Authority Budget of: ADOPTED COPY

Little Egg Harbor Municipal Utilities Authority

State Filing Year **2020** **APPROVED COPY**

For the Period:

July 1, 2020 ***to*** ***June 30, 2021***

http://lehmua.net
Authority Web Address

RECEIVED
MAY 18 2020

NJ DEPARTMENT OF
Community Affairs

RECEIVED
JUN 12 2020
DIVISION OF
LOCAL GOVERNMENT SERVICES

Division of Local Government Services

2020 (2020-2021) AUTHORITY BUDGET

Certification Section

2020 (2020-2021)

LITTLE EGG HARBOR MUNICIPAL UTILITIES

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2020 TO JUNE 30, 2021

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Ewert CPA, RMA Date: 5/20/2020

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Ewert CPA, RMA Date: 6/18/2020

2020 (2020-2021) PREPARER'S CERTIFICATION

LITTLE EGG HARBOR MUNICIPAL UTILITIES

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2020 TO JUNE 30, 2021

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Earl F. Sutton, Jr.		
Title:	Executive Director		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	earlsuttonjr@lehmua.com		

2020 (2020-2021) APPROVAL CERTIFICATION

LITTLE EGG HARBOR MUNICIPAL UTILITIES

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM JULY 1, 2020 TO JUNE 30, 2021

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 12th day of May, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Earl Miller Earl Miller		
Title:	Secretary		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	N/A		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	http://lehmua.net

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public)**
- ☒ The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of $17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance — Margaret DePergola

Title of Officer Certifying compliance — Vice-Chairwoman

Signature — Margaret DePergola

RESOLUTION #2020-20
2020-2021 AUTHORITY BUDGET RESOLUTION (WATER)
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: July 1, 2020 **TO:** June 30, 2021

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2020 and ending, June 30, 2021 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of May 12, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of $ 3,314,298, Total Appropriations, including any Accumulated Deficit if any, of $ 3,470,287 and Total Unrestricted Net Position utilized of $ 155,989; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of $5,435,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of $ None; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held on May 12, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2020 and ending, June 30, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Little Egg Harbor Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on June 9, 2020.

Earl Miller

Earl Miller, Secretary

May 12, 2020

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Joseph P. Koptic	✓			
Margaret DePergola	✓			
Earl Miller	✓			
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney				
Peter Cicco				

RESOLUTION #2020-21
2020-2021 AUTHORITY BUDGET RESOLUTION (SEWER)
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: July 1, 2020 **TO:** June 30, 2021

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2020 and ending, June 30, 2021 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of May 12, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of $ 4,298,344, Total Appropriations, including any Accumulated Deficit if any, of $ 4,475,454 and Total Unrestricted Net Position utilized of $177,110; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of $ 4,850,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of $ None; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held on May 12, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2020 and ending, June 30, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Little Egg Harbor Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on June 9, 2020.

Earl Miller, Secretary

May 12, 2020

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Joseph P. Koptic	✓			
Margaret DePergola	✓			
Earl Miller	✓			
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney				
Peter Cicco				

2020 (2020-2021) ADOPTION CERTIFICATION

LITTLE EGG HARBOR MUNICIPAL UTILITIES

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JULY 1, 2020 TO: JUNE 30, 2021

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Little Egg Harbor Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 9th day of, June, 2020.

Officer's Signature:			
Name:	Earl Miller Earl Miller		
Title:	Secretary		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	N/A		

RESOLUTION #2020-27
2020-2021 ADOPTED WATER BUDGET RESOLUTION
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: July 1, 2020 **TO:** June 30, 2021

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2020 and ending, June 30, 2021 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of June 9, 2020; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of $3,314,298, Total Appropriations, including any Accumulated Deficit, if any, of $3,470,287 and Total Unrestricted Net Position utilized of $155,989; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of $5,435,000 and Total Unrestricted Net Position planned to be utilized of $ None; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority at an open public meeting held on June 9, 2020 that the Annual Budget and Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning July 1, 2020 and, ending June 30, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Earl Miller
(Secretary's Signature)

June 9, 2020

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Joseph P. Koptic	✓			
Margaret DePergola	✓			
Earl Miller	✓			
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney				
Peter Cicco				

RESOLUTION #2020-28
2020-2021 ADOPTED SEWER BUDGET RESOLUTION
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: July 1, 2020 **TO:** June 30, 2021

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2020 and ending, June 30, 2021 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of June 9, 2020; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of $4,298,344, Total Appropriations, including any Accumulated Deficit, if any, of $4,475,454 and Total Unrestricted Net Position utilized of $177,110; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of $4,850,000 and Total Unrestricted Net Position planned to be utilized of $ None; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority at an open public meeting held on June 9, 2020 that the Annual Budget and Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning July 1, 2020 and, ending June 30, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Earl Miller
(Secretary's Signature)

June 9, 2020

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Joseph P. Koptic	✓			
Margaret DePergola	✓			
Earl Miller	✓			
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney				
Peter Cicco				

2020 (2020-2021) AUTHORITY BUDGET

Narrative and Information Section

2020 (2020-2021) AUTHORITY BUDGET MESSAGE & ANALYSIS
LITTLE EGG HARBOR MUNICIPAL UTILITIES
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JULY 1, 2020 TO: JUNE 30, 2021

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2020/2020-2021 proposed Annual Budget and make comparison to the 2019/2019-2020 adopted budget for each ***Revenues and Appropriations***. Explain any variances over +/-10% **(As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%)** for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

After many hours of deliberation, and careful analysis of all available data, the Commissioners of the Authority believe the accompanying budget accurately reflects the revenues and expenditures for the fiscal year July 1, 2020 to June 30, 2021. This detailed budget is considered necessary for the sound Water and Sewer operations of the Little Egg Harbor Municipal Utilities Authority. Fewer connection fees are anticipated because there is currently less building going on and because of the current Covid-19 crisis. Additional meter fees are anticipated because of the on-going meter replacement program. Administration Salaries and Wages have increased because of changes in the way the payroll is allocated and/or changes in staffing levels. Likewise, Administration Fringe Benefits have increased for much the same reason. Conversely, Cost of Providing Services Salaries have decreased because of changes in the way the payroll is allocated and/or changes in staffing levels. Debt Service, (both principal and interest), have increased because of new debt service associated with the Twin Lakes Blvd. Environmental Infrastructure Project. No other appropriation line items increased or decreased in excess of 10%.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **(Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues)**

The proposed budget for the fiscal year ending June 30, 2021 holds all of the rates at the 2020 budget levels. Given the current Covid-19 crisis, a decision was made to keep the rates at the same levels as the prior year.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority is utilizing Unrestricted Net Position in both the Water and Sewer Budgets to achieve rate stabilization. A decision was made to keep the rates at the previous budget years' level.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

No funds are to be transferred to the County/Municipality during this budget cycle.

5. The proposed budget must not reflect an anticipated deficit from 2020/2020-2021 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

See F-8 Sheet 2 for response to funding of deficits.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate **(Answer as "Rates Are Staying the Same")**

Rates are Staying the Same

LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY RATES AND CHARGES
Proposed and Effective July 1, 2019

Residential or Commercial Quarterly

The minimum charge for each unit (15,000 gallons) of water shall be $56.00 per quarter. Any excess usage over 15,000 gallons per unit per quarter will be at a rate of $5.00 per thousand gallons.

The minimum residential or commercial charge for each unit (15,000 gallons) of sewer shall be $101.00 per quarter. Any excess commercial usage over 15,000 gallons per unit per quarter will be at a rate of $6.00 per thousand gallons.

Residential

Each family residence -	minimum 1 unit

Commercial

Each family residence with business -	to be determined after submission of application, minimum 2 units
Rooming or boarding houses -	to be determined after submission of application, minimum 1 unit plus each rental room minimum ½ unit
Motels and hotels -	to be determined after submission of application, minimum 1 unit plus each rental room minimum ½ unit
Motels and hotels efficiencies -	to be determined after submission of application, minimum 1 unit plus each efficiency room 1 unit
Restaurant, diners, bars and cafes -	to be determined after submission of application, minimum 2 units, plus 1 unit for each 20-person capacity
Gasoline service stations –	to be determined after submission of application, minimum 2 units
Stores or office –	to be determined after submission of application, minimum 1 unit
Supermarkets-	to be determined after submission of application, minimum 2 units

LITTLE EGG HARBOR MUA RATES AND CHARGES

Theatres -	to be determined after submission of application, minimum 2 units
Laundromat -	to be determined after submission of application, minimum 2 units plus each machine ½ unit
Beauty Salon-	to be determined after submission of application, minimum 2 units for two chairs plus each additional two chairs 1 unit
Men's Barber Shop -	to be determined after submission of application, minimum 1 unit for two chairs plus each additional two chairs ½ unit

Any type of use not herein set forth shall be covered by an independent survey after submission of application. The Authority will determine annual rates and charges thereafter.

Garbage Disposal Units - $25.00 each per year (Commercial or Residential)

Connection Charges*

The charge for a normal, four-inch (4") connection of each improved property to sewerage collection system will be $1,700.00 per each equivalent unit.

The charge for a normal connection of each improved property to water system shall be $2,800.00 per each equivalent unit. There will also be a fee of $325.00, which consists of a fee of $ 175.00 for a 5/8 x 3/4 meter and a fee of $ 150.00 for a Radio Frequency Meter Transmitting Unit (MTU).

* Affordable housing units constructed by Not for Profit Associations and/or Public Housing Authorities may be eligible for a reduced connection fee.

Base Quarterly Water and Sewer Gallonage Allotment Per Unit

Water - 15,000 gallons per quarter

Sewer- 15,000 gallons per quarter

LITTLE EGG HARBOR MUNICIPAL UTILTITIES
AUTHORITY ADDITIONAL CHARGES
Proposed and Effective July 1, 2019

Water Turn On during regular hours 8:00 A.M. to 4:00 P.M.	$50.00
Water Turn On after hours 4:01 P.M. to 7:59 A.M.	$150.00
Water Turn Off during regular hours 8:00 A.M. to 4:00 P.M.	$50.00
Water Turn Off after hours 4:01 P.M. to 7:59 A.M.	$150.00
After Hours Surcharge (Charge for all other work performed after hours)	$100.00
New Meter W/Authority Install Regular Hours 8:00A.M to 4:00 P.M.	$225.00
New Meter Only (Self-Install) Regular Hours 8:00 A.M. to 4:00 P.M.	$175.00
Meter Transmitting Unit Charge Regular Hours 8:00 A.M. to 4:00 P.M.	$150.00
New Meter Bottom Only (Self-Install) Regular Hours 8:00 A.M. to 4:00 P.M.	$15.00
New Meter Bottom W/Authority Install Regular Hours 8:00A.M to 4:00 P.M.	$65.00
Garbage Disposal Fee (Per Unit)	$25.00
Water Meter Test for Accuracy	$75.00
Hydrant Flow Test (For Commercial Development)	$1,000.00
Meter Inspection Fee	$50.00
Rescheduling Fee for a Missed Appointment	$50.00
Cut and Cap Inspection Fee (Requires a Licensed Plumber)	$50.00
Requests for Water and Sewer Service to a Property	$25.00
Final Meter Reading for closing	$25.00
Copies of Triangulations	$15.00
Returned Check Fee	$30.00
Backward Meter Reading (If not corrected by Resident after letter.)	$50.00/mo.

AUTHORITY CONTACT INFORMATION
2020 (2020-2021)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Little Egg Harbor Municipal Utilities Authority			
Federal ID Number:	22-1993894			
Address:	823 Radio Road PO Box 660			
City, State, Zip:	Little Egg Harbor		NJ	08087-0660
Phone: (ext.)	609-296-1168	Fax:	609-296-9177	

Preparer's Name:	Earl F. Sutton, Jr.			
Preparer's Address:	823 Radio Road PO Box 660			
City, State, Zip:	Little Egg Harbor		NJ	08087-0660
Phone: (ext.)	609-296-1168	Fax:	609-296-9177	
E-mail:	earlsuttonjr@lehmua.com			

Chief Executive Officer:	Earl F. Sutton, Jr.		
Phone: (ext.)	609-296-1168	Fax:	609-296-9177
E-mail:	earlsuttonjr@lehmua.com		

Chief Financial Officer:	Earl F. Sutton, Jr.		
Phone: (ext.)	609-296-1168	Fax:	609-296-9177
E-mail:	earlsuttonjr@lehmua.com		

Name of Auditor:	Brian K. Logan			
Name of Firm:	Suplee, Clooney & Company			
Address:	308 East Broad Street			
City, State, Zip:	Westfield		NJ	07090
Phone: (ext.)	908-789-9300	Fax:	908-789-8535	
E-mail:	blogan@scnco.com			

AUTHORITY INFORMATIONAL QUESTIONNAIRE

LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM: July 1, 2020 TO: June 30, 2021

Answer all questions below completely and attach additional information as required.

1) Provide the number of individuals employed in **(Use Most Recent W-3 Available 2018 or 2019)** as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 36
2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, **(Use Most Recent W-3 Available 2018 or 2019)** Transmittal of Wage and Tax Statements: **$ 1,608,877.75**
3) Provide the number of regular voting members of the governing body: 5 **(Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (*Regional Authorities* may have more than 7 members) s per statute for your Authority)**
4) Provide the number of alternate voting members of the governing body: 2 **(Maximum is 2)**
5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year **(Most Recent Filing that March 31. 2019 or 2020 deadline has passed 2019 or 2020)** because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html before answering) Yes **If "no,"** provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
8) Was the Authority a party to a business transaction with one of the following parties:
   a. A current or former commissioner, officer, key employee, or highest compensated employee? No
   b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
   c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No

   If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. ***Attach a narrative of your Authorities procedures for all individuals listed on Page N-4 (2 of 2).*** **See Attached**

Authority Informational Questionnaire

Attachment for N-3, 1 of 2

10. The Authority employees an Executive Director, Superintendent/ Licensed Operator, Executive Secretary/QPA and a Chief Operations and Technology Coordinator as reported on Page N-4 of the Highest Compensated Employees Form. All the employees noted have their own written five (5) year employment contracts with the Authority (see attached). At the time of contract renewal, the Authority's Personnel Committee meets and reviews the contract and performance and makes a recommendation to the Board of Commissioners. The Board of Commissioners then votes at the Authority's regular meeting on the contract. If approved, a resolution is passed.

12. Per page N-4, the Authority sent the Executive Director, Superintendent and Chief Operations and Technology Coordinator to the Annual Sensus Reach Conference in Anaheim, California from November 4, 2019 through November 8, 2019. Expenses are as follows:

Airfare Round Trip:	$ 1,117.80
Lodging:	$ 3,929.76

EMPLOYMENT AGREEMENT

THIS AGREEMENT made this 12th day of September 2017;

BETWEEN:

The **LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY**, a public body politic and corporate of the State of New Jersey, having a principal office at 823 Radio Road, Little Egg Harbor Township, New Jersey, 08087, its successors and/or assigns

hereinafter referred to as "THE AUTHORITY";

AND

EARL F. SUTTON, JR., of 35 Bridge Road, Little Egg Harbor, New Jersey, 08087,

hereinafter referred to as "Executive Director";

WHEREAS, THE AUTHORITY has heretofore adopted a Resolution creating the position of Executive Director and has fixed the salary for such position, and has designated the duties of said office; and

WHEREAS, THE AUTHORITY and the said Executive Director have agreed upon all of the terms and conditions hereinafter set forth in connection with his employment by THE AUTHORITY;

IT IS, THEREFORE, AGREED as follows:

1. **EMPLOYMENT DESCRIPTION**

THE AUTHORITY shall employ the Executive Director, reporting to THE AUTHORITY, and receiving directions from THE AUTHORITY as Executive Director.

The responsibilities of the Executive Director to THE AUTHORITY shall consist of the general overall direction of the administration and operation of THE AUTHORITY and shall include any and all responsibilities incidental thereto as may be assigned from time to time by THE AUTHORITY to him. These responsibilities shall include, but not be limited to the following:

(a) Supervise and direct the administrative staff of THE AUTHORITY;

(b) Act as liaison between the consulting engineers, solicitor, environmental consultants, and THE AUTHORITY;

(c) Development of a table of organization for THE AUTHORITY;

(d) Assist in the acquisition of sites and rights-of-way;

(e) Act as liaison with all Federal and State agencies having jurisdiction over THE AUTHORITY'S activities; review all submissions to such agencies;

(f) Conduct negotiations on all financial and labor matters;

(g) Subject to the approval of THE AUTHORITY, hire all employees and agents;

(h) Prepare for and attend such public hearings as may be necessary or desirable or as directed by THE AUTHORITY;

(i) Act as liaison between THE AUTHORITY, governing body, and other local agencies;

(j) Any and all other service as may be necessary and incidental to implementing all of the above and to facilitate the efficient administration and operation of THE AUTHORITY in the conduct of its business.

2. **TERM**

This Agreement with the Executive Director shall be for the period commencing on July 1, 2017 through June 30, 2022 and shall automatically be renewed thereafter for an additional term of five (5) years unless notice of intention not to renew is given by THE AUTHORITY in writing at least one hundred and eighty (180) days before each expiration date.

However, at the option of THE AUTHORITY during the term of this Agreement THE AUTHORITY may extend the Agreement.

3. **COMPENSATION**

The Executive Director of THE AUTHORITY shall receive as compensation for his services the annual sum of One Hundred Forty Thousand ($140,000.00) Dollars, commencing, and in addition thereto, commencing on July 1st of each consecutive year thereafter, a sum equal to three (3%) percent of the annual compensation received for the next preceding year, which increase shall be added to and included as part of the annual compensation in computing the said adjustment for each succeeding year.

4. **VACATION, ENTITLEMENT DAYS AND RETIREMENT SYSTEM BENEFITS**

It is agreed that the Executive Director shall be entitled to and receive a total of twenty-five (25) fully compensated working days per calendar year which may be utilized as he sees fit. Said days shall not be cumulative. The Executive Director shall be entitled to six (6) weeks of paid vacation per calendar year and be entitled to any other benefits or privileges that may be established by THE AUTHORITY. Any unused vacation time, entitlement days or compensated days during any calendar year shall be paid in full to the Executive Director at his then rate of pay for that calendar year. Payment shall be paid in December of each year. All compensated days and vacation time shall be credited automatically to the Executive Director on January 1st of each year. The Executive Director shall be entitled to participate in the Public Employees Retirement System for which he is eligible, and THE AUTHORITY agrees to pay all contributions on behalf of the employee.

THE AUTHORITY further agrees to provide the Executive Director with hospitalization, major medical, dental, and life insurance coverage, which shall be based on the same type of coverage as that given to other employees in correlation with the terms and conditions of the collective bargaining agreement effective July 1, 2017 through June 30, 2022, however, THE AUTHORITY may from time to time elect to increase any such coverages. If the Executive Director elects not to accept the health plan and/or benefits by THE AUTHORITY, THE AUTHORITY will calculate the annual premium saved and reimburse the Executive Director in accordance with the governing statutes and regulations in effect at the time of election. The Executive Director may at any time thereafter elect to be covered by the health plan provided by THE AUTHORITY, and upon readmission to the plan the Executive Director shall no longer receive the premium reimbursement set forth above.

5. **HOLIDAYS**

The Executive Director shall have the same entitlements given to other employees of THE AUTHORITY, with regard to all Holidays.

6. **BEREAVEMENT LEAVE**

In the event of death, of a family member, the Executive Director shall be granted bereavement leave. Bereavement leave shall be the same as that which is provided to all other employees, without the loss of any compensation.

7. **GENERAL EXPENSES**

THE AUTHORITY recognizes that certain non-personal, work related expenses will be incurred by the Executive Director and agrees to reimburse or to pay all reasonably incurred and verified expenses including the issuance of a cell phone and a monthly credit of $45.00 towards a personal cell phone bill.

THE Executive Director is on call 24/7. As such, THE AUTHORITY deems it necessary to provide the Executive Director with a vehicle, THE AUTHORITY shall approve the make, model and purchase price and shall be responsible for liability, property damage and comprehensive insurance, and for the expenses involving the purchase, operation, maintenance, repair and replacement of said automobile.

8. **DUES AND SUBCRIPTIONS**

If THE AUTHORITY deems it is necessary for the Executive Director to participate in any national, regional, state and local associations or organizations for his continued professional growth and advancement and/or for the good of THE AUTHORITY, THE AUTHORITY agrees to pay for such professional dues and subscription on behalf of the Executive Director.

9. **PROFESSIONAL DEVELOPMENT**

THE AUTHORITY agrees to pay such prior approved travel and subsistence expenses of the Executive Director for attendance at such courses, and seminars as THE AUTHORITY deems necessary for his professional development.

10. **BONDING - ERRORS & OMISSIONS**

THE AUTHORITY shall bear the full cost of Errors and Omissions Coverage and any fidelity or other bond that may be required of the Executive Director under any law or ordinance, or resolution of THE AUTHORITY.

11. **CONDITION OF BENEFITS**

Benefits, salary, compensation, and other rights and privileges herein provided to the Executive Director shall not be reduced during the term or any extension thereof nor shall they at any time become less than those provided to other employees of THE AUTHORITY.

12. TERMINATION

THE AUTHORITY may terminate this Agreement for just cause by giving ninety (90) days written notice of termination to the Executive Director, which notice shall specify in detail the stated cause and shall be personally served upon the Executive Director or sent by certified mail, return receipt requested. Should the Executive Director be terminated without just cause, he shall receive his full compensation and benefits herein provided for the remaining term of this Agreement. Any decision to terminate the Executive Director by THE AUTHORITY, its successors and/or assignees shall require an affirmative vote of not less than four (4) members of THE AUTHORITY or a minimum of a two-thirds majority of any terminating entity. The Executive Director may terminate this Agreement by giving ninety (90) days written notice to THE AUTHORITY which shall be personally served or sent by certified mail, return receipt requested. Upon such voluntary termination, the Executive Director shall receive any and all accumulated compensation and benefits and any other compensation or benefits to which he may be entitled. All payments owing to the Executive Director shall be paid to him in his last regular paycheck, prior to termination of his employment.

13. ARBITRATION

In the event of termination by THE AUTHORITY the Executive Director shall have the right to request binding arbitration in accordance with the provisions of this Agreement by serving written notice to THE AUTHORITY within fifteen (15) working days of such determination.

The American Arbitration Association, in accordance with its rules and regulations, shall be requested to arrange for the appointment of an arbitrator who shall have full power to hear and determine the dispute between the parties. The arbitrator shall have the authority to hear and determine the grievance and his decision shall be final and binding on all parties.

The arbitrator shall have no right to vary or modify the terms and conditions of the Agreement and shall decide the dispute within thirty (30) days after the hearing has been closed. The expense of arbitration shall be borne equally by the parties.

14. INDEMNIFICATION

Whenever any civil action has been or shall be brought against the Executive Director for any act or omission arising out of and in course of the performance of his employment, THE AUTHORITY shall defray all expenses of defending such action, including counsel fees and court cost, if any, and shall save harmless and protect the Executive Director from any financial loss resulting therefrom.

15. GENERAL PROVISIONS

A. This Agreement shall constitute the entire Agreement between the parties. Both THE AUTHORITY and Executive Director acknowledge and agree that no prior representations or promises have been made which are not included herein.

B. If any provision, or any portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portions thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY has caused this Agreement to be executed on its behalf by its Chairman or Vice Chairman and duly attested to by its Secretary, and the Executive Director has signed and executed this Agreement as of the date first above written.

ATTEST:

EARL MILLER, Secretary

LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

JOSEPH P. KOPTIC, Chairman

WITNESS:

COLLEEN KLEINOW,
Administrative Assistant

EARL F. SUTTON, JR.
Executive Director

AGREEMENT

AGREEMENT made this 12th day of September,2017

BETWEEN:

The LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, a public body politic and corporate of the State of New Jersey, having a principal office at 823 Radio Road, Little Egg Harbor Township, New Jersey 08087, its successors and/or assigns

Hereinafter referred to as "THE AUTHORITY";

AND

Michael S. DiFrancia of 18 Harvest Way, Little Egg Harbor, NJ 08087.

Hereinafter referred to as "Superintendent";

WHEREAS, THE Authority has hereto adopted a Resolution creating the position of Superintendent and has fixed the salary for such position, and has designated the duties of said office; and

WHEREAS, THE AUTHORITY and the said Superintendent have agreed upon all the terms and conditions hereinafter set forth in connection with his employment by THE AUTHORITY;

IT IS, THEREFORE, AGREED:

1. EMPLOYMENT DESCRIPTION

The Superintendent is to be employed by THE AUTHORITY, reporting to THE AUTHORITY through the Executive Director and receiving directions for THE AUTHORITY from the said Executive Director. The duties of the Superintendent to THE AUTHORITY shall consist of immediate supervision and performance of various aspects of the administrative function of field staff as assigned to him from time to time by THE AUTHORITY and/or the Executive Director and to attend all meetings of THE AUTHORITY as directed by THE AUTHORITY.

These duties shall include, but not be limited to the following:

(a) Supervise and direct the field staff of THE AUTHORITY;

(b) As Licensed Operator, operate, maintain, and advise on Capital Improvements, all water treatment facilities within Little Egg Harbor Township;

(c) As Licensed Operator, operate and maintain all water distribution facilities with Little Egg Harbor Township;

(d) As Licensed Operator, operate and maintain all sewer collections systems within Little Egg Harbor Township;

(e) Prepare for and attend such public hearings as may be necessary or desirable or as directed by THE AUTHORITY;

(f) Provide all other service as may be necessary and incidental to implementing all the above to facilitate the efficient administration and operation of field staff in the conduct of its business.

2. TERM

This agreement with the Superintendent shall be for a term of five (5) years commencing on July 1,2017 and shall automatically be renewed thereafter for an additional term unless notice of intention not to renew is given to the Superintendent in writing at least sixty (60) days before each expiration date.

However, at the option of THE AUTHORITY during the term of this agreement THE AUTHORITY may extend the Agreement.

3. COMPENSATION

The Superintendent of THE AUTHORITY shall receive as compensation for his services the annual sum of One Hundred Forty Three Thousand Eight Hundred Forty Dollars and Seventy Four Cents ($143,840.74) and in addition thereto, commencing on July 1,2017 and thereafter, a sum equal to three (3%) percent of the annual compensation received for the next preceding year as a cost of living adjustment, which increase shall be added to and included as part of the annual compensation in computing the said adjustment for each succeeding year.

4. VACATION, ENTITLEMENT DAYS AND RETIREMENT SYSTEMS BENEFITS

It is agreed that the Superintendent shall be entitled to and receive a total of twenty (20) fully compensated working days per calendar year, which may be utilized as he sees fit. Said days shall not be cumulative. The Superintendent shall be entitled to six (6) weeks of paid vacation per calendar year and be entitled to any other benefits or privileges that may be established by THE AUTHORITY. Any unused vacation days and entitlement days during that calendar shall be paid in full to the Superintendent at his rate of pay for that calendar year. Any accumulated vacation time and entitlement days shall be paid in December. All compensated days and vacation time shall be credited automatically to the Superintendent on January 1st of each year. The Superintendent shall be entitled to participate in the Public Employees Retirement Systems for which he is eligible, and THE AUTHORITY agrees to pay all contributions on behalf of the employer, and THE AUTHORITY further agrees to provide the Superintendent with hospitalization, major medical and dental coverage which shall be based on the same type of coverage as that given to other employees, however, THE AUTHORITY may from time to time elect to increase any such coverage. If the Superintendent elects not to accept the health plan and/or benefits by THE AUTHORITY, THE AUTHORITY will calculate the annual premium saved and reimburse the Superintendent in accordance with the governing statutes and regulations in effect at the time of election. The Superintendent may at any time thereafter elect to be covered by the health plan provided by THE AUTHORITY, and upon readmission to the plan, the Superintendent shall no longer receive the premium reimbursement set forth above.

5. HOLIDAYS

A. The following shall be paid Holidays:

New Year's Day	Labor Day
Lincoln's Birthday	Columbus Day
Washington's Birthday	General Election Day
Good Friday	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Day after Thanksgiving
Martin Luther King Day	Christmas Day

New Jersey Primary Election Day (Not the Federal Presidential Election Primary Day)

B. Holidays shall be celebrated on the same days as those celebrated by other employees of THE AUTHORITY. The Superintendent shall be entitled to any additional Holidays given to other employees of THE AUTHORITY.

6. BEREAVEMENT LEAVE

In the event of death, of a family member, the Superintendent shall be granted bereavement leave. Bereavement leave shall be the same as that which is provided to all other employees without loss of any compensation.

7. LICENSES

The Authority agrees to compensate the Superintendent, Five Thousand, Five Hundred Dollars ($5,500.00) for the use of his water and sewer licenses each year, in addition to any other compensation the Superintendent is entitled to. It is understood that this amount will not be considered as part of the yearly wage for determining the percentage of increase to be added to the yearly salary.

8. ON-CALL

The Superintendent is on 24/7 standby call with his cell phone. In addition, his cell phone is connected with the SCADA system worldwide. This notifies at any hour of the day, all equipment trouble or emergency situations. THE AUTHORITY agrees that this has a major impact on the personal time of the Superintendent. He shall be paid an additional stipend of $190.00 per week because of his/her need to be on 24/7 standby call with his cell phone. The stipend of $190.00 per week shall increase throughout the term of the contract as follows:

1. $196.00 per week from July 1, 2018-June 30, 2019
2. $202.00 per week from July 1, 2019-June 30, 2020
3. $208.00 per week from July 1, 2020-June 30, 2021
4. $214.00 per week from July 1, 2021-June 30, 2022

9. GENERAL EXPENSES

THE AUTHORITY recognizes that certain non-personal, work related expenses will be incurred by the Superintendent and agrees to reimburse or to pay all reasonable incurred and verified expenses.

10. AUTHORITY VEHICLE

THE AUTHORITY deems it necessary to provide the Superintendent with a vehicle, THE AUTHORITY shall approve the make, model and purchase price and shall be responsible for liability, property damage and comprehensive insurance, and for the expenses involving the purchase, operation, maintenance, repair and replacement of said automobile.

11. DUES AND SUBSCRIPTIONS

If THE AUTHORITY deems it necessary for the Superintendent to participate in any national, regional, state and local associations or organizations for his continued professional growth and advancement and/or for the good of THE AUTHORITY, THE AUTHORITY agrees to pay for such professional dues and subscription on behalf of the Superintendent.

12. PROFESSIONAL DEVELOPMENT

THE AUTHORITY agrees to pay such approved travel and subsistence of the Superintendent for attendance at such courses, and seminars as THE AUTHORITY deems necessary for his professional development.

13. GENERAL EXPENSES

THE AUTHORITY recognizes that certain non-personal, work related expenses will be incurred by the Superintendent and agrees to reimburse or to pay all reasonably incurred and verified expenses including the issuance of a cell phone, and a monthly credit of $45.00 towards a personal cell phone bill.

14. BONDING - ERRORS & OMISSIONS

THE AUTHORITY shall bear the full cost of Errors and Omissions Coverage and any fidelity or other bond that may be required of the Superintendent under any law or ordinance, or resolution of THE AUTHORITY.

15. CONDITION OF BENEFITS

Benefits, salary, compensation and other rights and privileges herein provided to the Superintendent shall not be less that those provided to other employees, other than the administrative staff of THE AUTHORITY.

16. TERMINATION

THE AUTHORITY may terminate this Agreement for just cause by giving thirty (30) days written notice to the Superintendent, which notice shall specify in detail the stated cause and shall be personally served upon the Superintendent or sent by certified mail, return receipt requested to the address appearing on the payroll records the Authority. Should the Superintendent be terminated without just cause, he shall receive his full compensation and benefits herein provided for the remaining term of this Agreement.

Any decision by the Authority to terminate the Superintendent shall require an affirmative vote of not less than four (4) of five (5) members of THE AUTHORITY. The Superintendent may terminate this Agreement by giving thirty (30) days written notice to THE AUTHORITY which shall be personally served upon, or sent by certified mail, return receipt requested, to the Executive Director. Upon such voluntary termination, the Superintendent shall receive all accumulated compensation and benefits and any other compensation or benefits to which he may be entitled. All payments owing to the Superintendent shall be paid to him within thirty (30) days from and termination of employment.

17. ARBITRATION

In the event of termination by THE AUTHORITY the Superintendent shall have the right to request binding arbitration in accordance with the provisions of this Agreement by serving written notice to THE AUTHORITY within fifteen (15) working days of such determination which service shall be effective if made upon the Executive Director at the principal place of business of the Authority.

The American Arbitration Association, in accordance with its rules and regulations, shall be requested to arrange for the appointment of an arbitrator who shall have full power to hear and determine the dispute between the parties. The arbitrator shall have the authority to hear and determine the grievance and his decision shall be final and binding on all parties. The arbitrator shall have no right to vary or modify the terms and conditions of the Agreement and shall decide the dispute within thirty (30) days after the hearing has been closed. The expense of arbitration shall be borne equally by the parties.

18. INDEMNIFICATION

Whenever any civil action has been or shall be brought against the Superintendent for any act or omission arising out of and in course of the performance of his employment, THE AUTHORITY shall defray all expenses of defending such action, including counsel fees and court cost, if any, and shall save harmless and protect the Superintendent from any financial loss resulting therefrom.

19. GENERAL PROVISIONS

A. This agreement shall constitute the entire Agreement between the parties. THE AUTHORITY and Superintendent acknowledge and agree that no prior representations or promises have been made which are not included herein.

C. If any provision, or any portion of this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY has caused this Agreement to be executed on its behalf by its Chairman or Vice Chairman and duly attested to by its Secretary, and the Superintendent has signed and executed this Agreement as of the date first above written.

ATTEST:

THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

EARL MILLER, SECRETARY

JOSEPH P. KOPTIC, CHAIRMAN

WITNESS:

EARL F. SUTTON, JR.
EXECUTIVE DIRECTOR

MICHAEL S. DIFRANCIA
SUPERINTENDENT

11) Did the Authority pay for meals or catering during the current fiscal year? **No** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **Yes** *If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.*

13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
    a. First class or charter travel **Yes - see attached**
    b. Travel for companions **No**
    c. Tax indemnification and gross-up payments **No**
    d. Discretionary spending account **No**
    e. Housing allowance or residence for personal use **No**
    f. Payments for business use of personal residence **No**
    g. Vehicle/auto allowance or vehicle for personal use **Yes - see attached**
    h. Health or social club dues or initiation fees **No**
    i. Personal services (i.e.: maid, chauffeur, chef) **No**

    If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. **(If your authority does not allow for reimbursements indicate that in answer)***
15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No** *If "yes," attach explanation including amount paid.*
16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No** *If "yes," attach explanation including amount paid.*
17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **Yes** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. **(If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)***
18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

Authority Informational Questionnaire

Attachment for N-3 2 of 2

13. Per page N-3, letter (a), the Authority sent the Executive Director, Superintendent/Licensed Operator and Chief Operations and Technology Coordinator to the Annual Sensus Reach Conference in Anaheim, California from November 4, 2019 through November 8, 2019. Expenses are as follows:

Airfare Round Trip:	$ 1,117.80
Lodging:	$ 3,929.76

13. Per page N-3, letter (g) Vehicle Allowance: The Authority compensates two (2) employees as follows:

Earl F. Sutton, Jr., Executive Director	$780.00 per year
Michael S. DiFrancia, Superintendent/Licensed Operator	$780.00 per year

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM: JULY 1, 2020 TO: JUNE 30, 2021

Complete the attached table for all persons required to be listed per #1-4 below.

1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
3) List all of the Authority's former officers, key employees and highest compensated employees who received more than $100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
4) List all of the Authority's former commissioners who received more than $10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

a) The individual received reportable compensation from the authority and other public entities in excess of $150,000 for the most recent fiscal year completed; and

b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than $100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2018 or 2019. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Little Egg Harbor Municipal Utilities Authority

For the Period July 1, 2020 to June 30, 2021

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
				Position (Can Check more then 1 Column for each person)					Reportable Compensation from Authority (W-2/ 1099)										
	Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
1	Earl F. Sutton, Jr.	Executive Director	40+				X		$ 164,981		$ 780	$ 23,077	$ 188,838	None					$ 188,838
2	Michael S. DiFrancia	Superintendent	40+				X		174,048		1,280	46,248	221,576	None					221,576
3	Vincent Johnson	Chief of Operations	40+				X		104,499			16,653	121,152	None					121,152
4	Joseph Koptic	Chairman	Varies	X	X				5,000			23,002	28,002	None					28,002
5	Margaret DePergola	Vice-Chairwoman	Varies	X	X				4,750			11,566	16,316	None					16,316
6	Earl Miller	Secretary	Varies	X	X				4,500			11,566	16,066	None					16,066
7	Marie Skelly	Treasurer	Varies	X	X				4,500				4,500	None					4,500
8	Kenneth Miller	Commissioner	Varies	X					4,500				4,500	None					4,500
9	Kenneth Laney	Commissioner	Varies	X					4,500				4,500	None					4,500
10	Peter Cicco	Commissioner	Varies	X					4,500				4,500	None					4,500
11													0						0
12													0						0
13													0						0
14													0						0
15													0						0
	Total:								$ 475,778	$ -	$ 2,060	$ 132,112	$ 609,950				$ -	$ -	$ 609,950

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Little Egg Harbor Municipal Utilities Authority

If Not Applicable X this box Below

For the Period July 1, 2020 to June 30, 2021

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	4	$ 10,537	$ 42,148	3	$ 11,491	$ 34,473	$ 7,675	22.3%
Parent & Child	4	18,862	75,448	6	20,722	124,332	(48,884)	-39.3%
Employee & Spouse (or Partner)	4	21,075	84,300	2	22,856	45,712	38,588	84.4%
Family	6	29,399	176,394	6	32,086	192,516	(16,122)	-8.4%
Employee Cost Sharing Contribution (enter as negative -)			(43,817)			(43,233)	(584)	1.4%
Subtotal	18		334,473	17		353,800	(19,327)	-5.5%
Commissioners - Health Benefits - Annual Cost								
Single Coverage	2	10,537	21,074	2	12,043	24,086	(3,012)	-12.5%
Parent & Child	0		-	0		-	-	#DIV/0!
Employee & Spouse (or Partner)	1	21,075	21,075	1	23,960	23,960	(2,885)	-12.0%
Family	0		-	0		-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	3		42,149	3		48,046	(5,897)	-12.3%
Retirees - Health Benefits - Annual Cost								
Single Coverage	3	279	837	3	279	837	-	0.0%
Parent & Child	0		-	0		-	-	#DIV/0!
Employee & Spouse (or Partner)	5	904	4,520	6	904	5,424	(904)	-16.7%
Family	0		-	0		-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-	#DIV/0!
Subtotal	8		5,357	9		6,261	(904)	-14.4%
GRAND TOTAL	29		$ 381,979	29		$ 408,107	$ (26,128)	-6.4%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes — Yes or No

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) Yes — Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2020 to June 30, 2021

Complete the below table for the Authority's accrued liability for compensated absences.
X Box if Authority has no Compensated Abcences [ ]

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	*Legal Basis for Benefit (check applicable items)* Approved Labor Agreement	Resolution	Individual Employment Agreement
Administrative Employees (See Attached List)	83	$ 43,543			X
Office Employees (See Attached List)	72	14,674	X		
Plant Employees (See Attached List)	277	76,270	X		
Total liability for accumulated compensated absences at beginning of current year		$ 134,487			

The total Amount Should agree to most recently issued audit report for the Authority

Little Egg Harbor MUA
Accumulated Absences
YE 6/30/2019

P'pd By:
R'vd By: BKL 11/19/19

Auditor Expectation: Due to new contracts for all employees s FY 2019 auditor expects an increase in compensated absences.

Employee	Vacation Hours	Sick Hours	Total Hours	Rate	2018-2019 Total Sick & Vacation	50% Sewer	50% Water	Rate Agrees to Contract	
Plant Employees						**07-00-005-100**	**05-00-005-200**		
Amanda Archer	56.00	101.00	157.00	21.25	3,336.25	1,668.13	1,668.12	Y	Plant
Capaccio, R	88.00	70.00	158.00	22.46	3,548.52	1,774.26	1,774.26		
DiFrancia, B	240.00	101.00	341.00	42.82	14,600.60	7,300.30	7,300.30	Y	Plant
Forst, S.	112.00	104.00	216.00	28.09	6,068.09	3,034.05	3,034.04	Y	Plant
Heinrichs Jr.	168.00	104.00	272.00	33.99	9,245.28	4,622.64	4,622.64	Y	Plant
Johnson, V	239.00		239.00	47.36	11,318.08	5,659.04	5,659.04	Y	Plant
Keller, M	136.00	72.00	208.00	32.35	6,729.01	3,364.51	3,364.50	Y	Plant
Mulvihill, John	72.00	101.50	173.50	42.23	7,326.91	3,663.46	3,663.45	Y	Plant
Princiotti, J			0.00		0.00	0.00	0.00	Y	Plant
Ramesdorfer, S	16.00	60.00	76.00		0.00	0.00	0.00	Y	Plant
Schools, S	136.00	15.00	151.00	27.26	4,115.51	2,057.76	2,057.75	Y	Plant
Vinciquarra, K	56.00	45.50	101.50	22.05	2,237.57	1,118.79	1,118.78	Y	Plant
Viteritto III, J	168.00	93.00	261.00	29.67	7,744.65	3,872.33	3,872.32	Y	Plant
Total Plant	1,487.00	867.00	2,354.00	349.52	76,270.47	38,135.27	38,135.20		
Administrative Employees						**07-00-005-300**	**05-00-005-300**		
Sutton, E	240.00		240.00	75.10	18,023.04	9,011.52	9,011.52	Y	Administrative
Mezzina, N	224.00		224.00	43.51	9,745.12	4,872.56	4,872.56	Y	Administrative
DiFrancia, M	200.00		200.00	78.87	15,774.80	7,887.40	7,887.40	Y	Administrative
Total Administrative	664.00	0.00	664.00	197.48	43,542.96	21,771.48	21,771.48		
Office Employees						**07-00-005-200**	**05-00-005-200**		
Bellone, V	84.00	66.50	150.50	20.78	3,127.09	1,563.55	1,563.54	Y	Office
Laney, K.			0.00		0.00	0.00	0.00	Y	Office
Massaro, V	91.00	91.00	182.00	22.54	4,101.37	2,050.69	2,050.68	Y	Office
Trettin, T	153.00	93.50	246.50	30.20	7,445.29	3,722.65	3,722.64	Y	Office
			0.00		0.00	0.00	0.00	Y	Office
Total Office	328.00	251.00	579.00	73.52	14,673.75	7,336.89	7,336.86		
Grand Total	**2,479.00**	**1,118.00**	**3,597.00**	**620.51**	**134,487.18**	**67,243.64**	**67,243.54**		

Source: (Accrual Report 6/20/2019-6/26/2019)

Schedule of Shared Service Agreements

Little Egg Harbor Municipal Utilities Authority

For the Period July 1, 2020 to June 30, 2021

If No Shared Services X this Box [X]

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority

2020 (2020-2021) AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2020 to June 30, 2021

	FY 2021 Proposed Budget							FY 2020 Adopted Budget	$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	WATER	SEWER	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
REVENUES										
Total Operating Revenues	$ 3,258,898	$ 4,246,744	$ -	$ -	$ -	$ -	$ 7,505,642	$ 7,430,236	$ 75,406	1.0%
Total Non-Operating Revenues	55,400	51,600	-	-	-	-	107,000	107,000	-	0.0%
Total Anticipated Revenues	3,314,298	4,298,344	-	-	-	-	7,612,642	7,537,236	75,406	1.0%
APPROPRIATIONS										
Total Administration	1,127,921	1,091,921	-	-	-	-	2,219,842	2,109,222	110,620	5.2%
Total Cost of Providing Services	2,216,668	3,281,169	-	-	-	-	5,497,837	5,392,962	104,875	1.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	100,165	79,264	-	-	-	-	179,430	377,108	(197,678)	-52.4%
Total Operating Appropriations	3,444,754	4,452,354	-	-	-	-	7,897,109	7,879,292	17,817	0.2%
Total Interest Payments on Debt	25,533	23,100	-	-	-	-	48,633	66,449	(17,816)	-26.8%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	25,533	23,100	-	-	-	-	48,633	66,449	(17,816)	-26.8%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	3,470,287	4,475,454	-	-	-	-	7,945,741	7,945,741	0	0.0%
Less: Total Unrestricted Net Position Utilized	155,989	177,110	-	-	-	-	333,099	408,505	(75,406)	-18.5%
Net Total Appropriations	3,314,298	4,298,344	-	-	-	-	7,612,642	7,537,236	75,406	1.0%
ANTICIPATED SURPLUS (DEFICIT)	$ (0)	$ (0)	$ -	$ -	$ -	$ -	$ (0)	$ -	$ (0)	#DIV/0!

Revenue Schedule

Little Egg Harbor Municipal Utilities Authority

For the Period July 1, 2020 to June 30, 2021

	FY 2021 Proposed Budget							FY 2020 Adopted Budget	$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	WATER	SEWER	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES										
Service Charges										
Residential	2,613,865	3,722,669					$6,336,534	$ 6,148,520	$ 188,014	3.1%
Business/Commercial	387,783	401,075					788,858	769,716	19,142	2.5%
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Service Charges	3,001,648	4,123,744	-	-	-	-	7,125,392	6,918,236	207,156	3.0%
Connection Fees										
Residential	196,000	85,000					281,000	416,000	(135,000)	-32.5%
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	196,000	85,000	-	-	-	-	281,000	416,000	(135,000)	-32.5%
Parking Fees										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
Other Operating Revenues (List)										
Delinquent Interest Charges	32,000	38,000					70,000	70,000	-	0.0%
Water Meter Fees	29,250						29,250	26,000	3,250	12.5%
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue	61,250	38,000	-	-	-	-	99,250	96,000	3,250	3.4%
Total Operating Revenues	3,258,898	4,246,744	-	-	-	-	7,505,642	7,430,236	75,406	1.0%
NON-OPERATING REVENUES										
Other Non-Operating Revenues (List)										
Sundry Charges	50,000	49,000					99,000	99,000	-	0.0%
Leasing Fees	3,000						3,000	3,000	-	0.0%
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	53,000	49,000	-	-	-	-	102,000	102,000	-	0.0%
Interest on Investments & Deposits (List)										
Interest Earned	2,400	2,600					5,000	5,000	-	0.0%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	2,400	2,600	-	-	-	-	5,000	5,000	-	0.0%
Total Non-Operating Revenues	55,400	51,600	-	-	-	-	107,000	107,000	-	0.0%
TOTAL ANTICIPATED REVENUES	$3,314,298	$ 4,298,344	$ -	$ -	$ -	$ -	$7,612,642	$ 7,537,236	$ 75,406	1.0%

Prior Year Adopted Revenue Schedule

Little Egg Harbor Municipal Utilities Authority

	FY 2020 Adopted Budget						
	WATER	SEWER	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
Service Charges							
Residential	2,641,306	3,507,214					$6,148,520
Business/Commercial	391,854	377,862					769,716
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	3,033,160	3,885,076	-	-	-	-	6,918,236
Connection Fees							
Residential	280,000	136,000					416,000
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	280,000	136,000	-	-	-	-	416,000
Parking Fees							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
Other Operating Revenues (List)							
Delinquent Interest Charges	32,000	38,000					70,000
Water Meter Fees	26,000						26,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	58,000	38,000	-	-	-	-	96,000
Total Operating Revenues	3,371,160	4,059,076	-	-	-	-	7,430,236
NON-OPERATING REVENUES							
Other Non-Operating Revenues (List)							
Sundry Charges	50,000	49,000					99,000
Leasing Fees	3,000						3,000
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	53,000	49,000	-	-	-	-	102,000
Interest on Investments & Deposits							
Interest Earned	2,400	2,600					5,000
Penalties							-
Other							-
Total Interest	2,400	2,600	-	-	-	-	5,000
Total Non-Operating Revenues	55,400	51,600	-	-	-	-	107,000
TOTAL ANTICIPATED REVENUES	$3,426,560	$4,110,676	$ -	$ -	$ -	$ -	$7,537,236

Appropriations Schedule

Little Egg Harbor Municipal Utilities Authority

For the Period July 1, 2020 to June 30, 2021

	FY 2021 Proposed Budget							FY 2020 Adopted Budget	$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	WATER	SEWER	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS										
Administration - Personnel										
Salary & Wages	$ 449,810	$ 449,810					$ 899,620	$ 718,610	$ 181,010	25.2%
Fringe Benefits	92,111	92,111					184,222	132,790	51,432	38.7%
Total Administration - Personnel	541,921	541,921	-	-	-	-	1,083,842	851,400	232,442	27.3%
Administration - Other (List)										
Other Expenses per Attached List	586,000	550,000					1,136,000	1,257,822	(121,822)	-9.7%
Type In Description							-	-	-	#DIV/0!
Type In Description							-	-	-	#DIV/0!
Type In Description							-	-	-	#DIV/0!
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other	586,000	550,000	-	-	-	-	1,136,000	1,257,822	(121,822)	-9.7%
Total Administration	1,127,921	1,091,921	-	-	-	-	2,219,842	2,109,222	110,620	5.2%
Cost of Providing Services - Personnel										
Salary & Wages	490,190	490,190					980,380	1,106,390	(126,010)	-11.4%
Fringe Benefits	100,389	100,389					200,778	204,410	(3,632)	-1.8%
Total COPS - Personnel	590,579	590,579	-	-	-	-	1,181,158	1,310,800	(129,642)	-9.9%
Cost of Providing Services - Other (List)										
Other Expenses per Attached List	1,626,089	2,690,590					4,316,679	4,082,162	234,517	5.7%
Type In Description							-	-	-	#DIV/0!
Type In Description							-	-	-	#DIV/0!
Type In Description							-	-	-	#DIV/0!
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	1,626,089	2,690,590	-	-	-	-	4,316,679	4,082,162	234,517	5.7%
Total Cost of Providing Services	2,216,668	3,281,169	-	-	-	-	5,497,837	5,392,962	104,875	1.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	100,165	79,264	-	-	-	-	179,430	377,108	(197,678)	-52.4%
Total Operating Appropriations	3,444,754	4,452,354	-	-	-	-	7,897,109	7,879,292	17,817	0.2%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	25,533	23,100	-	-	-	-	48,633	66,449	(17,816)	-26.8%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	25,533	23,100	-	-	-	-	48,633	66,449	(17,816)	-26.8%
TOTAL APPROPRIATIONS	3,470,287	4,475,454	-	-	-	-	7,945,741	7,945,741	0	0.0%
ACCUMULATED DEFICIT							-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,470,287	4,475,454	-	-	-	-	7,945,741	7,945,741	0	0.0%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation	-	-	-	-	-	-	-	-	-	#DIV/0!
Other	155,989	177,110					333,099	408,505	(75,406)	-18.5%
Total Unrestricted Net Position Utilized	155,989	177,110	-	-	-	-	333,099	408,505	(75,406)	-18.5%
TOTAL NET APPROPRIATIONS	$ 3,314,298	$ 4,298,344	$ -	$ -	$ -	$ -	$ 7,612,642	$ 7,537,236	$ 75,406	1.0%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	$172,237.72	$222,617.71	$ -	$ -	$ -	$ -	$394,855.43

Ppd By: BKL
R'vd By:

LITTLE EGG HARBOR MUA
STATEMENT OF EXPENDITURES-WATER FUND
2020-2021 AUDIT

ITEM	ORIGINAL BUDGET	MODIFIED BUDGET	NET CASH DISBURSED	ACCOUNTS PAYABLE	REFUNDS	JOURNAL ENTRIES	SUBTOTAL	LAPSED
ADMINISTRATION								
SALARIES AND WAGES:								
OFFICE SALARIES	142,500.00						-	-
ADMINISTRATIVE SALARIES	230,000.00						-	-
AUTHORITY MEMBERS SALARIES	17,500.00						-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	59,810.00					-	-	-
TOTAL SALARIES AND WAGES	449,810.00	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	47,850.00		-				-	-
SOCIAL SECURITY TAX	41,869.00		-				-	-
SUI	2,392.00		-				-	-
TOTAL FRINGE BENEFITS	92,111.00	-	-	-	-	-	-	-
OTHER EXPENSES:								
OFFICE COSTS/SUPPLIES	25,000.00						-	-
LICENSES AND TAXES	44,000.00						-	-
INSURANCE	330,000.00						-	-
LEGAL	22,500.00						-	-
ENGINEERING	50,000.00						-	-
ACCOUNTING	22,500.00						-	-
TRUSTEE	4,000.00						-	-
TELEPHONE	19,000.00						-	-
ADVERTISING	10,000.00						-	-
DUES AND PUBLICATIONS	2,500.00						-	-
REPAIRS AND MAINTENANCE	17,500.00						-	-
COMPUTER EQUIPMENT	15,000.00						-	-
COMPUTER CONSULTANT	3,500.00						-	-
EQUIPMENT RENTAL	1,500.00						-	-
CONTRACTED SERVICES	10,000.00						-	-
SUNDRY	9,000.00						-	-
TOTAL OTHER EXPENSES	586,000.00	-	-	-	-	-	-	-
TOTAL ADMINISTRATION	1,127,921.00	-	-	-	-	-	-	-
COST OF PROVIDING SERVICE:								
SALARIES AND WAGES:								
PLANT SALARIES	425,000.00						-	-
METER READERS SALARIES							-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	65,190.00						-	-
TOTAL SALARIES AND WAGES	490,190.00	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	52,150.00						-	-
SOCIAL SECURITY TAX	45,631.00						-	-
SUI	2,608.00						-	-
TOTAL FRINGE BENEFITS	100,389.00	-	-	-	-	-	-	-
OTHER EXPENSES:								
CHEMICALS	128,000.00						-	-
SUPPLIES	75,000.00						-	-
LABORATORY TESTS	55,000.00						-	-
VEHICLE COSTS	15,000.00						-	-
REPAIRS AND MAINTENANCE	75,000.00						-	-
UNIFORMS	7,500.00						-	-
LIGHTS, POWER AND GAS	236,000.00						-	-
EQUIPMENT RENTAL	500.00						-	-
CONSULTANTS AND TRAINING	6,000.00						-	-
OTHER	900.00						-	-
METERS	45,000.00						-	-
CAPITAL IMPROVEMENT	982,189.00						-	-
TOTAL OTHER EXPENSES	1,626,089.00	-	-	-	-	-	-	-
TOTAL COST OF PROVIDING SERVICE	2,216,668.00	-	-	-	-	-	-	-
TOTAL PRINCIPAL PAYMENTS ON DEBT SERVICE IN LIEU OF DEPRECIATION	100,165.00						-	-
TOTAL OPERATING APPROPRIATIONS	3,444,754.00	-	-	-	-	-	-	-
NON-OPERATING APPROPRIATIONS:								
TOTAL INTEREST PAYMENTS	25,533.00						-	-
TOTAL NON-OPERATING APPROPRIATIOI	25,533.00	-	-	-	-	-	-	-
TOTAL OPERATING AND NON-OPERATING APPROPRIATIONS	3,470,287.00	-	-	-	-	-	-	-

WTB

Ppd By: BKL
R'vd By

LITTLE EGG HARBOR MUA
STATEMENT OF EXPENDITURES-SEWER FUND
2020-2021 AUDIT

ITEM	ORIGINAL BUDGET	MODIFIED BUDGET	NET CASH DISBURSED	ACCOUNTS PAYABLE	REFUNDS	JOURNAL ENTRIES	SUBTOTAL	LAPSED
ADMINISTRATION								
SALARIES AND WAGES:								
OFFICE SALARIES	142,500.00						-	-
ADMINISTRATIVE SALARIES	230,000.00						-	-
AUTHORITY MEMBERS SALARIES	17,500.00						-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	59,810.00						-	-
TOTAL SALARIES AND WAGES	449,810.00	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	47,850.00						-	-
SOCIAL SECURITY TAX	41,869.00						-	-
SUI	2,392.00						-	-
TOTAL FRINGE BENEFITS	92,111.00	-	-	-	-	-	-	-
OTHER EXPENSES:								
OFFICE COSTS/SUPPLIES	25,000.00						-	-
LICENSES AND TAXES	11,000.00						-	-
INSURANCE	330,000.00						-	-
LEGAL	22,500.00						-	-
ENGINEERING	50,000.00						-	-
ACCOUNTING	22,500.00						-	-
TRUSTEE	4,000.00						-	-
TELEPHONE	19,000.00						-	-
ADVERTISING	10,000.00						-	-
DUES AND PUBLICATIONS	2,500.00						-	-
REPAIRS AND MAINTENANCE	17,500.00						-	-
COMPUTER EQUIPMENT	15,000.00						-	-
COMPUTER CONSULTANT	3,500.00						-	-
EQUIPMENT RENTAL	1,500.00						-	-
CONTRACTED SERVICES	10,000.00						-	-
SUNDRY	6,000.00						-	-
TOTAL OTHER EXPENSES	550,000.00	-	-	-	-	-	-	-
TOTAL ADMINISTRATION	1,091,921.00	-	-	-	-	-	-	-
COST OF PROVIDING SERVICE:								
SALARIES AND WAGES:								
PLANT SALARIES	425,000.00						-	-
METER READERS SALARIES							-	-
LONGEVITY	-						-	-
VACATION AND SICK PAY	65,190.00						-	-
TOTAL SALARIES AND WAGES	490,190.00	-	-	-	-	-	-	-
FRINGE BENEFITS:								
PERS	52,150.00						-	-
SOCIAL SECURITY TAX	45,631.00						-	-
SUI	2,608.00						-	-
TOTAL FRINGE BENEFITS	100,389.00	-	-	-	-	-	-	-
OTHER EXPENSES:								
OCUA	1,900,000.00						-	-
CHEMICALS	32,000.00						-	-
SUPPLIES	75,000.00						-	-
VEHICLE COSTS	15,000.00						-	-
REPAIRS AND MAINTENANCE	75,000.00						-	-
UNIFORMS	7,500.00						-	-
LIGHTS, POWER AND GAS	59,000.00						-	-
EQUIPMENT RENTAL	500.00						-	-
CONSULTANTS AND TRAINING	6,000.00						-	-
OTHER	600.00						-	-
METERS							-	-
CAPITAL IMPROVEMENT	519,990.00						-	-
TOTAL OTHER EXPENSES	2,690,590.00	-	-	-	-	-	-	-
TOTAL COST OF PROVIDING SERVICE	3,281,169.00	-	-	-	-	-	-	-
TOTAL PRINCIPAL PAYMENTS ON DEBT SERVICE IN LIEU OF DEPRECIATION	79,264.00						-	-
TOTAL OPERATING APPROPRIATIONS	4,452,354.00	-	-	-	-	-	-	-
NON-OPERATING APPROPRIATIONS:								
TOTAL INTEREST PAYMENTS	23,100.00						-	-
TOTAL NON-OPERATING APPROPRIATIO	23,100.00	-	-	-	-	-	-	-
TOTAL OPERATING AND NON-OPERATING APPROPRIATIONS	4,475,454.00	-	-	-	-	-	-	-
	^	^		^				WTB

Prior Year Adopted Appropriations Schedule

Little Egg Harbor Municipal Utilities Authority

	FY 2020 Adopted Budget						
	WATER	**SEWER**	**N/A**	**N/A**	**N/A**	**N/A**	**Total All Operations**
OPERATING APPROPRIATIONS							
Administration - Personnel							
Salary & Wages	$ 359,305	$ 359,305					$ 718,610
Fringe Benefits	66,395	66,395					132,790
Total Administration - Personnel	425,700	425,700	-	-	-	-	851,400
Administration - Other (List)							
Other Expenses per Attached List	646,537	611,285					1,257,822
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	646,537	611,285	-	-	-	-	1,257,822
Total Administration	1,072,237	1,036,985	-	-	-	-	2,109,222
Cost of Providing Services - Personnel							
Salary & Wages	553,195	553,195					1,106,390
Fringe Benefits	102,205	102,205					204,410
Total COPS - Personnel	655,400	655,400	-	-	-	-	1,310,800
Cost of Providing Services - Other (List)							
Other Expenses per Attached List	1,444,018	2,638,144					4,082,162
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	1,444,018	2,638,144	-	-	-	-	4,082,162
Total Cost of Providing Services	2,099,418	3,293,544	-	-	-	-	5,392,962
Total Principal Payments on Debt Service in Lieu of Depreciation	216,615	160,493	-	-	-	-	377,108
Total Operating Appropriations	3,388,270	4,491,022	-	-	-	-	7,879,292
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	38,290	28,159	-	-	-	-	66,449
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	38,290	28,159	-	-	-	-	66,449
TOTAL APPROPRIATIONS	3,426,560	4,519,181	-	-	-	-	7,945,741
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	3,426,560	4,519,181	-	-	-	-	7,945,741
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other		408,505					408,505
Total Unrestricted Net Position Utilized	-	408,505	-	-	-	-	408,505
TOTAL NET APPROPRIATIONS	$ 3,426,560	$ 4,110,676	$ -	$ -	$ -	$ -	$ 7,537,236

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	$ 169,413.50	$ 224,551.10	$ -	$ -	$ -	$ -	$ 393,964.60

Debt Service Schedule - Principal

Little Egg Harbor Municipal Utilities Authority

If Authority has no debt X this box [ ]

	Adopted Budget Year 2020	Proposed Budget Year 2021	Fiscal Year Ending in 2022	2023	2024	2025	2026	Thereafter	Total Principal Outstanding
WATER									
NJEIT 2010A	$ 35,340	$ 35,504	$ 39,684	$ 39,877	$ 40,088	$ 40,315	$ 32,046	$ 88,935	$ 316,450
NJEIT Trust Loans 2018A1	10,000	10,000	10,000	10,000	15,000	15,000	15,000	465,000	540,000
NJEIT Fund Loans 2018A1	54,661	54,661	54,661	54,661	54,661	54,661	54,661	1,184,328	1,512,296
Community Disaster Loan	116,614								-
Total Principal	216,615	100,165	104,345	104,538	109,749	109,977	101,708	1,738,263	2,368,746
SEWER									
NJEIT 2010A									-
NJEIT Trust Loans 2018A1	10,000	15,000	15,000	15,000	15,000	15,000	15,000	550,000	640,000
NJEIT Fund Loans 2018A1	64,264	64,264	64,264	64,264	64,264	64,264	64,264	1,392,392	1,777,978
Community Disaster Loan	86,229								-
Total Principal	160,493	79,264	79,264	79,264	79,264	79,264	79,264	1,942,392	2,417,978
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS	$ 377,108	$ 179,430	$ 183,610	$ 183,803	$ 189,014	$ 189,241	$ 180,972	$ 3,680,655	$ 4,786,724

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	*Fitch*	*Standard & Poors*
Bond Rating			AA-
Year of Last Rating			2012

Debt Service Schedule - Interest

Little Egg Harbor Municipal Utilities Authority

If Authority has no debt X this box [ ]

	Adopted Budget Year 2020	Proposed Budget Year 2021	Fiscal Year Ending in 2022	2023	2024	2025	2026	Thereafter	Total Interest Payments Outstanding
WATER									
NJEIT 2010A	$ 8,313	$ 5,958	$ 5,421	$ 4,769	$ 4,100	$ 3,415	$ 2,716	$ 5,276	$ 31,656
NJEIT Trust Loans 2018A1	20,075	19,575	19,075	18,575	17,950	17,200	16,450	198,313	307,138
NJEIT Fund Loand 2018A1									-
Community Disaster Loan	9,902								-
Total Interest Payments	38,290	25,533	24,496	23,344	22,050	20,615	19,166	203,589	338,793
SEWER									
NJEIT 2010A									-
NJEIT Trust Loans 2018A1	23,725	23,100	22,350	21,600	20,850	20,100	19,350	231,362	358,712
NJEIT Fund Loand 2018A1									-
Community Disaster Loan	4,434								-
Total Interest Payments	28,159	23,100	22,350	21,600	20,850	20,100	19,350	231,362	358,712
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	$ 66,449	$ 48,633	$ 46,846	$ 44,944	$ 42,900	$ 40,715	$ 38,516	$ 434,951	$ 697,506

Net Position Reconciliation

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2020 to June 30, 2021

	FY 2021 Proposed Budget						
	WATER	SEWER	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	$ 13,627,529	$ 15,263,129					$ 28,890,658
Less: Invested in Capital Assets, Net of Related Debt (1)	18,917,174	15,095,709					34,012,883
Less: Restricted for Debt Service Reserve (1)	172,860	97,989					270,849
Less: Other Restricted Net Position (1)	116,400	77,600					194,000
Total Unrestricted Net Position (1)	(5,578,905)	(8,169)	-	-	-	-	(5,587,074)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	1,916,667	1,916,667					3,833,334
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	3,664,439	3,664,439					7,328,877
Plus: Estimated Income (Loss) on Current Year Operations (2)		(408,505)					(408,505)
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	2,201	5,164,432	-	-	-	-	5,166,632
Unrestricted Net Position Utilized to Balance Proposed Budget	155,989	177,110	-	-	-	-	333,099
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	155,989	177,110	-	-	-	-	333,099
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last Issued Audit Report (4)	$ (153,789)	$ 4,987,322	$ -	$ -	$ -	$ -	$ 4,833,533

(1) Total of all operations for this line item must agree to audited financial statements.
(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County	$ 172,238	$ 222,618	$ -	$ -	$ -	$ -	$ 394,855

(4) If Authority is projecting a deficit for <u>any</u> operation at the end of the budget period, the Authority <u>must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit,</u> if not already detailed in the budget narrative section.

Explanatory Statement
Net Position Reconciliation (F-8)
Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2020 to June 30, 2021

For the 2020-21 Water Budget, the Projected Unrestricted Undesignated Net Position at June 30, 2021 reflects a Deficit of $153,789.

Since the projected deficit is just that, **Only a Projection**, and is based upon Net Position numbers taken from the June 30, 2019 Audit and the June 30, 2020 Audit/Budget Cycle has yet to come to a close, and because of the Accounting for Accrued Unfunded Pension and OPEB Liabilities, which fluctuate dramatically from one year to another due to changes in assumptions, the actual deficit is not yet known.

If the Authority should have to raise an Actual Deficit at any point in time, it has the Option of Passing a Resolution to Un-restrict, the Other Restricted Net Position in the Amount of $116,400 that is designated for Renewal and Replacement.

Any Actual Deficit Balance Remaining, would be raised by spending cuts or rate increases.

2020 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

(Name)

FISCAL YEAR: FROM: JULY 1, 2020 TO: JUNE 30, 2021

[X]
It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Little Egg Harbor Municipal Utilities Authority, on the 12th day of May, 2020.

OR

[ ]
It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

_____

_____

Officer's Signature:			
Name:	Earl F. Sutton, Jr.		
Title:	Executive Director		
Address:	823 Radio Road Little Egg Harbor, NJ 08087-0660		
Phone Number:	609-296-1168	Fax Number:	609-296-9177
E-mail address	earlsuttonjr@lehmua.com		

2020 (2020-2021) CAPITAL BUDGET/PROGRAM MESSAGE

Little Egg Harbor Municipal Utilities Authority

(Name)

FISCAL YEAR: FROM: JULY 1, 2020 TO: JUNE 30, 2021

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

YES

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

YES

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

YES

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources)

THE PRIMARY SOURCE OF ALL DEBT AUTHORIZATIONS WILL BE THE NJ INFRASTRUCTURE BANK. THE PROPOSED CAPITAL PROJECTS WILL BE FACTORED INTO THE AUTHORITY'S FUTURE RATE STRUCTURE.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

NONE

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

NONE

Add additional sheets if necessary.

Proposed Capital Budget

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2020 to June 30, 2021

	Estimated Total Cost	Funding Sources: Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
WATER						
2020-21 Projects	$ 5,435,000			$ 4,850,000		$ 585,000
2022 Projects	-					
2023 Projects	-					
2024-25 Projects	-					
Total	5,435,000	-	-	4,850,000	-	585,000
SEWER						
2020-21 Projects	4,850,000			$ 4,850,000		
2022 Projects	-					
2023 Projects	-					
2024-25 Projects	-					
Total	4,850,000	-	-	4,850,000	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	$ 10,285,000	$ -	$ -	$ 9,700,000	$ -	$ 585,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2020 to June 30, 2021

	Estimated Total Cost	Current Budget Year 2021	2022	2023	2024	2025	2026
		Fiscal Year Beginning In					
WATER							
2020-21 Projects	$ 5,435,000	$ 5,435,000					
2022 Projects	2,500,000	-	2,500,000				
2023 Projects	3,000,000	-		3,000,000			
2024-25 Projects	5,200,000	-			2,700,000	2,500,000	
Total	16,135,000	5,435,000	2,500,000	3,000,000	2,700,000	2,500,000	-
SEWER							
2020-21 Projects	4,850,000	4,850,000					
2022 Projects	2,500,000	-	2,500,000				
2023 Projects	2,350,000	-		2,350,000			
2024-25 Projects	4,500,000	-			2,000,000	2,500,000	
Total	14,200,000	4,850,000	2,500,000	2,350,000	2,000,000	2,500,000	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
N/A							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	$ 30,335,000	$ 10,285,000	$5,000,000	$ 5,350,000	$ 4,700,000	$ 5,000,000	$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2020 to June 30, 2021

	Estimated Total Cost	Funding Sources: Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
WATER						
2020-21 Projects	$ 5,435,000			$ 4,850,000		$ 585,000
2022 Projects	2,500,000			2,500,000		
2023 Projects	3,000,000			2,350,000		650,000
2024-25 Projects	5,200,000			4,500,000		700,000
Total	16,135,000	-	-	14,200,000	-	1,935,000
SEWER						
2020-21 Projects	4,850,000			$ 4,850,000		
2022 Projects	2,500,000			2,500,000		
2023 Projects	2,350,000			2,350,000		
2024-25 Projects	4,500,000			4,500,000		
Total	14,200,000	-	-	14,200,000	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	$ 30,335,000	$ -	$ -	$28,400,000	$ -	$ 1,935,000
Total 5 Year Plan per CB-4	$ 30,335,000					
Balance check	-	*If amount is other than zero, verify that projects listed above match projects listed on CB-4.*				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Proposed Capital Budget and
5 Year Capital Improvement Plan
Little Egg Harbor Municipal Utilities Authority
For the Period July 1, 2020 to June 30, 2021

	Estimated Total Cost	Fiscal Year Beginning in: Current Budget Year 2021	2022	2023	2024	2025	2026	
Water								
2020-21 Projects								
Infrastructure Replacement - Mohawk, Delaware and Mullica	$ 1,200,000.00	$ 1,200,000.00	$	$	$	$	$	Debt Authorized
Infrastructure Replacement - Playhouse, Captains, Staysail, Forecastle, Commodore and Binnacle	1,400,000.00	1,400,000.00						Debt Authorized
Infrastructure Replacement - Susquehanna, Potomac, Shrewsbury and Raritan	2,250,000.00	2,250,000.00						Debt Authorized
Restore, Repaint and Upgrade Elevated Tank at 823 Radle Road	585,000.00	585,000.00						Other Sources
Total 2020-21 Projects	5,435,000.00	5,435,000.00	-	-	-	-	-	
2022 Projects								
Infrastructure Replacement - Schuylkill, Hudson, and Navesink	1,250,000.00		1,250,000.00					Debt Authorized
Infrastructure Replacement - Pimlico, Ramapo, Walkill, Schuylkill, Toms and Columbia	1,250,000.00		1,250,000.00					Debt Authorized
Total 2022 Projects	2,500,000.00	-	2,500,000.00	-	-	-	-	
2023 Projects								
Infrastructure Replacement - Thames, Lake Singleton, Cranberry Lake and Binnacle	1,250,000.00			1,250,000.00				Debt Authorized
Infrastructure Replacement - Binnacle, Commodore, Forecastle, Ship and Spar	1,100,000.00			1,100,000.00				Debt Authorized
Restore, Repaint and Upgrade Holly Lake Water Tower	650,000.00			650,000.00				Other Sources
Total 2023 Projects	3,000,000.00	-	-	3,000,000.00	-	-	-	
2024-25 Projects								
Infrastructure Replacement - Brig, Boat, Dory and Sail	2,000,000.00				2,000,000.00			Debt Authorized
Infrastructure Replacement - Bayview, Ensign, Spinnaker, Burgee and Topsail	2,500,000.00					2,500,000.00		Debt Authorized
Restore, Repaint and Upgrade Water Tower at Sea Oaks	700,000.00				700,000.00			Other Sources
Total 2024-25 Projects	5,200,000.00	-	-	-	2,700,000.00	2,500,000.00	-	
Total Water	$ 16,135,000.00	$ 5,435,000.00	$ 2,500,000.00	$ 3,000,000.00	$ 2,700,000.00	$ 2,500,000.00	$ -	
Sewer								
2020-21 Projects								
Infrastructure Replacement - Mohawk, Delaware and Mullica	$ 1,200,000.00	$ 1,200,000.00	$	$	$	$	$	Debt Authorized
Infrastructure Replacement - Playhouse, Captains, Staysail, Forecastle, Commodore and Binnacle	1,400,000.00	1,400,000.00						Debt Authorized
Infrastructure Replacement - Susquehanna, Potomac, Shrewsbury and Raritan	2,250,000.00	2,250,000.00						Debt Authorized
Total 2020-21 Projects	4,850,000.00	4,850,000.00	-	-	-	-	-	
2022 Projects								
Infrastructure Replacement - Schuylkill, Hudson, and Navesink	1,250,000.00		1,250,000.00					Debt Authorized
Infrastructure Replacement - Pimlico, Ramapo, Walkill, Schuylkill, Toms and Columbia	1,250,000.00		1,250,000.00					Debt Authorized
Total 2022 Projects	2,500,000.00	-	2,500,000.00	-	-	-	-	
2023 Projects								
Infrastructure Replacement - Thames, Lake Singleton, Cranberry Lake and Binnacle	1,250,000.00			1,250,000.00				Debt Authorized
Infrastructure Replacement - Binnacle, Commodore, Forecastle, Ship and Spar	1,100,000.00			1,100,000.00				Debt Authorized
Total 2023 Projects	2,350,000.00	-	-	2,350,000.00	-	-	-	
2024-25 Projects								
Infrastructure Replacement - Brig, Boat, Dory and Sail	2,000,000.00				2,000,000.00			Debt Authorized
Infrastructure Replacement - Bayview, Ensign, Spinnaker, Burgee and Topsail	2,500,000.00					2,500,000.00		Debt Authorized
Total 2024-25 Projects	4,500,000.00	-	-	-	2,000,000.00	2,500,000.00	-	
Infrastructure Replacement								
Total Sewer	$ 14,200,000.00	$ 4,850,000.00	$ 2,500,000.00	$ 2,350,000.00	$ 2,000,000.00	$ 2,500,000.00	$ -	
Grand Total	$ 30,335,000.00	$ 10,285,000.00	$ 5,000,000.00	$ 5,350,000.00	$ 4,700,000.00	$ 5,000,000.00	$ -	

Sheet CB - 3, 4 and 5 Backup