

**RESOLUTION #2021-26**  
**2021-2022 AUTHORITY BUDGET RESOLUTION (WATER)**  
**LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM: July 1, 2021 TO: June 30, 2022**

**WHEREAS**, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of June 9, 2021; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$ 3,584,346.00, Total Appropriations, including any Accumulated Deficit if any, of \$ 3,584,346.00 and Total Unrestricted Net Position of \$ None; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$5,595,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ None; and


**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held on June 9, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the governing body of the Little Egg Harbor Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on July 13, 2021.

  
 \_\_\_\_\_  
 Earl Miller, Secretary

June 9, 2021

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Joseph P. Koptic				
Margaret DePergola	✓			
Earl Miller	✓			
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney	✓			
Peter Cicco				

**RESOLUTION #2021-27**  
**2021-2022 AUTHORITY BUDGET RESOLUTION (SEWER)**  
**LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM: July 1, 2021 TO: June 30, 2022**

**WHEREAS**, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of June 9, 2021; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$ 4,460,476.00 Total Appropriations, including any Accumulated Deficit if any, of \$ 4,588,508.00 and Total Unrestricted Net Position utilized of \$128,032.00; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 7,380,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ None; and


**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Little Egg Harbor Municipal Utilities Authority, at an open public meeting held on June 9, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the governing body of the Little Egg Harbor Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on July 13, 2021.

  
 Earl Miller, Secretary

June 9, 2021

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Joseph P. Koptic	✓			
Margaret DePergola	✓			
Earl Miller	✓			
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney	✓			
Peter Cicco				

**RESOLUTION #2021-28**

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES  
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE  
TRANSFER OF APPROPRIATIONS IN THE 2020-2021 FISCAL YEAR BUDGET**

**WHEREAS**, all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the close of the succeeding fiscal year, to meet specific claims, commitments. Or contracts incurred during the preceding fiscal year; and

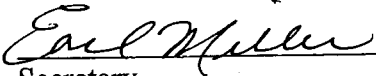
**WHEREAS**, it was necessary to transfer from certain appropriations where an excess to other appropriations which were deemed to be insufficient as set forth in Schedule "A" which is attached hereto and made part hereof.

**NOW, THEREFORE BE IT RESOLVED** this 9th day of June 2021 by the Little Egg Harbor Municipal Utilities Authority as follows:

1. The Authority does hereby authorize the transfer of appropriations in the 2020-2021 fiscal year budget as set forth in Schedule "A" attached hereto and made part hereof.
2. The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a regular meeting held on June 9, 2021, a quorum being present and voting in the majority.

  
Secretary

June 4, 2021  
10:17 AM

Schedule "A"

LITTLE EGG HARBOR M.U.A.  
Expenditure Entry Verification Listing

Batch Id: NMM2    Batch Date: 06/04/21    Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
05-00-008-150 CHEMICALS	Transfer Out	transfer to 8200 account	750.60		1
05-00-008-200 SUPPLIES	Transfer In	transfer from 8150 account	750.60		2

June 4, 2021  
10:17 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Entry Verification Listing

Page No: 2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
WATER FUND	05	0.00	0.00	750.60	750.60	0.00	0.00
Total of All Funds:		0.00	0.00	750.60	750.60	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	750.60
Transfer Out:	1	750.60
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	2	1,501.20

There are NO errors in this listing.

June 4, 2021  
10:17 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Batch Update/Posting Report

Page No: 1

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	Updated Entries	Updated Amount
Reimbursements:	0	0.00
Expenditures:	0	0.00
Transfer In:	1	750.60
Transfer Out:	1	750.60
Cancel:	0	0.00
Encumbrances:	0	0.00

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Batch: NMM2      Updated Entries: 2      Updated Amount: 1,501.20      Ref Num: 1082

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June 4, 2021  
10:11 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Entry Verification Listing

Page No: 1

Batch Id: NMM2      Batch Date: 06/04/21      Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
07-00-005-200 OFFICE SALARIES	Transfer Out	transfer to 5100 account	64,323.71		1
07-00-005-100 PLANT SALARIES	Transfer In	transfer from 5200 account	64,323.71		2
07-00-005-400 AUTHORITY MEMBERS SALARIES	Transfer Out	transfer to 5100 account	2,718.75		3
07-00-005-100 PLANT SALARIES	Transfer In	transfer from 5400 account	2,718.75		4
07-00-006-200 SOCIAL SECURITY TAXES	Transfer Out	transfer to 5100 account	8,621.22		5
07-00-005-100 PLANT SALARIES	Transfer In	transfer from 6200 account	8,621.22		6
07-00-006-200 SOCIAL SECURITY TAXES	Transfer Out	transfer to 6100 account	3,069.77		7
07-00-006-100 PUBLIC EMPLOY RETIREM SYSTE	Transfer In	transfer from 6200	3,069.77		8
07-00-007-150 INSURANCE	Transfer Out	transfer to 5300 account	20,000.00		9
07-00-005-100 PLANT SALARIES	Transfer In	transfer from 7150	20,000.00		10
07-00-006-200 SOCIAL SECURITY TAXES	Transfer Out	transfer to 5300 account	4,000.00		11
07-00-007-600 COMPUTER COSTS	Transfer Out	transfer to 7600 account	928.55		12
07-00-007-100 LICENSES & TAXES	Transfer In	transfer from 7600 account	928.55		13
07-00-005-300 ADMINISTRATIVE SALARIES	Transfer In	transfer from 6200 account	4,000.00		14

June 4, 2021  
10:11 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
SEWER FUND	07	0.00	0.00	103,662.00	103,662.00	0.00	0.00
Total of All Funds:		0.00	0.00	103,662.00	103,662.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	7	103,662.00
Transfer Out:	7	103,662.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	14	207,324.00

There are NO errors in this listing.



June 4, 2021  
10:12 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Batch Update/Posting Report

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	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	0	0.00		
Transfer In:	7	103,662.00		
Transfer Out:	7	103,662.00		
Cancel:	0	0.00		
Encumbrances:	0	0.00		
Batch: NMM2	Updated Entries: 14	Updated Amount: 207,324.00	Ref Num: 1081	

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June 4, 2021  
09:38 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Entry Verification Listing

Batch Id: NMM2      Batch Date: 06/04/21      Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
05-00-006-200 SOCIAL SECURITY TAXES	Transfer Out	trasnfer to 6100 account	3,069.78		1
05-00-006-100 PUBLIC EMPLOY RETIREM SYSTEM	Transfer In	transfer from 6200 account	3,069.78		2
05-00-007-150 INSURANCE	Transfer Out	transfer to 5300 account	20,000.00		3
05-00-005-300 ADMINISTRATIVE SALARIES	Transfer In	trtransfer from 7150 account	20,000.00		4
05-00-007-100 LICENSES & TAXES	Transfer Out	transfer to 5300 account	4,000.00		5
05-00-005-300 ADMINISTRATIVE SALARIES	Transfer In	transfer from 7100 account	4,000.00		6
05-00-007-750 SUNDRY	Transfer Out	transfer to 7600 account	6,861.27		7
05-00-007-600 COMPUTER COSTS	Transfer In	transfer from 7750 account	6,861.27		8
05-00-008-150 CHEMICALS	Transfer Out	transfer to 8200 account	70,012.76		9
05-00-008-200 SUPPLIES	Transfer In	transfer to 8200 account	70,012.76		10
05-00-008-250 LABORATORY TESTS	Transfer Out	transfer to 8700 account	8,839.20		11
05-00-008-700 METERS	Transfer In	transfer from 8250 account	8,839.20		12

June 4, 2021  
09:38 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
WATER FUND	05	0.00	0.00	112,783.01	112,783.01	0.00	0.00
Total of All Funds:		0.00	0.00	112,783.01	112,783.01	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	6	112,783.01
Transfer Out:	6	112,783.01
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	12	225,566.02

There are NO errors in this listing.

June 4, 2021  
09:58 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Batch Update/Posting Report

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	Updated Entries	Updated Amount		
Reimbursements:	0	0.00		
Expenditures:	0	0.00		
Transfer In:	6	112,783.01		
Transfer Out:	6	112,783.01		
Cancel:	0	0.00		
Encumbrances:	0	0.00		
Batch: NMM2	Updated Entries: 12	Updated Amount: 225,566.02	Ref Num: 1080	

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June 4, 2021  
09:25 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Entry Verification Listing

Page No: 1

Batch Id: NMM2    Batch Date: 06/04/21    Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
05-00-005-400 AUTHORITY MEMBERS SALARIES	Transfer Out	transfer to 5100 account	2,718.86		1
05-00-005-100 PLANT SALARIES	Transfer In	transfer from 5400 account	2,718.86		2
05-00-006-200 SOCIAL SECURITY TAXES	Transfer Out	transfer to 5100 account	13,424.54		3
05-00-005-100 PLANT SALARIES	Transfer In	transfer from 6200 account	13,424.54		4
05-00-006-210 UNEMPLOY COMPENSATION INSUR	Transfer Out	transfer to 5100 account	1,962.45		5
05-00-005-100 PLANT SALARIES	Transfer In	transfer from 6210 account	1,962.45		6
05-00-005-500 VACATION & SICK PAY	Transfer Out	transfer to 5100 account	2,793.10		7
05-00-005-100 PLANT SALARIES	Transfer In	transfer from 5500 account	2,793.10		8

June 4, 2021  
09:25 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Entry Verification Listing

Page No: 2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
WATER FUND	05	0.00	0.00	20,898.95	20,898.95	0.00	0.00
Total of All Funds:		0.00	0.00	20,898.95	20,898.95	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	4	20,898.95
Transfer Out:	4	20,898.95
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	8	41,797.90

There are NO errors in this listing.

June 4, 2021  
09:25 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Batch Update/Posting Report

Page No: 1

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	Updated Entries	Updated Amount
Reimbursements:	0	0.00
Expenditures:	0	0.00
Transfer In:	4	20,898.95
Transfer Out:	4	20,898.95
Cancel:	0	0.00
Encumbrances:	0	0.00

Batch: NMM2      Updated Entries: 8      Updated Amount: 41,797.90      Ref Num: 1079

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June 4, 2021  
09:10 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Entry Verification Listing

Batch Id: NMM2    Batch Date: 06/04/21    Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
05-00-005-200 OFFICE SALARIES	Transfer Out	transfer to 5100 account	60,000.00		1
05-00-005-100 PLANT SALARIES	Transfer In	transfer from 5200	60,000.00		2



June 4, 2021  
09:10 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Entry Verification Listing

Page No: 2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
WATER FUND	05	0.00	0.00	60,000.00	60,000.00	0.00	0.00
Total of All Funds:		0.00	0.00	60,000.00	60,000.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	60,000.00
Transfer Out:	1	60,000.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	2	120,000.00

There are NO errors in this listing.

June 4, 2021  
09:10 AM

LITTLE EGG HARBOR M.U.A.  
Expenditure Batch Update/Posting Report

Page No: 1

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	Updated Entries	Updated Amount
Reimbursements:	0	0.00
Expenditures:	0	0.00
Transfer In:	1	60,000.00
Transfer Out:	1	60,000.00
Cancel:	0	0.00
Encumbrances:	0	0.00

Batch: NMM2      Updated Entries: 2      Updated Amount: 120,000.00      Ref Num: 1078

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**RESOLUTION NO. 2021-29**

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY GRANTING A THIRTY (30) DAY EXTENSION TO ALLIED PAINTING, INC. TO COMPLETE THE PAINTING OF THE HOLLY LAKE WATER TANK**

**WHEREAS**, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the ("Authority")) has received a request from Allied Painting, Inc. for a thirty (30) day extension to complete the painting of the Radio Road Water Tank.

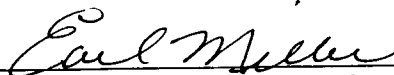
**NOW THEREFORE, BE IT RESOLVED** on this 9<sup>th</sup> day of June 2021 by the Little Egg Harbor Municipal Utilities Authority as follows:

The Little Egg Harbor Municipal Utilities Authority hereby grants Allied Painting, Inc. a thirty (30) day extension, until July 12<sup>th</sup>, 2021 to complete the painting of the Holly Lake Water Tank.

1. The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**CERTIFICATION**

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 9<sup>th</sup> day of June 2021, a quorum being present and voting in the majority.

  
\_\_\_\_\_  
Earl Miller, Secretary



June 4, 2021

VIA USPS & EMAIL

Earl Sutton, Jr.  
Executive Director  
Little Egg Harbor Municipal Utilities Authority  
823 Radio Road  
Little Egg Harbor, New Jersey 08087

**RE: HOLLY LAKE 1.0 MG STANDPIPE REHABILITATION  
CHANGE ORDER NO. 1 RECOMMENDATION – 30 DAY TIME EXTENSION**

Dear Mr. Sutton:

On June 4, 2021, we received a Change Order Request (COR) from Allied Painting Inc., for additional time to complete the above-mentioned project. The contractor would like to request a thirty (30) day extension to complete the work; this request is due to the lead time for material ordered and deliver of the same and delays incurred from inclement weather.

The original contract completion date was June 11, 2021. It is our recommendation that Little Egg Harbor Municipal Utilities Authority (LEHMUA) authorize this Change Order and adjust the Contract completion date to July 12, 2021. There is no change in the contract amount of \$680,744.00.

It is our pleasure to be of continued service to LEHMUA in the administration of this important construction project. Should you have any questions or require any further information, please do not hesitate to contact me directly via telephone at (609) 454-4568 or via email at [fscontreras@kleinfelder.com](mailto:fscontreras@kleinfelder.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Felipe S. Contreras".

Felipe S. Contreras, P.E., C.M.E., C.F.M.  
Principal Engineer

cc: Michael DiFrancia, LEHMUA  
Nicole Princiotti, LEHMUA  
John Mulvihill, LEHMUA



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4 Larwin Road • Cherry Hill, NJ 08034 • Phone (856) 429-3400 • Fax (856) 429-0696

June 4, 2021

Felipe S. Contreras, P.E., C.M.E., C.F.M.  
**Kleinfelder**  
150 College Road West  
Princeton, NJ 08540  
VIA Email: FSContreras@Kleinfelder.com

**RE: Little Egg Harbor - Holly Lake 1.0MG Standpipe**

Dear Mr. Contreras,

Please accept this letter as Allied Painting's formal request for a thirty (30) day extension of time to complete the above referenced project. This time extension is requested due to the lead time for materials ordered and delivery of same and delays incurred from inclement weather.

If you have any questions or require any additional information, please call my office. We appreciate your consideration in this matter.

Sincerely,

*George Power*

George Power  
Project Manager

GP/mm

cc: N. Princiotti, LEHMUA, VIA Email  
cc: E. Sutton, LEHMUA, VIA Email  
cc: Brian Rumpf, Esquire, VIA Email  
cc: M. DiFrancia, LEHMUA, VIA Email  
cc: J. Mulvihill, LEHMUA, VIA Email  
cc: Brian Rumpf, Esquire, VIA Email

**CERTIFIED APPLICATORS • CONTAINMENT • LEAD ABATEMENT  
LININGS • FIREPROOFING • MAINTENANCE PROGRAMS**  
\*EQUAL OPPORTUNITY EMPLOYER\*

## RESOLUTION #2021-30

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE RELEASE OF A PERFORMANCE BOND CONDITIONED UPON POSTING A MAINTENANCE GUARANTEE BY M.S.P. CONSTRUCTION CORPORATION IN REGARD TO WATER AND SEWER IMPROVEMENTS KNOWN AS PHASE I

**WHEREAS**, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") has received a request from M.S.P. Construction Corporation (the "Contractor") for a release of their performance bond and acceptance of a maintenance guarantee for Water & Sewer Improvements known as Phase I (the "Project"); and

**WHEREAS**, the Authority authorized and directed its Consulting Engineer, Remington and Vernick to inspect the work which has been performed to provide a recommendation as to whether the performance bond should be released, and a maintenance guarantee accepted; and

**WHEREAS**, the Authority has received a letter of recommendation from its Consulting Engineer for the Project, dated June 4<sup>th</sup>, 2021, indicating the request for release of the performance bond should be granted and a maintenance guarantee posted for the reasons set forth therein; and

**WHEREAS**, the approval of the request for release of performance bond and posting of a maintenance guarantee in the amount of \$2,000,218.49 for this project is in accordance with the Authority Rules and Regulations.

**NOW, THEREFORE, BE IT RESOLVED**, this 9<sup>th</sup> day of June 2021 by the Little Egg Harbor Municipal Utilities Authority as follows:

- 1** - The Authority accepts the recommendations of its Consulting Engineer for the Project and approves the request for release of the performance bond conditioned upon receipt and approval of the proper maintenance guarantee for the Project in the amount of \$2,000,218.49 in accordance with the requirements set forth in the June 4<sup>th</sup>, 2021 letter from the Authority Consulting Engineer.
- 2** - The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute all necessary documents to implement the intent of this resolution.

### CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 9<sup>th</sup> day of June 2021, a quorum being present and voting in the majority.



Earl Miller, Secretary



REMINGTON  
& VERNICK  
ENGINEERS

9 Allen Street  
Toms River, NJ 08753  
O: (732) 286-9220  
F: (732) 505-8416

June 9, 2021

Mr. Earl F. Sutton, Jr., Executive Director  
Little Egg Harbor Municipal Utilities Authority  
823 Radio Road  
P.O. Box 660  
Little Egg Harbor, New Jersey 08087-0660

Re: Little Egg Harbor Water and Sewer Improvements Phase 1  
NJEIT Project# 1516001-005 (Water) & S340579-03 (Sewer)  
M.S.P. Construction Corp.  
Engineer's Certificate No. 8 – Final Payment  
Contract Modification Proposal No. 1 - Final  
Our File: 1517-L-122

Dear Mr. Sutton:

Enclosed herewith are Engineer's Certificate No. 8 and a Little Egg Harbor MUA Payment Voucher in the amount of \$40,004.37 submitted by M.S.P. Construction Corp. for the above referenced project.

All copies have been duly signed and we recommend payment in full.

This certificate represents retainage release and final payment for the project. Therefore, we recommend release of the Performance Bond upon acceptance of the Maintenance Bond by the Authority Solicitor. We are forwarding a copy of the Maintenance Bond, Environmental Bond and the Prevailing Wage Payment Certification to Ms. Rumpf's office with a copy of this letter. The Maintenance Bond is in the amount of \$2,000,218.49 with an expiration date of November 30, 2022 which is acceptable.

Also enclosed for the Authority's approval are two (2) original copies of Contract Modification Proposal No. 1 representing final As-built Quantity Adjustments for a net contract decrease of (\$269,642.51) which is - 11.9% of the original contract amount. Approval of this Change Order will represent a final contract amount of \$2,000,218.49.

Upon your approval please return two (2) executed copies for further processing with the NJDEP.

Should you have any questions or need additional information, please do not hesitate to contact our Toms River office.

God Bless America,  
REMINGTON & VERNICK ENGINEERS

Alan Dittenhofer, P.E., P.P., C.M.E.

SJW/ABD:rd

Enclosures

Little Egg Harbor MUA  
Our File: 1517-L122

Page2

cc: *via e-mail with copy of enclosures:*  
Ms. Nicole Princiotti, Executive Secretary **w/orig. Maintenance Bond, Envirn.Bond, Prevailing Wage**  
Mr. Michael DiFrancia, Superintendent  
Ms. Debra Rumpf, Esq. **w/copy of Maintenance Bond, Environ. Bond, Prevailing Wage Certification**  
Mr. Dave Helfrich, NJDEP  
MSP Construction  
Ms. Joanna Bermingham, P.E.  
Mr. Steven J. Williams, Chief Inspector, w/copy



## Resolution 2021-31

### RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, ESTABLISHING POLICIES AND PROCEDURES FOR THE USE OF PROCUREMENT CARDS AND TO IMPLEMENT A PROCUREMENT CARD PROGRAM

**WHEREAS**, the Qualified Purchasing Agent has recommended that procurement cards be utilized where appropriate for purchases of and/or for the Little Egg Harbor Municipal Utilities Authority; and

**WHEREAS**, the use of procurement cards can be a highly beneficial tool for Utility Authorities looking to further utilize e-commerce and strengthen their purchasing controls; and

**WHEREAS**, the rules adopted by the Local Finance Board governing the use of procurement cards are set forth in N.J.A.C. 5:30-9A; and

**WHEREAS**, the law, N.J.S.A. 40A:5- 16(c) establishes the specific circumstances when procurement cards can be used; and

**WHEREAS**, the Executive Director/CFO agrees with the Qualified Purchasing Agent recommendation; and

**WHEREAS**, the Board of Commissioners find that a procurement card program would be beneficial to the Authority and wish to authorize their use and establish policy and procedures for their use as required by law; and

**WHEREAS**, the Board of Commissioners authorizes the implementation of a procurement card program for the Little Egg Harbor Municipal Utilities Authority.

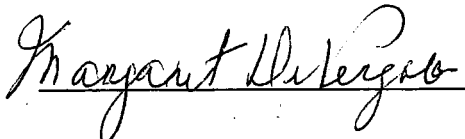
**NOW, THEREFORE BE IT RESOLVED** that the Board of Commissioners of the Little Egg Harbor Municipal Utilities Authority hereby adopts the following policies and procedures for the use of procurement cards for purchases of and/or for the Little Egg Harbor Municipal Utilities Authority and that the policies and procedures for the use of procurement cards are fully detailed in the written policies adopted by the Board of Commissioners.

A. Nothing in this policy shall change regulations or requirements pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 etseq.)

**BE IT FURTHER RESOLVED** that the Qualified Purchasing Agent is hereby authorized to implement a procurement card program for the Little Egg Harbor Municipal Utilities Authority.

#### CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 13<sup>th</sup> day of July 2021, a quorum being presented and voting in the majority.

  
Margaret DeLorenzo

**LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY OFFICIAL  
PROCUREMENT CARD POLICIES AND PROCEDURES ADOPTED JULY 13, 2021.**

**OVERVIEW**

The Purchasing Card Program or "P-Card" has been designed to allow for direct purchase of small dollar items through the use of an Authority Procurement Card. The intent is to significantly reduce the need for small dollar purchase orders, direct reimbursements, and petty cash account transactions.

The following policies and procedures are to be read in their entirety by the cardholders and managers who will be approving transactions.

All transactions made using the P-Card must benefit and support the Little Egg Harbor Municipal Utilities Authority ratepayers and the Authority's overall mission. **Any use of the P-Card which is not in accordance with Authority policies and procedures, will result in forfeiture of the cardholder's card. Inappropriate use of the card is considered an unauthorized use of Authority funds and may lead to disciplinary action. The Authority will seek reimbursement for any inappropriate or unauthorized charges made with the card.**

**A. How Procurement Cards Can Be Used**

1. P-Cards can be utilized for tangible supplies or non-tangible items under the following conditions:

a. When payment to vendors is required in advance of the delivery of certain materials or services that cannot be obtained from any other source at comparable prices. (N.J.S.A. 40A:5-16(c)(1))

i. Advance payment is required by the vendor.

ii. Comparable pricing is not otherwise obtainable for such goods or services to be available at the time and place required.

iii. The Qualified Purchasing Agent hereafter referred to as (QPA) or Executive Director/CFO has approved such item for purchase from a particular vendor.

b. When ordering, billing and payment transactions for goods and services are made through a computerized electronic transaction (N.J.S.A. 40A:5-16(c)(2))

i. An order is placed from computer to computer, such as on the Internet or similar computer network.

ii. Vendor requires immediate payment.

iii. The Qualified Purchasing Agent (QPA) or Executive Director/CFO has approved such item for purchase from a particular vendor.

c. When certification is not obtainable (N.J.S.A. 40A:5-16(c)(3)):

1. Certification is not readily available by the contracting unit, but such exceptions shall not include reimbursement of employee expenses or payment for personal services.

2. Transactions cannot exceed the amount designated and authorized.

3. P-Cards cannot be used for the purchase of items or services of a personal nature for employees, volunteers, or officials.

## B. Procurement Card Program Oversight

1. The Qualified Purchasing Agent (QPA) shall serve in the capacity of program manager by the Authority. If the Authority does not have a Qualified Purchasing Agent, the Executive Director/CFO shall serve in the capacity of program manager. The program manager shall be responsible for day-to-day oversight and management of supervisory review of procurement card usage. Supervisory review means confirming the propriety and accuracy of P-Card usage by all authorized users.
2. The role of a program manager in overseeing the P-Card program does not exempt that individual from accountability to those above them in the organization.
3. Should the program manager not hold a (QPA) certification, the maximum threshold on P-Card transactions shall not exceed 15% of the Authority's bid threshold.
4. The (QPA) and Executive Director/CFO shall assure that internal controls are maintained concerning the integrity of vendor payments, accumulated costs for goods and services as well as other Local Public Contract Law requirements.
5. The (QPA) and Executive Director/CFO shall receive training in all aspects of the system.
6. The (QPA) and Executive Director/CFO will develop and administer a supervisory review process, identify, and manage all risks associated with P-Card use; as well as engage in any other oversight or management duties required to ensure their proper utilization.
7. P-Cards must be issued in the name of a specific individual upon completion of the requisite training.
8. Initially, Authority P-Cards shall only be issued in the personal names of the (QPA) and Executive Director/CFO. No other employee shall have a card issued in their name, or authority to use the P-Card.
9. The cardholders are responsible to determine that the price quoted for a product or service is the best price that can be obtained. Cardholders should be certain that the total amount, including shipping and handling charges, will not exceed the single purchase limit on the P-card, and are to receive approval from the (QPA) or Executive Director/ CFO before finalizing a purchase. **Splitting a transaction into smaller amounts to avoid dollar limits placed on the card is prohibited.**
10. The (QPA) and Executive Director/CFO shall sign an acknowledgement of Procurement card training and agreement to abide by policies and procedures for procurement card usage and said agreement shall be retained by the Authority in their personnel file.
11. The Program Manager (QPA) shall also ensure that:
  - a. all cards have imprinted on them both the users' names and the name of the Authority.
  - b. the merchant code is accurate.
  - c. Sufficient funds are encumbered from the proper accounts to cover any charges the authorized is authorized to make.
  - d. Program participants are aware of the program and approved vendors with whom the cards may be utilized, dependent upon contracts awarded by the governing body.
12. Users shall expeditiously provide all receipts to the program manager, who will compare receipts to the computer-generated usage report provided by the card company. Returned material must be reported to the Program Manager quickly to ensure either the charge is cancelled, or the Authority receives proper credit.

C. Nothing in these policies and procedures shall change regulations or requirements pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 etseq.)

**RESOLUTION #2021-32**

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES  
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING RATES  
AND CHARGES FOR SANITARY SEWER AND WATER FACILITIES**

**WHEREAS**, Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") is empowered to establish, and from time to time, modify rates and charges in accordance with the provisions of N.J.S.A. 40:14B-1 et seq.; and

**WHEREAS**, the Authority previously established rates which are currently in full force and effect as a result of a resolution adopted on July 9<sup>th</sup>, 2019; and

**WHEREAS**, the Authority, after consultation with its professional staff believes that the attached annual rates and charges are appropriate, fair, reasonable, and necessary in order that the Authority meet its budgetary constraints.

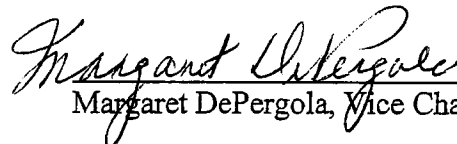
**NOW, THEREFORE, BE IT RESOLVED** this 30<sup>th</sup> day of June 2021 by the Little Egg Harbor Municipal Utilities Authority as follows:

1 – In accordance with the statutory allowances set forth in N.J.S.A. 40:14B-1 et seq., the Authority adopts the rates and charges, which are itemized and attached hereto, effective July 1, 2021.

2 – The Authority hereby authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 30<sup>th</sup> day of June 2021, a quorum being present and voting in the majority.

  
Margaret DePergola, Vice Chairperson

**RESOLUTION NO. 2021-33**

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY ESTABLISHING THE POSITION OF PART-TIME GIS FIELD TECHNICIAN OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") needs to create the position of Part-Time GIS Field Technician to work under the direct supervision of the Operations Chief and Technology Coordinator, and Executive Director/CFO, to perform technological work, including the use of all GIS technical equipment, software and computers. In addition, perform administrative duties, reporting and assistance to the Authority to ensure compliance with applicable standards, federal, state, and local regulations; and

**WHEREAS**, the Authority believes it is in the best interest of the Authority, its customers and rate payers, to create and fill the position of GIS Field Technician in order to address the operational needs of the Authority; and

**WHEREAS**, the Authority, through its Personnel Committee, has reviewed this matter and believes it appropriate and necessary to establish a position of GIS Field Technician.

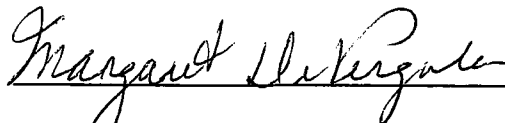
**NOW THEREFORE, BE IT RESOLVED**, this 13<sup>th</sup> day of JULY 2021, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority creates the position of Part-Time GIS Field Technician.
2. The principal duties and responsibilities of the GIS Field Technician are as follows:  
See Schedule A attached hereto.
3. The Authority authorizes and directs the Chairman, Secretary, and Executive

Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**CERTIFICATION**

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held the 13<sup>th</sup> day of July 2021, a quorum being present and voting in the majority.

  
\_\_\_\_\_  
Margaret DePergola, Vice Chair

**RESOLUTION NO. 2021-34**

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
HIRING SCOTT SCHOOLS TO THE POSITION OF  
MAINTENANCE/BACKHOE OPERATOR**

**WHEREAS**, the Personnel Committee and Executive Director, discussed the qualifications, and work experience of Scott Schools with respect to hiring him to the position of Maintenance/Backhoe Operator with the Authority; and

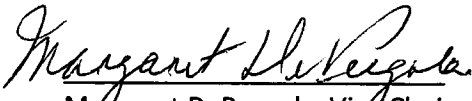
**WHEREAS**, the Personnel Committee has recommended that Scott Schools be appointed to the position of Maintenance/Backhoe Operator and recommends he be compensated a salary of \$31.032 per hour beginning July 15<sup>th</sup>, 2021, plus any other benefits provided for in the Collective Bargaining Agreement.

**NOW THEREFORE, BE IT RESOLVED**, this 13<sup>th</sup> day of July 2021, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts the recommendations of its Personnel Committee and Executive Director and hereby appoints Scott Schools to the Maintenance/Backhoe Operator at a salary of \$31.032 per hour, effective July 15<sup>th</sup>, 2021, plus any other benefits provided for in the Collective Bargaining Agreement
2. The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**CERTIFICATION**

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 13<sup>th</sup> day of July 2021, a quorum being present and voting in the majority.

  
Margaret DePergola, Vice Chair

**RESOLUTION NO. 2021-35**

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
ADOPTING AN UPDATED EMPLOYEE JOB DESCRIPTION MANUAL**

**WHEREAS**, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") has previously adopted a Personnel Policies and Procedures Manual and an Employee handbook and (hereinafter collectively referred to as the "Employee Manuals"); and

**WHEREAS**, the Authority and its counsel have reviewed the proposed Employee Job Description Manual and find the proposed modifications to be satisfactory and beneficial to the Authority, its employees and ratepayers; and

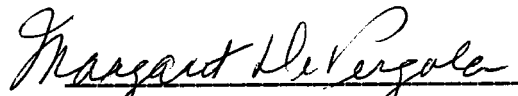
**WHEREAS**, it is the desire of the Authority to adopt the Employee Job Description Manual as revised.

**NOW, THEREFORE, BE IT RESOLVED**, this 13<sup>th</sup> day of July 2021, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts and approves the proposed modifications to the Employee Job Description Manual, copies of which are filed at the Authority office and can be reviewed by the public during normal business hours.
2. The Authority authorizes and directs the Chairman, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

**CERTIFICATION**

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 13<sup>th</sup> day of July 2021, a quorum being present and voting in the majority.

  
Margaret DePergola  
Margaret DePergola, Vice Chair

**RESOLUTION NO. 2021-36**

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
HIRING AMANDA ARCHER TO THE POSITION OF  
PART-TIME GIS FIELD TECHNICIAN**

**WHEREAS**, the Personnel Committee and Executive Director, discussed the qualifications, and work experience of Amanda Archer with respect to hiring her as a Part-Time GIS Field Technician, with the Authority; and

**WHEREAS**, the Personnel Committee has recommended that Amanda Archer be appointed to the position of Part-Time GIS Field Technician and recommends she be compensated a salary of \$25.00 per hour beginning July 17<sup>th</sup>, 2021. The position will not exceed twenty (20) hours per week. No additional benefits are to be received with the exception of those as required under NJDOL laws. The only additional compensation will be payment for various NJDEP Water and Wastewater Licenses held and required as per the adopted job description manual. Compensation is as provided in the Collective Bargaining Agreement for individuals holding various classes of licensing.

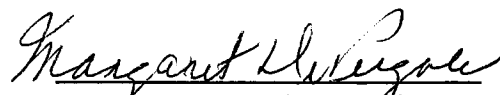
**NOW THEREFORE, BE IT RESOLVED**, this 13<sup>th</sup> day of July 20201, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts the recommendations of its Personnel Committee and Executive Director and hereby appoints Amanda Archer to the Part-Time position of GIS Field Technician at a salary of \$25.00 per hour, effective July 17<sup>th</sup>, 2021. No additional benefits are to be received with the exception of those as required under NJDOL laws. The only additional compensation will be payment for various NJDEP Water and Wastewater Licenses held and required as per the adopted job description manual. Compensation is the same as provided in the Collective Bargaining Agreement for individuals holding various classes of licensing.

2. The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**CERTIFICATION**

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 13<sup>th</sup> day of July 2021, a quorum being present and voting in the majority.

  
Margaret DePergola, Vice Chair



**RESOLUTION NO. 2021-37**

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
REGARDING COMPENSATION OF MARK E. HEINRICHS, SR.**

**WHEREAS**, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") previously appointed Mark E. Heinrichs, Sr. to a Part-Time IT position in accordance with the Authority's Rules and Regulations and Employee Manual; and

**WHEREAS**, the work experience, dedication and performance exhibited by Mark E. Heinrichs, Sr. has been reviewed by the Personnel Committee and the Executive Director; and

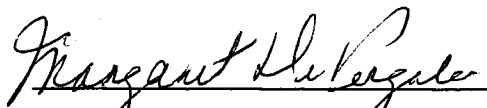
**WHEREAS**, the Personnel Committee has recommended that Mark E. Heinrichs, Sr. be compensated a salary of \$30.00 per hour beginning Thursday, July 15<sup>th</sup>, 2021. The position will not exceed twenty (20) hours per week. No additional benefits are to be received with the exception of those as required under NJDOL laws.

**NOW THEREFORE, BE IT RESOLVED**, this 13<sup>th</sup> day July 2021, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts the recommendations of its Personnel Committee and Executive Director and hereby compensates Mark E. Heinrichs, Sr. \$30.00 per hour beginning Thursday, July 15<sup>th</sup>, 2021. The position will not exceed twenty (20) hours per week. No additional benefits are to be received with the exception of those as required under NJDOL laws.
2. The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**CERTIFICATION**

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 13<sup>th</sup> day of July 2021, a quorum being present and voting in the majority.

  
Margaret DePergola, Vice Chair

**RESOLUTION NO. 2021-38**

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,  
COUNTY OF OCEAN, STATE OF NEW JERSEY  
HIRING SHARON EMANUEL TO THE  
POSITION OF CLERK/CASHIER**

**WHEREAS**, the Personnel Committee and Executive Director, discussed the qualifications, and work experience of Sharon Emanuel with respect to hiring her to the position of Clerk/Cashier with the Authority; and

**WHEREAS**, the Personnel Committee has recommended that Sharon Emanuel be appointed to the position of Clerk/Cashier Position and recommends she be compensated a salary of \$15.450 per hour beginning July 15<sup>th</sup>, 2021, plus any other benefits provided for in the Collective Bargaining Agreement.

**NOW THEREFORE, BE IT RESOLVED**, this 13<sup>th</sup> day of July 2021, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts the recommendations of its Personnel Committee and Executive Director and hereby appoints Sharon Emanuel to the Clerk/Cashier Position at a salary of \$15.450 per hour, effective July 15<sup>th</sup>, 2021, plus any other benefits provided for in the Collective Bargaining Agreement

2. The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**CERTIFICATION**

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 13<sup>th</sup> day of July 2021, a quorum being present and voting in the majority.

  
Margaret DePergola, Vice Chair

**RESOLUTION #2021-39**  
**2021-2022 ADOPTED WATER BUDGET RESOLUTION**  
**LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM: July 1, 2021 TO: June 30, 2022**

**WHEREAS**, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of July 13, 2021; and

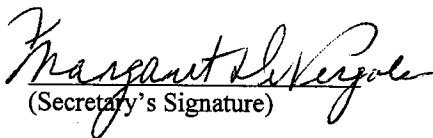
**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$3,584,346.00, Total Appropriations, including any Accumulated Deficit, if any, of \$3,584,346.00 and Total Unrestricted Net Position utilized of \$ None; and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$5,595,000.00 and Total Unrestricted Net Position planned to be utilized of \$ None; and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Little Egg Harbor Municipal Utilities Authority at an open public meeting held on July 13, 2021, that the Annual Budget and Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning July 1, 2021 and, ending June 30, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
 (Secretary's Signature)

July 13, 2021

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Joseph P. Koptic				
Margaret DePergola	✓			
Earl Miller				
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney	✓			
Peter Cicco	✓			

**RESOLUTION #2021-40**  
**2021-2022 ADOPTED SEWER BUDGET RESOLUTION**  
**LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM: July 1, 2021 TO: June 30, 2022**

**WHEREAS**, the Annual Budget and Capital Budget for the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning, July 1, 2021 and ending, June 30, 2022 has been presented before the governing body of the Little Egg Harbor Municipal Utilities Authority at its open public meeting of July 13, 2021; and

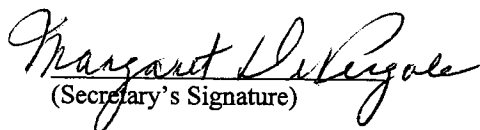
**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$4,460,476.00, Total Appropriations, including any Accumulated Deficit, if any, of \$4,588,508.00 and Total Unrestricted Net Position utilized of \$128,032.00; and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$7,380,000.00 and Total Unrestricted Net Position planned to be utilized of \$ None; and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Little Egg Harbor Municipal Utilities Authority at an open public meeting held on July 13, 2021 that the Annual Budget and Capital Budget/Program of the Little Egg Harbor Municipal Utilities Authority for the fiscal year beginning July 1, 2021 and, ending June 30, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
 (Secretary's Signature)

July 13, 2021

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Joseph P. Koptic				
Margaret DePergola	✓			
Earl Miller				
Marie Skelly	✓			
Kenneth Miller	✓			
Kenneth Laney	✓			
Peter Cicco	✓			

**RESOLUTION #2021-41**

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES  
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
REIMBURSEMENT TO WALTER'S RESIDENTIAL LLC, BLOCK 189.01 LOT 15.01/  
8 JUNIPER PLACE, LITTLE EGG HARBOR**

**WHEREAS**, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") collected funds from Walter's Residential, LLC (hereinafter referred to as the "Developer") for property affecting Block 189.01 Lot 15.01, 8 Juniper Place (hereinafter referred to as the "Property"); and

**WHEREAS**, one payment was made by Walter's Residential to the Authority in the amount \$500.00 representing preliminary sewer application; and

**WHEREAS**, the Authority determined that a preliminary sewer application is not required for this property; and

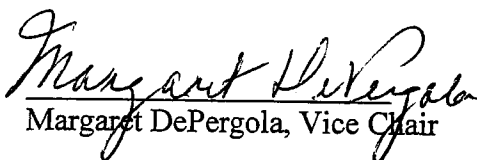
**WHEREAS**, the Authority is obligated to refund Walter's Residential in the amount of \$500.00.

**NOW, THEREFORE, BE IT RESOLVED** on this 13th day of July 2021 by the Little Egg Harbor Municipal Utilities Authority as follows:

1. The Authority authorizes and approves reimbursement to the Walter's Residential for payment made affecting Block 189.01 lot 15.01, in the amount of \$500.00 representing preliminary sewer application fee
2. The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute all necessary documents in order to implement this Resolution.

**CERTIFICATION**

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 13th day of July 2021, a quorum being present and voting in the majority.

  
Margaret DePergola, Vice Chair

**RESOLUTION NO. 2021-42**

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY GRANTING A THIRTY (30) DAY EXTENSION TO ALLIED PAINTING, INC. TO COMPLETE THE PAINTING OF THE HOLLY LAKE WATER TANK**

**WHEREAS**, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the ("Authority")) has received a request from Allied Painting, Inc. for a thirty (30) day extension to complete the painting of the Radio Road Water Tank.

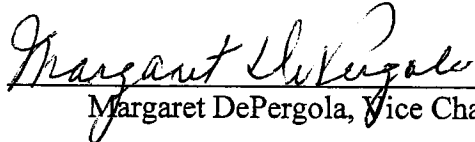
**NOW THEREFORE, BE IT RESOLVED** on this 13<sup>th</sup> day of July 2021 by the Little Egg Harbor Municipal Utilities Authority as follows:

The Little Egg Harbor Municipal Utilities Authority hereby grants Allied Painting, Inc. a thirty (30) day extension, until August 12<sup>th</sup>, 2021 to complete the painting of the Holly Lake Water Tank.

1. The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

**CERTIFICATION**

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 13<sup>th</sup> day of July 2021, a quorum being present and voting in the majority.

  
\_\_\_\_\_  
Margaret DePergola, Vice Chair



July 9, 2021

VIA EMAIL

Earl Sutton, Jr.  
Executive Director  
Little Egg Harbor Municipal Utilities Authority  
823 Radio Road  
Little Egg Harbor, New Jersey 08087

**RE: HOLLY LAKE 1.0 MG STANDPIPE REHABILITATION  
CHANGE ORDER NO. 2 RECOMMENDATION – 30 DAY TIME EXTENSION**

Dear Mr. Sutton:

On July 9, 2021, we received a Change Order Request (COR) from Allied Painting Inc., for additional time to complete the above-mentioned project. The contractor would like to request an additional thirty (30) day extension to complete the work; this request is due to the lead time for material ordered and deliver of the same and delays incurred from inclement weather.

The original Contract completion date was June 11, 2021. The approved Change Order No. 1 included a 30-Day time extension that adjusted the Contract completion date to July 12, 2021. It is our recommendation that Little Egg Harbor Municipal Utilities Authority (LEHMUA) authorize Change Order No. 2 and adjust the Contract completion date to August 12, 2021. There is no change in the contract amount of \$680,744.00.

It is our pleasure to be of continued service to LEHMUA in the administration of this important construction project. Should you have any questions or require any further information, please do not hesitate to contact me directly via telephone at (609) 454-4568 or via email at fscontreras@kleinfelder.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Felipe S. Contreras".

Felipe S. Contreras, P.E., C.M.E., C.F.M.  
Principal Engineer

cc: Michael DiFrancia, LEHMUA  
Nicole Princiotti, LEHMUA  
John Mulvihill, LEHMUA



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4 Larwin Road • Cherry Hill, NJ 08034 • Phone (856) 429-3400 • Fax (856) 429-0696

July 9, 2021

Felipe S. Contreras, P.E., C.M.E., C.F.M.  
**Kleinfelder**  
150 College Road West  
Princeton, NJ 08540  
VIA Email: FSContreras@Kleinfelder.com

**RE: Little Egg Harbor - Holly Lake 1.0MG Standpipe**

Dear Mr. Contreras,

Please accept this letter as Allied Painting's formal request for a thirty (30) day extension of time to complete the above referenced project. This time extension is requested due to inclement weather delay and the lead time for materials ordered and delivery of same.

If you have any questions or require any additional information, please call my office. We appreciate your consideration in this matter.

Sincerely,

*George Power*

George Power  
Project Manager

GP/mm

cc: N. Princiotti, LEHMUA, VIA Email  
cc: E. Sutton, LEHMUA, VIA Email  
cc: Brian Rumpf, Esquire, VIA Email  
cc: M. DiFrancia, LEHMUA, VIA Email  
cc: J. Mulvihill, LEHMUA, VIA Email  
cc: Brian Rumpf, Esquire, VIA Email

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