

**LEHMUA  
Regular Meeting**

**September 14, 2021**

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on September 14, 2021, 12:00 PM at the Authority headquarters, 823 Radio Road, Little Egg Harbor, New Jersey and via tele-conference with Commissioners.

**MEMBERS PRESENT VIA TELE-CONFERENCE:** Margaret DePergola, Vice Chair; Marie Skelly, Treasurer; Kenneth Miller, Secretary; Kenneth Laney

**OTHERS IN ATTENDANCE:** Earl F. Sutton, Jr., Executive Director; Michael S. DiFrancia, Superintendent; Nicole M. Princiotti, Executive Secretary/QPA; Alan Dittenhofer, Authority Engineer via tele-conference; Trace Dittenhofer, Authority Engineer via tele-conference; Debra Rumpf, Esq., Authority Attorney via tele-conference.

**THOSE ABSENT:** Joseph Koptic, Chairman; Peter Cicco, Commissioner

**OTHERS IN ATTENDANCE:** None

Nicole M. Princiotti read the following statement:

In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and the Asbury Park Press, posted on the Authority bulletin board and posted and filed in the Office of the Little Egg Harbor Township Clerk. Resolutions are posted on the Authority's bulletin board.

**PRIOR MINUTES**

A motion was made by Mrs. DePergola, seconded by Mr. Miller to approve the minutes of the regular meeting held on August 10, 2021. Roll call vote, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola – yes.

**TREASURER'S REPORT**

A motion was made by Mrs. Skelly, seconded by Mr. Miller to approve the Treasurer's Report as submitted. Roll call vote, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola – yes.

**BILLS RESOLUTION**

Mr. Sutton stated that the Bills Resolution was not included in the original package sent to the members on Friday. This was because we had a bill from Lafayette for the sampling station work that was completed. We wanted to make sure they were on the bills list for this month to ensure they weren't waiting an additional month for payment.

A motion was made by Mr. Miller, seconded by Mr. Laney to approve the operational bills resolution as submitted. Roll call vote, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola – yes.

## EXECUTIVE DIRECTOR'S REPORT

1 – Mr. Sutton stated that he hopes everyone is doing well, and taking extra precautions required with the uptick in the number of Covid cases due to the Delta variant.

2 - Mr. Sutton advised the Board that there is a resolution on the agenda with regard to a refund for an individual based on a tax lien redemption.

A motion was made by Mrs. DePergola, seconded by Mrs. Skelly approving Resolution #2021-45 authorizing reimbursement to Pro Cap 8, LLC, lien holder for payment made affecting Block 326.50 Lot 3. Roll Call vote, Ken Laney – yes, Ken Miller – yes, Marie Skelly – yes, Margaret DePergola – yes.

3 – Mr. Sutton advised the Board that as a point of information, bids were advertised and are scheduled to be opened on September 23, 2021 with regard to the monopole next to the Authority office. This was done to ensure that no equipment will ever return to the water tower. Ultimately, the Authority will own the monopole at this location.

4 – Mr. Sutton advised the Board that we are still waiting approval from the NJDEP for the Phase II Mystic Island Project. Regarding Phase III, we have decided to accelerate this plan and have added additional streets to this portion of the project. Doing so will complete an entire section in our system. Phase III is off of Playhouse Drive on the west side of Radio Road. The streets off of Twin Lakes Boulevard were temporarily taken out of rotation of the original plan based on the extremely poor conditions causing repeated emergency repairs. Phase IV will resume and include those streets off of Twin Lakes Boulevard.

5 – Mr. Sutton stated that are no customer committee matters to come before the Board, and no Executive Session.

Mr. Sutton stated that one additional item he would like to mention is the Authority has opened a money market account at Manasquan Bank in order to diversify our savings. The money placed here is liquid and can be used at anytime by the Authority. Right now, we are receiving .60% ROI on this money.

Mr. Sutton stated that was all for his report unless there were any questions. There being none, a motion was made by Mrs. Skelly, seconded by Mr. Laney to approve the Executive Director's Report as submitted. All in favor.

## SUPERINTENDENT'S REPORT

1 – Mr. DiFrancia advised the Board that we will begin revisiting the replacement of pump station #7 which is located on Atlantis Boulevard. It will most likely appear on the Capital Improvement Plan in 2022. We have intermittingly been performing upgrades to all 12 of our pump stations in- house. This pump station is a bit more extensive because the wet well is actually inside of the building. This will require cutting off half of the existing building and eliminating that and putting a new wet well outside the building. The new pumps will be submersible and will be safer to pull as opposed to working inside the building.

2 - Mr. DiFrancia stated that the emergency installation of the water sampling stations at various locations within our service area is completed. The State required us to update our bacteria sampling plan.

The only way to update the plan to reflect a true depiction of the high and low pressure is to have sampling stations installed throughout the system. We are mandated to perform 25 samples, so we installed all 25 and then have several additional stations at commercial buildings in the system as alternates. We will be performing sampling the first or second week of the month and then again, the third or fourth month, ensuring that they are two weeks apart. We will actually begin pulling the samples beginning this week.

3 – Mr. DiFrancia advised the Board that we are still waiting for the inspection report from MBA with regard to the water tower here at Radio Road. This was required upon one year of completion of the work. Once we receive the positive report, the maintenance period will begin and continue for one year.

4 – Mr. DiFrancia advised the Board that his work order management report is attached for review and he would be happy to answer any questions.

There being no questions, a motion was made by Mrs. Skelly, seconded by Mr. Miller to approve the Superintendent's Report as submitted. All in favor.

#### ENGINEER'S REPORT

Mr. Dittenhofer stated the Engineer's Report has been submitted on behalf of Remington and Vernick Engineers.

Mr. Dittenhofer stated that Mystic Island Water and Sewer Replacement Phase I is complete. For Phase II of the Mystic Water and Sewer Project we have submitted applications and they have all been deemed administratively complete. We have received technical revision comments from the OC Soil Conservation District and anticipate comments from the Bureau of Water System Engineering and the TWA as well.

Mr. Dittenhofer stated that as previously mentioned by the Director with regard to Phase III of the Mystic Island Water and Sewer Main Replacement we have had a change of scope that will allow the project to be constructed in a more cohesive manner.

Mr. Dittenhofer advised the Board that the Water Treatment Plant at Mathistown Road is fully operational and construction is complete.

Mr. Dittenhofer stated that was all for his report unless there were any questions. There being none a motion was made by Mrs. Skelly, seconded by Mr. Miller to approve the Engineer's Report as submitted. All in favor.

#### ATTORNEY'S REPORT

Mrs. Rumpf advised the Board that her report has been submitted for approval, and she would be happy to answer any questions at this time.

There being no questions, a motion was made by Mr. Miller, seconded by Mrs. Laney to approve the Attorney's Report as submitted. All in favor.

Mr. Sutton asked if there were any additional items to come before the Board, there being none, Mr. Sutton asked for a motion to file general correspondence.


A motion was made by Mrs. DePergola, seconded by Mr. Laney to accept and file general correspondence. All in favor.

Mr. Sutton asked the Board for a motion to open this portion of the meeting to the public. A motion was made by Mr. Laney, seconded by Mr. Miller to open this portion of the meeting to the public. All in favor.

Mr. Sutton asked if there were any members of the public on the tele-conference and confirmed that there were no callers on the conference.

Mr. Sutton asked for a motion to close this portion of the meeting to the public. A motion was made by Mrs. DePergola, seconded by Mr. Laney to close this portion of the meeting to the public. All in favor.

A motion was made by Mrs. Skelly, seconded by Mr. Miller to adjourn. All in favor.

  
Kenneth Miller, Secretary