

**LEHMUA
Regular Meeting**

January 14, 2025

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on January 14, 2025 at 12:00 PM at the Authority headquarters, 823 Radio Road, Little Egg Harbor, New Jersey.

MEMBERS PRESENT: Kenneth Miller, Chairman, Margaret DePergola, Vice-Chairwoman (via tele-conference); *Marie Skelly Treasurer (via tele-conference); Peter Cicco, Secretary; Kenneth Maxwell (via tele-conference) Christopher Filiciello; Suzanne Cararra

*Mrs. Skelly called into the meeting after roll call, and at the time of the Executive Director's Report.

OTHERS IN ATTENDANCE: Michael S. DiFrancia, Superintendent; Nicole M. Princiotti, Executive Secretary/QPA; Trace Dittenhofer, Authority Engineer; Debra Rumpf, Esq., Authority Attorney

THOSE ABSENT: Earl F. Sutton, Jr., Executive Director

OTHERS IN ATTENDANCE: None

Nicole M. Princiotti read the following statement:

In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and the Asbury Park Press, posted on the Authority bulletin board and posted and filed in the office of the Little Egg Harbor Township Clerk. Resolutions are posted on the Authority's bulletin board.

At this time Mrs. Rumpf swore in Mrs. DePergola, Mr. Maxwell and Ms. Carrara.

PRIOR MINUTES

A motion was made by Mr. Cicco, seconded by Mr. Filiciello to approve the December 10, 2024 minutes of the Authority's regular meeting. Roll call vote, Christopher Filiciello – yes, Kenneth Maxwell – yes, Peter Cicco – yes, Margaret DePergola – yes, Kenneth Miller – yes.

TREASURER'S REPORT

A motion was made by Mr. Cicco seconded by Mr. Filiciello to approve the Treasurer's Report as submitted. Roll call vote, Christopher Filiciello – yes, Kenneth Maxwell – yes, Peter Cicco – yes, Margaret DePergola – yes, Kenneth Miller – yes.

BILLS RESOLUTION

A motion was made by Mr. Filiciello, seconded by Mr. Cicco to approve the operational account bills resolution. Roll call vote, Christopher Filiciello – yes, Kenneth Maxwell – yes, Peter Cicco – yes, Margaret DePergola – yes, Kenneth Miller – yes.

EXECUTIVE DIRECTOR'S REPORT

Mr. DiFrancia gave Mr. Sutton's Executive Director's Report in his absence.

1 – Mr. DiFrancia stated that Mr. Sutton is unable to join us due to some pre-arranged travel. He wishes everyone a Happy and Healthy New Year.

Mr. Sutton passes on his congratulations to Mrs. DePergola for her re-appointment, promotion to full board member to Mr. Maxwell and appointment of our new commissioner, Suzanne Carrara. He expressed that he is looking forward to working with Ms. Carrara as a new member and the continuation of Authority business with our existing commissioners. In 2025, the Authority will be undertaking its largest capital improvement program in our history of 53 years. Once again, he thanks the commissioners for their continued support.

2 – Mr. DiFrancia stated that the Authority has been reimbursed by the New Jersey IBank in excess of three million dollars which has been paid out to the contractor for Phase II of the Mystic Island Water and Sewer Main Replacement Project. At this time, an additional requisition for reimbursement has been made to the IBank.

3 – Mr. DiFrancia stated that he has started his third purchasing agent course with Rutgers.

4 – Mr. DiFrancia advised the Board that Resolution #2025-01 is on the agenda authorizing acceptance of a risk management agreement with Connor Strong and Buckelew. Approval is recommended.

5 – Mr. DiFrancia advised the Board that Resolution #2025-02 is on the agenda accepting the contract for professional services with Dynamic Testing for random CDL drug and alcohol testing. Approval is recommended.

6 – Mr. DiFrancia advised the Board that Resolution #2025-03 is on the agenda appointing Earl F. Sutton, Jr., Executive Director as the Authority's Public Agency Compliance Officer. Approval is recommended.

7 – Mr. DiFrancia advised the Board that the next meeting will be re-organization. Committees will be assigned at the March 2025 meeting.

8 – Mr. DiFrancia stated that there are no customer committee matters, nor the need for executive session.

Mr. DiFrancia stated that was all for the Executive Director's Report unless there were any questions. There being none, a motion was made by Mr. Cicco, seconded by Mr. Filiciello to approve the Executive Director's Report as submitted. All in favor.

SUPERINTENDENT'S REPORT

Mr. DiFrancia wished everyone a Happy New Year and congratulated both the re-appointed commissioners as well as our new member.

1 - Mr. DiFrancia reminded the Board that back in October unforeseen conditions required the immediate repairs of both Well No. 8 and Well No. 9 located off of Center Street. Well No. 8 which is the primary production well at this site, unfortunately, lost capacity to maintain production of 1,100 GPM. The Authority's contractor AC Schultes has since re-installed a brand new 5-Stage Pump, along with all brand-new components associated with the pump motor including interior column piping within the well. Currently Well No. 9 is operational with a loaner motor from the contractor. The completion of these two tasks along with scheduled routine maintenance should ensure another 20 plus years of uninterrupted service.

2 – Mr. DiFrancia stated that the Authority has provided the Township Public Works Superintendent with the current water meter readings for the Township Recreation Fields. This will assist them in forwarding accurate records to the State.

3 - Mr. DiFrancia Advised the Board that Phase II of the Authority's Infrastructure Rehabilitation plan is in the final stages of sewer installation. At this time, the contractor has completed water main installation on all eight (8) streets. Water service conversion has been fully completed on six (6) of the eight (8) streets with two (2) remaining streets requiring installation to the south side of the street after the completion of the sewer main replacement. Sewer replacement is 80% complete with East and West Raritan having construction underway. Weather permitting major construction should be completed at the end of the month.

4 – Mr. DiFrancia stated that his work order management report is attached and reviewed the items with the Board.

Mr. DiFrancia stated that was all for his report unless there were any questions. There being none, a motion was made by Mr. Cicco, seconded by Mr. Filiciello to approve the Superintendent's Report as submitted. All in favor.

Mr. DiFrancia stated that we can take the Resolutions at this time.

A motion was made by Mr. Cicco, seconded by Mr. Filiciello to approve Resolution #2025-01 authorizing the acceptance and execution of Risk Management Consultant's Agreement with Connor Strong and Buckelew. Roll call vote, Christopher Filiciello – yes, Kenneth Maxwell – yes, Peter Cicco – yes, Margaret DePergola – yes, Kenneth Miller – yes.

A motion was made by Mr. Cicco, seconded by Mr. Filiciello to approve Resolution #2025-02 accepting the contract for professional services with Dynamic Testing Service for CDL Random Alcohol and Drug Testing Program. Roll call vote, Christopher Filiciello – yes, Kenneth Maxwell – yes, Peter Cicco – yes, Margaret DePergola – yes, Kenneth Miller – yes.

A motion was made by Mr. Cicco, seconded by Mr. Filiciello to approve Resolution #2025-03 appointing Earl F. Sutton, Jr., Executive Director as the Authority's Public Agency Compliance Officer. Roll call vote, Christopher Filiciello – yes, Kenneth Maxwell – yes, Peter Cicco – yes, Margaret DePergola – yes, Kenneth Miller – yes.

ENGINEER'S REPORT

Mr. Dittenhofer began by wishing everyone a Happy New Year and congratulating the re-appointed members as well as Ms. Carrara, the newest member of the Authority.

Mr. Dittenhofer advised the Board that his report has been submitted for review and approval and that he would like to mention a few updates.

Mr. Dittenhofer stated that with regard to Phase II of the Mystic Islands Water and Sewer Main Project, as indicated by the Superintendent, the project is ongoing and close to completion. There was a payment requisition submitted in the amount of \$796,133.19 and it is recommended for payment.

Mr. Dittenhofer stated that with regard to Phase III of the Mystic Islands Water and Sewer Main Project, all of the permitting packages have been submitted and IBank steps four and five, including the SED Utilization Plan have been submitted as well. We have received some technical deficiency notices back from the agencies, which is actually good news because it means we are in the review process.

Mr. Dittenhofer indicated that the packages sit for a bit, but once you get correspondence from the agencies, it generally means there is activity and the review process has begun.

Mr. Dittenhofer stated that was all for his report unless there were any questions. There being none a motion was made by Mr. Cicco, seconded by Mr. Filiciello to approve the Engineer's Report as submitted. All in favor.

ATTORNEY'S REPORT

Mrs. Rumpf wished everyone a Happy New Year and congratulated our re-appointed members, as well as Ms. Correra, our newest appointed member.

Mrs. Rumpf advised the Board that her report has been attached and she would like to mention Landmark, and that at this point we are in the discovery phase. It was indicated that Mr. Markowitz of T-Mobile was going to file another complaint, but she has not received anything as of this time.

Mrs. Rumpf stated that was all for her report unless there were any questions. There being none a motion was made by Mr. Cicco, seconded by Mr. Filiciello to approve the Attorney's Report as submitted. All in favor.

A motion was made by Mr. Cicco, seconded by Mr. Filiciello to accept and file all general correspondence. All in favor.

A motion was made by Mr. Filiciello, seconded by Mr. Cicco to open this portion of the meeting to the public. All in favor.

There being no public in attendance, a motion was made by Mr. Cicco, seconded by Mr. Filiciello to close this portion of the meeting to the public. All in favor.

With nothing else further to come before the Board, a motion was made Mr. Filiciello, seconded by Mr. Cicco to adjourn. All in favor.

Peter Cicco, Secretary