2010A	\$ 35,504	\$ 39,684	\$ 39,877	\$ 40,088	\$ 40,315	\$ 32,046	\$ 23,175	\$ 65,761	\$ 280,946	
NIEIT Trust Loans 2018A1	10,000	10,000	10,000	15,000	15,000	15,000	15,000	450,000	530,000	
NIEIT Fund Loans 2018A1	54,661	54,661	54,661	54,661	54,661	54,661	54,661	1,129,669	1,457,635	
Projected Debt Service on Interim Loan		134,087							134,087	
Total Principal	100,165	238,432	104,538	109,749	109,976	101,707	92,836	1,645,430	2,402,668	
Sewer										
NIEIT 2010A										-
NIEIT Trust Loans 2018A1	15,000	15,000	15,000	15,000	15,000	15,000	15,000	535,000	625,000	
NIEIT Fund Loans 2018A1	64,264	64,264	64,264	64,264	64,264	64,264	64,264	1,328,129	1,713,713	
Projected Debt Service on Interim Loan		19,510							19,510	
Total Principal	79,264	98,774	79,264	79,264	79,264	79,264	79,264	1,863,129	2,358,223	
N/A										
Type in Issue Name										-
Type in Issue Name										-
Type in Issue Name										-
Type in Issue Name										-
Total Principal	-	-	-	-	-	-	-	-	-	-
N/A										
Type in Issue Name										-
Type in Issue Name										-
Type in Issue Name										-
Type in Issue Name										-
Total Principal	-	-	-	-	-	-	-	-	-	-
N/A										
Type in Issue Name										-
Type in Issue Name										-
Type in Issue Name										-
Type in Issue Name										-
Total Principal	-	-	-	-	-	-	-	-	-	-
N/A										
Type in Issue Name										-
Type in Issue Name										-
Type in Issue Name										-
Type in Issue Name										-
Total Principal	-	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	\$ 179,429	\$ 337,206	\$ 183,802	\$ 189,013	\$ 189,240	\$ 180,971	\$ 172,100	\$ 3,508,559	\$ 4,760,891	

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			AA-
Year of Last Rating			2012

Debt Service Schedule - Interest

Little Egg Harbor Municipal Utilities Authority

If Authority has no debt X this box

	Fiscal Year Ending in								Total Interest Payments Outstanding
	Adopted Budget Year 2021	Proposed Budget Year 2022	2023	2024	2025	2026	2027	Thereafter	
Water									
NJEIT 2010A	\$ 5,958	\$ 5,421	\$ 4,769	\$ 4,100	\$ 3,415	\$ 2,716	\$ 2,013	\$ 3,264	\$ 25,698
NJEIT Trust Loans 2018A1	19,575	19,075	18,575	17,950	17,200	16,450	15,700	182,613	287,563
NEIT Fund Loans 2018A1									-
Projected Debt Service on Interim Loan		22,663							22,663
Total Interest Payments	25,533	47,159	23,344	22,050	20,615	19,166	17,713	185,877	335,924
Sewer									
NJEIT 2010A									-
NJEIT Trust Loans 2018A1	23,100	22,350	21,600	20,850	20,100	19,350	18,600	212,762	335,612
NJEIT Fund Loans 2018A1									-
Projected Debt Service on Interim Loan		8,022							8,022
Total Interest Payments	23,100	30,372	21,600	20,850	20,100	19,350	18,600	212,762	343,634
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 48,633	\$ 77,531	\$ 44,944	\$ 42,900	\$ 40,715	\$ 38,516	\$ 36,313	\$ 398,639	\$ 679,558

Net Position Reconciliation

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2021

to June 30, 2022

FY 2022 Proposed Budget

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 13,321,248	\$ 15,347,819					\$ 28,669,067
Less: Invested in Capital Assets, Net of Related Debt (1)	19,076,584	14,850,647					33,927,231
Less: Restricted for Debt Service Reserve (1)	170,803	102,364					273,168
Less: Other Restricted Net Position (1)	116,400	77,600					194,000
Total Unrestricted Net Position (1)	(6,042,539)	317,207	-	-	-	-	(5,725,332)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	1,924,963	1,924,963					3,849,925
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	3,512,559	3,512,559					7,025,117
Plus: Estimated Income (Loss) on Current Year Operations (2)	(272,736)	218,405					(54,331)
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	(877,754)	5,973,134	-	-	-	-	5,095,379
Unrestricted Net Position Utilized to Balance Proposed Budget	-	128,032	-	-	-	-	128,032
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	128,032	-	-	-	-	128,032
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ (877,754)	\$ 5,845,102	\$ -	\$ -	\$ -	\$ -	\$ 4,967,347

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 176,859 \$ 227,907 \$ - \$ - \$ - \$ - \$ 404,766

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

Explanatory Statement
Net Position Reconciliation (F-8)
Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2021 to June 30, 2022

For the 2021-22 Water Budget, the Projected Unrestricted Undesignated Net Position at June 30, 2021 reflects a Deficit of \$877,754.

Since the projected deficit is just that, **Only a Projection**, and is based upon Net Position numbers taken from the June 30, 2020 Audit and the June 30, 2021 Audit/Budget Cycle has yet to come to a close, and because of the Accounting for Accrued Unfunded Pension and OPEB Liabilities, which fluctuate dramatically from one year to another due to changes in assumptions, the actual deficit is not yet known.

If the Authority should have to raise an Actual Deficit at any point in time, it has the Option of Passing a Resolution to Un-restrict, the Other Restricted Net Position in the Amount of \$116,400 that is designated for Renewal and Replacement.

Any Actual Deficit Balance Remaining, would be raised by spending cuts or rate increases.

2021 (2021-2022)

LITTLE EGG HARBOR MUNICIPAL UTILITIES

(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2021 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM: JULY 1, 2021 TO: JUNE 30, 2022

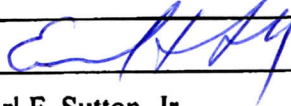
☒ **enter X to the left if this paragraph is applicable**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Little Egg Harbor Municipal Utilities Authority, on the 9th day of June, 2021.

OR

☐ **enter X to the left if this paragraph is applicable**

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

Officer's Signature:			
Name:	Earl F. Sutton, Jr.		
Title:	Executive Director		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	earlsuttonjr@lehmuu.com		

2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY (Name)

FISCAL YEAR: FROM: JULY 1, 2021 TO: JUNE 30, 2022

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

YES

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

YES

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

YES

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

THE PRIMARY SOURCE OF ALL DEBT AUTHORIZATIONS WILL BE THE NJ INFRASTRUCTURE BANK. THE PROPOSED CAPITAL PROJECTS DEBT SERVICE WILL BE FACTORED INTO THE AUTHORITY'S FUTURE RATE STRUCTURE.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

NONE

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

NONE

Add additional sheets if necessary.

Proposed Capital Budget

Little Egg Harbor Municipal Utilities Authority

For the Period

July 1, 2021

to

June 30, 2022

		Funding Sources				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Other Capital Grants Sources
Water						
2021-22 Projects	\$ 5,595,000			\$ 4,920,000		\$ 675,000
2022-23 Projects	-					
2023-24 Projects	-					
2024-25 Projects	-					
Total	5,595,000		-	-	4,920,000	- 675,000
Sewer						
2021-22 Projects	7,380,000			\$ 7,380,000		
2022-23 Projects	-					
2023-24 Projects	-					
2024-25 Projects	-					
Total	7,380,000		-	-	7,380,000	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-		-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-		-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-		-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-		-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 12,975,000		\$ -	\$ -	\$ 12,300,000	\$ - \$ 675,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Little Egg Harbor Municipal Utilities Authority

For the Period

July 1, 2021

to

June 30, 2022

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2022	2023	2024	2025	2026	2027
Water							
2021-22 Projects	\$ 5,595,000	\$ 5,595,000					
2022-23 Projects	1,880,000	-	1,880,000				
2023-24 Projects	2,300,000	-		2,300,000			
2024-25 Projects	2,000,000	-			2,000,000		
Total	11,775,000	5,595,000	1,880,000	2,300,000	2,000,000	-	-
Sewer							
2021-22 Projects	7,380,000	7,380,000					
2022-23 Projects	2,820,000	-	2,820,000				
2023-24 Projects	2,400,000	-		2,400,000			
2024-25 Projects	3,000,000	-			3,000,000		
Total	15,600,000	7,380,000	2,820,000	2,400,000	3,000,000	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 27,375,000	\$ 12,975,000	\$ 4,700,000	\$ 4,700,000	\$ 5,000,000	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Little Egg Harbor Municipal Utilities Authority

For the Period

July 1, 2021

to

June 30, 2022

		<i>Funding Sources</i>				
		Renewal &		Debt		
	Estimated Total Cost	Unrestricted Net Position Utilized	Replacement Reserve	Authorization	Capital Grants	Other Sources
<i>Water</i>						
2021-22 Projects	\$ 5,595,000			\$ 4,920,000		\$ 675,000
2022-23 Projects	1,880,000			1,880,000		
2023-24 Projects	2,300,000			1,600,000		700,000
2024-25 Projects	2,000,000			2,000,000		
Total	11,775,000	-	-	10,400,000	-	1,375,000
<i>Sewer</i>						
2021-22 Projects	7,380,000			\$ 7,380,000		
2022-23 Projects	2,820,000			2,820,000		
2023-24 Projects	2,400,000			2,400,000		
2024-25 Projects	3,000,000			3,000,000		
Total	15,600,000	-	-	15,600,000	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 27,375,000	\$ -	\$ -	\$ 26,000,000	\$ -	\$ 1,375,000
Total 5 Year Plan per CB-4	\$ 27,375,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

MEMO

TO: All LEHMUA Commissioners

FROM: Earl F. Sutton, Jr. Executive Director

RE: LEHMUA Capital Improvements, Scheduled and Future.

DATE: (Revised March 1st, 2021)

Year 2021

2021 Complete upgrades and painting of Holly Lake Water Tower-Cost \$675,000 Financed by the Authority.

2021 Complete Infrastructure Replacement of a portion of W. Playhouse Drive, N. Captains Dr., S. Captains Dr., Staysail Dr., S. Forecastle, S. Commodore and S. Binnacle- Cost 2. 8 million NJEIT Financing.

2021 Complete Infrastructure Replacement of E. Susquehanna Dr., W. Susquehanna Dr., E. Potomac Dr., W. Potomac Dr., E. Shrewsbury Dr., W. Shrewsbury Dr., E. Raritan Dr., W. Raritan Dr. Storm drainage and final paving to be completed by Township-Cost 4.5 million NJEIT Financing.

Total Cost \$7,975,000.00 Financed Amount: \$7,300,000.00

Year 2022

2022 Complete Infrastructure Replacement of W. Schuylkill Dr., E. Hudson Dr., W. Hudson Dr., E. Navasink Dr., W. Navasink Dr. Storm drainage and final paving to be completed by Township-Cost 2.5 million NJEIT Financing.

2022 Complete Infrastructure Replacement of E. Pimlico Dr., Ramapo Rd., Walkill Rd., E. Schuylkill Dr., Toms Ct., Columbia Rd. Storm drainage and final paving to be completed by Township-Cost 2.5 million NJEIT Financing.

Total Cost \$5,000,000.00 Financed Amount: \$5,000,000.00

Year 2023

2023 Complete Infrastructure Replacement of E. Thames Rd., W. Thames Rd., Lake Singleton Ct., Cranberry Lake Dr., S. Binnacle Dr. Storm drainage and final paving to be completed by Township-Cost 2.5 million NJEIT Financing.

2023 Complete Infrastructure Replacement of N. Binnacle Dr., N. Commodore Dr., N. Forecastle Dr., Ship Dr. and Spar Court. Storm drainage and final paving to be completed by Township-Cost 2.2 million NJEIT Financing.

Total Cost: \$4,700,000.00 Financed Amount: \$4,700,000.00

Year 2024

2024 Complete Infrastructure Replacement of W. Brig Dr., E. Brig Dr., W. Boat Dr., E. Boat Dr., W. Dory Dr., E. Dory Dr., W. Sail Dr. and E. Sail Dr. Storm drainage and final paving to be completed by Township-Cost 4.0 million NJEIT Financing.

Painting and Upgrades to Water Tower at Sea Oaks-Cost 700,000 Funded by Authority.

Total Cost \$4,700,000.00 Financed Amount: \$4,000,000.00

Year 2025

2025 Complete Infrastructure Replacement of Bayview Drive, S. Ensign Dr., N. Ensign Dr., S. Spinnaker Dr., N. Spinnaker Dr., S. Burgee Dr., N. Burgee Dr. and Topsail Dr. Storm drainage and final paving to be completed by Township-Cost 5.0 million NJEIT Financing.

Total Cost \$5,000,000.00 Financed Amount: \$5,000,000.00

Total Anticipated Capital Projects years 2021-2025: \$26,000,000.00