

# Cut and Cap Guidelines

Little Egg Harbor  
Municipal Utilities Authority

EFFECTIVE MARCH 1<sup>st</sup>, 2024

**A Licensed Plumber or Contractor\* is Required to Perform ALL Cut and Caps.**

**\* Contractor must hold a NJ DPMC27 Certification and Classification C056 for Sewer or C058 For Water.**

An Inspection/Reinspection Fee of \$75.00 is payable at the time of application. Please do not miss a scheduled appointment. **A 24-hour notice is required for ALL cancellations to avoid an additional fee of \$60.00.**

The Owner/Plumber or Approved Contractor must fill out the water and sewer disconnect information form.

The Authority requires a three-business day notice (Monday – Friday) for a cut and cap inspection.

Water and sewer services that are cut and capped shall be done in the right-of-way, regardless of where the existing clean out or curb stop is located.

If the existing curb stop is not in the right-of-way, you must inform the Authority at the time of scheduling the inspection so the Authority personnel can install a new curb stop, box and rod. The Licensed Plumber or Approved Contractor must have the water line exposed approximately 5' from edge of pavement in the right-of-way.

When the services are cut and capped, the inspection will be performed at that time.

Both water and sewer services shall be staked with a wood or metal post. These posts shall remain in place and maintained by the Owner until new connections are completed. If the stake cannot be found when the house is ready to connect, the Owner will be responsible for locating the services.

The existing water meter and transmitter are to be held by the Owner. If lost or broken, the Owner will be responsible for a replacement cost of \$200.00 for the meter and \$175.00 for the transmitter.

The Authority will contact the Owner/Plumber or Approved Contractor when the letter of disconnect is ready to be picked up.

Upon re-connection, please refer to the Authority's Rules and Regulations.

If you have any questions, please call our service department from 8:00 am to 4:30 pm at 609-296-7606.

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# WATER & SEWER DISCONNECT INFORMATION

LITTLE EGG HARBOR  
MUNICIPAL UTILITIES AUTHORITY  
March 1<sup>st</sup>, 2024

**\$75.00 Inspection Fee required with this application**

**OWNER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

After disconnection, all cuts and caps must be marked with a post (wood or metal) in the ground at the location of the cut and cap. These posts shall remain in place and be maintained by the Owner until the new connections are completed. The water meter and transmitter are to be maintained by the Owner. If lost or broken, the homeowner will be responsible for the replacement costs.

**OWNER SIGNATURE :(REQUIRED)** \_\_\_\_\_

**PLUMBER INFORMATION  
OR CONTRACTOR \*  
(Company doing the cut & cap)**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**N.J. STATE PLUMBING LICENSE NUMBER:** \_\_\_\_\_

**\* CONTRACTOR MUST HOLD A NJ DPMC27 CERTIFICATION AND CLASSIFICATIONS C056 for Sewer or C058 For Water.**

**PLUMBER SIGNATURE (REQUIRED)** \_\_\_\_\_

**OR  
APPROVED CONTRACTOR SIGNATURE(REQUIRED)** \_\_\_\_\_

**If you have any questions, please call our service department  
at 609-296-7606 from 8:00 am to 4:30 pm.**

**A copy of this will be included with your letter of inspection.**

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