INSPECTION REQUEST FORM

Little Egg Harbor Municipal Utilities Authority
823 Radio Road P.O. Box 660
Little Egg Harbor, NJ 08087
(609) 296-1168 Telephone
(609) 296-0013 Fax

EFFECTIVE OCTOBER 13th, 2026

Please complete this form and return it to the address listed above with payment. Your meter will be wired, and inspection completed within three (3) working days upon receipt of this form. Our business hours are Monday through Friday 8:00 A.M. - 4:00 P.M. Please do not hesitate to contact us with any questions.

($75.00 FEE PER ADDRESS PAYABLE AT TIME OF APPLICATION)
A 24-HOUR NOTICE IS REQUIRED FOR ALL CANCELLATIONS
TO AVOID AN ADDITIONAL FEE OF $75.00.

PLEASE PRINT

Date: _____

Company/Customer Name: _____

Contact Name: _____

Contact's Phone Number:_____

Contact's Fax Number:_____

List Addresses, Block and Lots, along with Qualifier Below:

	ADDRESS	**BLOCK**	**LOT**	**QUALIFIER** (IF APPLICABLE)
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

FOR OFFICIAL USE ONLY

_____	_____	_____
Amount Paid	Cash, Check # or M.O.	Date Paid

METER INSPECTION CHECKLIST

EFFECTIVE OCTOBER 13th, 2026
Little Egg Harbor
Municipal Utilities Authority
VERY IMPORTANT- PLEASE READ FIRST

As a courtesy, the following requirements are listed. To avoid any additional charges, please make sure ALL of the following items are completed BEFORE scheduling an inspection. If you are unsure about any of the requirements, please contact the Authority at (609) 296-7606.

Name:_____ **Address:**_____
Please Print Please Print

	Check when Completed For each Address
Can we gain access inside the house?	_____
Is the Meter installed ?	_____
Is there a Valve installed before and after Meter?	_____
Is a wire run from Meter to the outside?	_____
Is the Water turned on at the Property?	_____
Is there a Jenko Box installed at at the Water Box to Final Grade?	_____
Is there a Jenko Box installed at the Sewer Cleanout to Final Grade?	_____
Cleanout MUST have a Brass Countersink lid at curb.	_____
If you have curbing or Belgium Block, a "W" and "H" must be etched in the curbing block To show location of the water service and sewer cleanout.	_____

ALL WATER BOXES AND SEWER CLEANOUTS NOW REQUIRE A JENKO (C-4) BOX TO PASS INSPECTION.

Once ALL above items have been checked off for each address, you are now ready to schedule an appointment for inspection. Complete application on reverse side, go the Authority office, bring this form with you, and pay the appropriate inspection fee(s).

Please be advised that the water meter must be in a climate to prevent freezing or excessive heat. The Manufacture's recommended range is 33º to 150º F. The Authority is not responsible for any damage resulting from negligence or misuse. If the meter freezes, the cost to replace the meter will be at your expense. If you are a contractor signing this form, it is your responsibility to advise the owner of the required conditions to avoid damage and future replacement costs.