

RESOLUTION #2020-27
2020-2021 ADOPTED WATER BUDGET RESOLUTION
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: July 1, 2020 TO: June 30, 2021

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2020 and ending, June 30, 2021 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of June 9, 2020; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$3,314,298, Total Appropriations, including any Accumulated Deficit, if any, of \$3,470,287 and Total Unrestricted Net Position utilized of \$155,989; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$5,435,000 and Total Unrestricted Net Position planned to be utilized of \$ None; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority at an open public meeting held on June 9, 2020 that the Annual Budget and Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning July 1, 2020 and, ending June 30, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


 (Secretary's Signature)

June 9, 2020

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Joseph P. Koptic	✓			
Margaret DePergola	✓			
Earl Miller	✓			
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney				
Peter Cicco				

RESOLUTION #2020-28
2020-2021 ADOPTED SEWER BUDGET RESOLUTION
LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM: July 1, 2020 TO: June 30, 2021

WHEREAS, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2020 and ending, June 30, 2021 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of June 9, 2020; and

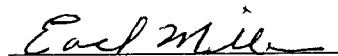
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$4,298,344, Total Appropriations, including any Accumulated Deficit, if any, of \$4,475,454 and Total Unrestricted Net Position utilized of \$177,110; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$4,850,000 and Total Unrestricted Net Position planned to be utilized of \$ None; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Little Egg Harbor Municipal Utilities Authority at an open public meeting held on June 9, 2020 that the Annual Budget and Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning July 1, 2020 and, ending June 30, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


 (Secretary's Signature)

June 9, 2020

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Joseph P. Koptic	✓			
Margaret DePergola	✓			
Earl Miller	✓			
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney				
Peter Cicco				

RESOLUTION NO. 2020-29

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY GRANTING A NINETY (90) DAY EXTENSION TO TKT CONSTRUCTION COMPANY, INC. TO COMPLETE THE WATER TREATMENT PLANT AT MATHISTOWN ROAD

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the ("Authority")) has received a request from TKT Construction Company, Inc. for a ninety (90) day extension to complete the Water Treatment Plant at Mathistown Road.

NOW THEREFORE, BE IT RESOLVED on this 9th day of June 2020 by the Little Egg Harbor Municipal Utilities Authority as follows:

The Little Egg Harbor Municipal Utilities Authority hereby grants TKT Construction Company, Inc. a ninety (90) day extension, until September 17, 2020 to complete the Water Treatment Plant at Mathistown Road.

1. The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 9th day of June 2020, a quorum being present and voting in the majority.



Earl Miller, Secretary



**REMINGTON
& VERNICK
ENGINEERS**

RVE HQ:
232 Kings Highway East
Haddonfield, NJ 08033
O: (856) 795-9595
F: (856) 795-1882

June 4, 2020

Ted Peterson, President
TKT Construction Company, Inc.
P.O. Box 833
Williamstown, NJ 08094

RE: Little Egg Harbor Municipal Utilities Authority (LEHMUA)
Water Treatment Plant at Mathistown Road
NJFIT Project # 1516001-003
Time Extension Request
Our File: 1517-L-111

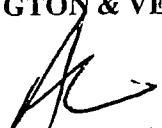
Dear Mr. Peterson,

Our office is in receipt of your letter dated June 3, 2020, in which a time extension commencing June 17th and continuing 30 days past the date LEHMUA receives State approval was requested due to items outlined in the letter. In addition, it is suggested by TKT that the Construction Completion Certification form be signed by our office to expedite receipt of the State's final well use approval. We have reviewed the letter and have the following comments:

1. Our office will not sign the Construction Completion Certification form until the Treatment Plant is 100% turn-key and fully operational including all treatment and chemical feed systems. Upon completion our office will immediately sign and forward Construction Completion Certification form to the State and contact them directly to request that they expedite the final well testing.
2. Upon issuance of the Permit to Operate by the State our office will immediately provide to the LEHMUA a recommendation to release the performance guaranty and accept a maintenance bond in accordance with the contract documents and NJFIT requirements.
3. It is our understanding that the LEHMUA will be presenting a resolution to grant a 60- day extension, from June 17, 2020, at the meeting to be held on June 9, 2020. It is therefore requested that TKT amend in writing their request for an extension for 60-days from June 17, 2020.

If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,
REMINGTON & VERNICK ENGINEERS, INC.


Alan Dittcheofer, PE, PP, CME
Principal

cc: Via E-mail:
Earl F. Sutton, Jr., Executive Director
Michael DiFrancia, Superintendent
John Mulvihill, LEHMUA
Steven Williams, RVE

RESOLUTION #2020-30

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE
TRANSFER OF APPROPRIATIONS IN THE 2019-2020 FISCAL YEAR BUDGET**

WHEREAS, all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the close of the succeeding fiscal year, to meet specific claims, commitments. Or contracts incurred during the preceding fiscal year; and

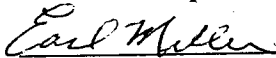
WHEREAS, it was necessary to transfer from certain appropriations where an excess to other appropriations which were deemed to be insufficient as set forth in Schedule "A" which is attached hereto and made part hereof.

NOW, THEREFORE BE IT RESOLVED this 9th day of June 2020 by the Little Egg Harbor Municipal Utilities Authority as follows:

1. The Authority does hereby authorize the transfer of appropriations in the 2019-2020 fiscal year budget as set forth in Schedule "A" attached hereto and made part hereof.
2. The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a regular meeting held on June 9, 2020, a quorum being present and voting in the majority.


Secretary

June 4, 2020
10:43 AM

LITTLE EGG HARBOR M.U.A.
Expenditure Entry Verification Listing

Page No: 1

Batch Id: NMM2 Batch Date: 06/04/20 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
05-00-007-450 ADVERTISING/MAILING	Transfer Out	transfer to 7050	8,000.00		1
05-00-007-700 EQUIPMENT RENTAL	Transfer Out	transfer to 7050	2,200.00		2
05-00-007-050 OFFICE COSTS/SUPPLIES	Transfer In	transfer from 7450	8,000.00		3
05-00-007-050 OFFICE COSTS/SUPPLIES	Transfer In	transfer from 7700	2,200.00		4

June 4, 2020
10:43 AM

LITTLE EGG HARBOR M.U.A.
Expenditure Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
WATER FUND	05	0.00	0.00	10,200.00	10,200.00	0.00	0.00
Total of All Funds:		0.00	0.00	10,200.00	10,200.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	2	10,200.00
Transfer Out:	2	10,200.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	4	20,400.00

There are NO errors in this listing.

June 4, 2020
10:44 AM

LITTLE EGG HARBOR M.U.A.
Expenditure Batch Update/Posting Report

Page No: 1

	Updated Entries	Updated Amount
Reimbursements:	0	0.00
Expenditures:	0	0.00
Transfer In:	2	10,200.00
Transfer Out:	2	10,200.00
Cancel:	0	0.00
Encumbrances:	0	0.00

Batch: NMM2 Updated Entries: 4 Updated Amount: 20,400.00 Ref Num: 995

June 4, 2020
11:44 AM

LITTLE EGG HARBOR M.U.A.
Expenditure Entry Verification Listing

Page No: 1

Batch Id: NMM2 Batch Date: 06/04/20 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
05-00-007-710 CONTRACTED SERVICES	Transfer Out	transfer to 7550	2,500.00		1
05-00-007-550 REPAIRS & MAINTENANCE	Transfer In	transfer from 7710	2,500.00		2
05-00-007-650 COMPUTER CONSULTANTS	Transfer Out	transfer to 7600	3,300.00		3
05-00-007-600 COMPUTER COSTS	Transfer In	transfer from 7650	3,300.00		4
05-00-008-450 LIGHT, POWER & GAS	Transfer Out	transfer to 8200	50,000.00		5
05-00-008-350 REPAIRS & MAINTENANCE	Transfer Out	transfer to 8200	37,000.00		6
05-00-008-200 SUPPLIES	Transfer In	transfer from 8450	50,000.00		7
05-00-008-200 SUPPLIES	Transfer In	transfer from 8350	37,000.00		8
05-00-008-500 EQUIPMENT RENTAL	Transfer Out	transfer to 8300	400.00		9
05-00-008-300 VEHICLE MAINTENANCE	Transfer In	transfer from 8500	400.00		10
05-00-008-150 CHEMICALS	Transfer Out	transfer to 8700	9,000.00		11
05-00-008-700 METERS	Transfer In	transfer from 8150	9,000.00		12
07-00-007-450 ADVERTISING	Transfer Out	transfer to 7050	8,000.00		13
07-00-007-700 EQUIPMENT RENTAL	Transfer Out	transfer to 7050	1,000.00		14
07-00-007-050 OFFICE COST/SUPPLIES	Transfer In	transfer from 7450	8,000.00		15
07-00-007-050 OFFICE COST/SUPPLIES	Transfer In	transfer from 7700	1,000.00		16
07-00-007-650 COMPUTER CONSULTANTS	Transfer Out	transfer to 7600	3,000.00		17

June 4, 2020
11:44 AM

LITTLE EGG HARBOR M.U.A.
Expenditure Entry Verification Listing

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
07-00-008-350 REPAIRS & MAINTENANCE	Transfer Out	transfer to 8050	25,000.00		18
07-00-008-050 OCEAN COUNTY UTIL AUTHORITY	Transfer In	transfer from 8350	25,000.00		19
07-00-008-500 EQUIPMENT RENTAL	Transfer Out	transfer to 8300	470.00		20
07-00-008-300 VEHICLE COSTS	Transfer In	transfer from 8500	470.00		21
07-00-007-600 COMPUTER COSTS	Transfer In	transfer from 7650	3,000.00		22

June 4, 2020
11:44 AM

LITTLE EGG HARBOR M.U.A.
Expenditure Entry Verification Listing

Page No: 3

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
WATER FUND	05	0.00	0.00	102,200.00	102,200.00	0.00	0.00
SEWER FUND	07	0.00	0.00	37,470.00	37,470.00	0.00	0.00
Total of All Funds:		0.00	0.00	139,670.00	139,670.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	11	139,670.00
Transfer Out:	11	139,670.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	22	279,340.00

There are NO errors in this listing.

June 4, 2020
11:45 AM

LITTLE EGG HARBOR M.U.A.
Expenditure Batch Update/Posting Report

Page No: 1

	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	0	0.00		
Transfer In:	11	139,670.00		
Transfer Out:	11	139,670.00		
Cancel:	0	0.00		
Encumbrances:	0	0.00		
Batch: NMM2	Updated Entries: 22	Updated Amount: 279,340.00	Ref Num: 996	

RESOLUTION NO. 2020-31

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
REIMBURSEMENT TO RICHARD LEONARDIS, LIEN HOLDER, FOR PAYMENT
MADE AFFECTING BLOCK 325.82 Lot 26**

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") was advised by the Little Egg Harbor Tax Collector that the lien was redeemed by the property owner, and subsequent payments were made by the lien holder, Richard Leonardis on June 12, 2020 for Block 325.82 Lot 26, Little Egg Harbor, County of Ocean, State of New Jersey: and

WHEREAS, subsequent payments were made on this Lien by Richard Leonardis, the Lien holder, as follows:

June 12, 2020 \$159.52 Block 325.82 Lot 26

WHEREAS, the Authority is obligated to reimburse the Lien Holder and hereby authorizes and approves reimbursement to the Lien Holder.

NOW, THEREFORE, BE IT RESOLVED on this 14th day of July, 2020, by the Little Egg Harbor Municipal Utilities Authority as follows:

1. The Authority authorizes and approves reimbursement to the lien holder as follows:

\$159.52 Block 325.82 Lot 26

2. The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 14th day of July, 2020, a quorum being presented and voting in the majority.


Earl Miller, Secretary

RESOLUTION #2020-32

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE CONDITIONED UPON POSTING OF A MAINTENANCE GUARANTEE FOR SEA PIRATE CAMPGROUND, BLOCK 173 LOT 3.02 WITH REGARD TO THE SEWER SYSTEM

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") has received a request from Sea Pirate Campground for release of their performance guarantee with regard to the sewer facilities, Block 173 Lot 3.02, Little Egg Harbor, New Jersey (hereinafter referred to as the "Project"); and

WHEREAS, the Authority has inspected the work which has been performed in order to provide a recommendation as to whether the sewer performance guarantee should be released, and the Authority has determined that release should be granted conditioned upon submission of satisfactory closeout documents along with the proper maintenance guarantee; and

WHEREAS the Authority has received a letter of recommendation from its Consulting Engineer for the Project, dated June 30, 2020, indicating the request for release of the performance guarantee should be granted and a maintenance guarantee posted for the reasons set forth therein; and

WHEREAS, the approval request for the release of the performance guarantee and posting of a maintenance guarantee shall be in the amount of \$17,595.50 and is in accordance with the Authority's Rules and Regulations; and

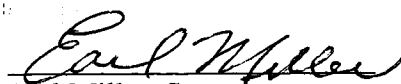
WHEREAS, the Authority's acceptance date of the Project was May 31, 2019 and therefore, the two-year Maintenance Guarantee shall commence on May 31, 2019 in accordance with the Authority's Rules and Regulations.

NOW, THEREFORE BE IT RESOLVED, this 14th day of July 2020 by the Little Egg Harbor Municipal Utilities Authority as follows:

- 1 – The Authority approves the request for release of the performance guarantee posted for Sea Pirate Campground conditioned upon the receipt and approval of satisfactory close-out documents and the proper maintenance guarantee for the sewer system in the amount of \$17,595.50.
- 2 – The Authority acknowledges the May 31, 2019 system acceptance of Sea Pirate Campground and approves the two-year maintenance guarantee commencement date of May 31, 2019.
- 3 – The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 14th day of July 2020, a quorum being present and voting in the majority.


Earl Miller, Secretary

RESOLUTION NO. 2020-33

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY GRANTING A SIXTY (60) DAY EXTENSION FROM THE ORIGINAL COMPLETION DATE TO ALLIED PAINTING INCORPORATED TO COMPLETE THE PAINTING OF THE RADIO ROAD 0.3 MG STANDPIPE PROJECT

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the ("Authority")) has received a request from Allied Painting Incorporated for a sixty (60) day extension to complete the painting of the Radio Road 0.3 MG standpipe project.

NOW THEREFORE, BE IT RESOLVED on this 14th day of July 2020 by the Little Egg Harbor Municipal Utilities Authority as follows:

The Little Egg Harbor Municipal Utilities Authority hereby grants Allied Painting Incorporated a sixty (60) day extension, until August 15, 2020 to complete the painting of the Radio Road 0.3 MG standpipe project.

1. The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 14th day of July 2020, a quorum being present and voting in the majority.


Earl Miller, Secretary

RESOLUTION #2020-34

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY ADOPTING AN
UPDATED PERSONNEL POLICIES AND PROCEDURES MANUAL AND
EMPLOYEE HANDBOOK**

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") is enrolled as a member of the Municipal Excess Liability ("MEL") Fund and the Joint Insurance Fund ("JIF") (hereinafter referred to as the "Insurance Fund"); and

WHEREAS, the Authority has previously adopted a Personnel Policies and Procedures Manual and an Employee Handbook (hereinafter collectively referred to as the "Employee Manuals"): and

WHEREAS, the Employee Manuals previously adopted by the Authority have been reviewed and approved by the Insurance Fund as part of the liability coverage provided by the Insurance Fund to the Authority; and

WHEREAS, the Insurance Fund had proposed modifications to the Employee Manuals; and

WHEREAS, the Authority and its Counsel have reviewed the existing Employee Manuals and find the proposed modifications, as recommended by the Insurance Fund, to be satisfactory and beneficial to the Authority, its employees and ratepayers; and

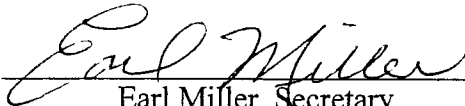
WHEREAS, it is the desire of the Authority to adopt the Employee Manuals, as revised, in accordance with the recommendation of the Insurance Fund.

NOW THEREFORE, BE IT RESOLVED, this 11th day of August 2020, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts and approves the proposed modifications to the Employee Manuals, copies of which are filed at the Authority office and can be reviewed by the public during normal business hours.
2. The Authority authorizes and directs the Chairman, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 11th day of August 2020, a quorum being present and voting in the majority.


Earl Miller, Secretary

RESOLUTION NO. 2020-36

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY ESTABLISHING THE POSITION OF TANK AND MAINTENANCE TECHNICIAN OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") is in need of creating the position of Tank and Maintenance Technician to work under the direct supervision of the Superintendent and Executive Director, to perform technological work, administrative duties, reporting and assistance to the Authority to ensure compliance with applicable standards, federal, state and local regulations; and

WHEREAS, the Authority believes it is in the best interest of the Authority, its customers and rate payers, to create and fill the position of Tank and Maintenance Technician in order to address the operational needs of the Authority; and

WHEREAS, the Authority, through its Personnel Committee, has reviewed this matter and believes it appropriate and necessary to establish a position of Tank and Maintenance Technician.

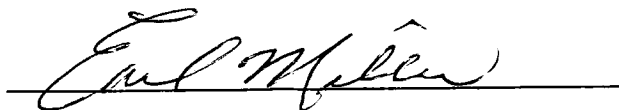
NOW THEREFORE, BE IT RESOLVED, this 8TH day of SEPTEMBER 2020, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority creates the position of Tank and Maintenance Technician.
2. The principal duties and responsibilities of the Tank and Maintenance Technician are as follows:
See Schedule A attached hereto.
3. The Authority authorizes and directs the Chairman, Secretary, and Executive

Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held the 8th day of SEPTEMBER 2020, a quorum being present and voting in the majority.

A handwritten signature in cursive script, reading "Earl Miller", is written over a horizontal line.

Earl Miller, Secretary

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN,
STATE OF NEW JERSEY, ADOPTING AN UPDATED EMPLOYEE JOB DESCRIPTION MANUAL**

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") has previously adopted a Personnel Policies and Procedures Manual and an Employee handbook and (hereinafter collectively referred to as the "Employee Manuals"); and

WHEREAS, the Authority and its counsel have reviewed the proposed Employee Job Description Manual and find the proposed modifications to be satisfactory and beneficial to the Authority, its employees and ratepayers; and

WHEREAS, it is the desire of the Authority to adopt the Employee Job Description Manual as revised.

NOW, THEREFORE, BE IT RESOLVED, this 8th day of September 2020, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts and approves the proposed modifications to the Employee Job Description Manual, copies of which are filed at the Authority office and can be reviewed by the public during normal business hours.
2. The Authority authorizes and directs the Chairman, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.
- 3.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 8th day of September 2020, a quorum being present and voting in the majority.



Earl Miller, Secretary

RESOLUTION NO. 2020-38

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,
COUNTY OF OCEAN, STATE OF NEW JERSEY
HIRING LANCE L. JONES TO THE POSITION OF
TANK AND MAINTENANCE TECHNICIAN**

WHEREAS, the Personnel Committee and Executive Director, discussed the qualifications, and work experience of Lance L. Jones with respect to hiring him as a Tank and Maintenance Technician, with the Authority; and

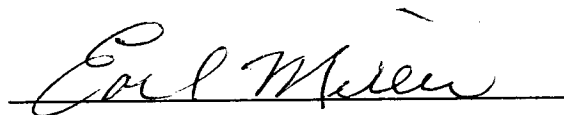
WHEREAS, the Personnel Committee has recommended that Lance L. Jones be appointed to the position of Tank and Maintenance Technician and recommends he be compensated a salary of \$24.00 per hour beginning September 17th, 2020, plus any other benefits provided for in the Collective Bargaining Agreement.

NOW THEREFORE, BE IT RESOLVED, this 8th day of September 2020, by the Little Egg Harbor Municipal Utilities Authority, as follows:

- 1.** The Authority accepts the recommendations of its Personnel Committee and Executive Director and hereby appoints Lance L. Jones to the position of Tank and Maintenance Technician at a salary of \$24.00 per hour, effective September 17th, 2020, plus any other benefits provided in the Collective Bargaining Agreement.
- 2.** The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 8th day of September 2020, a quorum being present and voting in the majority.

A handwritten signature in cursive script, reading "Earl Miller", is written over a horizontal line.

Earl Miller, Secretary

RESOLUTION NO. 2020-39

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY GRANTING A NINETY (90) DAY EXTENSION TO TKT CONSTRUCTION COMPANY, INC. TO COMPLETE THE WATER TREATMENT PLANT AT MATHISTOWN ROAD

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") has received a request from TKT Construction Company, Inc. for a ninety (90) day extension to complete the Water Treatment Plant at Mathistown Road.

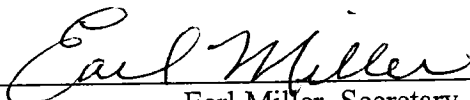
NOW THEREFORE, BE IT RESOLVED on this 8th day of September 2020 by the Little Egg Harbor Municipal Utilities Authority as follows:

The Little Egg Harbor Municipal Utilities Authority hereby grants TKT Construction Company, Inc. a ninety (90) day extension, until December 17, 2020 to complete the Water Treatment Plant at Mathistown Road.

1. The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 8th day of September 2020, a quorum being present and voting in the majority.



Earl Miller, Secretary

RESOLUTION NO. 2020-40

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY GRANTING A SIXTY (60) DAY EXTENSION TO ALLIED PAINTING, INC. TO COMPLETE THE PAINTING OF THE RADIO ROAD WATER TANK

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the ("Authority")) has received a request from Allied Painting, Inc. for a sixty (60) day extension to complete the painting of the Radio Road Water Tank.

NOW THEREFORE, BE IT RESOLVED on this 8th day of September 2020 by the Little Egg Harbor Municipal Utilities Authority as follows:

The Little Egg Harbor Municipal Utilities Authority hereby grants Allied Painting, Inc. a sixty (60) day extension, until October 16, 2020 to complete the painting of the Radio Road Water Tank.

1. The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 8th day of September 2020, a quorum being present and voting in the majority.



Earl Miller, Secretary

RESOLUTION #2020-41

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING EXECUTION OF A MASTER LEASE AGREEMENT WITH ENTERPRISE FLEET MANAGEMENT

WHEREAS, it is necessary for the Little Egg Harbor Municipal Utilities Authority (hereinafter "Authority") to begin the process of replacement of our fleet of vehicles.

WHEREAS, it has been determined that it is in the best interest of the Authority and will be the most economical process to upgrade our existing fleet over the next three years, including full vehicle maintenance along with improvements in fuel economy. Enterprise Fleet Management will facilitate all trade-ins and new vehicle lease acquisitions under a Sourcewell Cooperative Contract #060618-EFM for which the Authority is a member with ID #48172.

NOW, THEREFORE, BE IT RESOLVED, this 8th day of September 2020 by the Little Egg Harbor Municipal Utilities Authority as follows:

1 – The Authority does hereby authorize execution of a master lease agreement with Enterprise Fleet Management, Contract #060618-EFM.

2 – The Authority authorizes and directs the Chairman, Secretary, and Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a regular meeting held September 8, 2020, a quorum being present and voting in the majority.



Earl Miller, Secretary

RESOLUTION NO. 2020-42

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
REIMBURSEMENT TO RICHARD LEONARDIS, LIEN HOLDER, FOR PAYMENT
MADE AFFECTING BLOCK 325.403 Lot 19**

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the “Authority”) was advised by the Little Egg Harbor Tax Collector that the lien was redeemed by the property owner, and subsequent payments were made by the lien holder, Richard Leonardis on August 17, 2020 for Block 325.403 Lot 19, Little Egg Harbor, County of Ocean, State of New Jersey: and

WHEREAS, subsequent payments were made on this Lien by Richard Leonardis, the Lien holder, as follows:

August 17, 2020 \$157.55 Block 325.403 Lot 19

WHEREAS, the Authority is obligated to reimburse the Lien Holder and hereby authorizes and approves reimbursement to the Lien Holder.

NOW, THEREFORE, BE IT RESOLVED on this 8th day of September 2020, by the Little Egg Harbor Municipal Utilities Authority as follows:

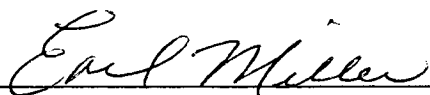
1. The Authority authorizes and approves reimbursement to the lien holder as follows:

\$157.55 Block 325.403 Lot 19

2. The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 8th day of September 2020, a quorum being presented and voting in the majority.



Earl Miller, Secretary