

**LEHMUA  
Regular Meeting**

**November 9, 2021**

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on November 9, 2021, 12:00 PM at the Authority headquarters, 823 Radio Road, Little Egg Harbor, New Jersey and via tele-conference with Commissioners.

**MEMBERS PRESENT VIA TELE-CONFERENCE:** Joseph Koptic, Chairman; Margaret DePergola, Vice Chair; Marie Skelly, Treasurer; Kenneth Miller, Secretary; Peter Cicco

**OTHERS IN ATTENDANCE:** Earl F. Sutton, Jr., Executive Director; Michael S. DiFrancia, Superintendent; Nicole M. Princiotti, Executive Secretary/QPA; Trace Dittenhofer, Authority Engineer via tele-conference; Debra Rumpf, Esq., Authority Attorney via tele-conference.

**THOSE ABSENT:** Kenneth Laney, Commissioner

**OTHERS IN ATTENDANCE:** None

Nicole M. Princiotti read the following statement:

In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and the Asbury Park Press, posted on the Authority bulletin board and posted and filed in the Office of the Little Egg Harbor Township Clerk. Resolutions are posted on the Authority's bulletin board.

**PRIOR MINUTES**

A motion was made by Mrs. DePergola, seconded by Mr. Miller to approve the minutes of the regular meeting held on October 12, 2021. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Margaret DePergola – yes, Joseph Koptic – yes.

**TREASURER'S REPORT**

A motion was made by Mrs. Skelly, seconded by Mr. Miller to approve the Treasurer's Report as submitted. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Margaret DePergola – yes, Joseph Koptic – yes.

**BILLS RESOLUTION**

A motion was made by Mr. Cicco, seconded by Mr. Miller to approve the operational bills resolution as submitted. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Margaret DePergola – yes, Joseph Koptic – yes.

## EXECUTIVE DIRECTOR'S REPORT

1 – Mr. Sutton took a moment to wish everyone a Happy Thanksgiving, and expressed how he hopes this year will be much more normal and that unlike last year with COVID, everyone will be able to spend time with family.

2 – Mr. Sutton stated that as an update, the contract for the monopole has been drawn up by Mrs. Rumpf, and thanked her for her efforts. The contract has been executed on behalf of the Authority and sent to the Contractor.

3 – Mr. Sutton stated that we are still waiting for authorization from the DEP to advertise for Phase II of the Mystic Water and Sewer Main Replacement project. However, Superintendent DiFrancia will have some good news to share under his report.

4 – Mr. Sutton stated that as a point of information, the Township has begun the work on Mohawk, Mullica and Delaware for the drainage work. Once it has been completed, they will begin to regrade the streets to arrange for paving. All funding and approvals on the State level have been delayed causing projects to fall behind.

5 – Mr. Sutton stated that there are no customer committee matters to come before the Board.

6 – Mr. Sutton advised the Board that there is no need for Executive Session this month.

Mr. Sutton stated that was all for his report unless there were any questions. There being none, a motion was made by Mrs. DePergola, seconded by Mr. Miller to approve the Executive Director's Report as submitted. All in favor.

## SUPERINTENDENT'S REPORT

Mr. Sutton advised the Board that Mr. DiFrancia is in the field, and he would be providing his report to the Board at this time.

1 – Mr. Sutton stated that Superintendent DiFrancia wanted to wish everyone a Happy Thanksgiving and hopes everyone is doing well and staying healthy.

2 – Mr. Sutton stated that as mentioned before, there was good news to report with regard to Phase II of the Mystic Water and Sewer Main Replacement. The NJDEP permit for construction has been issued. We are just waiting for authorization to advertise for the bidding.

3 – Mr. Sutton stated that we are obtaining estimates to clean the water tower at High Ridge. The tower has an excess amount of pollen that has attached to the tower. If the Board recalls, this tower was painted not too long ago, and we want to make sure it continues to look clean. We are not anticipating this to be a large expense.

4 – Mr. Sutton stated that as a follow-up, we are continuing to encourage development projects to perform closeouts. Doing so will change their bonding requirements and the Authority will finally be able to obtain as-builts and other information that is necessary.

5 – Mr. Sutton stated that Four Seasons at Harbor Bay has responded to the Authority with regard to the damaged valve and has authorized the Authority to perform the work by our

Emergency Contractor. They have posted the necessary funds into their escrow account in order to pay for the required work.

6 – Mr. Sutton advised the Board that Resolution #2021-49 was included in the packages for approval.

A motion was made by Mr. Cicco, seconded by Mrs. DePergola to approve Resolution #2021-49 authorizing the needed emergency repairs to the hydrant valve located on Route 539. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Margaret DePergola – yes, Joseph Koptic – yes.

Mr. Sutton stated the Mr. DiFrancia's Work Order Management Report has been attached and reviewed several items on the report.

Mr. DiFrancia joined the meeting via tele-conference at this time.

Mr. Sutton advised Mr. DiFrancia that he has reviewed his report with the Board.

Mr. DiFrancia thanked Mr. Sutton and asked the Board if there were any questions? There being none, a motion was made by Mrs. Skelly, seconded by Mr. Miller to approve the Superintendent's Report as submitted. All in favor.

#### ENGINEER'S REPORT

Mr. Dittenhofer stated the Engineer's Report has been submitted on behalf of Remington and Vernick Engineers.

Mr. Dittenhofer stated that as far as construction updates, Mystic Island Water and Sewer Replacement Phase I is complete. For Phase II of the Mystic Water and Sewer Project we have received the NJDEP BWSE Permit and the Ocean County Soils Permit. The NJDEP TWA 30-day extension has been issued at the request of the NJDEP.

Mr. Dittenhofer stated that with regard to Phase III, design is underway for the expanded Project area in order to better suit the operating needs of the Authority.

Mr. Dittenhofer advised the Board that information has been collected and specifications have been prepared for the decommissioning of Well #5. This has been provided to the Authority for review.

Mr. Dittenhofer stated that was all for his report unless there were any questions. There being none, a motion was made by Mrs. DePergola, seconded by Mr. Koptic to approve the Engineer's Report as submitted. All in favor.

Mr. Sutton stated that as a special note, he would like to congratulate Mr. Dittenhofer who just sat for his license in order to be a full-fledge PE. He knows he has done well, and will successful in obtaining this licensing.

Mr. Dittenhofer thanked Mr. Sutton.

ATTORNEY'S REPORT

Mrs. Rumpf thanked Mr. Sutton for his praises and wished everyone a Happy Thanksgiving.

Mrs. Rumpf advised the Board that her report has been submitted for approval, and she would be happy to answer any questions at this time.

There being no questions, a motion was made by Mr. Miller, seconded by Mr. Cicco to approve the Attorney's Report as submitted. All in favor.

Mr. Sutton asked if there were any additional items to come before the Board? There being none, Mr. Sutton asked for a motion to file general correspondence.

A motion was made by Mr. Koptic, seconded by Mr. Miller to accept and file general correspondence. All in favor.

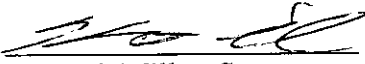
Mr. Sutton asked the Board for a motion to open this portion of the meeting to the public. A motion was made by Mr. Koptic, seconded by Mr. Miller to open this portion of the meeting to the public. All in favor.

Mr. Sutton asked if there were any members of the public on the tele-conference and confirmed that there were no callers on the conference.

Mr. Sutton asked for a motion to close this portion of the meeting to the public. A motion was made by Mrs. DePergola, seconded by Mr. Koptic to close this portion of the meeting to the public. All in favor.

Mr. Koptic and Mrs. DePergola wished everyone a Happy Thanksgiving.

A motion was made by Mr. Koptic, seconded by Mrs. Skelly to adjourn. All in favor.

  
Kenneth Miller, Secretary