

LEHMUA
Regular Meeting

December 12, 2023

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on December 12, 2023, 12:00 PM at the Authority headquarters, 823 Radio Road, Little Egg Harbor, New Jersey.

MEMBERS PRESENT: Margaret DePergola, Chairwoman; Joseph Koptic, Vice-Chair (via tele-conference) Marie Skelly, Treasurer; Kenneth Miller, Secretary; Peter Cicco; Christopher Filiciello

OTHERS IN ATTENDANCE: Earl F. Sutton, Jr., Executive Director; Michael S. DiFrancia, Superintendent; Nicole M. Princiotti, Executive Secretary/QPA; Trace Dittenhofer, Authority Engineer; Debra Rumpf, Esq., Authority Attorney (via tele-conference)

THOSE ABSENT: Kenneth Maxwell

OTHERS IN ATTENDANCE: John D. Edmunds

Nicole M. Princiotti read the following statement:

In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and the Asbury Park Press, posted on the Authority bulletin board and posted and filed in the office of the Little Egg Harbor Township Clerk. Resolutions are posted on the Authority's bulletin board.

PRIOR MINUTES

A motion was made by Mr. Cicco, seconded by Mr. Miller to approve the minutes of the November 14, 2023 regular meeting. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

TREASURER'S REPORT

A motion was made by Mr. Miller, seconded by Mr. Cicco to approve the Treasurer's Report as submitted. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes.

BILLS RESOLUTION

A motion was made by Mrs. DePergola, seconded by Mr. Koptic to approve the operational account bills resolution as submitted. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Joseph Koptic – yes, Margaret DePergola – yes

EXECUTIVE DIRECTOR'S REPORT

1 – Mr. Sutton began by wishing everyone a blessed holiday season and a healthy new year.

2 – Mr. Sutton advised the Board that Mrs. Skelly’s term will be expiring January 31, 2024. He is asking for a motion authorizing the Authority to write a letter to the Township Committee recommending re-appointment for another five-year term.

A motion was made by Mr. Cicco, seconded by Mr. Miller authorizing the Authority to write a letter to the Township Committee regarding the re-appointment of Mrs. Skelly for an additional five-year term. All in favor.

3 – Mr. Sutton advised the Board that Resolution #2023-43 is on the agenda for approval. This will once again officially name Mr. DiFrancia, Mrs. Princiotti and himself as the DER Representative for the Authority for the ensuing year.

Mr. Sutton explained that this is renewed each year and is necessary in order to comply with the appropriate regulations with regard to drug and alcohol screening of our employees.

4 – Mr. Sutton advised that Resolution #2024-44 is on the agenda with regard to preliminary water approval for Poppa Tomato Holdings, LLC, Block 124.01 Lot 36. The applicant is proposing to construct a contractor’s warehouse/flex space building on the corner of Hampton Drive and North Green Street. Approval is recommended.

5 - Mr. Sutton advised that Resolution #2024-45 is on the agenda with regard to preliminary sewer approval for Poppa Tomato Holdings, LLC, Block 124.01 Lot 36. The applicant is proposing to construct a contractor’s warehouse/flex space building on the corner of Hampton Drive and North Green Street. Approval is recommended.

6 - Mr. Sutton advised that Resolution #2024-46 is on the agenda with regard to preliminary water approval for JLC-EOB, LLC, Block 282.01 Lot 8.02. The applicant is proposing to construct six (6) buildings and an associated parking lot between Otis Bog Road and Carmine Drive in Little Egg Harbor. Approval is recommended.

7 - Mr. Sutton advised that Resolution #2024-47 is on the agenda with regard to preliminary sewer approval for JLC-EOB, LLC, Block 282.01 Lot 8.02. The applicant is proposing to construct six (6) buildings and an associated parking lot between Otis Bog Road and Carmine Drive in Little Egg Harbor. Approval is recommended.

8 – Mr. Sutton advised the Board that is a critical timeline to have the Sea Oaks Water Tower be rehabilitated and painted by the spring of 2024. At this time, he is asking for a motion to approve advertising and going out to bid for this project.

A motion was made by Mr. Miller, seconded by Mrs. Skelly authorizing the Authority to go out to bid for the painting and rehabilitation of the Sea Oaks Water Tower. All in favor.

9 – Mr. Sutton advised the Board that the closeout of FEMA projects from Superstorm Sandy is getting closer to being completed. He once again thanked Mrs. Princiotti for her efforts regarding this matter.

10 – Mr. Sutton advised the Board that there is one (1) customer committee matter to be discussed, but no need for Executive Session.

Mr. Sutton stated that was all for his report unless there were any questions. There being none, a motion was made by Mr. Cicco, seconded by Mr. Miller to approve the Executive Director's Report as submitted. All in favor.

Mr. Sutton advised Mrs. Princiotti that at this time we would be going back to the Resolutions.

Mr. Miller asked if he should abstain with regard to JLC-EOB due to the fact that he lives in that area and there have been some issues.

Mr. Sutton advised him that if he should, and Mrs. Rumpf agreed.

A motion was made by Mrs. Skelly, seconded by Mr. Koptic to approve Resolution #2023-43 appointing Earl F. Sutton, Jr., Michael DiFrancia and Nicole Princiotti as the Authority's Certified Designated Employer Representatives. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Mr. Koptic – yes, Mrs. DePergola – yes.

A motion was made by Mr. Cicco, seconded by Mr. Miller to approve Resolution #2023-44 approving preliminary water application for Poppa Tomato Holdings, LLC, Block 124.01 Lot 36. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Mr. Koptic – yes, Mrs. DePergola – yes.

A motion was made by Mr. Cicco, seconded by Mrs. Skelly to approve Resolution #2023-45 approving preliminary sewer application for Poppa Tomato Holdings, LLC, Block 124.01 Lot 36. Roll call vote, Peter Cicco – yes, Kenneth Miller – yes, Marie Skelly – yes, Mr. Koptic – yes, Mrs. DePergola – yes.

A motion was made by Mrs. Skelly, seconded by Mr. Koptic to approve Resolution #2023-46 approving preliminary water application for JLC-EOB, LLC, Block 282.01 Lot 8.02. Roll call vote, Peter Cicco – yes, Chris Filiciello – yes, Marie Skelly – yes, Mr. Koptic – yes, Mrs. DePergola – yes.

A motion was made by Mr. Cicco, seconded by Mrs. Skelly to approve Resolution #2023-47 approving preliminary sewer application for JLC-EOB, LLC, Block 282.01 Lot 8.02. Roll call vote, Peter Cicco – yes, Chris Filiciello – yes, Marie Skelly – yes, Mr. Koptic – yes, Mrs. DePergola – yes.

CUSTOMER COMMITTEE REPORT

Mr. Sutton reviewed the Customer Committee Report with the Board and asked for a motion to approve the report as submitted.

A motion was made by Mrs. Skelly, seconded by Mr. Cicco, to approve the Customer Committee Report as submitted. All in favor.

SUPERINTENDENT'S REPORT

1 – Mr. DiFrancia advised the Board that he is pleased to report that we have received Federal Approval for THM and HAA5 water samples tested. The results have been submitted and posted on the NJDEP website. This completes the required sampling of THM and HAA5 for the year.

2 – Mr. DiFrancia stated that in keeping with the NJDEP regulation and requirements we have completed updating of the Authority's overall water and sewer system maps in conjunction with the

Authority Engineer. In addition to being a requirement, the updates aid the Authority personnel with accurate mark outs for construction, including locating.

3 – Mr. DiFrancia stated that at the request of the NJDEP the Authority assisted state technicians with the completion of a Geological Survey of all the well in our system. The surveys assist the NJDEP with logging of specific aquifers around the state.

4- Mr. DiFrancia advised the Board that the Authority personnel were mobilized with the Jet Vac Truck and assisted Tuckerton Borough DPW with a sanitary sewer back up on Tip Seamen Drive.

5 – Mr. DiFrancia advised the Board that the Authority was able to respond for the Township to an after hours call regarding an issue at the Township Sports Complex with the existing septic System. Authority personnel pumped down the septic system to rectify this issue.

6 – Mr. DiFrancia stated that the Authority is actively continuing dialog with both T-Mobile and the police department regarding relocation of equipment from the Sea Oaks Water Tower to maintain the projected rehabilitation schedule for Spring 2024. In the interim, the authority met with and coordinated with Sensus for preparation of moving the Authority's meter reading equipment as well.

7 – Mr. DiFrancia stated that his Work Order Management Report has been submitted and reviewed the information.

Mr. DiFrancia stated that was all for his report unless there were any questions. There being none, a motion was made by Mr. Cicco, seconded by Mr. Miller to approve the Superintendent's Report as submitted. All in favor.

Mr. DiFrancia wished everyone a Merry Christmas and Happy New Year.

ENGINEER'S REPORT

Mr. Dittenhofer stated that his report has been submitted and he would like to go over a few items.

Mr. Dittenhofer advised the Board that with regard to Phase II of the Water and Sewer Main Replacement Project we are still waiting for NJIB Final Authorization to advertise for bid. Once we have that moving along, we will begin moving forward with Phase III.

Mr. Dittenhofer stated that his firm is working in conjunction with the Authority personnel with regard to the specifications for the Sea Oaks Water Tower Rehabilitation.

Mr. Dittenhofer reviewed the development applications for Poppa Tomato Holdings, LLC and JLC-EOB, LLC.

Mr. Dittenhofer stated that was all unless there were any questions. There being none, a motion was made by Mrs. Skelly, seconded by Mr. Cicco to approve the Engineer's Report as submitted. All in favor.

ATTORNEY'S REPORT

Mrs. Rumpf advised the Board that her report has been submitted and she would be happy to answer any questions at this time.

There being none, a motion was made by Mr. Cicco, seconded by Mrs. DePergola to approve the Attorney's Report as submitted. All in favor.

A motion was made by Mrs. Skelly, seconded by Mr. Miller to accept and file general correspondence. All in favor.

A motion was by Mr. Cicco, seconded by Mrs. DePergola to open this portion of the meeting to the public. All in favor.

Mr. Edmunds introduced himself and advised the Board that he was there just to observe.

Mr. Sutton thanked him for attending and stated that although the public is always welcome to attend our meetings, we are very proactive in assisting and answering any questions prior to the meeting as well. The meeting is not the only outlet if there is a concern, or questions.

Mr. Edmunds thanked the Board.

There being no other public in attendance, a motion was made by Mr. Miller, seconded by Mrs. DePergola to close this portion of the meeting to the public. All in favor.

There being nothing further to come before the Board, a motion was made by Mr. Cicco, seconded by Mr. Miller to adjourn. All in favor.



Kenneth Miller, Secretary