

LEHMUA
Regular Meeting

May 10, 2022

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on May 10, 2022, 12:00 PM at the Authority headquarters, 823 Radio Road, Little Egg Harbor, New Jersey and via tele-conference with the Commissioners.

MEMBERS PRESENT: Margaret DePergola, Chairwoman; Joseph Koptic, Vice-Chair; Marie Skelly, Treasurer; Kenneth Miller, Secretary; Peter Cicco, Kenneth Maxwell

OTHERS IN ATTENDANCE: Earl F. Sutton, Jr., Executive Director; Michael S. DiFrancia, Superintendent; Nicole M. Princiotti, Executive Secretary/QPA; Trace Dittenhofer, Authority Engineer via tele-conference; Debra Rumpf, Esq., Authority Attorney, via tele-conference

THOSE ABSENT: Christopher Filiciello, Commissioner

OTHERS IN ATTENDANCE: None

Nicole M. Princiotti read the following statement:

In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and the Asbury Park Press, posted on the Authority bulletin board and posted and filed in the office of the Little Egg Harbor Township Clerk. Resolutions are posted on the Authority's bulletin board.

PRIOR MINUTES

A motion was made by Mrs. DePergola, seconded by Mr. Miller to approve the minutes of the April 12, 2022 regular meeting. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret De Pergola – yes.

TREASURER'S REPORT

A motion was made by Mr. Cicco, seconded by Mr. Miller to approve the Treasurer's Report as submitted. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

BILLS RESOLUTION

A motion was made by Mrs. DePergola, seconded by Mrs. Skelly to approve the operational account bills resolution. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

EXECUTIVE DIRECTOR'S REPORT

1 - Mr. Sutton thanked the Board for attending our meeting today and took a moment to welcome Kenneth Maxwell to our Board. He spoke with Mr. Maxwell earlier in the week and is looking forward to working with him. Mr. Maxwell has been on the Township Planning Board and he believes he will be an asset to the Authority.

Mr. Sutton stated that this is a very busy agenda today with a lot of Resolutions to address, probably the most since he became the Executive Director.

Mr. Sutton thanked his staff for all their work in preparation of this month's meeting

2 – Mr. Sutton stated that we are introducing the water and sewer budget for the upcoming fiscal year beginning July 1, 2022. He is extremely happy that we will have no increase to our rates this year. It was difficult to balance the budget without the increase, but he felt it was important to keep the rates the same. The capital projects are delayed substantially. Once we receive our approvals and are able to resume our program, we will have to discuss future rate increases.

Mr. Sutton stated that the no increase was well received at the Senior Expo in which he attended last week. As many of you know this was also advertised in our newsletter.

Mr. Sutton stated that there are two (2) resolutions with regard to the Budget and one (1) for the late budget which is required statutorily.

Mr. Sutton stated that a special thanks is necessary for Brian Logan, our Auditor, and Mrs. Princiotti for getting all the information required in preparing the budget.

A motion was made by Mrs. DePergola, seconded by Mr. Miller to approve Resolution #2022-16 introducing the Authority's Water Budget for the fiscal year July 1, 2022 through June 30, 2023. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

A motion was made by Mr. Cicco, seconded by Mr. Miller to approve Resolution #2022-17 introducing the Authority's Sewer Budget for the fiscal year July 1, 2022 through June 30, 2023. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

A motion was made by Mr. Miller, seconded by Mrs. Skelly to approve Resolution #2022-18 ratifying the late introduction and submission of the Authority's 2022-2023 water and sewer budget. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

3 – Mr. Sutton advised the Board that he and Chairwoman, DePergola, and Commissioner Skelly of the Personnel Committee had some lengthy discussions concerning the Collective Bargaining Agreement that is set to expire June 30th of this year. There was a great deal of negotiation and back and forth between the Authority and the union. Ultimately, he is happy to report that the contract was voted upon by the members of the bargaining unit and we were able to negotiate a 3% cost of living increase per year. The union asked for substantially more than that, but concessions were made by the members of the union and the Authority.

Mr. Sutton stated that he can say that the contract is very fair to the employees of the bargaining unit and the Authority. Ultimately, it is fiscally responsible to our rate payers.

Mr. Sutton advised the Board that he also had a very lengthy discussion with Mrs. DePergola and Mrs. Skelly concerning the employment contracts for himself, Mrs. Nicole Princiotti, Mr. Michael DiFrancia and Mr. Vincent Johnson. He can personally attest and feels that Mrs. DePergola and Mrs. Skelly will agree that it was a very productive discussion that it was detailed oriented and there was good decision making. It went very well, and the Committee was very supportive of his recommendations as well as Superintendent DiFrancia's. It has been recommended by Chairwoman DePergola, and Commissioner Skelly that the employment contracts be approved.

Before moving forward, Mr. Sutton asked the Board if there were any questions? There were none and Mr. Sutton recommended moving ahead with the resolutions pertaining to the personnel recommendations.

Mr. Sutton explained that the first resolution is with regard to his re-appointment as the Chief Financial Officer. He has been appointed to this position along with his Director position from the very beginning of his tenure with the Authority.

Mr. Sutton stated that all of these contracts, including the Collective Bargaining Agreement are for five years.

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve Resolution #2022-19 re-appointing Earl F. Sutton, Jr., as Chief Financial Officer of the Authority. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

A motion was made by Mr. Miller, seconded by Mr. Koptic to approve Resolution #2022-20 designating the salary of the Chief Financial Officer. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. Sutton stated that the next resolutions are pertaining to our Qualified Purchasing Agent. Mrs. Princiotti does an excellent job for the Authority as our Qualified Purchasing Agent and saves the Authority a substantial amount of money by not having to go out to bid for every single purchase. She does an excellent job under that watch.

Mrs. Princiotti thanked Mr. Sutton.

A motion was made by Mr. Koptic, seconded by Mrs. DePergola to approve Resolution #2022-21 re-appointing Nicole M. Princiotti as Qualified Purchasing Agent of the Authority. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

A motion was made by Mr. Cicco, seconded by Mr. Miller to approve Resolution #2022-22 designating the salary of the Qualified Purchasing Agent. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. Sutton advised the Board that as previously mentioned the Collective Bargaining Agreement has been agreed upon and there is a resolution pertaining to the approval and asked if there were any questions?

There being none, a motion was made by Mrs. Skelly, seconded by Mr. Miller to approve Resolution #2022-23 accepting and approving the Collective Bargaining Agreement with the American Federation of State, County, & Municipal Employees, NJ, AFL-CIO Local 3304G. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. Sutton advised the Board that there were a few more resolutions as it pertains to the employment agreements as discussed by the Personnel Committee. As mentioned before, there was a very detailed and lengthy discussion with Chairwoman DePergola, and Commissioner Skelly and it has been their recommendation to approve the employment agreements.

A motion was made by Mr. Cicco, seconded by Mr. Miller to approve Resolution #2022-24 accepting and approving the employment agreement with Vincent Johnson, Chief Operations and Technology Coordinator. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. Sutton stated that he knows Mr. Johnson will appreciate his new contract and that he does an excellent job in supporting the Administrative Staff.

A motion was made by Mr. Cicco, seconded by Mr. Koptic to approve Resolution #2022-25 accepting and approving employment agreement with Nicole M. Princiotti, Executive Secretary, QPA. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mrs. Princiotti thanked the Board and stated that this was a bit bitter-sweet as this is probably her last contract with the Authority. She has been here over 32 years, and at the end of this contract she will have worked with and for the Authority for 37 ½ years. She thanked each member for their support over the years and expressed her gratitude for all she has been given here and the renewal of her contract.

Mrs. Princiotti expressed her gratitude for Mr. Sutton and thanked the supportive administrative staff as well.

A motion was made by Mrs. Skelly, seconded by Mr. Miller to approve Resolution #2022-26 accepting and approving employment contract with Michael S. DiFrancia, Superintendent, Licensed Operator. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. DiFrancia thanked the Board and stated that he has been with the Authority for over 26 years and will probably continue to work the next 10 years or more. He has enjoyed his employment here and loves what he does. He expressed his gratitude for the support he has received over the years from the Board and the staff, and again thanked the Board for his new contract.

Mr. DiFrancia praised Mr. Sutton for his support and dedication to the Authority and thanked the supporting Administrative Staff for always working together in the best interest of the Authority.

Mr. DiFrancia went on to thank Mrs. Princiotti for her continued support through his entire career at the Authority, in particular when he came over as the Deputy Superintendent and during his role as Superintendent of the Authority.

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve Resolution #2022-27 accepting and approving employment contract with Earl F. Sutton, Jr., Executive Director, CFO. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. Sutton thanked the Board and stated that he appreciates the full support of the Committees and the full Board, it has been a pleasure working for all of them. He can see they are truly committed to what they do for the Authority. This was somewhat of an emotional process as he realizes he will definitely be here over the next five (5) years, and not sure what the future holds as we move forward after that. He expressed how much he enjoys working for the Authority and has a great staff and the support of our Board.

Mr. Sutton stated that he knows the Union is appreciative of the efforts for the negotiation. John Mulvihill, the Shop Steward did a fine job working along with the members of the bargaining unit.

Mr. Sutton expressed that he feels no side won or lost, it was a mutual effort and compromise and he is glad we got it done without a lot of fighting and unnecessary issues. He thanked the Board again for their support.

Mr. Sutton stated he wanted to thank Mr. Vincent Johnson for his hard work and dedication as well. He is a great asset to the Authority and a liaison for all departments and does a fine job in assisting the Administrative Department on a daily basis.

4 - Mr. Sutton stated that there is a resolution for approval with regard to a refund to a Title Company for an overpayment as the result of a real estate transaction in the amount of \$100.00. This is a standard procedure with refunding, and it is recommended that the resolution be approved.

A motion was made by Mr. Cicco, seconded by Mrs. DePergola to approve Resolution #2022-36 authorizing the refund in the amount of \$100.00 to Commonwealth Land Title Company. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

5 – Mr. Sutton advised the Board that a resolution is being presented authorizing the Authority personnel to perform in-house water and sewer connections from the main to the curb line. This involves approximately 30 property locations within our service area in order to remain in compliance with mandatory water and sewer connections. Per the advice of our legal counsel and to remain in compliance with the chapters within the ordinances of the Township of Little Egg Harbor this will facilitate this process and do so at a much lower cost.

A motion was made by Mr. Miller, seconded by Mrs. Skelly to approve Resolution #2022-37 authorizing the Authority personnel to install water and sewer services to the curb line. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. Sutton stated although a resolution is not necessary, he will need a motion to go out to bid for some of these properties and the connections. The reason for this is because some of these connections may be too deep and unsafe for our personnel and therefore the work would be performed by an outside contractor. Right now he doesn't anticipate it being a lot of property locations but, isn't sure of the exact number at this time. He will definitely keep the Board advised as we move forward with this.

A motion was made by Mr. Koptic, seconded by Mr. Miller authorizing the Executive Director to go out to bid for services as it relates to the water and sewer connections from the main to the curb line. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

6 – Mr. Sutton stated that once again he needs to remind anyone who is in arrears with their water and sewer charges between the time period of March 9, 2020 and March 15, 2022, a person may contact the office to make an installment payment arrangement. In addition, there may be other programs available for low-income assistance.

7 – Mr. Sutton stated that initially there were no customer committee matters, but he had some requests that came in after the agenda was prepared.

Mr. Sutton stated that there were two (2) individuals that had leaks under their houses in the concrete slab. They hired companies to repair the leaks at a substantial cost. One customer paid \$9800 and the other customer was \$3800 to do the work. It's like finding a needle in a haystack in order to find the leaks. One of the properties had several leaks under the slab.

Mr. Sutton stated that the properties he is speaking about are 568 Radio Road and 240 Great Bay Boulevard. He had discussion with Commissioner Skelly and Commissioner Cicco and it is and has been our policy to credit the homeowner 50% of the excess water charges, and this is a one-time adjustment the Authority will make as it relates to excess water usage.

Mr. Sutton stated that he would ask for a motion to accept the Customer Committee Report and approve the one-time credit adjustment for 50% of the excess water charges for both properties discussed.

A motion was made by Mrs. DePergola, seconded by Mr. Miller to approve the Customer Committee Report as submitted, and the one-time adjustment to the excess water charges for 568 Radio Road and 240 Great Bay Boulevard. All in favor.

8 – Mr. Sutton stated that there was no need for Executive Session this month.

Mr. Sutton stated that was all for his report unless there were any questions. There being none, a motion was made by Mr. Koptic, seconded by Mr. Miller to approve the Executive Director's Report as submitted. All in favor.

PERSONNEL COMMITTEE

Mr. Sutton advised the Board that the minutes of the Personnel Committee are attached and items pertaining to these matters were previously addressed. At this time, he requested a motion and second for approval.

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve the Personnel Committee report as submitted. All in favor.

CUSTOMER COMMITTEE

Mr. Sutton stated that as previously discussed under the Executive Director's Report, action was taken on the Customer Committee Report.

SUPERINTENDENT'S REPORT

1 – Mr. DiFrancia stated that bids were opened for the decommissioning of Well No. 5 on April 22, 2022. We had one (1) bid and it was from A.C. Schultes, Inc. This well is located off Shrewsbury and Twin Lakes Boulevard. There is a resolution on the agenda for consideration.

A motion was made by Mrs. DePergola, seconded by Mr. Cicco to approve Resolution #2022-30 awarding contract to A.C. Schultes, Inc. for the decommissioning of Well No. 5. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. DiFrancia thanked the Board and advised them that this is only a 30-day contract, so hopefully next meeting he will have some good news to report on this.

2 – Mr. DiFrancia advised the Board that the Authority's personnel along with himself have begun undertaking the complete rehabilitation of the treatment filter located in Well No. 6 located on Great Bay Boulevard. In short this is a filter media replacement project that has reached its life span. Once we take the filter media out of the well, we do an examination of the under belly of the filter. We found in removing the media and examining it, there were several issues with the filter and it had to be welded. We are anticipating putting the media back in the filter in the next day or so. It is a lengthy process as we perform it in layers and backwash through the process.

Mr. DiFrancia stated that as a reference, the last media replacement was performed at Well 8 and 9 in 2012 and we went out to bid for that project. It cost the Authority \$67,900 and that was ten years ago. Today it is estimated that it would cost around \$100,000. Doing this in-house, it has cost about \$21,800, saving the rate payers a substantial amount of money.

Mr. DiFrancia advised the Board that after the bacteria testing is performed, it is anticipated to be back on-line by early next week. This has also been a teaching tool for our newer and younger employees to see the entire filtration process.

3 – Mr. DiFrancia advised the Board that the annual hydrant flushing is 85% complete. We are on schedule to complete the total water distribution maintenance by the end of the month. The process tests all hydrants and scours the inside of the main, pulling any buildup and debris built up in the main. It is required that this be done once a year.

4 – Mr. DiFrancia stated that we are still waiting for Phase II SED approvals for the Mystic Water and Sewer Main Project and reviewed the revised anticipated schedule.

5 – Mr. DiFrancia advised the Board that the CCR Report has been mailed out. We are mandated by the State to provide to our consumers, any information with regard to our water quality. We are very pleased that our system meets or exceeds all state and federal standards.

Mr. DiFrancia advised the Board that this report has to go to all the residents, and apartment complexes within the town. Once that is done, and is certified and posted in the paper, it is sent to the State as required.

6 – Mr. DiFrancia stated that there are several resolutions on the agenda for consideration.

Mr. DiFrancia stated that Resolution #2022-28 is on the agenda to award Chemical Contract No. 1 for Sodium Hypochlorite and Contract No. 5 for Ferrous Chloride.

A motion was made by Mrs. Skelly, seconded by Mrs. DePergola to approve Resolution #2022-28 awarding Chemical Contract No. 1 and No. 5. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. DiFrancia stated that Resolution #2022-29 is on the agenda to award the Emergency Repairs Contract for the upcoming year to Mathis Construction.

Mr. Miller asked if we have used Mathis for many years?

Mr. DiFrancia stated that we have. Last year it was awarded to Lafayette Utilities Construction, but this year Mathis came in as the lowest responsible bidder.

Mr. Miller thanked Mr. DiFrancia.

A motion was made by Mr. Miller, seconded by Mr. Cicco to approve Resolution #2022-29 awarding the Emergency Repairs of Water and Sewer Mains to Mathis Construction, Inc. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. DiFrancia stated that Resolution #2022-31 is on the agenda for consideration rejecting water plant supplies.

A motion was made by Mrs. Skelly, seconded by Mr. Miller approving Resolution #2022-31 rejecting the bids for the Water Plant Supplies. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. DiFrancia stated that Resolution #2022-32 is on the agenda for consideration rejecting the sewer plant supplies bid.

A motion was made by Mrs. Skelly, seconded by Mr. Cicco to approve Resolution #2022-32 rejecting the bids for Sewer Plant Supplies. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. DiFrancia stated that Resolution #2022-33 is on the agenda for consideration, rejecting bids for Chemical Contract No. 2 for Sodium Chloride Brine.

A motion was made by Mr. Miller, seconded by Mr. Cicco to approve Resolution #2022-33 rejecting bids for Chemical Contract No. 2, Sodium Chloride Brine. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. DiFrancia stated that Resolution #2022-34 is on the agenda for consideration rejecting bids for Chemical Contract No. 4 for Hydrated Lime.

A motion was made by Mrs. Skelly, seconded by Mr. Miller to approve Resolution #2022-34 rejecting bids for Chemical Contract No. 4, Hydrated Lime. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

Mr. DiFrancia stated that Resolution #2022-35 is on the agenda for consideration rejecting the bids for Chemical Contract No. 7 for Sodium Carbonate.

A motion was made by Mrs. Skelly, seconded by Mr. Cicco to approve Resolution #2022-35 rejecting bids for Chemical Contract No. 7, Sodium Carbonate. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

7 – Mr. DiFrancia advised the Board that K. Hovnanian Group has requested the release of their performance bond for Four Season at Harbor Bay located off of Route 539. Once we release the performance guarantee they are also requesting a waiver of the two (2) year maintenance guarantee. The Authority would not have an issue with this given this development has been operational for well over ten (10) years.

Mr. DiFrancia stated that even with the fact that it's been operational for all this time, the Authority still has outstanding issues that need to be addressed. An on site inspection was performed and there are punch list items to be addressed and As-built Drawings need to be submitted to the Authority.

Mr. DiFrancia stated that because of the items required by the Authority, there is a resolution on the agenda denying the release of the performance guarantee for Four Seasons at Harbor Bay.

A motion was made by Mr. Koptic, seconded by Mr. Miller to approve Resolution #2022-38 denying the release of the performance guarantee for K. Hovnanian Four Seasons at Harbor Bay. Roll call vote, Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

8 – Mr. DiFrancia advised the Board that the Work Order Management Report is attached and reviewed the items on the report.

Mr. Sutton asked if there were any questions with regard to the Superintendent's Report? There being none, a motion was made by Mr. Cicco, seconded by Mr. Miller to approve the Superintendent's Report as submitted. All in favor.

ENGINEER'S REPORT

Mr. Dittenhofer wished everyone well and stated he only had a couple updates to review today.

Mr. Dittenhofer stated that with regard to Phase II of the Mystic Island Project, we are still waiting for SED approval from the DEP. The NJDEP BWSE Permit, NJDEP Treatment Works Approval Permit and Ocean County Soils Conservation District Certification have all been obtained, and NJ IBank application documents have been submitted as well.

Mr. Dittenhofer stated that with regard to Phase III of the Mystic Island Project, design has been completed on the expanded project area. We have prepared application documents in accordance with recent NJDEP standard to ensure the permitting process is seamless.

Mr. Dittenhofer stated that for the decommissioning of Well #5, as the Superintendent mentioned the Authority received one (1) bid from A.C. Schultes, Inc. in the amount of \$69,200.00. All documents have been reviewed and per our office's letter of May 2, 2022, award is recommended.

Mr. Dittenhofer stated that was all for his report unless there were any questions. There being none, a motion was made by Mr. Koptic, seconded by Mr. Miller to approve the Engineer's Report as submitted. All in favor.

ATTORNEY'S REPORT

Mrs. Rumpf wished everyone well and stated that her report has been submitted and she would be happy to answer any questions at this time.

Mr. Sutton thanked Mrs. Rumpf for her time in reviewing the employment contracts and as always her efforts are greatly appreciated.

Mrs. Rumpf expressed that it was her pleasure.

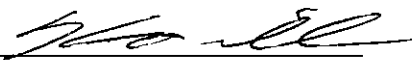
Mr. Sutton asked if there were any questions with regard to the Attorney's Report? There being none, a motion was made by Mr. Koptic, seconded by Mr. Miller to approve the Attorney's Report as submitted. All in favor.

Mr. Sutton asked for a motion to accept and file all general correspondence. A motion was made by Mrs. Skelly, seconded by Mr. Miller to accept and file all general correspondence. All in favor.

A motion was made by Mrs. DePergola, seconded by Mr. Miller to open this portion of the meeting to the public. All in favor.

Mr. Sutton asked if there was any member of the public on the tele-conference? There being no public in attendance, a motion was made by Mrs. DePergola, seconded by Mr. Cicco to close this portion of the meeting to the public. All in favor.

With nothing else further coming before the Board, a motion was made by Mr. Miller, seconded by Mrs. DePergola to adjourn. All in favor.


Kenneth Miller, Secretary