

RESOLUTION 2023-31
RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

WHEREAS, the Little Egg Harbor Municipal Utilities Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2023 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Little Egg Harbor Municipal Utilities Authority agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.

This Resolution agreed to this 12th day of September 2023 by a vote

of: 5 Affirmative
 0 Negative


mmhencioth
ATTEST

9/12/2023
DATE

Margaret DiRegala
CHAIRPERSON

RESOLUTION 2023-32
RESOLUTION ADOPTING POLCIEIS AND PROCEDURES
FOR COUNTERFEIT CURRENCY PROCEDURES

WHEREAS, the Little Egg Harbor Municipal Utilities Authority deems it necessary to be proactive concerning the possible acceptance of counterfeit currency;

WHEREAS, Federal and State policies and procedures pertaining to counterfeit currency have been reviewed;

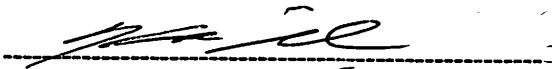
WHEREAS, the Authority desires to protect itself and its ratepayers by not accepting, nor passing along counterfeit bills;

NOW THEREFORE, be it resolved as follows:

1. The Little Egg Harbor Municipal Utilities Authority agrees to written policies and procedures concerning counterfeit currency following current State and Federal guidelines. These policies and procedures may be modified from time to time as required.
2. The Governing Body shall be and hereby are authorized to execute the resolution to adopt written policies and procedures regarding counterfeit currency.
3. The Authority hereby authorizes and directs the Chairman, Secretary and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of September 2023, a quorum being present and voting in the majority.



Kenneth Miller, Secretary

COUNTERFEIT CURRENCY PROCEDURES September 12th, 2023

OVERVIEW:

Counterfeit currency is an illegal duplication of any denomination of US currency.

Procedures:

The proper Authority procedure is to use the Counterfeit detector machine on all bills. The practice will assure the Authority and our ratepayers that we are not passing along counterfeit bills.

If You Receive a Counterfeit:

- Do not return it to the passer.
- Do not walk away from your station with the bill. Call the Executive Director, Superintendent, or Executive Secretary to review the bill.
- The Supervisor should speak to the ratepayer or customer, ask questions as to where they received the bill, etc. let them know the Authority will need to send it to be authenticated.
- Delay the passer, if possible, if you feel it is an intentional act on their behalf.
- If the passer leaves, observe the passer's description, as well as that of any companions to aid law enforcement. If possible, obtain the license numbers of any vehicles used.
- If the passer stays, give them a manual receipt for the transaction. If the suspected bill is deemed authentic, the member will be credited for that amount.
- Write your initials and the date in the white border areas of the suspect note.
- **Limit the handling of the note. Carefully place it in a protective covering, such as an envelope or clear plastic bag.**
- **Surrender the note to the Supervisor for proper reporting to the local police.**

Manual Report Filing: The Executive Director or Executive Secretary will notify the local Police Department and file any necessary paperwork with the department.

The Police will submit further information to the Secret Service through their website.

The Secret Service will determine its authenticity.

Retain a copy for Authority records, and in the daily work records. The USSS will no longer be sending return notifications effective August 1, 2013.

How To Detect Counterfeit Currency

Look at the money you receive. Compare a suspect note with a genuine note of the same denomination and series, paying attention to the quality of printing and paper characteristics. Look for differences, not similarities. Below are some areas of the currency to review if you suspect a counterfeit.

Portrait

The genuine portrait appears lifelike and stands out distinctly from the background. The counterfeit portrait is usually lifeless and flat. Details merge into the background which is often too dark or mottled.

Federal Reserve and Treasury Seals

On a genuine bill, the saw-tooth points of the Federal Reserve and Treasury seals are clear, distinct, and sharp. The counterfeit seals may have uneven, blunt, or broken saw-tooth points.

Border

The fine lines in the border of a genuine bill are clear and unbroken. On the counterfeit, the lines in the outer margin and scrollwork may be blurred and indistinct.

Serial Numbers

Genuine serial numbers have a distinctive style and are evenly spaced. The serial numbers are printed in the same ink color as the Treasury Seal. On a counterfeit, the serial numbers may differ in color or shade of ink from the Treasury seal. The numbers may not be uniformly spaced or aligned.

Paper

Genuine currency paper has tiny red and blue fibers embedded throughout. Often counterfeiters try to simulate these fibers by printing tiny red and blue lines on their paper. Close inspection reveals, however, that on the counterfeit note the lines are printed on the surface, not embedded in the paper. It is illegal to reproduce the distinctive paper used in the manufacturing of United States currency.

Watermark

The new colored currency, excluding the one-dollar bill, has watermarks of the portraits. They can be viewed from the front or back when held up to the light. They are a faint image of the large portrait on the bill.

Security Thread

The new colored currency, excluding the one-dollar bill, has a security thread embedded in the paper and runs vertically through the bill. It can be seen when held up to the light. The security thread says "USA TWENTY" or USA plus whatever the denomination is for that bill.

Color-Shifting Ink

The number of the bill in the lower right corner on the front of the bill changes color when tilted up and down. The color changes from copper to green.

RESOLUTION 2023-33

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY AWARDING A CONTRACT FOR WATER AND SEWER MAIN TAPPING, INSTALLATION OF WATER SERVICES, SEWER LATERALS, AND/OR BOTH, AND A HYDRANT AT VARIOUS LOCATIONS WITHIN THE AUTHORITY SERVICE AREA

WHEREAS, Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") has solicited bids for water and sewer main tapping and installation of water service, sewer lateral, and/or both at various locations within the LEHMUA service area known as (the "project"); and WHEREAS, the Authority has solicited bids in conformance with the provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A: 11-1 et seq.: and

WHEREAS, five (5) bids have been submitted to the Authority in conformance with the bid specifications as follows:

CTX Infrastructure, LLC	\$134,100.00
Crest Construction Group, Inc.	\$134,305.00
Mathis Construction Company, Inc.	\$170,080.00
Kiely Civil, LLC	\$186,700.00
Earle Asphalt Company	\$190,013.13

WHEREAS, the bid documentation submitted by the apparent lowest bidder, CTX Infrastructure, LLC has been reviewed by the Authority Legal Counsel and found to be acceptable as to form and content; and WHEREAS, sufficient funds have been provided for in the Authority's budget.

NOW, THEREFORE BE IT RESOLVED this 12th day of September 2023, by the Little Egg Harbor Municipal Utilities Authority, as follows:

1. The Authority recommends and awards the contract for the project to the apparent lowest responsible bidder, CTX Infrastructure, LLC for and in consideration of \$134,100.00.
2. The Authority authorizes and directs the Chairman, Secretary and Executive Director to execute any and all necessary documents to implement the intent of this Resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of September 2023, a quorum being present and voting in the majority.



KENNETH MILLER, SECRETARY



RUMPF LAW

— A PROFESSIONAL CORPORATION —

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TUCKERTON, NJ 08087
609-294-2227
609-294-3354 (FAX)
lawrumpf@gmail.com

DEBRA H. RUMPF
MEMBER OF NJ BAR

BRIAN E. RUMPF
OF COUNSEL

September 11, 2023

Earl F. Sutton, Jr., Executive Director
Little Egg Harbor Municipal Utilities Authority
823 Radio Road
P.O. Box 660
Little Egg Harbor, New Jersey 08087

Re: Review of Bids for Water and Sewer Tapping and Installation of
Water Service, Sewer Lateral.
Award Recommendation

Dear Mr. Sutton:

I have reviewed the bids submitted for the above project. Bids were submitted from CTX Infrastructure, Crest Construction, Mathis Construction, Earle Asphalt Co., and Kiely Civil, LLC.

The lowest bidder, CTX Infrastructure, is compliant with the legal requirements, and has provided all documents as required. With the exception of Crest Construction, the remaining bidders are extremely higher than CTX.

It is the undersigned's legal opinion that the above project be awarded to CTX Infrastructure.

If I may provide you with anything further, please do not hesitate to contact me.

Very truly yours,

RUMPF LAW

BY: 

DEBRA H. RUMPF, ESQUIRE

DHR/sdg

cc: Nicole M. Princiotti, Executive Secretary, R.P.P.O., Q.P.A. (via email only)

cc: Michael DiFrancia, Superintendent (via email only)

cc: Alan B. Dittenhofer, PE, PP, CME (via email only)

cc: Felipe S. Contreras, PE, CME, CFM (via email only)

<p align="center">Little Egg Harbor MUA Water and Sewer Main Tapping and Extensions Tabulation of Bids Received 09/08/2023 at 2:00 P.M.</p>				<p align="center">CTX Infrastructure, LLC PO Box 793 Hammonton, NJ 08037</p>		<p align="center">Crest Construction Group, LLC 880 Route 9 Little Egg Harbor, NJ 08087</p>		<p align="center">Mathis Construction Co., Inc. 1510 Route 539-Suite 1 Little Egg Harbor, NJ 08087</p>	
BID SECURITY									
#	ITEM	QUANTITY & UNITS		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Water Main Tapping	11	ea.	\$5,900.00	\$64,900.00	\$7,487.00	\$82,357.00	\$9,430.00	\$103,730.00
2	Sewer Main Tapping	4	ea.	\$9,800.00	\$39,200.00	\$7,987.00	\$31,948.00	\$10,900.00	\$43,600.00
3	Hydrant	1	ea.	\$30,000.00	\$30,000.00	\$20,000.00	\$20,000.00	\$22,750.00	\$22,750.00
Grand Total					\$134,100.00		\$134,305.00		\$170,080.00

<p align="center">Little Egg Harbor MUA Water and Sewer Main Tapping and Extensions Tabulation of Bids Received 10/12/2022 at 10:00 AM</p>				<p align="center">Kiely Civil, LLC 1 Radar Way Tinton Falls, NJ 07724</p>		<p align="center">Earle Asphalt Company PO Box 556 Farmingdale, NJ 07727</p>			
BID SECURITY									
#	ITEM	QUANTITY & UNITS		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Water Main Tapping	11	ea.	\$7,560.00	\$83,160.00	\$9,000.00	\$99,000.00		
2	Sewer Main Tapping	4	ea.	\$14,990.00	\$59,960.00	\$13,500.00	\$54,000.00		
3	Hydrant	1	ea.	\$43,580.00	\$43,580.00	\$37,013.13	\$37,013.13		
Grand Total					\$186,700.00		\$190,013.13		

Lowest Bidder

RESOLUTION #2023-34

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,
COUNTY OF OCEAN, STATE OF NEW JERSEY, DECLARING AN
EMERGENCY REGARDING THE NEEDED REPLACEMENT OF A
VARIABLE FREQUENCY DRIVE FOR WELL NUMBER 13**

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as "Authority") has been advised by its Consulting Engineer, Remington & Vernick Engineers, of failure of a variable frequency drive for well #13; and

WHEREAS, the Authority has been advised by its Consulting Engineer by letter dated September 12, 2023, that a Variable Frequency Drive has failed at well #13, and the Authority finds that an emergency must be declared to authorize the immediate expenditure of funds to replace the drive; and

WHEREAS, the Authority has obtained a price quote from ABS Electric, Inc. who is an approved contractor of the Authority; and

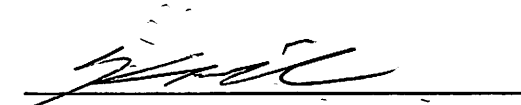
WHEREAS, the Authority has been notified that that there is a delivery time of 6-8 weeks creating a time is of the essence situation; and

NOW, THEREFORE, BE IT RESOLVED this 12th day of September 2023, by the Little Egg Harbor Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

- 1 - The Authority accepts the recommendation of its Consulting Engineer and declares an emergency regarding the replacement of the variable frequency drive to avoid the potential adverse effects to the health, safety, and welfare of the residents.
- 2 - The Authority authorizes its Executive Director to undertake the necessary work with ABS Electric, Inc. in accordance with the unit prices for labor and materials as quoted.
- 3 - The Authority authorizes and directs its Chairman, Secretary, and/or Executive Director to execute all necessary documents to implement the intent of this resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on September 12th, 2023, a quorum being present and voting in the majority.



KENNETH MILLER, SECRETARY

September 12, 2023

Mr. Earl Sutton, Jr., Executive Director
Little Egg Harbor Municipal Utilities Authority
823 Radio Road
Little Egg Harbor, New Jersey 08087

Re: Well No.13 Emergency Declaration
LEHMUA Low-Pressure Water System

Mr. Sutton and Board of Commissioners,

Our office has been made aware of an issue with the Authority's Well No. 13 which provides water to the low-pressure portion of the Authority's water system. The well has been rendered out of service due to the failure of the variable frequency drive, (VFD). The nature of the failure of the VFD required full replacement of the VFD.

The Authority also maintains well No.14 which serves as backup to Well No.13, which at this time is running at its maximum capacity with no backup apparatus. In the event of a failure of well No.14, the Authority would be unable to satisfy water demands in the low-pressure areas of the Authority's system. For this reason, we would recommend an emergency declaration be made and the repair work to Well No. 13 be authorized and made on an emergency basis.

The Authority has already been extremely proactive and solicited a quote for the replacement of the VFD for Well No. 13. The total cost of the proposed repairs has been quoted by ABS Electric, Inc., in the amount of \$15,865.00. The amount of the quote is below the Bid Threshold as certified by the state of New Jersey, and therefore may be authorized by resolution of the board. Our office has reviewed the quote and finds it acceptable and recommends the board take action at their September 12, 2023, meeting via resolution. Please find attached the email from ABS Electric, Inc., to the Authority's Staff outlining the quote.

Please note that the unit suitable to replace the failed VFD has a delivery lead time of approximately six to eight weeks. Therefore, it is critical that the Authority take action to ensure the amount of downtime for Well No.13 is minimized.

Should any questions arise regarding this matter, please do not hesitate to contact our Toms River office.

God Bless America,

REMINGTON & VERNICK ENGINEERS



Alan B. Dittenhofer, P.E., P.P., C.M.E.

TED/ABD:

Enclosures

cc: Mr. Earl Sutton, Jr., Executive Director
Mr. Michael DiFrancia, Superintendent
Mr. John Mulvihill, Project Manager
Ms. Nicole Princiotti, Executive Secretary
Mr. Trace Dittenhofer, P.E. – RVE

RESOLUTIONS

The Corporation named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Board of Directors of the Corporation and certified to the Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation. Any Agent, so long as they act in a representative capacity as an Agent of the Corporation, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation. The Corporation authorizes the Financial Institution, at any time, to charge the Corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Corporation acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Corporation with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Corporation authorizes each Agent to have custody of the Corporation's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Pennsylvania. The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes resolution dated _____ . If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY

I further certify that the Board of Directors of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

If checked, the Corporation is a non-profit corporation.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on _____ (date).

October 10, 2023

Attest by One Other Officer
Earl F Sutton Jr

Secretary
Kenneth Miller

FOR FINANCIAL INSTITUTION USE ONLY

Acknowledged and received on _____ (date) by _____ (initials) This resolution is superseded by resolution dated _____ .

Comments: