

RESOLUTION #2024-38

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,
TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPROVING THE FINAL WATER APPLICATION FOR JLC-EOB, L.L.C.,
BLOCK 282.01, LOT 8.02**

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the “Authority”) has received an application for final water approval for property known and designated as Block 282.01, Lot 8.02, Little Egg Harbor, New Jersey; and

WHEREAS, the applicant for the project is JLC-EOB, L.L.C. (the “applicant”), and is represented by applicant’s Engineer, Robert Woodcock, P.E., of JCR Engineering, L.L.C. There was no attorney named on the application; and

WHEREAS, the applicant is proposing to construct six (6) buildings and an associated parking area on the lot sitting between East Otis Bog Road and Carmine Drive in Little Egg Harbor, NJ 08087. The applicant is applying for final review at this time. The applicant’s primary mailing address is 25 Overlook Drive Little Egg Harbor, NJ 08087. The applicant’s engineer is Robert A. Woodcock, P.E., of JCR Engineering, L.L.C.; and

WHEREAS, the applicant has submitted: 1) Plan, Sheets 5 and 6 of 15, titled “Major Site Plan, Sewer and Sewer Details, Block 282.01, Lot 8.02, East Otis Bog Road, Little Egg Harbor Township, Ocean County, New Jersey” prepared by Robert A. Woodcock, P.E., of JCR Engineering, L.L.C. and dated May 13, 2024, with a last revision date of June 13, 2024. 2) Application for Review of Final Plans for Sewer Service. 3) The Appropriate application fees for final review.

WHEREAS, the Authority has received a letter of recommendation dated June 24, 2024, from its Consulting Engineer for the project, Remington & Vernick Engineers, which letter recommends that the application for final Water be approved, subject to compliance with the terms and conditions set forth therein; and

WHEREAS, it appears that the application, by complying with the conditions set forth in the aforementioned review letter, is in compliance with the Authority’s Rules and Regulations.

NOW, THEREFORE, BE IT RESOLVED, this 9th day July 2024, by the Little Egg Harbor Municipal Utilities Authority as follows:

1 - The Authority accepts the recommendations of its Consulting Engineer for the project and grants final Water approval. This approval is contingent upon the applicant complying with all terms and conditions set forth in the aforementioned review letter dated June 24, 2024, which is attached hereto and made a part hereof.

2 – The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 9th day of July 2024, a quorum being present and voting in the majority.



Marie Skelly, Treasurer



**REMINGTON
& VERNICK
ENGINEERS**

9 Allen Street
Toms River, NJ 08753
O: (732) 286-9220
F: (732) 505-8416

June 24, 2024

Mr. Earl F. Sutton, Jr., Executive Director
Little Egg Harbor Municipal Utilities Authority
823 Radio Road
P. O. Box 660
Little Egg Harbor, New Jersey 08087-0660

Re: Final Water Application Review
JLC-EOB, L.L.C.
Block 282.01 Lot 8.02
RVE File: 1517-N-1175

Dear Mr. Sutton:

Our office has received the application for Final Utility Services Approval for the above referenced Block and Lot. We have reviewed this application and find the following:

A. General:

The Applicant, JLC-EOB, is proposing to construct six (6) buildings and an associated parking area between East Otis Bog Road and Carmine Road. The Applicant is applying for Final Water Approval at this time. The Applicant is proposing to provide water service to the site by connecting to the main on East Otis Bog Road. The Applicant's primary place of business is located at 25 Overlook Drive Little Egg Harbor, New Jersey 08087. The Applicant is represented by Robert A. Woodcock, P.E., of JCR Engineering, L.L.C. The Applicant's attorney is not known at this time.

B. Items Submitted:

The Applicant has submitted the following:

1. Plan, sheet 5 of 15, titled "Major Site Plan, Grading & Utility Plan, Block 282.01 Lot 8.02, East Otis Bog Road, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Robert A. Woodcock, P.E., of JCR Engineering, L.L.C., and dated April 9, 2024, with a latest revision date of June 13, 2024.
2. Plan, sheet 6 of 15, titled "Major Site Plan, Water & Water Details, Block 282.01 Lot 8.02, East Otis Bog Road, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Robert A. Woodcock, P.E., of JCR Engineering, L.L.C., and dated May 13, 2024, with a latest revision date of June 13, 2024.
3. Water System Engineer's Cost Estimate prepared by Robert A. Woodcock, P.E., of JCR Engineering, L.L.C., and dated April 2, 2024, with a latest revision date of May 13, 2024.

C. Water:

1. The project is located in an active water service area. Connection of this project to the Authority's water system shall be required.
2. All work is to be constructed in accordance with the Authority's Rules and Regulations.
3. The proposed water improvements within the public right-of-way, shall be owned, maintained, and operated by the Authority. All on-site improvements shall be owned, maintained and operated by the Applicant.
4. In accordance with N.J.A.C 7:10-11.10, NJDEP Bureau of Water System Engineering approval shall not be required for this project.
5. A detail shall be added to the plans for the Ford Stainless Steel Tapping Saddle, Model FAST, or equal.

D. General:

Prior to starting construction, the following are required:

1. Five (5) sets of plans for our stamping for construction approval, a minimum of ten (10) days prior to the start of construction.
2. A Performance Bond equal to 120% of the Cost Estimate, in the amount of \$21,827.76 for water improvements. (See enclosed Bond Estimate).
3. Inspection Fees equal to 5% of the Cost Estimate, in the amount of \$5,456.94 for water improvements. (See enclosed Bond Estimate).
4. Contractor's Insurance Certificate(s) indemnifying Little Egg Harbor MUA, Authority's attorney, and Remington & Vernick Engineers.
5. Road Opening Permit(s).
6. Soil Erosion Permit.
7. A list of required shop drawings from the Applicant's Engineer as well as shop drawings from contractor for Water and water materials and equipment to be installed for approval.
8. The Contractor must notify our office two (2) business days prior to initiation of construction, as per the Rules and Regulations, for inspection.
9. A letter from the District Board of Fire Commissioners having jurisdiction over the project, approving the location and quantity of fire hydrants.
10. Coordinate a preconstruction meeting to include the Applicant, Contractor, Design Engineer, Little Egg Harbor Traffic Safety Officer, the Authority and our office at a minimum, after all of the above items have been submitted and approved.

When the Water facilities have been completed, record drawings shall be submitted to the Authority. The record drawings shall be in compliance with the Authority's requirements, and shall be acceptable to this office. This shall serve as a reminder to the applicant for this requirement, so that the applicant may take the appropriate actions to accurately record the installed utilities.

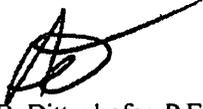
We recommend Final Water Approval be granted to this project.

By copy of this letter, the Applicant is advised that the Authority's most current Rules and Regulations dated April 2022, can be found at <http://www.lehmua.net>.

Should any questions arise regarding this matter, please do not hesitate to contact our Toms River office.

God Bless America,

REMINGTON & VERNICK ENGINEERS



Alan B. Dittenhofer, P.E., P.P., C.M.E.

ERH/TED/ABD:

cc: JLC-EOB, L.L.C., Applicant
Mr. Robert A. Woodcock, P.E., JCR Engineering, Applicant's Engineer
Mr. Michael DiFrancia, LEHMUA, Superintendent
Ms. Nicole Princiotti, LEHMUA, Executive Secretary
Ms. Debra Rumpf, Esq., LEHMUA
Mr. Steven Williams, RVE
Mr. Brian Jillson, RVE, Chief Inspector
Mr. Trace Dittenhofer, P.E., RVE
Mr. Ed Hyer, RVE

RESOLUTION #2024-39

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE FINAL SEWER APPLICATION FOR JLC-EOB, L.L.C., BLOCK 282.01, LOT 8.02

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the “Authority”) has received an application for final Sewer approval for property known and designated as Block 282.01, Lot 8.02, Little Egg Harbor, New Jersey; and

WHEREAS, the applicant for the project is JLC-EOB, L.L.C. (the “applicant”), and is represented by applicant’s Engineer, Robert Woodcock, P.E., of JCR Engineering, L.L.C. There was no attorney named on the application; and

WHEREAS, the applicant is proposing to construct six (6) buildings and an associated parking area on the lot sitting between East Otis Bog Road and Carmine Drive in Little Egg Harbor, NJ 08087. The applicant is applying for final review at this time. The applicant’s primary mailing address is 25 Overlook Drive Little Egg Harbor, NJ 08087. The applicant’s engineer is Robert A. Woodcock, P.E., of JCR Engineering, L.L.C.; and

WHEREAS, the applicant has submitted: 1) Plan, Sheets 5 and 6 of 15, titled “Major Site Plan, Sewer and Sewer Details, Block 282.01, Lot 8.02, East Otis Bog Road, Little Egg Harbor Township, Ocean County, New Jersey” prepared by Robert A. Woodcock, P.E., of JCR Engineering, L.L.C. and dated May 13, 2024, with a last revision date of June 13, 2024. 2) Application for Review of Final Plans for Sewer Service. 3) The Appropriate application fees for final review.

WHEREAS, the Authority has received a letter of recommendation dated June 24, 2024, from its Consulting Engineer for the project, Remington & Vernick Engineers, which letter recommends that the application for final Sewer be approved, subject to compliance with the terms and conditions set forth therein; and

WHEREAS, it appears that the application, by complying with the conditions set forth in the aforementioned review letter, is in compliance with the Authority’s Rules and Regulations.

NOW, THEREFORE, BE IT RESOLVED, this 9th day July 2024, by the Little Egg Harbor Municipal Utilities Authority as follows:

1 - The Authority accepts the recommendations of its Consulting Engineer for the project and grants final Sewer approval. This approval is contingent upon the applicant complying with all terms and conditions set forth in the aforementioned review letter dated June 24, 2024, which is attached hereto and made a part hereof.

2 – The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 9th day of July 2024, a quorum being present and voting in the majority.

Marie Skelly

Marie Skelly, Treasurer



**REMINGTON
& VERNICK
ENGINEERS**

9 Allen Street
Toms River, NJ 08753
O: (732) 286-9220
F: (732) 505-8416

June 24, 2024

Mr. Earl F. Sutton, Jr., Executive Director
Little Egg Harbor Municipal Utilities Authority
823 Radio Road
P. O. Box 660
Little Egg Harbor, New Jersey 08087-0660

Re: Final Sewer Application Review
JLC-EOB, L.L.C.
Block 282.01 Lot 8.02
RVE File: 1517-N-1176

Dear Mr. Sutton:

Our office has received the application for Final Utility Services Approval for the above referenced Block and Lot. We have reviewed this application and find the following:

A. General:

The Applicant, JLC-EOB, is proposing to construct six (6) buildings and an associated parking area between East Otis Bog Road and Carmine Drive. The Applicant is applying for Final Sewer Approval at this time. The Applicant is proposing to provide sanitary sewer service to the site by connecting to the main on East Otis Bog Road. The Applicant's primary place of business is located at 25 Overlook Drive Little Egg Harbor, New Jersey 08087. The Applicant is represented by Robert A. Woodcock, P.E., of JCR Engineering, L.L.C. The Applicant's attorney is not known at this time.

B. Items Submitted:

The Applicant has submitted the following:

1. Plan, sheet 5 of 15, titled "Major Site Plan, Grading & Utility Plan, Block 282.01 Lot 8.02, East Otis Bog Road, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Robert A. Woodcock, P.E., of JCR Engineering, L.L.C., and dated April 9, 2024, with a latest revision date of June 13, 2024.
2. Plan, sheet 6 of 15, titled "Major Site Plan, Sewer & Sewer Details, Block 282.01 Lot 8.02, East Otis Bog Road, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Robert A. Woodcock, P.E., of JCR Engineering, L.L.C., and dated May 13, 2024, with a latest revision date of June 13, 2024.

C. Sewer:

1. The project is located in an active sewer service area. Connection to the Authority's Sanitary sewer system shall be required.
2. All work is to be constructed in accordance with the Authority's Rules and Regulations.

1517N1176 Final Sewer JLC-EOB

3. The proposed sanitary sewer improvements within the public right-of-way shall be owned, maintained, and operated by the Authority. Cleanouts shall be installed within the public right-of-way and shall serve as the Authority's demarcation point. All on-site improvements shall be owned, maintained, and operated by the Applicant.
4. In accordance with Section II of the Ocean County Utilities Authority Rules and Regulations, an OCUA Permit shall not be required for this project.
5. We have the following comments:
 - a. The Applicant shall be responsible for verifying the viability of the existing sanitary sewer cleanouts and also verifying compliance with the Authority's Rules and Regulations. Should the existing cleanouts be found to be not viable or not in conformance with the Authority's Rules and Regulations, the Applicant shall be required to install new sanitary sewer cleanouts in accordance with the Authority's Rules and Regulations.

D. General:

Prior to starting construction, the following are required:

1. Five (5) sets of plans for our stamping for construction approval, a minimum of ten (10) days prior to the start of construction.
2. A Performance Bond equal to 120% of the Cost Estimate, in the amount of \$4,404.28 for sewer improvements. (See enclosed Bond Estimate).
3. Inspection Fees equal to \$500.00 for sewer improvements.
4. Contractor's Insurance Certificate(s) indemnifying Little Egg Harbor MUA, Authority's attorney, and Remington & Vernick Engineers.
5. Road Opening Permit(s).
6. Soil Erosion Permit.
7. A list of required shop drawings from the Applicant's Engineer as well as shop drawings from contractor for sewer and Sewer materials and equipment to be installed for approval.
8. The Contractor must notify our office two (2) business days prior to initiation of construction, as per the Rules and Regulations, for inspection.
9. Coordinate a preconstruction meeting to include the Applicant, Contractor, Design Engineer, Little Egg Harbor Traffic Safety Officer, the Authority and our office at a minimum, after all of the above items have been submitted and approved.

When the sewer facilities have been completed, record drawings shall be submitted to the Authority. The record drawings shall be in compliance with the Authority's requirements, and shall be acceptable to this office.

This shall serve as a reminder to the applicant for this requirement, so that the applicant may take the appropriate actions to accurately record the installed utilities. Sanitary sewer lines must be televised following construction in accordance with the Authority's Rules and Regulations.

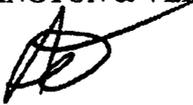
We recommend Final Sewer Approval be granted to this project.

By copy of this letter, the Applicant is advised that the Authority's most current Rules and Regulations dated April 2022, can be found at <http://www.lehmua.net>.

Should any questions arise regarding this matter, please do not hesitate to contact our Toms River office.

God Bless America,

REMINGTON & VERNICK ENGINEERS



Alan B. Dittenhofer, P.E., P.P., C.M.E.

ERH/TED/ABD:

cc: JLC-EOB, L.L.C., Applicant
Mr. Robert A. Woodcock, P.E., JCR Engineering, Applicant's Engineer
Mr. Michael DiFrancia, , LEHMUA, Superintendent
Ms. Nicole Princiotti, LEHMUA, Executive Secretary
Ms. Debra Rumpf, Esq., LEHMUA
Mr. Steven Williams, RVE
Mr. Brian Jillson, RVE, Chief Inspector
Mr. Trace Dittenhofer, P.E., RVE
Mr. Ed Hyer, RVE

RESOLUTION #2024-40

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, DECLARING AN EMERGENCY REGARDING THE NEEDED REPAIR OF A WATER MAIN AT THE INTERSECTION OF GIFFORDTOWN LANE AND LEACOCK DRIVE

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as "Authority") has been advised by its Consulting Engineer, Remington & Vernick Engineers, of a water main repair at the intersection of Giffordtown Lane and Leacock Drive; and

WHEREAS, the Authority has been advised by its Consulting Engineer by letter dated June 13, 2024, that the water system failed and required repairs. The Authority finds that an emergency must be declared in order to authorize the immediate expenditure of funds to perform a controlled shutdown and to repair the line; and

WHEREAS, the Authority previously awarded a contract to Crest Construction Group, LLC. for emergency water and sewer repair services after public advertisement and the receipt of formal bids in accordance with the provisions of the "Local Public Contracts Law", N.J.S.A. 40A:11-1 et seq.

NOW, THEREFORE, BE IT RESOLVED this 9th day of July 2024, by the Little Egg Harbor Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

- 1 - The Authority accepts the recommendation of its Consulting Engineer and declares an emergency regarding the repair of the water main in order to immediately repair the water main to avoid the potential adverse effects to the health, safety, and welfare of the residents.
- 2 - The Authority authorizes its Executive Director to undertake the necessary work with Crest Construction Group, LLC. in accordance with the unit prices for labor and materials previously adopted by the Authority.
- 3 - The Authority authorizes and directs its Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on July 9th, 2024, a quorum being present and voting in the majority.



KENNETH MILLER SECRETARY

RESOLUTION #2024-41

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING MEL'S JCMI BANKING BEST PRACTICES

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") recognizes an increase in the potential for Cybersecurity Risk and the possibility of fraudulent activity; and

WHEREAS, the Authority has received direction and a Memorandum from the Municipal Excess Liability Fund concerning the JCMI Banking Best Practices; and

WHEREAS, the Memorandum specifically lists the Best Practices for Wire Transfers and ACH Payments.; and

WHEREAS, the Authority has reviewed these recommended JCMI Best Practices and has determined that it is prudent and advisable to follow the MEL's JCMI Banking Best Practices governing Wire Transfers, ACH Payments and Check Issuance. In addition, the Executive Director/CFO will further confirm that the Authority's financial institutions adhere to these requirements.; and

WHEREAS, the Authority by following these recommendations as well as meeting other criteria will continue to receive a reduction in the MEL deductible in the event of a cybersecurity breach.

NOW, THEREFORE, BE IT RESOLVED, this 9th day July 2024, by the Little Egg Harbor Municipal Utilities Authority as follows:

- 1 - The Authority will follow the MEL's JCMI Best Banking Practices governing Wire Transfers, ACH Payments and Check Issuance. In addition, the Executive Director/CFO will further confirm that the Authority's banking institutions adhere to these requirements as outlined.
- 2 – The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 9th day of July 2024, a quorum being present and voting in the majority.



Kenneth Miller, Secretary

MEMORANDUM

TO: All Members of the Municipal Excess Liability Fund

FROM: Fred Semrau, Fund Attorney
Dave Grubb, Executive Director
Joe Hrubash, Executive Director
Paul Shives, Safety Director
Pauline Kontomanolis, Chief Accounting Officer
Ed Cooney, Underwriting Manager

DATED: December 2023

RE: MEL's JCMi Banking Best Practices - Wire Transfers, ACH Payments
(Automatic Clearing House) and Check Issuance.

Dear Covered Entity:

Wire transfer fraud cyber-attacks cost U.S. businesses billions of dollars each year. A number of covered entities have experienced breaches to their information systems related to wire transfers with financial institutions that have resulted in losses that far exceed their crime and cyber insurance coverage. Many of these events could have been avoided by applying vigilant oversight and compliance with “best practice” guidelines.

The following is a list of best practices that the MEL JCMi requires the JCMi and MEL affiliated members to review and implement with their Administration, Chief Financial Officer, and lending institution to ensure all necessary protections are in place. Failure to adhere to these required practices may lead to an increase in deductible, denial of claim or termination of coverage.

Best Practices for Wire Transfers and ACH Payments

1. **Review contracts with financial institutions** – Your entity’s legal counsel must immediately review all agreements and be certain that the “presumptive liability” is placed on financial institutions that process wire transfers and ACH payments.
2. **Confirm receipt of Best Practices** – Verify that your Chief Financial Officer has reviewed each of these practices and provides specific “no exception guidelines” as to wire transfer and ACH payment policy and procedures.
3. **Include Best Practices in Annual Cash Management Plan** – Require that your Chief Financial Officer includes the entire Best Practices for Wire Transfer, ACH Payments, and Check Issuance protocol as part of the Annual Cash Management Plan pursuant to N.J.S.A. 40A:5-14, which is required to be adopted annually by the governing body.
4. **Establish specific wire transfer and ACH payment requirements** – Wire transfers payments are completed the same day while ACH payments take 1-2 business days for the transaction to be completed. Banking institutions have

indicated that ACH payments are more secure than wire transfers. The following requirements must be part of your wire transfer and ACH payments policy:

- a. Identify at least two authorized individuals in the covered entity who are authorized to execute and confirm wire transfers and ACH payments respectively. The Official with financial administrative rights that is tasked with this process is required to have an appropriate level of responsibility. This official will set up the wire transfer or the ACH payment and the other official, also with an appropriate level of responsibility will authorize the release of the wire or ACH payment directly with the bank utilizing a separate platform other than the electronic platform utilized to initiate the wire, i.e., Telephone call or Phone Text, not an email on the same network.
- b. Free form wire transfers and ACH payments must be blocked in the banking system. Only wire transfers where an approved wire or ACH template is authorized are allowed. Wire and ACH Template authorizations should go through the same approval process as noted in a. above, wherein the Finance office initiates and the Administrative office confirms. Also, any changes to a template must be authorized using this same process. A wire transfer or ACH payment requires at least two forms of verification from the vendor bank before a transfer can be authorized. The verification should include: (i) Multi-factor authentication for each authorized user; (ii) user verbal authorization and verbal confirmation using phone contact information on file, not the phone number in an email; and (iii) a limited email exchange to confirm the wire transfer. The additional factor(s) can be a text with a code sent to an authorized user's smartphone, a hard token, or biometrics. The email exchange shall never contain specific information relating to the actual contents of the transfer.
- c. For all wire/ACH transfer of funds, the following information is required:
 - i. Must create a template for all transactions.
 - ii. Name of person spoken to, including the recipient vendor title and telephone number.
 - iii. Name of the two individuals from the covered entity that verbally and in writing confirmed the authorization of the transfer, and the receiving bank information, including routing number, account number and dollar amount.
 - iv. Confirming telephone call to vendor/receiving entity verifying transfer authorization, receiving bank information including routing number, account number and dollar amount.
 - v. Memorialization of the transfer and confirmation of completion of the transaction.
 - vi. Exception to the above is when a recurring transaction with an established template is transacted, steps iii-v will not have to be completed.
- d. Memorialization of each transfer/payment must be filed with the Chief Financial Officer/JIF treasurer and made available for audit.

- e. A detailed description of all wire transfers and ACH payments must be filed with the Chief Administrative Officer and the Clerk.
- f. Verbally confirm, within 24 hours, with receiving vendor/entity that the funds were credited to their account.
- g. Entities are required to establish a policy restricting the frequency of wire transfers to infrequent or emergent matters, and real estate transactions, rather than for routine payments to vendors. The frequency of fraudulent transactions for wire transfers is far greater than for checks. Templates must be set up for wire transfers and ACH payments.
- h. Entities are required to placing a dollar limit on wire transfers and ACH payments that is reasonable to your size entity but recognize when setting that limit that your coverage is limited to the maximum coverage of the crime policy and your entity will be responsible for any losses between the coverage limits and the wire limit you set.
- i. Establish on-line banking alerts for all wires & ACHs changes to a template. The online banking policy must include a requirement that the wire/ACH is not released until the recipient of the alert approves it.
- j. Covered entities are required to restrict all permissions on international wires. Authorized users are required to set up the restrictions on the banking institution's on-line system.
- k. Each Chief Financial Officer must utilize blocks and alerts in their banking system to ensure that any transactions not specifically authorized will be flagged by the banking system, and the Chief Financial Officer must authorize each flagged transaction. **The use of a Payee Positive Pay system for all checks and ACH transactions is required.** Additionally, daily review of overnight transactions and balances to identify any unusual transactions or events is strongly recommended.
- l. Notify the bank and Chief Financial Officer/Treasurer/Responsible individual immediately if suspicious activity is detected.

Cyber Insurance and Wire Transfers

Generally speaking, wire transfer fraud is considered a theft and there may be limits of up to \$250,000 depending on the incident. That leaves a potential gap for significant exposure to . There are important coverage contingencies in many policies, such as that the coverage will apply only if you "**properly verify the instructions to transfer such assets by following a prearranged procedure to authenticate the request.**" The bottom line is, insurers have been moving to restrict or eliminate coverage altogether, especially if proper controls are not in place. Many of the losses that we are seeing today throughout government agencies are easy to prevent, but also easy to create significant losses. Prudent controls must be implemented to protect our members and covered entities and minimize exposure, as well as to qualify for coverage.

Conclusion

In conclusion, we would ask that you thoroughly review this memorandum and ensure that your legal counsel, Administration and Chief Financial Officer have, at a minimum, adhered to these best practices.

If you have any questions, please do not hesitate to contact the undersigned.

The Authority will follow the MEL's JCMl Banking Best Practices governing Wire Transfers, ACH Payments and Check Issuance. The Finance Office will further confirm that its financial institutions adhere to these requirements.

RESOLUTION #2024-42

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE PRELIMINARY WATER APPLICATION FOR 51 HOLLY ROAD ASSOCIATES, L.L.C. BLOCK 262, LOTS 16.04, 16.05, 16.07, 16.08, 16.09, 16.10, 16.11, 16.12, AND 16.13

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") has received an application for preliminary water approval for property known and designated as Block 262, Lots 16.04, 16.05, 16.07, 16.08, 16.09, 16.10, 16.11, 16.12, and 16.13, Little Egg Harbor, New Jersey; and

WHEREAS, the applicant for the project is 51 Holly Road Associates, L.L.C. (the "applicant"). There was no engineer or attorney named on the application; and

WHEREAS, the applicant is proposing to construct a nine (9) lot residential subdivision on Welch Court in Little Egg Harbor, NJ 08087. The applicant is applying for preliminary review at this time. The applicant's primary mailing address is P.O. Box 476, Metuchen, NJ 08840; and

WHEREAS, the applicant has submitted: 1) Application for Review of Preliminary Plans for Utility Service. 2) The proper fees for preliminary review; and

WHEREAS, the Authority has received a letter of recommendation dated July 31, 2024, from its Consulting Engineer for the project, Remington & Vernick Engineers, which letter advises the applicant that the proposed subdivision and coinciding lots are located within the Authority's designated service area. Connection to the Authority's existing main being approximately 4,450 LF east on Nugentown Road. Applicant will need to assess cost ability; and

WHEREAS, the applicant was advised that connection will require compliance with the Authority's Rules and Regulations.

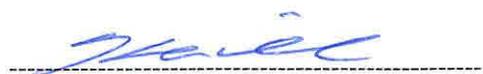
NOW, THEREFORE, BE IT RESOLVED, this 6th day of August 2024, by the Little Egg Harbor Municipal Utilities Authority as follows:

1 - The Authority accepts the recommendations of its Consulting Engineer for the project and grants preliminary water approval. This approval is contingent upon the applicant complying with all terms and conditions set forth in the aforementioned review letter dated July 31, 2024, and the Authority rules and regulations. The letter is attached hereto and made a part hereof.

2 - The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 6th day of August 2024, a quorum being present and voting in the majority.



Kenneth Miller, Secretary



**REMINGTON
& VERNICK
ENGINEERS**

9 Allen Street
Toms River, NJ 08753
O: (732) 286-9220
F: (732) 505-8416

July 31, 2024

Mr. Earl F. Sutton, Jr., Executive Director
Little Egg Harbor Municipal Utilities Authority
823 Radio Road
Little Egg Harbor, New Jersey 08087

Re: Preliminary Water Review
51 Holly Road Associates, L.L.C.
Block 262, Lot 16.04, 16.05, 16.07, 16.08, 16.09, 16.10, 16.11, 16.12, 16.13
RVE File: 1517-N-1181

Dear Mr. Sutton:

Our office has received the application for Preliminary Utility Services Approval for the above referenced Block and Lots. We have reviewed this application and find the following:

A. General:

The applicant, 51 Holly Road Associates, L.L.C., is proposing to construct a nine-lot residential subdivision on Welch Court. The applicant's primary mailing address is P.O. Box 476, Metuchen, New Jersey 08840. The Applicant's attorney is not known at this time.

B. Items Submitted:

The applicant has submitted the following:

1. Application for Review of Preliminary Plans for Utility Services.
2. Check in the amount of \$500.00 for Preliminary Review Fees.

C. Water

1. The proposed subdivision and coinciding lots are located within the Authority's designated service area. Connection to the Authority's potable water distribution system is possible with the connection point to the Authority's existing main being approximately 4,450 LF east on Nugentown Road. Applicant will need to assess cost ability.

By copy of this letter, the applicant is advised that the Authority's most current Rules and Regulations can be found at www.lehmua.net.

Should any questions arise regarding this matter, please do not hesitate to contact our Toms River office.

God Bless America,

REMINGTON & VERNICK ENGINEERS

Alan B. Dittenhofer, P.E., P.P., C.M.E.

TED/ABD:mr

cc: Mr. Michael DiFrancia, Superintendent
Mr. John Mulvihill, Project Manager
Ms. Nicole Princiotti, Executive Secretary
Mr. Trace Dittenhofer, P.E.

1517N1181 Preliminary Water

RESOLUTION #2024-43

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, DENYING THE PRELIMINARY SEWER APPLICATION FOR 51 HOLLY ROAD ASSOCIATES, L.L.C. BLOCK 262, LOTS 16.04, 16.05, 16.07, 16.08, 16.09, 16.10, 16.11, 16.12, AND 16.13

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") has received an application for preliminary sewer approval for property known and designated as Block 262, Lots 16.04, 16.05, 16.07, 16.08, 16.09, 16.10, 16.11, 16.12, and 16.13, Little Egg Harbor, New Jersey; and

WHEREAS, the applicant for the project is 51 Holly Road Associates, L.L.C. (the "applicant"). There was no engineer or attorney named on the application; and

WHEREAS, the applicant is proposing to construct a nine (9) lot residential subdivision on Welch Court in Little Egg Harbor, NJ 08087. The applicant is applying for preliminary review at this time. The applicant's primary mailing address is P.O. Box 476, Metuchen, NJ 08840; and

WHEREAS, the applicant has submitted: 1) Application for Review of Preliminary Plans for Utility Service. 2) The proper fees for preliminary review; and

WHEREAS, the Authority has received a letter of recommendation dated July 31, 2024, from its Consulting Engineer for the project, Remington & Vernick Engineers, which letter advises the applicant that the proposed subdivision and coinciding lots are outside of the Authority's designated service area. Connection to the Authority's collection system is not available.

NOW, THEREFORE, BE IT RESOLVED, this 6th day of August 2024, by the Little Egg Harbor Municipal Utilities Authority as follows:

- 1 - The Authority accepts the recommendations of its Consulting Engineer for the project as per a letter dated July 31, 2024, and made a part hereof.
- 2 – The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 6th day of August 2024, a quorum being present and voting in the majority.



Kenneth Miller, Secretary



**REMINGTON
& VERNICK
ENGINEERS**

9 Allen Street
Toms River, NJ 08753
O: (732) 286-9220
F: (732) 505-8416

July 31, 2024

Mr. Earl F. Sutton, Jr., Executive Director
Little Egg Harbor Municipal Utilities Authority
823 Radio Road
Little Egg Harbor, New Jersey 08087

Re: Preliminary Sewer Review
51 Holly Road Associates, L.L.C.
Block 262, Lot 16.04, 16.05, 16.07, 16.08, 16.09, 16.10, 16.11, 16.12, 16.13
RVE File: 1517-N-1180

Dear Mr. Sutton:

Our office has received the application for Preliminary Utility Services Approval for the above referenced Block and Lots. We have reviewed this application and find the following:

A. General:

The applicant, 51 Holly Road Associates, L.L.C., is proposing to construct a nine-lot residential subdivision on Welch Court. The applicant is applying for Preliminary Sewer and Water Approval at this time. The applicant's primary mailing address is P.O. Box 476, Metuchen, New Jersey 08840. The Applicant's attorney is not known at this time.

B. Items Submitted:

The applicant has submitted the following:

1. Application for Review of Preliminary Plans for Utility Services.
2. Check in the amount of \$500.00 for Preliminary Review Fees.

C. Sewer:

We have the following comments:

1. The proposed subdivision and coinciding lots are located outside of the Authority's designated service area. Therefore, connection to the Authority's collection system is not available.

By copy of this letter, the applicant is advised that the Authority's most current Rules and Regulations dated can be found at www.lehmua.net.

Should any questions arise regarding this matter, please do not hesitate to contact our Toms River office.

God Bless America,

REMINGTON & VERNICK ENGINEERS

Alan B. Dittenhofer, P.E., P.P., C.M.E.

TED/ABD:mr

cc: Mr. Michael DiFrancia, Superintendent
Mr. John Mulvihill, Project Manager
Ms. Nicole Princiotti, Executive Secretary
Mr. Trace Dittenhofer, P.E.

RESOLUTION #2024-44

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE PRELIMINARY WATER APPLICATION FOR VENUE AT MYSTIC ISLAND BLOCK 286, LOTS 3,5, AND 6, BLOCK 287, LOT 7

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") has received an application for Preliminary Water approval for property known and designated as Block 286, Lots, 3,5, and 6, and Block 287, Lot 7, Little Egg Harbor, New Jersey; and

WHEREAS, the applicant for the project is US Home, LLC, DBA Lennar (the "applicant"), and is represented by applicant's engineer, Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc. The applicant's attorney is Jason Tuvel of Prime and Tuvel, LLC; and

WHEREAS, the applicant is proposing to construct a new mixed retirement community at 451 Center Street in Little Egg Harbor, NJ 08087. The applicant is applying for preliminary water approval at this time. The applicant has not indicated how they propose to provide water service to the site. The applicant's primary place of business is located at 2465 Kuser Road, 3rd Floor, Hamilton, NJ 08060. The applicant's engineer is, Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc. The applicant's attorney, is Jason Tuvel of Prime and Tuvel, LLC; and

WHEREAS, the applicant has submitted: 1) Concept plan sheet, sheet 1 of 1, titled "Zoning & Layout Plan for Venue at Mystic Island, Block 286, Lots, 3,5, and 6, and Block 287, Lot 7, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc., and dated August 9, 2024 with no revisions. 2) Concept plan sheet, sheet 1 of 1, titled "Conceptual Utility Plan for Venue at Mystic Island, Block 286, Lots, 3,5, and 6, and Block 287, Lot 7, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc., and dated August 8, 2024 with no revisions. 3) Application for Preliminary Approval of a Sewer System and Appurtenances. 4) Transmittal letter from ARH Associates, Inc., dated August 9, 2024.

WHEREAS, the Authority has received a letter of recommendation dated September 3, 2024, from its Consulting Engineer for the project, Remington, Vernick & Vena Engineers, which letter recommends that the application for Preliminary Water be approved, subject to compliance with the terms and conditions set forth therein; and

WHEREAS, it appears that the application, by complying with the conditions set forth in the aforementioned review letter, is in compliance with the Authority's Rules and Regulations.

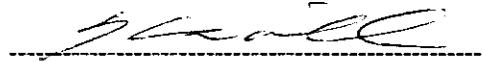
NOW, THEREFORE, BE IT RESOLVED, this 10th, day of September, 2024 by the Little Egg Harbor Municipal Utilities Authority as follows:

1 - The Authority accepts the recommendations of its Consulting Engineer for the project and grants Preliminary Water Approval. This approval is contingent upon the applicant complying with all terms and conditions set forth in the aforementioned review letter dated September 3, 2024, which is attached hereto and made a part hereof.

2 – The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 10th day of September, 2024 a quorum being present and voting in the majority.

A handwritten signature in black ink, appearing to read "K. Miller", is written over a horizontal dashed line.

Kenneth Miller, Secretary



REMINGTON
& VERNICK
ENGINEERS

9 Allen Street
Toms River, NJ 08753
O: (732) 286-9220
F: (732) 505-8416

September 3, 2024

Mr. Earl F. Sutton, Jr., Executive Director
Little Egg Harbor Municipal Utilities Authority
823 Radio Road
P. O. Box 660
Little Egg Harbor, New Jersey 08087-0660

Re: Preliminary Water Application Review
Venue at Mystic Island
Block 286, Lots 3, 5, 6
Block 287, Lot 7
RVE File: 1517-N-1182

Dear Mr. Sutton:

Our office has received the application for Preliminary Utility Services Approval for the above referenced Block and Lots. We have reviewed this application and find the following:

A. General:

The Applicant, US Home, LLC DBA Lennar, is proposing to construct a new mixed retirement community at 451 Center Street in Little Egg Harbor Township, New Jersey 08087. The Applicant is applying for Preliminary Water approval at this time. The Applicant has not indicated how they propose to provide water service to the site. The Applicant's primary place of business is located at 2465 Kuser Road, 3rd Floor, Hamilton, NJ 08060. The Applicant is represented by Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc. The Applicant's attorney is Jason Tuvel of Prime & Tuvel.

B. Items Submitted:

The Applicant has submitted the following:

1. Concept plan sheet, sheet 1 of 1, titled "Zoning & Layout Plan for Venue at Mystic Island, Block 286, Lots 3, 5 & 6, Block 287, Lot 7, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc, and dated August 9, 2024, with no revisions.
2. Concept plan sheet, sheet 1 of 1, titled "Conceptual Utility Plan for Venue at Mystic Island, Block 286, Lots 3, 5 & 6, Block 287, Lot 7, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc, and dated August 8, 2024, with no revisions.
3. Application for Review of Preliminary Plans for Water Services.
4. Transmittal letter from ARH Associates, Inc., dated August 9, 2024.

C. Water:

We have the following comments:

1. The project is located in an active water service area. Connection to the Authority's water system shall be required.
2. All work is to be constructed in accordance with the Authority's Rules and Regulations.
3. The proposed water improvements within the public right-of-way shall be owned, maintained, and operated by the Authority.
4. The following is a list of items that shall be revised when submitting for Tentative Approval:
 - a. The Applicant shall be required to conduct a hydraulic analysis of the Authority's existing infrastructure in the vicinity of the project in order to determine whether sufficient capacity exists to service the project. The results of this hydraulic analysis shall be submitted with the Application for Tentative Approval.
 - b. An Engineer's Report shall be submitted to determine if an NJDEP Bureau of Water System Engineering approval shall be required for this project.
 - c. The Applicant is hereby advised that each residential unit shall have its own water service. Shared services between homes will not be allowed.
 - d. The proposed water services shall be constructed in accordance with the Authority's Standard Detail and shall be constructed of 200 p.s.i. polyethylene tubing, SIDR 7.
 - e. All water mains shall be a minimum of eight (8) inches in diameter and shall be constructed of C900 PVC pipe.
 - f. Valves shall be provided on the proposed water main extension so that no more than one fire hydrant is rendered out of service in the event of a water main break.
 - g. The Authority's following standard details shall be included in the plans.
 - i. Standard Bedding Details
 - ii. Typical Water Service Connection Installation
 - iii. Corporation Shut Off Details
 - iv. Fire Hydrant Assembly
 - v. Typical Thrust Block
 - vi. Residential Water Meter Installation

At this time, we recommend that Preliminary Water Approval be granted to this project, contingent on the results of a hydraulic analysis to be conducted by the Applicant verifying the existing infrastructure has sufficient capacity available to service the proposed development.

By copy of this letter, the Applicant is advised that the Authority's most current Rules and Regulations can be found at <http://www.lehmua.net>

Little Egg Harbor Municipal Utilities Authority
RVE File: 1517-N-1182

Page 3

Should any questions arise regarding this matter, please do not hesitate to contact our Toms River office.

God Bless America,

REMINGTON & VERNICK ENGINEERS



Alan B. Dittenhofer, P.E., P.P., C.M.E.

ERH/TED/ABD:mr

cc: US Home, LLC DBA Lennar, Applicant
Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc, Applicant's Engineer
Jason Tuvel of Prime & Tuvel, Applicant's Attorney
Mr. Michael DiFrancia, Superintendent
Ms. Nicole Princiotti, Executive Secretary
Mr. John Mulvihill, Project Manager
Ms. Debra Rumpf, Esq., LEHMUA
Mr. Brian Jillson, RVE, Chief Inspector
Mr. Trace Dittenhofer, P.E., RVE
Mr. Ed Hyer, RVE

RESOLUTION #2024-45

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, TOWNSHIP OF LITTLE EGG HARBOR, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPROVING THE PRELIMINARY SEWER APPLICATION FOR VENUE AT MYSTIC ISLAND BLOCK 286, LOTS 3,5, AND 6, BLOCK 287, LOT 7

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the "Authority") has received an application for preliminary sewer approval for property known and designated as Block 286, Lots, 3,5, and 6, and Block 287, Lot 7, Little Egg Harbor, New Jersey; and

WHEREAS, the applicant for the project is US Home, LLC, DBA Lennar (the "applicant"), and is represented by applicant's engineer, Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc. The applicant's attorney is Jason Tuvel of Prime and Tuvel, LLC; and

WHEREAS, the applicant is proposing to construct a new mixed retirement community at 451 Center Street in Little Egg Harbor, NJ 08087. The applicant is applying for preliminary water approval at this time. The applicant has not indicated how they propose to provide sanitary sewer service to the site. The applicant's primary place of business is located at 2465 Kuser Road, 3rd Floor, Hamilton, NJ 08060. The applicant's engineer is, Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc. The applicant's attorney, is Jason Tuvel of Prime and Tuvel, LLC; and

WHEREAS, the applicant has submitted: 1) Concept plan sheet, sheet 1 of 1, titled "Zoning & Layout Plan for Venue at Mystic Island, Block 286, Lots, 3,5, and 6, and Block 287, Lot 7, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc., and dated August 9, 2024 with no revisions. 2) Concept plan sheet, sheet 1 of 1, titled "Conceptual Utility Plan for Venue at Mystic Island, Block 286, Lots, 3,5, and 6, and Block 287, Lot 7, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc., and dated August 8, 2024 with no revisions. 3) Application for Preliminary Approval of a Sewer System and Appurtenances. 4) Transmittal letter from ARH Associates, Inc., dated August 9, 2024.

WHEREAS, the Authority has received a letter of recommendation dated September 3, 2024, from its Consulting Engineer for the project, Remington, Vernick & Vena Engineers, which letter recommends that the application for preliminary sewer be approved, subject to compliance with the terms and conditions set forth therein; and

WHEREAS, it appears that the application, by complying with the conditions set forth in the aforementioned review letter, is in compliance with the Authority's Rules and Regulations.

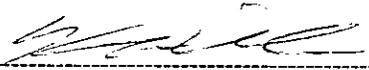
NOW, THEREFORE, BE IT RESOLVED, this 10th, day of September, 2024 by the Little Egg Harbor Municipal Utilities Authority as follows:

1 - The Authority accepts the recommendations of its Consulting Engineer for the project and grants preliminary sewer approval. This approval is contingent upon the applicant complying with all terms and conditions set forth in the aforementioned review letter dated September 3, 2024, which is attached hereto and made a part hereof.

2 – The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 10th day of September, 2024 a quorum being present and voting in the majority.



Kenneth Miller, Secretary



REMINGTON
& VERNICK
ENGINEERS

9 Allen Street
Toms River, NJ 08753
O: (732) 286-9220
F: (732) 505-8416

September 3, 2024

Mr. Earl F. Sutton, Jr., Executive Director
Little Egg Harbor Municipal Utilities Authority
823 Radio Road
P. O. Box 660
Little Egg Harbor, New Jersey 08087-0660

Re: Preliminary Sewer Application Review
Venue at Mystic Island
Block 286, Lots 3, 5, 6
Block 287, Lot 7
RVE File: 1517-N-1183

Dear Mr. Sutton:

Our office has received the application for Preliminary Utility Services Approval for the above referenced Block and Lots. We have reviewed this application and find the following:

A. General:

The Applicant, US Home, LLC DBA Lennar, is proposing to construct a new mixed retirement community at 451 Center Street in Little Egg Harbor Township, New Jersey 08087. The Applicant is applying for Preliminary Sewer approval at this time. The Applicant has not indicated how they proposed to provide sanitary sewer service to the site. The Applicant's primary place of business is located at 2465 Kuser Road, 3rd Floor, Hamilton, NJ 08060. The Applicant is represented by Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc. The Applicant's attorney is Jason Tuvel of Prime & Tuvel.

B. Items Submitted:

The Applicant has submitted the following:

1. Concept plan sheet, sheet 1 of 1, titled "Zoning & Layout Plan for Venue at Mystic Island, Block 286, Lots 3, 5 & 6, Block 287, Lot 7, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc, and dated August 9, 2024, with no revisions.
2. Concept plan sheet, sheet 1 of 1, titled "Conceptual Utility Plan for Venue at Mystic Island, Block 286, Lots 3, 5 & 6, Block 287, Lot 7, Little Egg Harbor Township, Ocean County, New Jersey" prepared by Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc, and dated August 8, 2024, with no revisions.
3. Application for Review of Preliminary Plans for Utility Services.
4. Transmittal letter from ARH Associates, Inc., dated August 9, 2024.

C. Sewer:

We have the following comments:

1. The project is located in an active sewer service area. Connection to the Authority's sanitary sewer system shall be required.
2. All work is to be constructed in accordance with the Authority's Rules and Regulations.
3. The proposed sanitary sewer improvements within the public right-of-way shall be owned, maintained, and operated by the Authority.
4. The following is a list of items that shall be revised when submitting for Tentative Approval:
 - a. The Applicant shall be required to conduct a sewer collection system analysis of the Authority's existing infrastructure in the vicinity of the project in order to verify the downstream facilities are adequate to service the project. The results of this analysis shall be submitted with the Application for Tentative Approval.
 - b. An Engineer's Report shall be submitted to determine if an NJDEP Treatment Works Approval Permit and/or an Ocean County Utilities Authority Permit shall be required for this project.
 - c. The Applicant is hereby advised that each residential unit shall have its own sanitary sewer lateral. Shared laterals between homes will not be allowed.
 - d. The proposed sanitary sewer laterals shall be constructed in accordance with the Authority's Standard Detail. All laterals shall be constructed of SDR-35 PVC and be a minimum of four inches in diameter, shall be installed with a minimum slope of 1/4" of vertical drop per linear foot of lateral length, shall be installed with a minimum of three feet of cover, and shall have a cleanout installed immediately within the public right-of-way in a non-paved area.
 - e. All sanitary sewer mains shall be located within the public right-of-way and shall be a minimum of ten (10) feet away from the right-of-way line, shall be constructed of SDR-35 PVC, and shall be installed with a minimum slope as prescribed per the New Jersey Administrative Code.
 - f. The Authority's following standard details shall be included in the plans.
 - i. Manhole Frame and Cover
 - ii. Standard Manhole
 - iii. Typical Structure Backfill Detail
 - iv. Aluminum Manhole Step
 - v. Manhole with Stub and 4" Service Connection
 - vi. Aluminum Ladder
 - vii. Typical Drop Manhole
 - viii. Manhole Chute
 - ix. P.V.C. Gravity Sewer Pipe Backfill Details

- x. P.V.C. Gravity Sewer Bedding Details
- xi. Typical 4" Service Connection
- xii. SDR-35 P.V.C. Sanitary Sewer Trench Detail

At this time, we recommend that Preliminary Sanitary Sewer Approval be granted to this project, contingent on the results of a sewer collection system analysis to be conducted by the Applicant verifying the downstream facilities are adequate to service the proposed development.

By copy of this letter, the Applicant is advised that the Authority's most current Rules and Regulations can be found at <http://www.lehmua.net>

Should any questions arise regarding this matter, please do not hesitate to contact our Toms River office.

God Bless America,

REMINGTON & VERNICK ENGINEERS



Alan B. Dittenhofer, P.E., P.P., C.M.E.

ERH/TED/ABD:mr

cc: US Home, LLC DBA Lennar, Applicant
Carolyn A. Feigin, P.E., P.P., of ARH Associates, Inc, Applicant's Engineer
Jason Tuvel of Prime & Tuvel, Applicant's Attorney
Mr. Michael DiFrancia, Superintendent
Ms. Nicole Princiotti, Executive Secretary
Mr. John Mulvihill, Project Manager
Ms. Debra Rumpf, Esq., LEHMUA
Mr. Brian Jillson, RVE, Chief Inspector
Mr. Trace Dittenhofer, P.E., RVE
Mr. Ed Hyer, RVE

RESOLUTION #2024-46

**RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY,
COUNTY OF OCEAN, STATE OF NEW JERSEY, DECLARING AN EMERGENCY
REGARDING THE NEEDED REPAIR OF A SEWER COLLAPSE
AT TWO LOCATIONS ON SOUTH LONGBOAT DRIVE**

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as "Authority") has been advised by its Consulting Engineer, Remington & Vernick Engineers, of repairs required for a sewer collapse on October 28th, 2024 in the vicinity of 111-114 South Longboat Drive and another sewer collapse on October 31st, 2024 in the vicinity of 111-109 South Longboat Drive; and

WHEREAS, the Authority has been advised by its Consulting Engineer Remington and Vernick in a letter dated November 6th, 2024, that there was a sewer collapse on October 28th, 2024 in the vicinity of 111-114 South Longboat Drive and another one on October 31st, 2024 in the vicinity of 111-109 South Longboat Drive. The Authority finds that an emergency must be declared in order to authorize the immediate expenditure of funds to perform the necessary repairs for both locations; and

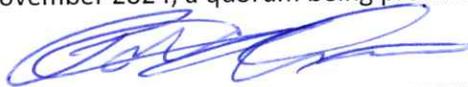
WHEREAS, the Authority previously awarded a contract to Crest Construction Group, LLC. for emergency water and sewer repair services after public advertisement and the receipt of formal bids in accordance with the provisions of the "Local Public Contracts Law", N.J.S.A. 40A:11-1 et seq.

NOW, THEREFORE, BE IT RESOLVED this 12th day of November 2024, by the Little Egg Harbor Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

- 1 - The Authority accepts the recommendation of its Consulting Engineer and declares an emergency in the vicinity of 111-114 South Longboat Drive and another one in the vicinity of 111-109 South Longboat Drive to avoid the potential adverse effects to the health, safety, and welfare of the residents.
- 2 - The Authority authorizes its Executive Director to undertake the necessary work with Crest Construction Group, LLC.
- 3 - The Authority authorizes and directs its Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of November 2024, a quorum being present and voting in the majority.



PETER CICCO, SECRETARY



**REMINGTON
& VERNICK
ENGINEERS**

9 Allen Street
Toms River, NJ 08753
O: (732) 286-9220
F: (732) 505-8416

November 6, 2024

Mr. Earl F. Sutton, Jr., Executive Director
Little Egg Harbor MUA
823 Radio Road
P.O. Box 660
Little Egg Harbor, New Jersey 08087-0660

**RE: Little Egg Harbor Municipal Utilities Authority
Emergency Repairs at Longboat Drive
RVE File: 1517-L-140**

Dear Mr. Sutton:

On October 28, 2024 a collapse of the existing sanitary sewer main in the vicinity of 111-114 South Longboat Drive occurred necessitating the emergency repair.

Additionally, on October 31, 2024 a collapse of the existing sanitary sewer main in the vicinity of 109-111 South Longboat Drive occurred also necessitating an emergency repair.

Due to the ongoing demand on the Authority's system, it is our recommendation that both of these failures be declared an emergency for immediate repair.

Under the publicly bid annual contract for Emergency Repairs, awarded to Crest Construction for this year, there are unit prices for all labor and materials, which will be used. This emergency declaration was due to the potential adverse effects to the health, safety, and welfare of the Township residents.

If you require any further assistance, please do not hesitate to contact Trace Dittenhofer at (732) 286-9220.

Sincerely,

REMINGTON & VERNICK ENGINEERS

Alan Dittenhofer, P.E., C.M.E.

TED/ABD

cc: Mr. Michael DiFrancia, Superintendent
Ms. Nicole Princiotti, Executive Secretary
Mr. Debra H. Rumpf, Esq., Authority Attorney
Mr. Brian Jillson, Chief Inspector, RVE
Mr. Trace Dittenhofer, P.E., C.M.E.

RESOLUTION #2024-47

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY, DECLARING AN EMERGENCY REGARDING THE NEEDED REPAIR OF WELL #8 and WELL #9

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as "Authority") has been advised by its Consulting Engineer, Remington & Vernick Engineers, of repairs required for Well #8 and Well #9; and

WHEREAS, the Authority has been advised by its Consulting Engineer by letter dated October 29th, 2024, that the pump motor for Well #8 failed. In addition, the pump motor for Well #9 requires repairs. The Authority finds that an emergency must be declared in order to authorize the immediate expenditure of funds to perform pump repairs and possible replacement for Well #8 and pump repairs for Well #9; and

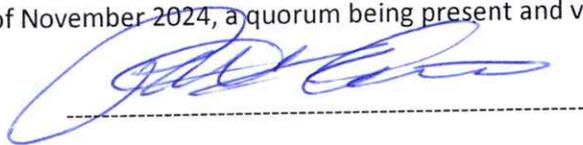
WHEREAS, the Authority has used AC Schultes for emergency repair services in the past and is fully qualified to perform the required work.

NOW, THEREFORE, BE IT RESOLVED this 12th day of November 2024, by the Little Egg Harbor Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

- 1 - The Authority accepts the recommendation of its Consulting Engineer and declares an emergency regarding the pump repair and possible replacement for Well #8 and the pump repair of Well #9 to avoid the potential adverse effects to the health, safety, and welfare of the residents.
- 2 - The Authority authorizes its Executive Director to undertake the necessary work with AC Schultes.
- 3 - The Authority authorizes and directs its Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this resolution.

CERTIFICATION

I certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of November 2024, a quorum being present and voting in the majority.



PETER CICCO, SECRETARY



**REMINGTON
& VERNICK
ENGINEERS**

9 Allen Street
Toms River, NJ 08753
O: (732) 286-9220
F: (732) 505-8416

October 29, 2024

Mr. Earl F. Sutton, Jr., Executive Director
Little Egg Harbor MUA
823 Radio Road
P.O. Box 660
Little Egg Harbor, New Jersey 08087-0660

**RE: Little Egg Harbor Municipal Utilities Authority
Emergency Repairs at Well No. 8 & 9
RVE File: 1517-L-140**

Dear Mr. Sutton:

On October 29, 2024, unforeseen conditions required the immediate repair of Wells No. 8 and No. 9. In order to repair well No. 9, the motor shall be repaired at a cost not to exceed \$19,000.00. The work shall be completed by A.C. Schultes, Inc., the Authority's preferred emergency Well contractor.

Additionally, in order to repair Well No.8 the well pump shall be repaired and in the worst case, replaced at a cost not to exceed \$60,000.00. The work shall also be completed by A.C. Schultes, Inc., the Authority's preferred emergency Well contractor.

This emergency declaration was necessitated by the water demand of the Township and the requirement for these wells to remain in service as well as to mitigate potential adverse effects to the health, safety, and welfare of the Township residents.

If you require any further assistance, please do not hesitate to contact Alan Dittenhofer at (732) 286-9220.

Sincerely,

REMINGTON & VERNICK ENGINEERS

Alan Dittenhofer, P.E., C.M.E.

TED/ABD

cc: Mr. Michael DiFrancia, Superintendent
Ms. Nicole Princiotti, Executive Secretary
Mr. Debra H. Rumpf, Esq., Authority Attorney
Mr. Brian Jillson, RVE Chief Inspector

RESOLUTION NO. 2024-48

RESOLUTION OF THE LITTLE EGG HARBOR MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN, STATE OF NEW JERSEY GRANTING AN EIGHTY-TWO (82) DAY EXTENSION TO P&A CONSTRUCTION COMPANY INC. FOR THE COMPLETION OF PHASE II WATER AND SEWER IMPROVEMENTS

WHEREAS, the Little Egg Harbor Municipal Utilities Authority (hereinafter referred to as the ("Authority")) has received a request from P & A Construction Company, Inc. for a One Hundred Sixty-One (161) day extension to complete Mystic Islands Phase II water and Sewer Improvements.

NOW THEREFORE, BE IT RESOLVED on this 12th day of November 2024 by the Little Egg Harbor Municipal Utilities Authority as follows:

The Little Egg Harbor Municipal Utilities Authority believes that one hundred sixty-one days is too long and not acceptable to facilitate the Township's contract for drainage and roadway improvement work required within the project limits.

The Little Egg Harbor Municipal Utilities Authority hereby grants P&A Construction Company, Inc. an Eighty-Two (82) day extension, until February 28, 2025 to complete the Phase II water and sewer improvements. This is provided that the P&A Construction submit an updated construction schedule and sequence with specific timelines for the completion of the project prior to the November 12th, 2024 meeting.

1. The Authority authorizes and directs the Chairman, Secretary, and/or Executive Director to execute any and all necessary documents in order to implement the intent of this Resolution.

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted by the Little Egg Harbor Municipal Utilities Authority at a meeting held on the 12th day of November 2024, a quorum being present and voting in the majority.



Peter Cicco, Secretary



**REMINGTON
& VERNICK
ENGINEERS**

9 Allen Street
Toms River, NJ 08753
O: (732) 286-9220
F: (732) 505-8416

November 6, 2024

Mr. Earl F. Sutton, Jr., Executive Director
Little Egg Harbor MUA
823 Radio Road
P. O. Box 660
Little Egg Harbor, New Jersey 08087-0660

RE: Little Egg Harbor Municipal Utilities Authority
Mystic Island Phase II Water and Sewer Main Replacement.
Contract Extension
RVE File: 1517-L-128

Dear Mr. Sutton:

Our office is in receipt of an email from P&A Construction, Inc., dated November 1, 2024, requesting a 161-day Contract Extension for the above-referenced project. The Contract under the originally executed terms is set to expire on December 8, 2024. According to the Contractor, due to material delays, the original contract period cannot be met. Therefore, Remington & Vernick Engineers, on behalf of the Little Egg Harbor Municipal Utilities Authority, is recommending that the Authority grant an extension of the Contract of 82-days whereas the contract shall expire on February 28, 2025. It shall be the responsibility of P&A Construction to submit an updated construction schedule and sequence with specific timelines for the completion of the below outlined tasks in order to complete the contract by February 28, 2025. As you are aware at the time of award, a stringent timeline was communicated to P&A Construction in order to facilitate the Township's contract for drainage and roadway improvement work required within the project limits.

- Install water services on West Shrewsbury Drive
- Install short side water services on East and West Raritan Drive
- Install long side services and sewer laterals on East and West Susquehanna Drive
- Install long side services and sewer laterals on East and West Raritan Drive
- Install sewer main, laterals, and water services on East Shrewsbury Drive.
- Install sewer main on East and West Susquehanna Drive
- Install sewer main on East and West Raritan Drive
- Install remaining long side services and sewer laterals on East and West Shrewsbury Drive.

Failure to submit an updated construction schedule outlining the following prior to the Authority's November 12, 2024 meeting will result in no Contract Extension being granted by the Authority.

Should you have any questions, please do not hesitate to contact our Toms River office at (732) 286-9220.

Sincerely,

REMINGTON & VERNICK ENGINEERS


Alan B. Dittenhofer, P.E., P.P., C.M.E.

cc:

Mr. Nicholas Pinho, P&A Construction
Mr. Frank Pinho IV, P&A Construction

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November 6, 2024

Little Egg Harbor Municipal Utilities Authority

Water and Sewer Improvements – Mystic Island Phase II

Mr. Michael DiFrancia, Superintendent
Mr. Nicole Princiotti, Executive Secretary
Mr. John Mulvihill, Project Manager
Ms. Deb Rumpf, Authority Attorney
Trace.Dittenhofer, P.E., C.M.E.