

RESOLUTION NO. 2022-57

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
REIMBURSEMENT TO PRO CAP 8, LLC LIEN HOLDER, FOR PAYMENT MADE
AFFECTING BLOCK 292.03 Lot 10**

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the “Authority”) was advised by the Little Egg Harbor Tax Collector that the lien was redeemed by the property owner, and subsequent payments were made by the lien holder, Pro Cap 8, LLC on September 30, 2022 for Block 292.03 Lot 10, Little Egg Harbor, County of Ocean, State of New Jersey: and

WHEREAS, subsequent payments were made on this Lien by Pro Ca 8, LLC, the Lien holder, as follows:

September 30, 2022 \$1,574.72 Block 292.03 Lot 10

WHEREAS, the Authority is obligated to reimburse the Lien Holder and hereby authorizes and approves reimbursement to the Lien Holder.

NOW, THEREFORE, BE IT RESOLVED on this 12th day of October 2022, by the Little Egg Harbor Municipal Utilities Authority as follows:

1. The Authority authorizes and approves reimbursement to the lien holder as follows:

\$1,574.72 Block 292.03 Lot 10

2. The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of October 2022, a quorum being presented and voting in the majority.


Kenneth Miller, Secretary

Resolution 2022-58

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY
ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS
IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS
LIABILITY JOINT INSURANCE FUND'S CYBER RISK
MANAGEMENT PLAN'S TIER ONE REQUIREMENTS**

Whereas, the Little Egg Harbor MUA is a member of the NJUA JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the NJUA JIF, the Little Egg Harbor MUA enjoys cyber liability insurance coverage to protect the Little Egg Harbor MUA from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Little Egg Harbor MUA; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Little Egg Harbor MUA to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Little Egg Harbor MUA's cyber insurance policy, administered through the NJUA JIF and the Municipal Excess Liability Joint Insurance Fund.

Now Therefore Be It Resolved that the Little Egg Harbor MUA does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan.

Information Backup

Security Patches and Updates

Defensive Software

Security Awareness Training

Government Cyber Membership

Password Management

Email Warning

Incident Response Plan

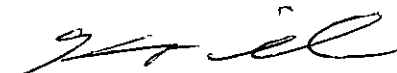
Technology Practice Policy

NOW THEREFORE, BE IT RESOLVED, this 13th day of October 2022, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts and approves the proposed modifications to the Cyber Risk Program, copies of which are filed at the Authority office and can be reviewed by the public during normal business hours.
2. The Authority authorizes and directs the Chairman, Secretary and Executive Director to execute all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of October, a quorum being present and voting in the majority.



Kenneth Miller, Secretary

Resolution 2022-59

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY
ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS
IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS
LIABILITY JOINT INSURANCE FUND'S CYBER RISK
MANAGEMENT PLAN'S TIER TWO REQUIREMENTS**

Whereas, the Little Egg Harbor MUA is a member of the NJUA JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the NJUA JIF, the Little Egg Harbor MUA enjoys cyber liability insurance coverage to protect the Little Egg Harbor MUA from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Little Egg Harbor MUA; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Little Egg Harbor MUA to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Little Egg Harbor MUA's cyber insurance policy, administered through the NJUA JIF and the Municipal Excess Liability Joint Insurance Fund.

Now Therefore Be It Resolved that the Little Egg Harbor MUA does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 2 of the NJ MEL Cyber Risk Management Plan.

Server Security

Access Privilege Controls

Technology Support

System and Event Logging

Protected Information

Remote Access - VPN

Leadership Expertise

IT Business Continuity Planning

Banking Controls

NOW THEREFORE, BE IT RESOLVED, this 12th day of October 2022, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts and approves the proposed modifications to the Cyber Risk Program, copies of which are filed at the Authority office and can be reviewed by the public during normal business hours.
2. The Authority authorizes and directs the Chairman, Secretary and Executive Director to execute all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of October, a quorum being present and voting in the majority.


Kenneth Miller, Secretary

Resolution 2022-60

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY
ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS
IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS
LIABILITY JOINT INSURANCE FUND'S CYBER RISK
MANAGEMENT PLAN'S TIER THREE REQUIREMENTS**

Whereas, the Little Egg Harbor MUA is a member of the NJUA JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the NJUA JIF, the Little Egg Harbor MUA enjoys cyber liability insurance coverage to protect the Little Egg Harbor MUA from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Little Egg Harbor MUA; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Little Egg Harbor MUA to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Little Egg Harbor MUA's cyber insurance policy, administered through the NJUA JIF and the Municipal Excess Liability Joint Insurance Fund.

Now Therefore Be It Resolved that the Little Egg Harbor MUA does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 3 of the NJ MEL Cyber Risk Management Plan.

Network Segmentation

Remote Access - MFA

Password Integrity

System and Event Logging Review

Third-Party Risk Management

NOW THEREFORE, BE IT RESOLVED, this 12th day of October 2022, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts and approves the proposed modifications to the Cyber Risk Program, copies of which are filed at the Authority office and can be reviewed by the public during normal business hours.
2. The Authority authorizes and directs the Chairman, Secretary and Executive Director to execute all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of October, a quorum being present and voting in the majority.



Kenneth Miller, Secretary

RESOLUTION 2022-61

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE SALE OF BLOCK 325.102, LOT 2**

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") owns Block 325.102, Lot 2 (hereinafter referred to as the "property") which it no longer needs for Authority business; and

WHEREAS, pursuant to the provisions of N.J.S.A 40A:12-13 et seq. the Authority is authorized to dispose of unnecessary property at public auction; and


WHEREAS, the Authority believes it is in the best interests of the Authority and its ratepayers to sell at public auction the aforementioned vehicle, for a minimum bid of \$65,000.00:

NOW, THEREFORE, BE IT RESOLVED, this 12th day of October, 2022 by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority authorizes a sale at public auction of the aforementioned property in accordance with the notification provisions set forth in the aforementioned statutory authority.
2. The advertisement to be placed in an official newspaper of the Authority by the Authority's Executive Director shall include a description of the property and the minimum bid will be \$65,000.00.
3. The Authority authorizes and directs the Chair, Secretary and Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a regular meeting held on October 12th, 2022, a quorum being present and voting in the majority.



Kenneth Miller, Secretary

RESOLUTION NO. 2022-62

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,
COUNTY OF OCEAN, STATE OF NEW JERSEY AWARDING A CONTRACT FOR
WATER AND SEWER MAIN TAPPING AND INSTALLATION OF WATER SERVICE,
SEWER LATERAL, AND/OR BOTH AT VARIOUS LOCATIONS
WITHIN THE AUTHORITY SERVICE AREA**

WHEREAS, Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the “Authority”) has solicited bids for water and sewer main tapping and installation of water service, sewer lateral, and/or both at various locations within the LEHMUA service area known as (the “project”); and

WHEREAS, the Authority has solicited bids in conformance with the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.: and

WHEREAS, three (3) bids have been submitted to the Authority in conformance with the bid specifications as follows:

CTX Infrastructure, LLC	\$ 98,700.00
Mathis Construction Company, Inc.	\$ 116,200.00
Crest Construction Group, LLC.	\$ 178,125.00

WHEREAS, the bid documentation submitted by the apparent lowest bidder, CTX Infrastructure, LLC has been reviewed by the Authority Legal Counsel and found to be acceptable as to form and content; and

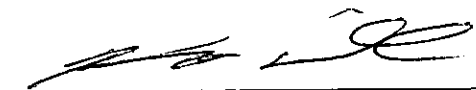
WHEREAS, sufficient funds have been provided for in the Authority’s budget.

NOW, THEREFORE BE IT RESOLVED this 12th day of October 2022, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority recommends and awards the contract for the project to the apparent lowest responsible bidder, CTX Infrastructure, LLC for and in consideration of \$98,700.00.
2. The Authority authorizes and directs the Chairman, Secretary and Executive Director to execute any and all necessary documents to implement to the intent of this Resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of October 2022, a quorum being presented and voting in the majority.



KENNETH MILLER, SECRETARY

Little Egg Harbor MUA Water and Sewer Main Tapping and Extensions Tabulation of Bids Received 10/12/2022 at 10:00 AM			CTX Infrastructure, LLC PO Box 793 Hammonton, NJ 08037		Mathis Construction Co., Inc. 1510 Route 539-Suite 1 Little Egg Harbor, NJ 08087		Crest Construction Group, LLC 880 Route 9 Little Egg Harbor, NJ 08087		
BID SECURITY									
#	ITEM	QUANTITY & UNITS		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Water Main Tapping	8	ea.	\$4,900.00	\$39,200.00	\$4,550.00	\$36,400.00	\$18,000.00	\$144,000.00
2	Sewer Main Tapping	7	ea.	\$8,500.00	\$59,500.00	\$11,400.00	\$79,800.00	\$4,875.00	\$34,125.00

Grand Total

\$98,700.00

\$116,200.00

\$178,125.00

Low Bidder

RESOLUTION #2022-63

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE EXECUTION OF A UNIFORM SHARED SERVICES
AGREEMENT WITH THE OCEAN COUNTY UTILITIES AUTHORITY**

WHEREAS, the Executive Director/CFO and the Superintendent/Licensed Operator for the Authority recommend the use of Bioxide as a chemical to control Hydrogen Sulfide Levels in our Sanitary Sewer System based on safety and overall cost; and

WHEREAS, the Authority has been presented an opportunity to purchase this product from Ocean County Utilities Authority at publicly bid pricing; and


WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes local units as defined in said Act to enter into joint agreements for provision of governmental services; and

NOW THEREFORE, BE IT RESOLVED, this 12th day of October 2022, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts the recommendations of its Executive Director/CFO and Superintendent/Licensed Operator to use Bioxide as a chemical to control Hydrogen Sulfide Levels in our Sanitary Sewer System based on safety and overall cost.
2. The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of October 2022, a quorum being present and voting in the majority.



Kenneth Miller, Secretary

RESOLUTION #2022-64

RESOLUTION OF LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Little Egg Harbor Municipal Utilities Authority has determined to move forward with the EMEX Reverse Auction in order to procure electricity for the Little Egg Harbor Municipal Utilities Authority; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Little Egg Harbor Municipal Utilities Authority will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the "Act", waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the "Act"; and

NOW, THEREFORE BE IT RESOLVED this 12TH day of October 2022, by the Little Egg Harbor Municipal Utilities Authority as follows:

1- The Authority hereby appoints EMEX, LLC as their representative for the purchase of electricity supply charges.

2- The Authority hereby authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I Certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of October 2022, a quorum being present and voting in the majority.



Kenneth Miller, Secretary

RESOLUTION NO. 2022-65

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES
AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING
REIMBURSEMENT TO PRO CAP 8, LLC LIEN HOLDER, FOR PAYMENT MADE
AFFECTING BLOCK 325.27 Lot 10**

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") was advised by the Little Egg Harbor Tax Collector that the lien was redeemed by the property owner, and subsequent payments were made by the lien holder, Pro Cap 8, LLC on September 30, 2022 for Block 325.27 Lot 10, Little Egg Harbor, County of Ocean, State of New Jersey: and

WHEREAS, subsequent payments were made on this Lien by Pro Ca 8, LLC, the Lien holder, as follows:

September 30, 2022 \$379.06 Block 325.27 Lot 10

WHEREAS, the Authority is obligated to reimburse the Lien Holder and hereby authorizes and approves reimbursement to the Lien Holder.

NOW, THEREFORE, BE IT RESOLVED on this *qth* day of November 2022, by the Little Egg Harbor Municipal Utilities Authority as follows:

1. The Authority authorizes and approves reimbursement to the lien holder as follows:

\$379.06 Block 325.27 Lot 10

2. The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the *qth* day of November 2022, a quorum being presented and voting in the majority.


Kenneth Miller, Secretary

RESOLUTION 2022-66

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY HIRING GAVIN DELBUONO TO THE POSITION OF UTILITY WORKER

WHEREAS, the Personnel Committee and Executive Director, discussed the qualifications, and work experience of Gavin DelBuono with respect to hiring him to the position of Utility Worker with the Authority; and


WHEREAS, the Personnel Committee has recommended that Gavin DelBuono be appointed to the position of Utility Worker and recommends he be compensated a salary of \$24.500 per hour beginning December 15th, 2022, plus any other benefits provided for in the Collective Bargaining Agreement.

NOW THEREFORE, BE IT RESOLVED, this 13th day of December 2022, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority accepts the recommendations of its Personnel Committee and Executive Director and hereby appoints Gavin DelBuono to the Utility Worker at a salary of \$24.500 per hour, effective December 15th, 2022, plus any other benefits provided for in the Collective Bargaining Agreement
2. The Authority authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 13th day of December, a quorum being present and voting in the majority.


Kenneth Miller, Secretary

RESOLUTION #2022-67

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING EARL F. SUTTON JR., MICHAEL S. DIFRANCIA AND NICOLE M. PRINCIOTTI AS THE AUTHORITY'S CERTIFIED DESIGNATED EMPLOYER REPRESENTATIVES

WHEREAS, Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") created the position of Designated Employer Representative (DER), in order to comply with regulatory requirements imposed per 49 CFR Part 40.15 pertaining to Federal regulations and CDL Licensing and Anti-Drug and Alcohol Testing Policies; and

WHEREAS, the Authority, after discussion with its professional staff, believed it appropriate and necessary to create the position of Designated Employer Representative (DER) in order to comply with the appropriate regulations, administrative code, and statutory requirements; and

WHEREAS, Earl F. Sutton Jr., Executive Director of the Authority, Michael S. DiFrancia, Superintendent and Nicole M. Princiotti, Executive Secretary/R.P.P.O./Q.P.A. have shown the willingness, experience, educational background, and competence to serve the Authority and its ratepayers as its Designated Employer Representatives (DER's).

NOW, THEREFORE, BE IT RESOLVED this 13th day of December 2022 by the Little Egg Harbor Municipal Utilities Authority, as follows:

- 1- Effective January 1, 2023, Earl F. Sutton Jr., Michael S. DiFrancia and Nicole M. Princiotti are hereby appointed as Designated Employer Representatives (DER's).
- 2 -The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 13th day of December 2022, a quorum being present and voting in the majority.



Kenneth Miller, Secretary