LEHMUA **June 2, 2026**
Regular Meeting

The regular meeting of the Little Egg Harbor Municipal Utilities Authority was held on June 2, 2026 at 12:00 PM at the Authority headquarters, 823 Radio Road, Little Egg Harbor, New Jersey.

MEMBERS PRESENT: Kenneth Miller, Chairman; Peter Cicco, Vice chair; Marie Skelly, Secretary; Kenneth Maxwell, Treasurer (via tele-conference); Arlene Keenan; Frank Colandrea; Christopher Filiciello (via tele-conference)

OTHERS IN ATTENDANCE: Earl F. Sutton, Jr., Executive Director; Michael S. DiFrancia, Superintendent; Nicole M. Princiotti, Executive Secretary/QPA; Trace Dittenhofer, Authority Engineer; Debra Rumpf, Esq., Authority Attorney

THOSE ABSENT: None

PUBLIC IN ATTENDANCE: None

Nicole M. Princiotti read the following statement:

In accordance with the Open Public Meetings Law, this meeting has been duly advertised in the Atlantic City Press and the Asbury Park Press, posted on the Authority bulletin board and posted and filed in the office of the Little Egg Harbor Township Clerk. Resolutions are posted on the Authority's bulletin board.

PRIOR MINUTES

A motion was made by Mr. Cicco, seconded by Mrs. Skelly to approve the May 12, 2026 minutes of the Authority's regular meeting. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

TREASURER'S REPORT

A motion was made by Mr. Cicco, seconded by Mrs. Keenan to approve the Treasurer's Report as submitted. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

BILLS RESOLUTION

A motion was made by Mrs. Keenan, seconded by Mrs. Skelly to approve the operational account bills resolution. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

EXECUTIVE DIRECTOR'S REPORT

1 – Mr. Sutton began by thanking everyone for re-arranging their schedules to accommodate the deadlines we have with regard to the financing of our Phase III project. He reminded everyone that next month's meeting is also a week earlier and will be held on July 7, 2026.

Mr. Sutton stated that he made some changes to his report in order to take action on Phase III. The Authority received bids this morning and formal action will be taken.

2 – Mr. Sutton stated that Resolution #2026-24 is on the agenda in preparation of obtaining financing for the much anticipated Phase III project. This will be the single largest project the Authority has ever undertaken. Approval is recommended.

3 – Mr. Sutton advised the Board that a bid opening took place for the addition to the administration building, various site improvements as well as an onsite generator. We had five (5) contractors bid the job. They have been reviewed by counsel, architect of record and our engineer. Resolution #2026-28 is on the agenda for award. Approval is recommended.

4 – Mr. Sutton stated that Resolution #2026-29 is on the agenda regarding change order No. 1 for Derstine Company for the filter replacement at Well #6. This results in a decrease of 6.98% of the original contract. He thanked Mr. Mulvihill for his efforts in keeping these projects under budget.

5 - Mr. Sutton stated that Resolution #2026-30 is on the agenda for the release of the performance bond for Derstine Company for the Well #6 filter replacement, contingent upon posting of a maintenance bond. Approval is recommended.

Mr. Sutton stated that both of these have letters of recommendation from our legal counsel as well as the Authority's engineer.

5- Mr. Sutton stated that Resolution #2026-31 is on the agenda authorizing a refund to ProCap LLC for duplication of payment during the tax sale process. This happens rarely, but from time to time a payment is accepted here at the Authority as well as the Tax Office. Approval is recommended.

6 - Mr. Sutton stated that a bid opening took place this morning for the Phase III project. Resolution #2026-32 has been added to the agenda and is recommended for approval contingent upon attorney review. We are very pleased to announce that we anticipated the bonding for this project up to $14.9 million dollars, and the bid came in a little under $9.4 million dollars, so this is substantially less than anticipated. The lowest bidder happens to be MSP Construction which is a contractor we previously worked with.

Mr. Sutton stated that the bid is being reviewed by legal counsel as well as our engineer.

Mr. Sutton stated that there are no customer committee matters, nor a need for executive session. That is all for his report unless anyone has any questions.

There being no questions, a motion was made by Mr. Cicco, seconded by Mrs. Keenan to approve the Executive Director's Report as submitted. All in favor.

SUPERINTENDENT'S REPORT

1 - Mr. DiFrancia stated that Resolution #2026-25 is on the agenda for an emergency repair contract for the upcoming year. Approval is recommended.

2 - Mr. DiFrancia stated that Resolution #2026-26 is on the agenda for award of the annual contracts for various water plant supplies. Approval is recommended.

3 - Mr. DiFrancia stated that Resolution #2026-27 is on the agenda for award of the annual contracts for various sewer plant supplies. Approval is recommended.

4- Mr. DiFrancia stated with regard to the rehabilitation of Well #13, all the samples have come back satisfactory and have been reviewed by the engineer. We have gotten authorization to put Well #13 back online. Well #14 has been supplying the water to the residents of Osborn Island during the rehabilitation.

5 - Mr. DiFrancia stated that in early May they met with representatives of municipal finance construction element of the DEP. This is a final inspection of the Phase II improvements and we are wrapping everything up with the State.

6 - Mr. DiFrancia stated that hydrant flushing on the high pressure side has been completed and now that Well #13 is going to be back online, we will resume low pressure hydrant flushing in the evenings.

7 - Mr. DiFrancia stated that we have federal approval of the TTHMs and the HAA5s. These are samples we take each quarter for the State of New Jersey and we are pleased that they always pass and are recorded accordingly.

8 - Mr. DiFrancia stated that in continuing partnership with the Township, we went to the sports complex on Route 539 with our Jet Vac truck and cleaned out their septic fields and tanks.

9 - Mr. DiFrancia stated that with the meeting being moved up, his report was not ready this month, but he will report both June and July at the next meeting.

Mr. DiFrancia stated that was all for his report unless there were any questions.

There being none a motion was made by Mrs. Shelly, seconded by Mr. Cicco to approve the Superintendent's Report as submitted. All in favor.

ENGINEER'S REPORT

Mr. Dittenhofer stated that his report has been submitted for review and he will review a few pertinent items.

Mr. Dittenhofer stated that as reported by the Superintendent, we have been authorized to put Well #13 back in service.

Mr. Dittenhofer stated that the only other item to report is with regard to Phase III of the Mystic Island Water and Sewer Main Replacement Project. We received bids this morning and we were very thankful that the numbers came in within budget. The apparent low bidder is MSP Construction. We will review the bid packages along with legal counsel, and barring any issues, will move forward with the contract.

Mr. Dittenhofer stated that was all for his report unless there were any questions.

There being none, a motion was made by Mr. Cicco, seconded by Mrs. Keenan to approve the Engineer's Report as submitted. All in favor.

ATTORNEY'S REPORT

Mrs. Rumpf advised the Borad that her report has been submitted and she would be happy to answer any questions.

There being none, a motion was made by Mr. Cicco, seconded by Mrs. Skelly to approve the Attorney's Report as submitted. All in favor.

Mr. Miller stated that we would take the Resolutions at this time.

A motion was made by Mrs. Keenan, seconded by Mr. Cicco to approve Resolution #2026-24 authorizing the issuance of not to exceed $14,900,000 Township Service Contract Subordinate Bonds of the Little Egg Harbor Municipal Utilities Authority and providing for their sale to the New Jersey Infrastructure Bank and the State of New Jersey and authorizing the execution and delivery of certain agreements in connection therewith for the Authority's Phase III Sewer and Water Mains Project. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

A motion was made by Mrs. Skelly, seconded by Mr. Cicco to approve Resolution #2026-25 awarding a contract for emergency repairs of water and sewer mains and services to Crest Construction. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

A motion was made by Mr. Cicco, seconded by Mrs. Keenan to approve Resolution #2026-26 awarding a contract for the supply of water plant supplies to various vendors. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

A motion was made by Mrs. Skelly, seconded by Mrs. Keenan to approve Resolution #2026-27 awarding a contract for the supple of sewer plant supplies to various vendors. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

A motion was made by Mr. Cicco, seconded by Mrs. Keenan to approve Resolution #2026-28 awarding a contract to Straga Brothers, Inc. for the addition to the Administration building. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

A motion was made by Mr. Cicco, seconded by Mrs. Skelly to approve Resolution #2026-29 approving change order no. 1 for Derstine Company for the filter replacement at well no. 6. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

A motion was made by Mrs. Keenan, seconded by Mr. Cicco to approve Resolution #2026-30 authorizing the release of a performance bond by Derstine Company for the filter replacement at well no. 6. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

A motion was made by Mrs. Skelly, seconded by Mrs. Keenan to approve Resolution #2026-31 authorizing a refund of $232.27 to ProCap 8, LLC in regard to a lien redemption overpayment for Block 325.65 Lot 4. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

A motion was made by Mr. Cicco, seconded by Mrs. Skelly to approve Resolution #2026-32 awarding a contract to MSP Construction for Phase III Water and Sewer Main Replacement Project. Roll call vote, Arlene Keenan – yes, Kenneth Maxwell – yes, Marie Skelly – yes, Mr. Cicco – yes, Kenneth Miller – yes.

A motion was made by Mr. Cicco, seconded by Mrs. Keenan to accept and fie all general correspondence. All in favor.

A motion was made by Mrs. Keens, seconded by Mrs. Skelly to open this portion of the meeting to the public. All in favor.

There being no public in attendance, a motion was made by Mrs. Skelly, seconded by Mrs. Keenan to close this portion of the meeting to the public. All in favor.

Mr. Miller asked if there were any other matters to come before the board. There being none, a motion was made by Mr. Cicco, seconded by Mrs. Keenan. All in favor.

Marie Skelly

Marie Skelly, Secretary